



Rural Municipality of Whitehead
Meeting Minutes

Regular Meeting of Council September 8, 2026 - 08:30 AM (RM Office)

In attendance: Reeve Trevor Tuttosi, Councillor Dennis Foerster, Councillor Kaley Mykula, Councillor Chris Semeschuk, Councillor Kevin Klassen, Councillor Jeff Owens

Regrets: Councillor Curtis Storey

- 2026-171

1

CALL TO ORDER
- 2026-172

2

ADOPTION OF THE AGENDA
Councillor Mykula - Councillor Foerster
Resolved that the Agenda be adopted as presented.
CARRIED UNANIMOUSLY
- 2026-173

3

ADOPTION OF MINUTES AS CIRCULATED
Councillor Klassen - Councillor Owens
Resolved that the regular minutes from August 10, 2026 and special minutes from August 17, 2026 be approved as presented.
CARRIED UNANIMOUSLY
- 2026-174

4

DECLARATION OF CONFLICT OF INTEREST
- 2026-175

5

PUBLIC HEARINGS
Councillor Semeschuk - Councillor Owens
Be it resolved that the Joint Public Hearing with respect to Variance Applications VO2026-06, VO2026-07, VO2026-08, VO2026-09, and VO2026-10 now be resumed.
CARRIED UNANIMOUSLY
- 2026-176

5.1

Variance Application (Multiple) - Williamson - SE 36-9-20

Kelsey Swidnicki, Keller Developments, and Mark Allard, Burns Maendel Consulting Engineers, appeared on behalf of the application and provided Council an overview of the properties.

Ms. Swidnicki noted how managing drainage in the area required alterations to the subdivision design, which resulted in the variances as presented. She responded to questions regarding the drainage, lot sizes, and the inclusion of a park space.

Council further discussed road access by the lots and winter snow clearing.
- 2026-177

2026-174

Councillor Foerster - Councillor Owens
Be it resolved that the Joint Public Hearing with respect to Variance Applications VO2026-06, VO2026-07, VO2026-08, VO2026-09, and VO2026-10 be concluded.
CARRIED UNANIMOUSLY
- 2026-178

2026-175

Councillor Owens - Councillor Klassen
Whereas Keller Developments, on behalf of Doug and Denise Williamson, applied for multiple variances to allow for reduced minimum site widths in the "RR2" Rural Residential Zone down from 200ft to the following:

Proposed Lot 3: 147ft
Proposed Lot 10: 146ft
Proposed Lot 11: 105ft
Proposed Lot 12: 87ft
Proposed Lot 17: 187ft

And whereas a joint public hearing was held this day to hear any representation for or against the applications;

Therefore be it resolved that Variance Orders VO2026-06, VO2026-07, VO2026-08, VO2026-09, and VO2026-10 be approved.

CARRIED

6 PRESENTATIONS AND DELEGATIONS

6.1 Whitehead Fire Chief Kelly Crossen - Fire Department Update

Chief Crossen was unable to attend and gave Council his regrets.

7 BYLAWS AND POLICIES

8 SUBDIVISION

9 UNFINISHED BUSINESS

10 NEW BUSINESS

10.1 Appointment of Auditor

2026-176

Reeve Tuttosi - Councillor Semeschuk

Be it resolved that the Rural Municipality of Whitehead contract Sensus Partnership of Accountants for Auditing Services for 2026.

CARRIED UNANIMOUSLY

10.2 Revised Supplemental Taxes

2026-177

Councillor Mykula - Councillor Klassen

BE IT RESOLVED THAT Council approve the REVISED Assessment Changes as per sections 300 (6) and 326 of The Municipal Act be added to the 2026 Assessment Roll.

Total ADDED TAXES = \$12,417.04

Total DELETED TAXES = (\$2,124.59)

Total = \$10,292.45

CARRIED UNANIMOUSLY

10.3 Gravel Crushing Proposal

Administration advised Council that the Fall Gravel Crush tender was being prepared and requested input on the amount to be tendered. Discussion focused on the road needs, stockpile targets, and maintenance practices. Council directed Administration to plan for 27,000 yards of gravel into the 2027 season, but it was noted that final amounts would be subject to bids received.

10.4 CAO Vacation

CAO James Maxon informed Council that he would be unavailable for contact during an upcoming period of vacation and advised that an Acting CAO should be appointed.

Council agreed to discuss the matter in-camera.

11 ACCOUNTS

- 2026-178 **11.1 Accounts**
 Councillor Klassen - Councillor Semeschuk
- Resolved that the List of Accounts as paid for August 2026, cheque numbers #17003 to #17009 and cheque numbers #18000 to #18017, EFT numbers #248 to #259 (both inclusive) and 3 auto withdrawals for a total of \$163,170.74 and Direct Deposit Register totaling \$38,402.39 inclusive of payroll and council indemnity as per by-law no. 2023-01 be approved.
- CARRIED UNANIMOUSLY**
- 2026-179 **11.2 Bank Reconciliation**
 Councillor Semeschuk - Councillor Foerster
- Resolved that the July and August 2026 Bank Reconciliations be approved as presented.
- CARRIED UNANIMOUSLY**
- 2026-180 **11.3 Budget to Actual**
 Councillor Foerster - Councillor Owens
- That the August 2026 year-to-date budget to actual report be approved as presented.
- CARRIED UNANIMOUSLY**
- 12 COMMITTEE AND BOARDS REPORTS**
- 12.1** LUD of Alexander Committee
- Councillor Mykula provided a report from the August 11, 2026 LUD meeting. She noted that a presentation had been received by Marty Grenier, who was an organizer for a haunted house operating at the Alexander Rink for the month of October. Councillor Mykula concluded by reviewing several LUD summer projects and advising that the LUD had sent several properties unsightly notices.
- 2026-181 **13 CORRESPONDENCE**
 Councillor Owens - Councillor Klassen
- Resolved that the Correspondence listed below be received;
- PR 459 - Brandon - MTI Response Letter
 - Manitoba Habitat Conservancy - Letter of Response
- CARRIED UNANIMOUSLY**
- 14 NOTICE OF MOTION**
- 2026-182 **15 IN CAMERA**
 Reeve Tuttosi - Councillor Mykula
- BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.
- CARRIED UNANIMOUSLY**
- 15.1 Legal & Personnel Matters**
- 2026-183 **15.1.1 BACK TO OPEN SESSION**
 Reeve Tuttosi - Councillor Semeschuk
- BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting.
- CARRIED UNANIMOUSLY**

- 2026-184

15.2

Acting-CAO Compensation

Councillor Foerster - Councillor Semeschuk

Be it resolved that Christine Burton is appointed to be Acting-CAO for the period of September 26 - October 10, 2026;

And further, that the Acting-CAO compensation is to be set as the current CAO compensation rate.

CARRIED
- 2026-185

16

Adjournment

Councillor Mykula - Councillor Foerster

Resolved that we now adjourn to meet again on Tuesday, October 13 at 5:30 p.m. for a Regular Council meeting or at the call of the Reeve.

Time: 11:08 a.m.

CARRIED UNANIMOUSLY

DRAFT