



## Rural Municipality of Whitehead

### Meeting Minutes

Regular Meeting of Council December 11, 2023 - 05:30 PM (Kemnay Hall)

In attendance: Reeve Trevor Tuttosi, Councillor Kevin Klassen, Councillor Kaley Mykula, Councillor Jeff Owens, Councillor Chris Semeschuk, Councillor Curtis Storey

Absent: Councillor Dennis Foerster

- 1           **CALL TO ORDER**
  
- 2023-277       2           **ADOPTION OF THE AGENDA**  
                  Councillor Mykula - Councillor Owens  
  
                  Resolved that the Agenda be adopted as presented. **CARRIED UNANIMOUSLY**
  
- 2023-278       3           **ADOPTION OF MINUTES AS CIRCULATED**  
                  Councillor Klassen - Councillor Mykula  
  
                  Resolved that the minutes from November 14, 2023 be approved as presented.  
  
                  **CARRIED UNANIMOUSLY**
  
- 4           **PUBLIC HEARINGS**
  
- 5           **DELEGATIONS**
  
- 2023-279       5.1       **Central Assiniboine Watershed District - Neil Zalluski**  
                  Councillor Semeschuk - Councillor Storey  
  
                  That the presentation by Neil Zalluski of the Central Assiniboine Watershed District be received. **CARRIED UNANIMOUSLY**
  
- 2023-280       5.2       **Kemnay Recreation Centre Committee**  
                  Councillor Storey - Councillor Mykula  
  
                  That the presentation by Kemnay Recreation Centre Committee be received.  
  
                  **CARRIED UNANIMOUSLY**
  
- 6           **BYLAWS AND POLICIES**
  
- 2023-281       6.1       **Noise By-Law 2023-08**  
                  Councillor Owens - Councillor Storey  
  
                  That By-Law No. 2023-08 - Noise By-Law be given second reading.  
  
                  **CARRIED UNANIMOUSLY**

- 2023-282      **6.2      Noise By-Law 2023-08**  
Reeve Tuttosi - Councillor Storey
- That By-Law No. 2023-08 - Noise By-Law be read a third and final time
- In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2023-08 third reading.*
- | Name            | Yes | No | Abstained | Absent |
|-----------------|-----|----|-----------|--------|
| Dennis Foerster |     |    |           | ✓      |
| Kevin Klassen   | ✓   |    |           |        |
| Kaley Mykula    | ✓   |    |           |        |
| Jeff Owens      | ✓   |    |           |        |
| Chris Semeschuk | ✓   |    |           |        |
| Curtis Storey   | ✓   |    |           |        |
| Trevor Tuttosi  | ✓   |    |           |        |
- CARRIED UNANIMOUSLY**
- 2023-283      **6.3      Annual Schedule of Fees By-Law 2023-09**  
Councillor Mykula - Councillor Storey
- That By-Law No. 2023-09 - Annual Schedule of Fees be read a third and final time as amended
- In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2023-09 third reading.*
- | Name            | Yes | No | Abstained | Absent |
|-----------------|-----|----|-----------|--------|
| Dennis Foerster |     |    |           | ✓      |
| Kevin Klassen   | ✓   |    |           |        |
| Kaley Mykula    | ✓   |    |           |        |
| Jeff Owens      | ✓   |    |           |        |
| Chris Semeschuk | ✓   |    |           |        |
| Curtis Storey   | ✓   |    |           |        |
| Trevor Tuttosi  | ✓   |    |           |        |
- CARRIED UNANIMOUSLY**
- 2023-284      **6.4      Fire Capital Reserve Fund Amend By-Law 2023-10**  
Councillor Klassen - Councillor Owens
- That By-Law No. 2023-10 - Fire Capital Reserve Amendment By-Law be given first reading. **CARRIED UNANIMOUSLY**
- 2023-285      **6.5      Fire Capital Reserve Fund Amend By-Law 2023-10**  
Councillor Semeschuk - Councillor Storey
- That By-Law No. 2023-10 - Fire Capital Reserve Amendment By-Law be given second reading. **CARRIED UNANIMOUSLY**

**6.6 Halls & Rinks**

**7 ACCOUNTS**

2023-286

Councillor Owens - Councillor Klassen

Resolved that the List of Accounts as paid for November, cheques numbers #15474 to #15527 (both inclusive) totaling \$2,059,549.84 and Direct Deposit Register totaling \$23,584.08 including council indemnity as per by-law no. 2023-01 be approved.

**CARRIED UNANIMOUSLY**

**7.1 Bank Reconciliation**

2023-287

Reeve Tuttosi - Councillor Storey

Resolved that the October Bank Reconciliation be approved as presented

**CARRIED UNANIMOUSLY**

**7.2 Budget to Actual**

2023-288

Councillor Mykula - Councillor Storey

That the November 2023 year-to-date budget to actual report be approved as presented. **CARRIED UNANIMOUSLY**

**8 CORRESPONDENCE**

2023-289

Councillor Klassen - Councillor Storey

Resolved that the Correspondence listed below be received

1 - MB Crime Stoppers - 2023-24 Fundraising Letter

2 - Ronald McDonald House - Donation Request

3 - RCMP Policing Report - Q3 2023

4 - Bette Tardiff - Pioneer Road

**CARRIED UNANIMOUSLY**

**9 SUBDIVISION**

**10 UNFINISHED BUSINESS**

**10.1 Strategic Plan**

**11 NOTICE OF MOTION**

**12 NEW BUSINESS**

**12.1 2023 Donations**

2023-290

Councillor Storey - Councillor Owens

Resolved that the Rural Municipality of Whitehead make the following donations for 2023:

Roseland Cemetery \$250

Alexander 4H \$150

Roseland 4H \$150

Ronald McDonald House \$150

STARS \$150

HEART \$150

Total \$1,000 **CARRIED UNANIMOUSLY**

- 2023-291      **12.2 Interim Budget**  
Councillor Owens - Councillor Storey
- Whereas Section 163 of The Municipal Act states that council may adopt an interim operating budget to have effect only until the council adopts the operating budget for the fiscal year.  
Therefore be it resolved that following budget interim expenditures be set for 2024:
- |                                       |              |
|---------------------------------------|--------------|
| General Services                      | \$200,000.00 |
| 1. Protective Services                | \$100,000.00 |
| 2. Transportation Services            | \$300,000.00 |
| 3. Environmental Health Services      | \$ 50,000.00 |
| 4. Public Health & Welfare Services   | \$ 25,000.00 |
| 5. Environmental Development Services | \$ 25,000.00 |
| 6. Economic Development Services      | \$ 50,000.00 |
| 7. Recreation & Cultural Services     | \$ 25,000.00 |
| 8. Fiscal Services                    | \$200,000.00 |
- CARRIED UNANIMOUSLY**
- 2023-292      **12.3 Overdraft Agreement**  
Reeve Tuttosi - Councillor Semeschuk
- Whereas the Rural Municipality of Whitehead may at times deem it necessary to borrow from the Westoba Credit Union Limited to meet the current expenditures of the Municipality for the year 2024;  
Therefore be it resolved that the Rural Municipality of Whitehead enter into an agreement for an overdraft of \$100,000.00, if necessary, to cover the operating expenses;  
and be it further resolved that a Municipal Pledge of Taxes be made to the Westoba Credit Union Limited. **CARRIED UNANIMOUSLY**
- 2023-293      **12.4 2024 Tax Sale**  
Councillor Mykula - Councillor Klassen
- Whereas Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;  
Be it Resolved that the Designated Year for which properties in arrears be offered for sale by auction, be 2023 (meaning all properties with outstanding taxes from the year 2022 or prior); and  
Be it Further Resolved that in accordance with s. 363 (1) of the Municipal Act, "costs" shall be the actual costs incurred by the municipality for each parcel listed for the tax sale [plus an administration fee of \$50.00 per roll as set forth in Manitoba Regulation 50/97]; and  
be it further resolved that the tax sale be held Thursday, November 14, 2024 at 10:00 am at the RM of Whitehead Office in Alexander, Manitoba. **CARRIED UNANIMOUSLY**

- 2023-294      **12.5      Assiniboine West Watershed District Sub-district Committee Appointments**  
Councillor Klassen - Councillor Owens
- Be It Resolved that Councillor Curtis Storey and ratepayer Marvin Thiessen be appointed to the Assiniboine West Watershed District Sub-district Committee.
- CARRIED UNANIMOUSLY**
- 2023-295      **12.6      Rural Municipality of Whitehead Emergency Plan**  
Councillor Semeschuk - Councillor Storey
- Be it Resolved that the RM of Whitehead Emergency Plan provided by MEC Scott Price be adopted as presented. **CARRIED UNANIMOUSLY**
- 12.7      Cameras**
- 13      COMMITTEE AND BOARDS REPORTS**
- 2023-296      **14      IN CAMERA**  
Councillor Klassen - Councillor Storey
- BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.
- CARRIED UNANIMOUSLY**
- 14.1      Legal & Personnel**
- 2023-297      **14.2      BACK TO OPEN SESSION**  
Councillor Mykula - Reeve Tuttosi
- BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting. **CARRIED UNANIMOUSLY**
- 2023-298      **14.3      Enforcement Expenses**  
Councillor Owens - Councillor Klassen
- Be it resolved that all enforcement expenses be added on the corresponding tax roll per the General Enforcement By-law 2022-13. **CARRIED UNANIMOUSLY**
- 2023-299      **14.4      Wage Negotiations**  
Councillor Mykula - Reeve Tuttosi
- Be it resolved that the Administration recommendations be approved. **CARRIED**
- 2023-300      **15      Adjournment**  
Councillor Mykula - Councillor Semeschuk
- Resolved that we now adjourn to meet again on January 8, 2024 at 8:30 am for a Regular Council meeting or at the call of the Reeve. **CARRIED UNANIMOUSLY**