



Rural Municipality of Whitehead
Meeting Minutes

Regular Meeting of Council September 15, 2025 - 08:30 AM (RM Office)

In attendance: Councillor Kevin Klassen, Councillor Kaley Mykula, Councillor Jeff Owens, Councillor Curtis Storey, Councillor Chris Semeschuk, Councillor Dennis Foerster

Regrets: Reeve Trevor Tuttosi

- 2025-159

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CALL TO ORDER

ADOPTION OF THE AGENDA
Councillor Mykula - Councillor Foerster
Resolved that the Agenda be adopted as presented.
CARRIED UNANIMOUSLY
- 2025-160

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ADOPTION OF MINUTES AS CIRCULATED
Councillor Foerster - Councillor Storey
Resolved that the Regular Meeting minutes from August 11, 2025 be approved as presented.
CARRIED UNANIMOUSLY
- 4

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DECLARATION OF CONFLICT OF INTEREST

PUBLIC HEARINGS

PRESENTATIONS AND DELEGATIONS

BYLAWS AND POLICIES
- 2025-161

7.1

By-law No. 2025-05 - to Amend the Zoning By-law - 1st Reading
Councillor Storey - Councillor Owens
That By-Law No. 2025-05 - To Amend the Zoning By-Law 2021-04 be given first reading.
CARRIED UNANIMOUSLY
- 2025-162

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8.1

SUBDIVISION

Subdivision 4202-25-8756 - Orr - 107 Montrose Street
Councillor Owens - Councillor Foerster
Whereas Kelvin Orr on behalf of KSO Real Estate LTD., registered owners of 107 Montrose Street, SW 17-10-21W, Lots 18 and 19, block 24, Plan 23 BLTO (0.29 acres) made an application for subdivision;

The intent of the application is to subdivide the urban property into two (2) lots by severing off the existing single-family dwelling and accessory shed to allow for future residential development of the undeveloped lot;

Therefore, be it resolved that Subdivision File No. 4202-25-8756 be approved with the following conditions:

1. That the applicant obtain a variance order for proposed Lot 2 to decrease the allowable site width from 50 feet to 39 feet within the "RS" Residential Serviced

Zone to ensure compliance with the Zoning By-law;

2. That the single lot subdivision fee of \$110.00 be paid to the Rural Municipality of Whitehead;

3. That a financial levy of \$750.00 be made to the Rural Municipality of Whitehead Capital Reserve Fund for the creation of a new title as per By-law No. 2111;

4. That any new or restored survey monuments required due to the subdivision are to be paid by the applicant.

5. That the applicant remove or modify the existing deck to meet the side yard requirements or obtain a variance order to allow for a reduced side yard for an accessory structure from 3 feet to 1 foot in the "RS" Residential Serviced Zone to ensure compliance with the Zoning By-law.

CARRIED UNANIMOUSLY AS AMENDED

8.1.1 AMENDMENT

2025-163

Councillor Foerster - Councillor Mykula

That the above resolution be amended to include the following under the list of conditions:

5. That the applicant remove or modify the existing deck to meet the side yard requirements or obtain a variance order to allow for a reduced side yard for an accessory structure from 3 feet to 1 foot in the "RS" Residential Serviced Zone to ensure compliance with the Zoning By-law.

CARRIED

8.2 Subdivision 4202-25-8754 - Amend Conditions

2025-164

Councillor Klassen - Councillor Foerster

Whereas Council gave conditional approval to Subdivision File No. 4202-25-8754 at the July 14, 2025 regular meeting with Resolution 2025-128;

And whereas Section 126(4) of The Planning Act permits the approving authority to vary a condition and Community Planning is the approving authority;

And whereas a clerical error had included the existing property title when calculating fees due to the municipality and the fees required by by-law are to be paid for the generation of any new titles;

Therefore, be it resolved that the RM of Whitehead requests the Community Planning office revise Council's conditions 4 and 5 for Subdivision File No. 4202-25-8754 to read as follows:

4. That the multi lot subdivision application fee in the amount of \$540.00 (\$270.00 x 2 lots) be paid to the Rural Municipality of Whitehead as per the Annual Schedule of Fees By-law.

5. That a financial levy of \$1,500.00 (\$750.00 x 2 lots) be paid to the Rural Municipality of Whitehead Fire Capital Reserve Fund as per By-law No. 2111.

CARRIED UNANIMOUSLY

9 UNFINISHED BUSINESS

9.1 Beresford Drainage

Council received an update from Administration on concerns relating to drainage in the Beresford area and a concerned resident's property.

Council directed Administration to explore maintenance solutions to the municipal ditches that could be undertaken by Public Works. Further, long-term

proposals for resolving persistent drainage challenges in the Beresford area were to be sought and returned to Council for budget deliberations.

10 NEW BUSINESS

10.1 Communication Policy Update

Administration provided a brief review of challenges and limitations that had been encountered when researching email-based notification programs. IT support was being sought to identify service options that would not impact regular municipal operations.

10.2 Dust Control Requests

Council discussed recent inquiries from rural residents with respect to the dust control policy. No changes were proposed, however, Council expressed interest in approaching neighboring service providers for discounted rates to Whitehead residents.

10.3 2025 Supplemental Taxes

2025-165

Councillor Foerster - Councillor Owens

BE IT RESOLVED THAT Council approve the Assessment Changes as per sections 300 (6) and 326 of The Municipal Act be added to the 2025 Assessment Roll.

Total ADDED TAXES = \$33,137.76
Total DELETED TAXES = (\$7,263.21)
Total = \$25,874.55

CARRIED UNANIMOUSLY

10.4 Board of Revision

Council was advised that the Board of Revision was scheduled for the November regular meeting and were reminded that three members were to be appointed. The appointment of board members was referred to the next regular meeting of Council.

10.5 Growth, Renewal and Opportunities Grant

2025-166

Councillor Semeschuk - Councillor Foerster

Be it resolved that the RM of Whitehead submit an application to the Growth, Renewal and Opportunities Grant for the Whitehead Fire Dept. water tanker replacement project.

And further be it resolved that the RM of Whitehead commits to a share of costs up to \$150,000.00, with a total project cost of up to \$300,000.00.

CARRIED UNANIMOUSLY

10.6 AMM Fall Convention

Council discussed attendance at the Association of Manitoba Municipalities Fall 2025 convention and with which provincial departments to request Minister meetings.

10.7 Alexander & Area Fall Harvest Festival - Community Event Status

2025-167

Councillor Storey - Councillor Mykula

Be it resolved that the Alexander & Area Fall Harvest Festival to be held on October 4, 2025 be granted community event status.

CARRIED UNANIMOUSLY

11 ACCOUNTS

11.1 Accounts

2025-168

Councillor Owens - Councillor Klassen

Resolved that the List of Accounts as paid for August, cheques numbers #16545 to #16595, EFT numbers #47 to #51 (both inclusive) and auto-withdrawals totaling \$569,647.49 and Direct Deposit Register totaling \$37,211.56 including council indemnity as per by-law no. 2023-01 be approved.

CARRIED UNANIMOUSLY

11.2 Bank Reconciliation

2025-169

Councillor Owens - Councillor Klassen

Resolved that the July and August 2025 Bank Reconciliation be approved as presented.

CARRIED UNANIMOUSLY

11.3 Budget to Actual

2025-170

Councillor Klassen - Councillor Owens

That the August 2025 year-to-date budget to actual report be approved as presented.

CARRIED UNANIMOUSLY

12 COMMITTEE AND BOARDS REPORTS

13 CORRESPONDENCE

2025-171

Councillor Mykula - Councillor Klassen

Resolved that the Correspondence listed below be received;

CN Rail - Rail Safety Week
City of Brandon - Area Meetings

CARRIED UNANIMOUSLY

13.1 Rail Safety Week

2025-172

Councillor Foerster - Councillor Storey

WHEREAS Rail Safety Week is to be held across Canada from September 15 to 21, 2025;

WHEREAS, 261 railway crossing and trespassing incidents occurred in Canada in 2024; resulting in 68 avoidable fatalities and 58 avoidable serious injuries;

WHEREAS, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries cause by incidents involving trains and citizens;

AND WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, indigenous communities, police services, media and others to raise rail safety awareness;

WHEREAS CN and Operation Lifesaver have requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is hereby RESOLVED to support national Rail Safety Week to be held from September 15 to 21, 2025.

CARRIED UNANIMOUSLY

14 NOTICE OF MOTION

15 IN CAMERA

2025-173

Councillor Foerster - Councillor Storey

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

CARRIED UNANIMOUSLY

15.1 Legal Matters

15.2 BACK TO OPEN SESSION

2025-174

Councillor Klassen - Councillor Mykula

BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting.

CARRIED UNANIMOUSLY

16 Adjournment

2025-175

Councillor Klassen - Councillor Foerster

Resolved that we now adjourn to meet again on October 14, 2025 at 5:30 p.m. for a Regular Council meeting or at the call of the Reeve.

11:50 a.m.

CARRIED UNANIMOUSLY