



**Rural Municipality of Whitehead**  
**Meeting Minutes**  
**Regular Meeting of Council December 13, 2021 - 08:30 AM**

PRESENT: Reeve Allan Sutherland, Councillor John Bokkel, Councillor Darryl Speers, Councillor Chris Semeschuk, Councillor Trevor Tuttosi, Councillor Curtis Storey, Councillor Dennis Foerster

**1 CALL TO ORDER**

**2 ADOPTION OF THE AGENDA**

**2021-1**

Councillor Semeschuk - Councillor Foerster

Resolved that the Agenda be adopted as presented. CARRIED

**3 ADOPTION OF MINUTES AS CIRCULATED**

**2021-2**

Councillor Bokkel - Councillor Foerster

Resolved that the minutes of the following meetings September 13 as amended and November 8, 2021 be adopted as presented. CARRIED

**4 PUBLIC HEARINGS**

**4.1 Rural Municipality of Whitehead Zoning By-law No. 2021-04**

Council set to hear representation from the public. Mr. Peter Andersen from Community Planning with the Province of Manitoba was in attendance and reiterated the requested amendments. No additional comments or concerns raised.

**2021-8**

Councillor Bokkel - Councillor Semeschuk

Be it resolved that the regular meeting of council be recessed to allow council to hold a Public Hearing to receive representations for any person who wishes to make them in respect to the following:

- Rural Municipality of Whitehead Zoning By-law No. 2021-04. CARRIED

Time: 8:45 am

**4.2 Rural Municipality of Whitehead Zoning By-law No. 2021-04  
2021-9**

Councillor Foerster - Councillor Semeschuk

Whereas all representatives in regard to matters listed below have been dealt with:  
Zoning By-law No. 2021-04

Therefore be it resolved that the public hearing be concluded, and council resume its normal order of business. CARRIED

Time: 8:47 am

**5 DELEGATIONS**

NIL

**6 BYLAWS AND POLICIES**

**6.1 Zoning By-law No. 2021-04 - 2nd Reading  
2021-10**

Councillor Storey - Councillor Bokkel

Whereas Zoning By-law No. 2021-04 was given first reading at the September 13, 2021 meeting

Therefore be it Resolved that Zoning by-law No. 2021-04 be given 2nd reading subject to minor alterations to the by-law making two-unit and multi-unit dwellings being a conditional use on the RS Zone. CARRIED

**6.2 Zoning By-law No. 2021-04 - 3rd Reading  
2021-11**

Councillor Storey - Councillor Bokkel

Resolved that Zoning By-law No. 2021-04 be read a third and final time. CARRIED

Name	Yes	No	Abstained	Absent
John Bokkel	✓			
Dennis Foerster	✓			
Chris Semeschuk	✓			
Darryl Speers	✓			
Curtis Storey	✓			
Allan Sutherland	✓			
Trevor Tuttosi	✓			

**7 ACCOUNTS**

**2021-3**

Councillor Storey - Councillor Bokkel

Resolved that the List of Accounts as paid for November, cheques numbers #14101 to #14158 (both inclusive) totaling \$1,979,827.50 and Direct Deposit Register totaling \$ 37,755.35 be approved. CARRIED

**7.1 Council Indemnities**

**2021-4**

Councillor Foerster - Councillor Tuttosi

Be it resolved that the council indemnity accounts in the sum gross total amount of \$4,278.18 for December be approved for payment as presented. CARRIED

**7.2 Bank Reconciliation - November 2021**

**2021-5**

Councillor Storey - Councillor Semeschuk

Resolved the Rural Municipality of Whitehead approve the and November 2021 Bank Reconciliation as presented. CARRIED

**7.3 Budget to Actual**

**2021-6**

Councillor Storey - Councillor Bokkel

That the budget to actual report be approved as presented. CARRIED

**8 CORRESPONDENCE**

**2021-7**

Councillor Tuttosi - Councillor Foerster

Resolved that the Correspondence listed below be read and filed.

- 1- RCMP Policing Report - Blue Hills Area
- 2 - Multi-Material Stewardship Manitoba - In-kind Advertising Program
- 3 - Taxervice Report
- 4 - Building Sustainable Communities Grant
- 5 - AMM Infrastructure Grant
- 6 - Green Team Grant
- 7 - Ronald McDonald House. CARRIED

**9 SUBDIVISION**

**9.1 Subdivision Application 4202-21-8331 - Wayne Dobbie**

**2021-12**

Councillor Storey raised concerns regarding the comments from Manitoba Conservation and Climate. Ms. Carriere provided and updated from Mr. Wayne Dobbie with the reasoning for the request of the additional acres in the non-farm dwelling subdivision. Ms. Carriere stated that the road shown on the maps provided would not be wide enough for farm machinery to travel down and that there are two additional approaches for the residual AG lands. In addition, Mr. Dobbie's water line runs along side the road, if there happened to be a main break and the water flooded the AG lands, he could be liable for the crop loss.

Councillor Bokkel - Councillor Tuttosi

WHEREAS Wayne Dobbie had made an application to subdivide 14.63 acres in the NE29-10-31WPM.

AND WHEREAS the subject property is designated "Conservative / Agriculture Area" according to the Rural Municipality of Whitehead Development Plan and is zoned "Agricultural (General) Zone according to the Rural Municipality of Whitehead Zoning By-law;

AND WHEREAS the subdivision may be considered under the policies of the Development Plan, Part 4, Policy 4.3.1 (k) b.

NOW THEREFORE BE IT RESOLVED that subdivision File No. 4202-21-8331 be approved with the following conditions:

1 - That a Conditional Use Order be granted allowing for a non-farm dwelling within the "AG" Agricultural (General) Zone.

2 - That a Variation Order be granted increasing the non-farm parcel to 14.83 acres

3 - That a financial levy of \$500.00 be made to the Rural Municipality of Whitehead Fire Capital Reserve Fund, By-law No, 2111 for the creation of a new title.

4 - That the applications pay a financial dedication to the Brandon School Division in the amount of \$63.00 in lieu of land dedication for a school site. CARRIED

**10 UNFINISHED BUSINESS**

**11 NEW BUSINESS**

**11.1 Rural Municipality of Whitehead Emergency Plan  
2021-13**

Councillor Storey - Councillor Semeschuk

Resolved that the RM of Whitehead Emergency Plan provided by Napier Emergency Consulting be adopted as presented. CARRIED

**11.2 Donations for 2021  
2021-14**

Councillor Storey - Councillor Tuttosi

Resolved that the Rural Municipality of Whitehead make the following donations for 2021:

Roseland Cemetery	\$250.00
Griswold Cemetery	\$250.00
Alexander 4H	\$150.00
Roseland 4H	\$150.00
Ronald McDonald House	\$100.00
STARS	\$100.00
Total	\$1000.00. CARRIED

**11.3 2022 Tax Sale  
2021-15**

Councillor Tuttosi - Councillor Foerster

Whereas Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;

be it resolved that the Designated Year for which properties in arrears be offered for sale by auction, be 2021 (meaning all properties with outstanding taxes from the year 2020 or prior); and

be it further resolved that in accordance with s. 363 (1) of the Municipal Act, "costs" shall be the actual costs incurred by the municipality for each parcel listed for the tax sale [plus an administration fee of \$50.00 per roll as set forth in Manitoba Regulation 50/97]; and

be it further resolved that the tax sale be held November 18, 2022 at 10:00 am at the Whitehead Hall in Alexander, Manitoba. CARRIED

**11.4 Interim Budget  
2021-16**

Councillor Storey - Councillor Semeschuk

Whereas Section 163 of The Municipal Act states that council may adopt an interim operating budget to have effect only until the council adopts the operating budget for the fiscal year.

Therefore be it resolved that following budget interim expenditures be set for 2022:

1. General Services	\$200,000.00
2. Protective Services	\$100,000.00
3. Transportation Services	\$300,000.00
4. Environmental Health Services	\$ 50,000.00
5. Public Health & Welfare Services	\$ 25,000.00
6. Environmental Development Services	\$ 25,000.00
7. Economic Development Services	\$ 50,000.00
8. Recreation & Cultural Services	\$ 25,000.00
9. Fiscal Services	\$200,000.00. CARRIED

**11.5 Appointments to the Assiniboine West Watershed District Sub District  
2021-17**

Councillor Bokkel - Councillor Speers

WHEREAS Councillor Storey and Reeve Sutherlands appointments to the Oak River sub district expire January 1, 2022.

THEREFORE BE IT RESOLVED that Councillor Curtis Storey and Reeve Allan Sutherland are now appointed to the Oak River sub district. CARRIED

**11.6 Request to Write of Property Tax Interest**

**2021-18**

Councillor Tuttosi - Councillor Storey

Resolved that the interest in the amount of \$79.61 on Roll # 58825 be written off. CARRIED

**11.7 Overdraft Agreement with Westoba Credit Union**

**2021-19**

Councillor Storey - Councillor Foerster

Whereas the Rural Municipality of Whitehead may at times deem it necessary to borrow from the Westoba Credit Union Limited to meet the current expenditures of the Municipality for the year 2022:

Therefore be it resolved that the Rural Municipality of Whitehead enter into an agreement for an overdraft of \$100,000.00, if necessary, to cover the operating expenses;

and be it further resolved that a Municipal Pledge of Taxes be made to the Westoba Credit Union Limited. CARRIED

**11.8 Wage Review**

**2021-22**

Councillor Storey - Councillor Speers

Resolved that all the Municipal employees receive an increase of 2% effective January 1, 2022, except for employee #275, who will receive a \$1.00 per hour increase. CARRIED

**12 COMMITTEE AND BOARDS REPORTS**

**12.1 Drainage**

Reeve Sutherland noted that all culvert projects had been completed for the year. Question asked whether the public works employees had completed any and how many culverts had been cleaned out according to the map and scale provided by the GIS summer student. Ms. Carriere advised that a few were able to be attended to before freeze up. Ms. Carriere to check with the staff and inquire if any equipment rental would be beneficial and what type.

**12.2 Fire & Emergency Services**

**12.3 Waste Management Facility**

Question was raised concerning the outstanding fencing. Councillor Speers advised the supplier would be provided and update regarding the materials. Ms. Carriere advised the facility would be closed Saturday December 25, 2021 and Saturday January 1, 2022 but would be open from 9-5 on Tuesday December 28, 2021.

**12.4 Machinery**

Councillor Bokkel provided an updated concerning the reclaimer and noted that parts were proving hard to secure and suggested someone could make same.

**12.5 Watersheds**

**12.6 LUD of Alexander**

Ms. Carriere advised that the LUD did not have a meeting in November. The meeting was scheduled to December 13, 2021. She did note that Sunrise Foods purchased an AED for the Alexander Rink as a community donation. In addition, she noted information from the rink meeting concerning changes to the building etc. and was informed same could not be carried out. In closing, she noted that possibly planning for a new natural ice rink in 10-15 years with community fundraising events and ideas to raise funds.

**12.7 Southwestern Weed District**

Councillor Bokkel noted the final meeting of 2021 was held last week.

**12.8 Vet Board**

Councillor Semeschuk provided an update with regards to the new veterinarian and stated clients were impressed and satisfied with the service provided to their livestock.

**12.9 WERWC**

**12.10 Public Works Report**

Ms. Carriere read the report provided by public works. The report stated they had refurbished the goose neck trailer and started to modify the Craig V-plow. In addition, they have been cutting down and splitting the large stumps at the dump, which will be sold for \$100.00 per truck bed load. In closing, the report noted that the graders have been out plowing snow and scarifying icy intersections.

Council suggested that crowning is needed on certain roads.

**13 NOTICE OF MOTION**

Councillor Semeschuk gave notice of his intent to amended resolution no. 2021-11 from the September 13, 2021 regarding vaccine requirements.

**13.1 In-Camera**

2021-20

Councillor Storey - Councillor Foerster

BE IT RESOLVED THAT this regular meeting now adjourns to an "in camera" meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. CARRIED

**13.2 Out of Camera**

2021-21

Councillor Speers - Councillor Foerster

Be it resolved that this 'in camera' meeting does now resume back to a regular meeting. CARRIED

**14 Adjournment**

2021-23

Councillor Storey - Councillor Foerster

Resolved that we now adjourn to meet again on Monday January 10, 2022 at 8:30 am for a Regular Council meeting or at the call of the Reeve.