



Rural Municipality of Whitehead
Meeting Minutes
Regular Meeting of Council December 12, 2022 - 08:30 AM

In attendance: Reeve Trevor Tuttosi, Councillor Kevin Klassen, Councillor Kaley Mykula, Councillor Jeff Owens, Councillor Chris Semeschuk and Councillor Curtis Storey

Absent: Councillor Dennis Foerster

1 CALL TO ORDER

2 ADOPTION OF THE AGENDA

2022-546

Councillor Storey - Councillor Owens

Resolved that the Agenda be adopted as amended. **CARRIED UNANIMOUSLY**

3 ADOPTION OF MINUTES AS CIRCULATED

2022-547

Councillor Storey - Councillor Mykula

Resolved that the minutes from November 8, 2022 and November 14, 2022 be approved as presented. **CARRIED UNANIMOUSLY**

4 PUBLIC HEARINGS

2022-548

Councillor Storey - Councillor Semeschuk

Be it resolved that the regular meeting of council be recessed to allow council to hold a Public Hearing to receive representations for any person who wishes to make them in respect to the following:

Conditional Use CU2022-05 - Jaydon Plett -
to allow a non-farm dwelling in the "AG" Agriculture General Zone

Variation V2022-03 - Jaydon Plett
to reduce the minimum required 200ft site width down to the 164.04 ft

Variation V2022-04 - Jaydon Plett
to reduce the minimum required residual 80 acres site area down to the 72.45 acres in the "AG" Agriculture General Zone

Mr. Jaydon Plett attended the public hearing in favour of his application. He requested council amend their previous decision concerning the development of a non-farm dwelling on the residual 72.45 acres. Mr. Plett noted that he was in-favour of the agreement stating no further development shall be permitted on the residual 72.45 acres.

Time: 8:34. **CARRIED UNANIMOUSLY**

4.1 Resume Open Session

2022-549

Councillor Semeschuk - Councillor Storey

Whereas all representatives in regard to matters listed below have been dealt with:

Conditional Use CU2022-05 - Jaydon Plett -
to allow a non-farm dwelling in the "AG" Agriculture General Zone

Variation V2022-03 - Jaydon Plett
to reduce the minimum required 200ft site width down to the 164.04 ft

Variation V2022-04 - Jaydon Plett
to reduce the minimum required residual 80 acres site area down to the 72.45 acres
in the "AG" Agriculture General Zone

Therefore be it resolved that the public hearing be concluded, and council resume its
normal order of business.

Time: 8:40 am. **CARRIED UNANIMOUSLY**

5 DELEGATIONS

5.1 Kemnay Rec Centre - Pam Unger

Ms. Pam Unger appeared before council to express the boards concern regarding
their financial position, recent water pipe leak and future of the hall. Ms. Unger noted
the opportunity to work with administration to apply for an upcoming grant through
the Province of Manitoba to update the accessibility in and outside of the hall.

2022-551 Councillor Storey - Councillor Owens

That the presentation by Pam Unger regarding the Kemnay Rec Centre be received.
CARRIED UNANIMOUSLY

6 IN CAMERA - Human Resources

2022-552 Councillor Storey - Councillor Semeschuk

BE IT RESOLVED THAT this regular meeting now adjourns to an "in camera" meeting
to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The
Municipal Act and all matters discussed in-camera are confidential until discussed in
an open meeting as per Section 83(1)(d) of The Municipal Act.

CARRIED UNANIMOUSLY

6.1 RESUME OPEN SESSION

2022-553 Councillor Storey - Councillor Owens

BE IT RESOLVED THAT this 'in camera' meeting does now resume back to a regular
meeting. **CARRIED UNANIMOUSLY**

7 COMMITTEE AND BOARDS REPORTS

7.1 Western Caucus Update

8 BYLAWS AND POLICIES

8.1 General Enforcement By-law No. 2022-13

2022-554 Reeve Tuttosi - Councillor Storey

Whereas *The Municipal Act*, *The Planning Act*, and any other Act provides the
authority to enforce any permits, authorizations or agreements issued by or entered
into by the Municipality under the authority of such Act, By-laws or provision.

Therefore Be It Resolved that the General Enforcement By-law No. 2022-13 be read a
first time. **CARRIED UNANIMOUSLY**

8.2 Mitigation & Preparedness Program Reserve By-law 2022-14

2022-555 Councillor Mykula - Councillor Storey

Be it Resolved that the Mitigation & Preparedness Program Reserve By-law 2022-14
be read a first time. **CARRIED UNANIMOUSLY**

8.3 Procedure By-law No. 2022-12

2022-556 Councillor Klassen - Councillor Storey

That Procedure By-law No. 2022-12 be read a first time. **CARRIED UNANIMOUSLY**

9 ACCOUNTS

2022-557 Councillor Semeschuk - Councillor Owens

Resolved that the List of Accounts as paid for November, cheques numbers # to
#14773-14841 (both inclusive) totaling \$1,905,349.36 and Direct Deposit Register
totaling \$ 41,857.98 be approved. **CARRIED UNANIMOUSLY**

- 2022-558 **9.1 Bank Reconciliation**
Councillor Storey - Councillor Klassen
Resolved that the October & November Bank Reconciliations be approved as presented. **CARRIED UNANIMOUSLY**
- 2022-559 **9.2 Council Indemnities**
Councillor Owens - Councillor Mykula
Be it Resolved that the following Council members be paid the following:

Councillor Chris Semeschuk
\$780.36 - AMM Convention November 21-23, 2022
\$129.30 - SWWD Meeting November 30, 2022
Total - \$909.66

Councillor Kaley Mykula
\$450.00
AMM Convention November 21-23, 2022

Reeve Trevor Tuttosi
\$745.24 - AMM Convention November 21-23, 2022
\$248.82 - Western Caucus, November 4, 2022
\$132.83 - WERWC - November 17, 2022
Total - \$1,126.89
CARRIED UNANIMOUSLY
- 2022-560 **9.3 November Budget to Actual**
Reeve Tuttosi - Councillor Owens
That the November budget to actual report be approved as presented
CARRIED UNANIMOUSLY
- 2022-561 **10 CORRESPONDENCE**
Councillor Mykula - Councillor Klassen
Resolved that the Correspondence listed below accepted as presented
1. Stars
2. Rural Crime Stoppers
3. Manitoba Metis Federation
4. Whitehead Hall Letter. **CARRIED UNANIMOUSLY**
- 2022-562 **11 SUBDIVISION**
11.1 Subdivision 4202-22-8470
Councillor Klassen - Councillor Mykula
WHEREAS Molly Stewart, registered owner of NE 17-09-20W made an application with the intent to sever 13.3 acre parcel located in the northeast corner of the NE17-9-20W. The lands being proposed for the subdivision contain a shop, well, garage and shed.

A house was located on the proposed yard site, it burnt down in 2021. The application form indicates that the yard site is surplus to the agricultural operation and the subdivided yard site and residual agricultural land may be sold separately. The proposed lot is serviced by a well and a septic field. Access to the proposed lot is from an existing access bordering the easterly limit of the quarter section. No new accesses are proposed or are required for either the proposed lot or the residual agricultural lands.

THEREFORE BE IT RESOLVED that subdivision File No. 4202-22-8470 be approved with the following conditions:
1- That a conditional use application be approved for the non-farm dwelling located in the "AG" - Agricultural General Zone
2- That a variation application be approved to increase the maximum 10 acre size of proposed Lot 1 to the 13.3 acres being proposed in the "AG" - Agricultural General Zone.
3- That a financial levy of \$500.00 to be made to the Rural Municipality of Whitehead Fire Capital Reserve Fund, By-law No. 2111 for the creation of a new title.
4- Should an additional access approach be required to access either lands, that it

shall be done in compliance with the municipality's access/ approach road policy at the expense of the applicant.

5- Any monument restorations required due to the subdivision be paid in full by the applicant. **CARRIED UNANIMOUSLY**

12 UNFINISHED BUSINESS

12.1 Provincial Covid-19 Funding

2022-563

Councillor Semeschuk - Councillor Mykula

Be it Resolved the RM of Whitehead to allocate the Covid-19 funding from the provincial government as follows;

- \$2,500 towards the purchase of an OWL camera
- \$30,000 towards the Whitehead Hall basement restoration
- \$20,000 towards Kemnay Hall Renovations (in conjunction with grant)
- \$2,200 towards the Kemnay Utilites for 2022 and 2023
- \$2,500 towards the Alexander Rink
- \$2,500 towards the Roseland Hall. **CARRIED UNANIMOUSLY**

12.2 Whitehead Hall

13 NOTICE OF MOTION

14 NEW BUSINESS

14.1 Rural Municipality of Whitehead Emergency Plan

2022-564

Councillor Semeschuk - Councillor Storey

Be it Resolved that the RM of Whitehead Emergency Plan; provided by Napier Emergency Consulting be adopted as presented. **CARRIED UNANIMOUSLY**

14.2 Interim Budget

2022-565

Councillor Storey - Councillor Klassen

Whereas Section 163 of The Municipal Act states that council may adopt an interim operating budget to have effect only until the council adopts the operating budget for the fiscal year.

Therefore be it resolved that following budget interim expenditures be set for 2023:

1. General Services	\$200,000.00
2. Protective Services	\$100,000.00
3. Transportation Services	\$300,000.00
4. Environmental Health Services	\$ 50,000.00
5. Public Health & Welfare Services	\$ 25,000.00
6. Environmental Development Services	\$ 25,000.00
7. Economic Development Services	\$ 50,000.00
8. Recreation & Cultural Services	\$ 25,000.00
9. Fiscal Services	\$200,000.00

CARRIED UNANIMOUSLY

14.3 Conditional Use CU2022-05 - Jaydon Plett

2022-566

Councillor Owens -Councillor Storey

WHEREAS Jaydon Plett had made an application for a conditional use CU2022-05 - to allow a non-farm dwelling in the "AG" Agriculture General Zone AND WHEREAS a Public Hearing was held on December 12, 2022 as stated in the notice to hear any representation for or against the application:

THEREFORE BE IT RESOLVED that Conditional Use Application CU2022-05 - to allow a non-farm dwelling in the "AG" Agriculture General Zone be approved.

CARRIED UNANIMOUSLY

- 2022-567 **14.4 Variation V2022-03 - Jaydon Plett**
 Reeve Tuttosi - Councillor Storey
- WHEREAS Jaydon Plett had made an application for a variation V2022-03 - to reduce the minimum required 200ft site width down to the 164.04 ft
 AND WHEREAS a Public Hearing was held on December 12, 2022 as stated in the notice to hear any representation for or against the application:
 THEREFORE BE IT RESOLVED that Variation Application # V2022-03 - to reduce the minimum required 200ft site width down to the 164.04ft be approved.
CARRIED UNANIMOUSLY
- 2022-568 **14.5 Variation V2022-04 - Jaydon Plett**
 Councillor Mykula - Councillor Storey
- WHEREAS Jaydon Plett had made an application for a variation V2022-04 - to reduce the minimum required residual 80 acres site area down to the 72.45 acres in the "AG" Agriculture General Zone
 AND WHEREAS a Public Hearing was held on December 12, 2022 as stated in the notice to hear any representation for or against the application:
 THEREFORE BE IT RESOLVED that Variation Application V2022-04 - to reduce the minimum required residual 80 acre site area down to the 72.45 acres in the "AG" Agriculture General Zone. **CARRIED UNANIMOUSLY**
- 2022-569 **14.6 2022 Donations**
 Councillor Klassen - Reeve Tuttosi
- Resolved that the Rural Municipality of Whitehead make the following donations for 2022:
- | | |
|-----------------------|---------|
| Roseland Cemetery | \$250 |
| Alexander 4H | \$150 |
| Roseland 4H | \$150 |
| Ronald McDonald House | \$150 |
| STARS | \$150 |
| HEART | \$150 |
| <hr/> | |
| Total | \$1,000 |
- CARRIED UNANIMOUSLY**
- 2022-570 **14.7 Overdraft Agreement with Westoba Credit Union**
 Councillor Semeschuk - Councillor Storey
- Whereas the Rural Municipality of Whitehead may at times deem it necessary to borrow from the Westoba Credit Union Limited to meet the current expenditures of the Municipality for the year 2023;
 Therefore be it resolved that the Rural Municipality of Whitehead enter into an agreement for an overdraft of \$100,000.00, if necessary, to cover the operating expenses;
 and be it further resolved that a Municipal Pledge of Taxes be made to the Westoba Credit Union Limited. **CARRIED UNANIMOUSLY**
- 2022-571 **14.8 2023 Tax Sale**
 Councillor Storey - Councillor Semeschuk
- Whereas Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;
- be it resolved that the Designated Year for which properties in arrears be offered for sale by auction, be 2022 (meaning all properties with outstanding taxes from the year 2021 or prior); and
- be it further resolved that in accordance with s. 363 (1) of the Municipal Act, "costs" shall be the actual costs incurred by the municipality for each parcel listed for the tax sale [plus an administration fee of \$50.00 per roll as set forth in Manitoba Regulation 50/97]; and
- be it further resolved that the tax sale be held Wednesday, November 15, 2023 at 2:00 pm at the RM of Whitehead Office in Alexander, Manitoba.
- CARRIED UNANIMOUSLY**

2022-572 **14.9 Appointment to the Assiniboine West Watershed Sub-district Committee**
 Councillor Owens - Councillor Semeschuk
 Be It Resolved that Councillor Curtis Storey and ratepayer Marvin Thiessen be appointed to the Assiniboine West Watershed District Sub-district Committee.
CARRIED UNANIMOUSLY

2022-573 **14.10 Write-off of Interest**
 Reeve Tuttosi - Councillor Mykula
 Resolved that following interest be written off;
 058735 - \$62.50
CARRIED UNANIMOUSLY

14.11 Financial Safeguards
14.11.1 Ready-To-Move Child Care Project Expression of Interest
 2022-574 Councillor Mykula - Councillor Owens
 Whereas the Manitoba government launched an Expression of Interest for an innovative capital program, which will expedite the development of licensed, non-profit early learning and child care centres.
 AND Whereas the community must provide:
 - A minimum of two (2) acres of service land
 - 15 years free rent to child care provider selected to operate the centre
 - Land and building support services, maintenance and repairs.
 AND Whereas the construction costs will be fully funded through the Canada-Manitoba Canada-Wide Early Learning and Child Care Agreement
 Therefore Be It Resolved that the Rural Municipality of Whitehead council supports the initiative by the Manitoba government and authorizes administration to submit the Expression of Interest by the December 19, 2022 deadline.
CARRIED UNANIMOUSLY

2022-575 **14.12 IN CAMERA**
 Reeve Tuttosi -Councillor Owens
 BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.
CARRIED UNANIMOUSLY

2022-576 **14.12.1 Resume Open Session**
 Councillor Semeschuk - Councillor Mykula
 BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting. **CARRIED UNANIMOUSLY**

2022-577 **14.13 Wage Negotiations**
 Councillor Mykula - Councillor Storey
 That the Administrative Recommendations be approved.

Name	Yes	No	Abstained	Absent
Dennis Foerster				✓
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens		✓		
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi		✓		

CARRIED
 Recorded vote requested by Councillor Jeff Owens

14.13.1 Amend Resolution 2022-509

2022-578

Councillor Mykula - Councillor Owens

Be it resolved the RM of Whitehead amend item 6 of resolution 2022-509 to read;
That a development agreement be drafted by the municipal solicitor at the applicant's expense to allow for the addition one single residence on the residual 72.46 acres.

Name	Yes	No	Abstained	Absent
Dennis Foerster				✓
Kevin Klassen	✓			
Kaley Mykula		✓		
Jeff Owens	✓			
Chris Semeschuk		✓		
Curtis Storey	✓			
Trevor Tuttosi	✓			

CARRIED

Recorded vote requested by Councillor Chris Semeschuk

15 Adjournment

2022-579

Councillor Storey - Councillor Mykula

Resolved that we now adjourn to meet again on January 9, 2023 at 9:30 am for a Regular Council meeting or at the call of the Reeve. **CARRIED UNANIMOUSLY**

