



Rural Municipality of Whitehead
Meeting Minutes
Regular Meeting of Council November 8, 2021 - 08:30 AM

In Attendance

Reeve Allan Sutherland

Councillor John Bokkel

Councillor Dennis Foerster

Councillor Chris Semeschuk

Councillor Curtis Storey

Councillor Trevor Tuttosi

Councillor Darryl Speers

1 CALL TO ORDER

2 ADOPTION OF THE AGENDA

2021-1

Councillor Semeschuk - Councillor Tuttosi

Resolved that the Agenda be adopted as presented. **CARRIED**

3 ADOPTION OF MINUTES AS CIRCULATED

2021-2

Councillor Speers - Councillor Bokkel

Resolved that the minutes of the following meeting October 12, 2021 be adopted as presented. **CARRIED**

4 PUBLIC HEARINGS

5 DELEGATIONS

6 BYLAWS AND POLICIES

7 ACCOUNTS**7.1 List of Accounts & Employee Direct Deposit - October 2021**

2021-3

Councillor Semeschuk - Councillor Storey

Resolved that the List of Accounts as paid for October, cheques numbers # 14060 to # 14100 (both inclusive) totaling \$66,827.25 and Direct Deposit Register totaling \$28,471.48 be approved. **CARRIED**

7.2 Bank Reconciliation - October 2021

2021-4

Councillor Tuttosi - **Councillor** Semeschuk

That the bank reconciliation for October 2021 be approved as presented. **CARRIED**

7.3 Budget to Actual

2021-5

Councillor Storey - Councillor Speers

That the budget to actual be approved as presented. **CARRIED**

7.4 Council Indemnities

2021-6

Councillor Storey - Councillor Bokkel

Be it resolved that the council indemnity accounts in the sum gross total amount of \$5,805.98 for November be approved for payment as follows: **CARRIED**

	Bokkel, John	Forester, Dennis	Semeschuk, Chris	Speers, Darryl	Storey, Curtis	Sutherland, Allan	Tuttosi, Trevor
Basic Indemnity	694.28	694.28	694.28	694.28	694.28	935.34	694.28
Cell Phone	25.00	25.00	25.00	25.00	25.00	25.00	25.00
Mileage (inside the RM)							
Mileage (outside the RM)						130.00	
Convention/Seminars						380.00	
Committee Meetings	20.00						
Meals/Hotels							
Water CO-OP Meetings							
Water CO-OP Mileage							
Gross Total	739.28	719.28	719.28	719.28	719.28	1470.34	719.28

8 **CORRESPONDENCE**

2021-7

Councillor Tuttosi - Councillor Semeschuk

Resolved that the Correspondence listed below be read and ordered filed.

1- Edible Trees Grant. **CARRIED**

9 **SUBDIVISION**

Council raised concerns with the incorrect information presented on the map. Two different homesteads were marked as proposed subdivisions and the property to the South was incorrectly labelled. Council requested Administration contact Community Planning for an explanation and new maps to be issued and tabled the resolution.

Councillor Tuttosi - Councillor Semeschuk

TABLED

9.1 **Subdivision Application - Bourns SE 03-10-20W**

Whereas James and Andrea Bourns made an application to subdivide 16.48 acres of the 80 acres in the southeast corner of SE-03-10-20W which contains an existing residence, shed and lane defined by an existing shelter belt and fencing.

And Whereas the owners want to subdivide and retain the existing dwelling and sell the remaining 63.52 acres of agricultural lands. The subject 80 acres parcel is zoned "AG" Agricultural (General) Zone.

And Whereas the existing residence is serviced by municipal piped water and a well. Access to the proposed parcel is from a driveway boarding the government road allowance along the southerly limit of the proposed lot. No new accesses are proposed or are required.

Now therefore be it resolved that the subdivision File No. 4202-21-8321 be approved with the following conditions:

1- That a Conditional Use Order be granted allowing for non-farm dwelling within the "AG" Agricultural (General) Zone.

2- That a Variation Use Order is granted allowing
a- non-farm parcel greater than 10 acres
b- residual agricultural parcel being less than 80 acres, and
c- reduced agricultural parcel site width

3- That if an approach is required to access the residual 63.52 acres of agricultural lands, that same will be at the cost of the title holder and not the RM of Whitehead.

3- That a financial levy of \$500.00 be made to the Rural Municipality of Whitehead Capital Reserve Fund, By-law No. 2111 for the creation of a new title.

4- That the applicants pay a financial dedication to the Brandon School Division in the amount of \$63.00 in lieu of land dedication for a school site.

10 **UNFINISHED BUSINESS**

11 **NOTICE OF MOTION**

12 **NEW BUSINESS**

12.1 Appointment of Auditor

2021-8

Councillor Storey - Councillor Bokkel

Whereas section 184 (1) of the Municipal Act states that council must, no later than August 31 in each year, appoint an auditor.

Resolved that the Council for the RM of Whitehead appoint Sensus Chartered Professional Accountants Ltd. for the 2021 audit. **CARRIED**

12.2 Tile Drainage Application - Ewan Jarvie

An application from Precision Land Solutions had been submitted on behalf of the landowner Mr. Ewan Jarvie. Concerns were raised regarding the amount of water to be discharged into the RM of Whitehead creek. Ms. Carriere reminded council that the new culverts had been installed at that location.

Councillor Storey - Councillor Semeschuk

Whereas Precision Land Solutions had submitted a Tile Drainage Application for Mr. Ewan Jarvie at E28-9-20.

AND Whereas Precision Land Solutions requires approval from the Council for the RM of Whitehead Manitoba Sustainable Development would issue a license.

Resolved that the Council for the RM of Whitehead approve the Tile Drainage Application for Mr. Ewan Jarvie at E28-9-20. **CARRIED**

12.3 Assessment Changes (increased & decreased)

2021-10

Councillor Tuttosi - Councillor Foerster

Whereas the municipal assessor had provided a report of assessment changes (increases & decreases) under Section 300 (6) of the Municipal Act for the year 2021:

Rural Municipal
LUD of Alexander

Therefore be it resolved that the 2021 taxes be ordered increased and/or decreased as indicated in the report:

Increases:

Rural Municipal	\$18,549.38
LUD of Alexander	\$2,443.39

Decreases:

Rural Municipal	\$2,864.11
LUD of Alexander	\$300.20. CARRIED

12.4 Request to Write off Property Tax Interest

2021-11

Councillor Tuttosi - Councillor Foerster

Resolved that the council for the RM of Whitehead approves administration's request to write off property tax interest on roll # 58825 in the amount of \$78.64. **CARRIED**

13 COMMITTEE AND BOARDS REPORTS

13.1 Drainage

Reeve Sutherland provided an update. He noted that the Campbell's Creek culvert project was now complete and the sink hole on Road 115W was nearing completion. Culvert cleaning out had commenced and will continue until they are unable.

13.2 Fire & Emergency Services

13.3 Waste Management Facility

Reeve Sutherland stated that the report, Alexander Waste Management Facility Closure Notification Plan by JRCC Engineering Consultants had not been received to date. Once received an updated would be provided.

13.4 Machinery

13.5 Watersheds

Councillor Tuttosi provided an overview from the meeting he had attended on October 28, 2021. He noted how their budgeting process worked and that the districts do not receive equal amount of funding. He added that the funding depended on project and monies spent. In addition, the district is only authorized to fund projects on private lands and that any projects on municipal lands, they are required to apply for grants.

13.6 LUD of Alexander

Reeve Sutherland stated that the LUD meeting held on Monday October 25, 2021 sat to hear representation from the Alexander Rink Committee. The committee expressed their concern over the lack of community involvement and the desire to make changes to the rink and the concern with the structure.

Ms. Carriere added that Sunrise Foods in the village had contact her concerning community involvement and asked for a list of wants for the community and noted that she had submitted ideas with some being from the Rink Committee. In closing, she noted that she had applied for an Edible Trees Grant to plant same with in the village in the greenspace that runs along Highway 250. Trees requested were apples, pears, raspberry and saskatoons.

13.7 Southwestern Weed District

13.8 CAO Report

Ms. Carriere provided a brief overview of her first week as the Chief Administrative Officer.

13.9 Vet Board

Councillor Semeschuk shared that the Souris Vet had finalizing the contract with the new veterinarian Ms. Haley Adams. He added that Ms. Adams dealt with large animals and would be an asset to the community.

13.10 **WERWC**

13.11 **Public Works Report**

An overview for the last month was provided by the Public Works staff which noted that a lot of grading and mowing took place. In addition, the cleaning of culverts had begun, the 1000 hr oil and filter service was completed on the tractor. The dump was kept up with burning and 13 pallets of electronics had been removed from the sight. In closing, potholes had been filled along first avenue.

14 **IN CAMERA**

2021-12

Councillor Semeschuk - Councillor Foerster

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. **CARRIED**

15 **Out of Camera Motion**

2021-13

Councillor Tuttosi - Councillor Foerster

BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting. **CARRIED**

16 **Adjournment**

2021-14

Councillor Foerster - Councillor Bokkel

Resolved that we now adjourn at 10:03 am to meet again on December 13, 2021 at 8:30 am for a Regular Council meeting or at the call of the Reeve. **CARRIED**