



## **Rural Municipality of Whitehead Meeting Minutes**

**Regular Meeting of Council December 9, 2024 - 05:30 PM (RM Office)**

In attendance: Reeve Trevor Tuttosi, Councillor, Councillor Kevin Klassen, Councillor Kaley Mykula, Councillor Jeff Owens and Councillor Curtis Storey, Councillor Chris Semeschuk

Absent: Councillor Dennis Foerster

**1 CALL TO ORDER**

**2 ADOPTION OF THE AGENDA**

2024-233

Councillor Mykula - Councillor Storey

Resolved that the Agenda be adopted as presented.

**CARRIED**

**3 ADOPTION OF MINUTES AS CIRCULATED**

2024-234

Councillor Klassen - Councillor Storey

Resolved that the minutes from November 4, 2024 and November 12, 2024 be approved as presented.

**CARRIED**

**4 DECLARATION OF CONFLICT OF INTEREST**

Councillor Storey declared a potential conflict of interest under the order of Correspondence relating to item 13.1, and as such abstained from discussion.

Reeve Tuttosi and Councillor Semeschuk declared conflicts of interest in the matter under the order of Correspondence relating to item 13.2, and as such removed themselves from discussion.

**5 PUBLIC HEARINGS**

**6 PRESENTATIONS AND DELEGATIONS**

**6.1 Craig Soldier - Rural Manitoba Economic Development Corporation**

The Rural Manitoba Economic Development Corporation representatives were unable to attend due to poor weather and sent regrets to Council with the hope to attend a meeting early in the new year.

**7 BYLAWS AND POLICIES**

**7.1 By-law No. 2024-11 - Annual Schedule of Fees**

**7.1.1 AMENDMENT**

2024-235

Councillor Owens - Councillor Storey

That By-law No. 2024-11 be amended to include Lagoon Tipping Fees, as set out by Public Utility Board Order 50/23, in Schedule "A" to FEESCHEDREG-001.

**CARRIED UNANIMOUSLY**

**7.1.2 Third Reading**

2024-236

Reeve Tuttosi - Councillor Storey

That the Annual Schedule of Fees By-Law No. 2024-11, as amended, be read a third and final time.

*In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2024-11 third reading.*

Name	Yes	No	Abstained	Absent
Dennis Foerster				✓
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi	✓			

**CARRIED UNANIMOUSLY**

**8 SUBDIVISION**

**9 UNFINISHED BUSINESS**

**9.1 2025 Meeting Times & Locations**

2024-237

Councillor Mykula - Councillor Owens

That the pending motion with respect to the meeting dates, times and locations for the 2025 year be taken from the table.

**CARRIED UNANIMOUSLY**

**9.1.1 Council Meeting Time and Locations for 2025**

2024-223

Councillor Klassen - Councillor Mykula

Be it resolved the following dates, times and locations be set for the 2025 Council Meetings;

- Monday, January 13 - 8:30 am - RM Office
- Monday , February 10 - 5:30 pm - RM Office

Monday, March 10 - 8:30 am - RM Office  
Monday, April 14 - 5:30 pm - RM Office  
Monday, May 12 - 8:30 am - RM Office  
Monday, June 9 - 5:30 pm - Kemnay Hall  
Monday, July 14 - 8:30 am - RM Office  
Monday, August 11 - 5:30 pm - Kemnay Hall  
Monday, September 8 - 8:30 am - RM Office  
Tuesday, October 14 - 5:30 pm - RM Office  
Monday, November 10 - 8:30 am - RM Office  
Monday, December 8 - 5:30 pm - RM Office

**CARRIED**

**9.1.2 AMENDMENT**

2024-238

Councillor Mykula - Councillor Semeschuk

That the above motion be amended for the June and August regular meetings to be held at the Kemnay Hall location.

**CARRIED**

**10 NEW BUSINESS**

**10.1 Strategic Plan**

2024-239

Councillor Semeschuk - Councillor Klassen

Whereas the Council of the Rural Municipality of Whitehead recognized the need for a strategic plan to guide its future planning, development and growth;

And whereas Gov Fox Consulting Inc. was engaged to conduct a comprehensive and thorough research into the needs of the RM of Whitehead;

And whereas the pillars of the Strategic Plan derive from community-based feedback and engagement to ensure a document reflective of the priorities of residents;

Therefore be it resolved that the Rural Municipality of Whitehead adopts the Strategic Plan as presented;

And further, that Administration is directed to provide a report to Council at the September meeting annually on actions and initiatives undertaken in the pursuit of the strategic priorities and goals.

**CARRIED UNANIMOUSLY**

**10.2 Rural Municipality of Whitehead Emergency Plan**

2024-240

Councillor Storey - Councillor Mykula

Be it Resolved that the 2025 RM of Whitehead Emergency Plan provided by MEC Scott Price be adopted as presented.

**CARRIED UNANIMOUSLY**

2024-241 **10.3 Western Caucus Membership**  
Councillor Owens - Councillor Storey

Be it resolved that the RM of Whitehead shall continue sending representatives to Western Caucus for the 2025 year.

**CARRIED UNANIMOUSLY**

2024-242 **10.4 Donations**  
Councillor Mykula - Councillor Klassen

Resolved that the Rural Municipality of Whitehead make the following donations for 2024:

Roseland Cemetery	\$250
Alexander 4H	\$150
Roseland 4H	\$150
Ronald McDonald House	\$150
STARS	\$150
HEART	\$150
Total	\$1,000

**CARRIED**

**10.5 Canada Post Strike - Municipal Operations**

2024-243 **10.6 Audit 2023**  
Councillor Klassen - Councillor Owens

Resolved the audited consolidated financial statements for the year ended December 31, 2023 be approved.

**CARRIED UNANIMOUSLY**

2024-244 **10.7 Interim Budget**  
Councillor Semeschuk - Councillor Owens

Whereas Section 163 of the Municipal Act states that council may adopt an interim operating budget to have effect only until the council adopts the operating budget for the fiscal year.

Therefore be it resolved that the following budget interim expenditures be set for 2025:

1. General Services	\$200,000.00
2. Protective Services	\$100,000.00
3. Transportation Services	\$300,000.00
4. Environmental Health Services	\$ 50,000.00
5. Public Health & Welfare Services	\$ 25,000.00
6. Environmental Development Services	\$ 40,000.00
7. Economic Development Services	\$ 50,000.00

8. Recreation & Cultural Services	\$ 25,000.00
9 Fiscal Services	\$200,000.00

**CARRIED UNANIMOUSLY**

2024-245      **10.8      2025 Tax Sale**  
Councillor Storey - Councillor Mykula

Whereas Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;

Be it Resolved that the Designated Year for which properties in arrears be offered for sale by auction, be 2024 (meaning all properties with outstanding taxes for the year 2023 or prior); and

Be it Further Resolved that in accordance with s. 363(1) of the Municipal Act, "costs" shall be the actual costs incurred by the municipality for each parcel listed for the tax sale {plus an administration fee of \$50.00 per roll as set forth in Manitoba Regulation 50/97}; and

Be it further resolved that the tax sale be held Wednesday, November 12, 2025 at 10:00 am at the Whitehead Hall in Alexander, Manitoba.

**CARRIED UNANIMOUSLY**

2024-246      **11      ACCOUNTS**  
Councillor Semeschuk - Councillor Mykula

Resolved that the List of Accounts as paid for November 2024, cheques numbers #16118 to #16171 (both inclusive) totaling \$1,128,397.32 and Direct Deposit Register totaling \$26,362.86 including council indemnity as per by-law no. 2023-01 be approved.

**CARRIED UNANIMOUSLY**

2024-247      **11.1      Bank Reconciliation**  
Councillor Owens - Councillor Klassen

Resolved that the October & November 2024 Bank Reconciliation be approved as presented.

**CARRIED UNANIMOUSLY**

2024-248      **11.2      Budget to Actual**  
Reeve Tuttosi - Councillor Storey

That the November 2024 year-to-date budget to actual report be approved as presented.

**CARRIED UNANIMOUSLY**

**12 COMMITTEE AND BOARDS REPORTS**

**13 CORRESPONDENCE**

2024-249

Councillor Mykula - Councillor Klassen

Resolved that the Correspondence listed below be received;

Subdivision Appeal - Allister & Jill Gray

Ash Street - Trevor Tuttosi and Tristan & Tess Manning

**CARRIED UNANIMOUSLY**

**13.1 Subdivision Appeal - Allister & Jill Gray**

Councillor Storey declared a conflict and abstained from discussion related to the above.

**13.2 Ash Street - Trevor Tuttosi and Tristan & Tess Manning**

Reeve Tuttosi and Councillor Semeschuk declared conflicts of interest and removed themselves from discussion related to the above.

**14 NOTICE OF MOTION**

**15 IN CAMERA**

**16 Adjournment**

2024-250

Reeve Tuttosi - Councillor Owens

Resolved that we now adjourn to meet again on December 16, 2024 at 5:30 p.m. for a Special Council meeting or at the call of the Reeve.

**CARRIED UNANIMOUSLY**