



**Rural Municipality of Whitehead
Meeting Minutes**

Regular Meeting of Council October 15, 2024 - 05:30 PM (RM Office)

In attendance: Reeve Trevor Tuttosi, Councillor Chris Semeschuk, Councillor Kaley Mykula, Councillor Jeff Owens and Councillor Curtis Storey, Councillor Kevin Klassen

Absent: Councillor Dennis Foerster

1 CALL TO ORDER

2 ADOPTION OF THE AGENDA

2024-194

Reeve Tuttosi
Councillor Storey

Resolved that the Agenda be adopted with the following amendments:

That item 15.1 be amended to include Personnel.

CARRIED UNANIMOUSLY

3 ADOPTION OF MINUTES AS CIRCULATED

2024-195

Councillor Mykula
Councillor Owens

Resolved that the minutes from September 16, 2024 be approved as presented.

CARRIED UNANIMOUSLY

4 DECLARATION OF CONFLICT OF INTEREST

5 PUBLIC HEARINGS

2024-196

Councillor Klassen
Councillor Storey

Be it resolved that the regular meeting of council be recessed to allow council to hold a Public Hearing to receive representations for any person who wishes to make them in respect to the following:

By-law No. 2024-07

Time: 5:31 pm

CARRIED UNANIMOUSLY

Kelsey Cook requested that future development be carefully planned to avoid negatively affecting water drainage in the area and ensure the design accommodates an increase to traffic on Bendenhill Road. Further, he noted that the municipal ditch required cleaning to alleviate the existing drainage issues.

5.1 Development Plan Amending By-law No. 2024-07

2024-197

Councillor Semeschuk
Councillor Storey

Whereas all representatives in regard to matters listed below have been dealt with:

By-law No. 2024-07

Therefore be it resolved that the public hearing be concluded, and council resume its normal order of business.

Time: 5:40 pm

CARRIED UNANIMOUSLY

6 PRESENTATIONS AND DELEGATIONS

6.1 Kelly Crosson - Whitehead Fire Chief

Chief Crosson was unable to attend and provided his regrets.

7 BYLAWS AND POLICIES

7.1 Zoning By-law Amendment No. 2024-04 - 3rd Reading

2024-198

Councillor Storey
Councillor Mykula

That By-Law No. 2024-04 - to amend Zoning By-Law No. 2018-04 to allow for secondary suites in RR2 and RR5 Zones be read a third and final time

In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2024-04 third reading.

Name	Yes	No	Abstained	Absent
Dennis Foerster				✓
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi	✓			

CARRIED UNANIMOUSLY

7.2 Development Plan Amending By-law No. 2024-07 - 2nd Reading

2024-199

Councillor Owens
Councillor Storey

That By-Law No. 2024-07 - to amend the Development Plan By-Law No. 2018-08 by redesignating Parcel Lot 2 Plan 26098 BLTO located at SE 22-10-20W from "Future Growth Area" to "Rural Residential Area" be given second reading.

CARRIED UNANIMOUSLY

7.3 Animal Control Amending By-law No. 2024-10

7.3.1 Animal Control Amending By-law No. 2024-10 - Amendment

2024-200

Reeve Tuttosi
Councillor Owens

That By-law No. 2024-10 to amend the Animal Control By-law No. 2067 be amended by:

Adding immediately after Section 1(f) the following:

"g. Deleting from Subsection 4(f) the words, "including any restricted animal or wild animal within the meaning of *The Wildlife Act*"

h. Adding the following Subsection 5(11) immediately after Subsection 5(10):

"Section 5(11) In the event of impoundment under any other provision included in this by-law, the owner must provide proof that the owner's dog or cat has a current rabies vaccination status prior to being released by the animal control officer. If the owner cannot produce such proof the animal must be checked by

a licensed veterinarian, at the owner's expense, to obtain current rabies vaccination status." "

CARRIED UNANIMOUSLY

2024-201 **7.3.2 Animal Control Amending By-law No. 2024-10 - 3rd Reading**
Councillor Mykula

That By-Law No. 2024-10, as amended, be read a third and final time.

In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2024-10 third reading.

Name	Yes	No	Abstained	Absent
Dennis Foerster				✓
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi	✓			

CARRIED UNANIMOUSLY

8 SUBDIVISION

9 UNFINISHED BUSINESS

9.1 RM Tour

Discussion was held to consider locations of interest to visit during the fall RM tour.

10 NEW BUSINESS

2024-202 **10.1 Alexander Cemetery - Design Revision**
Councillor Klassen
Councillor Mykula

Be it resolved that the Alexander Cemetery be redesigned to accommodate an additional laneway as presented.

CARRIED UNANIMOUSLY

2024-203 **10.2 Appointment of Deputy Reeve**
Reeve Tuttosi
Councillor Storey

That Kaley Mykula be appointed as Deputy Reeve.

CARRIED UNANIMOUSLY

2024-204 **10.3 Holiday Office Closure**
Councillor Owens
Councillor Storey

Resolved that the Rural Municipality of Whitehead Office be closed Tuesday December 24, 2024 at noon to Wednesday, January 1, 2025 inclusive and includes the following Statutory holidays:

- Wednesday, December 25th for Christmas Day
 - Thursday, December 26th for Boxing Day
 - Wednesday, January 1st for New Years Day
- and will resume regular business hours on Thursday, January 2, 2025.

Further, be it resolved that during the office closure, employees who choose to take non-statutory holiday dates off will use either: banked or vacation time. Employees can choose to work the three (3) aforementioned days.

Further be it resolved the Rural Municipality of Whitehead Public Works department have the same Holiday Break unless required to work due to weather.

CARRIED UNANIMOUSLY

10.4 Preliminary 2025 Budget Discussion

Discussion was held with respect to potential projects and objectives for consideration in the 2025 budget deliberations.

11 ACCOUNTS

2024-205

Councillor Mykula
Councillor Storey

Resolved that the List of Accounts as paid for September, cheque numbers #16023 to #16072 (both inclusive) totaling \$150,565.74 and Direct Deposit Register totaling \$30,097.75 including council indemnity as per by-law no. 2023-01 be approved.

CARRIED UNANIMOUSLY

11.1 Bank Reconciliation

2024-206

Councillor Klassen
Councillor Storey

Resolved that the August & September 2024 Bank Reconciliations be approved as presented.

CARRIED UNANIMOUSLY

11.2 Budget to Actual

2024-207

Councillor Semeschuk
Councillor Mykula

That the September year-to-date budget to actual report be approved as presented.

CARRIED UNANIMOUSLY

11.2.1 Additional Funds from Fire Reserve

2024-208

Councillor Storey
Councillor Klassen

Be it resolved that the additional \$14,708.99 for the extra work required on the upgraded chase Fire Truck be taken from the Fire Reserve.

CARRIED UNANIMOUSLY

12 COMMITTEE AND BOARDS REPORTS

13 CORRESPONDENCE

14 NOTICE OF MOTION

15 IN CAMERA

2024-209

Reeve Tuttosi
Councillor Storey

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

CARRIED UNANIMOUSLY

15.1 Property Matters & Personnel

2024-210 **15.2 BACK TO OPEN SESSION**
Reeve Tuttosi
Councillor Storey

BE IT RESOLVED THAT this 'in camera' meeting does now resume back to a regular meeting.

CARRIED UNANIMOUSLY

2024-211 **16 Adjournment**
Reeve Tuttosi
Councillor Mykula

Resolved that we now adjourn to meet again on November 12 at 8:30am for a Regular Council meeting or at the call of the Reeve.

Time: 7:30 pm

CARRIED UNANIMOUSLY

DRAFT