



**Rural Municipality of Whitehead
Meeting Minutes**

Regular Meeting of Council July 13, 2026 - 08:30 AM (RM Office)

In attendance: Councillor Jeff Owens, Councillor Curtis Storey, Councillor Kaley Mykula, Councillor Kevin Klassen

Regrets: Reeve Trevor Tuttosi, Councillor Chris Semeschuk, Councillor Dennis Foerster

- 2026-133

1

CALL TO ORDER
- 2026-134

2

ADOPTION OF THE AGENDA
Councillor Mykula - Councillor Klassen
Resolved that the Agenda be adopted as presented.
CARRIED UNANIMOUSLY
- 2026-134

3

ADOPTION OF MINUTES AS CIRCULATED
Councillor Klassen - Councillor Storey
Resolved that the regular minutes from June 8, 2026 and special minutes from June 11, 2026 be approved as presented.
CARRIED UNANIMOUSLY
- 2026-135

4

DECLARATION OF CONFLICT OF INTEREST

2026-135

5

PUBLIC HEARINGS
Councillor Storey - Councillor Klassen
Be it resolved that the regular meeting of council be recessed to allow council to hold Public Hearings to receive representations for any person who wishes to make them in respect to the following matters:

Conditional Use Application 2026-02 - Parks - NE 13-10-20 W
Variance Application V2026-04 - Partridge - NE 33-10-20 W1
By-law No. 2026-03 - To Amend the Zoning By-law

Time: 8:03 a.m.
CARRIED UNANIMOUSLY

2026-136

5.1

Conditional Use Application CO2026-02 - Parks - NE 13-10-20 W

Administration provided an overview of the application, history of the 5-acre parcel's zoning designation, and drainage concerns. It was confirmed that the drainage concerns would be addressed through the building permit process.

Margaret Shepard, area resident, inquired to the process of approving a non-farm dwelling in the AG Zone and what restrictions are applicable to the property. Administration confirmed that approval does not re-zone the property and AG Zone regulations remain applicable.

Councillor Owens - Councillor Storey
Be it resolved that the public hearing with respect to Conditional Use Application 2026-02 be concluded.
CARRIED UNANIMOUSLY

2026-137 Councillor Mykula - Councillor Storey

Whereas Tyler & Teahna Parks applied for a Conditional Use to allow for a Non-Farm Dwelling in the "AG" Agricultural General Zone;

And whereas a public hearing was held this day to hear any representation for or against the application.

Therefore be it resolved that Conditional Use CO2026-02 be approved.

CARRIED UNANIMOUSLY

5.2 Variance Application V2026-04 - Partridge - NE 33-10-20 W1

Brian Partridge, applicant, spoke in favour of the proposal and provided an overview of the property limitations which necessitated the variance.

2026-138 Councillor Klassen - Councillor Storey

Be it resolved that the Public Hearing with respect to Variance Application V2026-04 be concluded.

CARRIED UNANIMOUSLY

2026-139 Councillor Storey - Councillor Mykula

Whereas Brian & Tammy Partridge applied for a variance to allow for a reduced front yard of 65 feet down from 125 feet in the "RR2" Rural Residential Zone;

And whereas a public hearing was held this day to hear any representation for or against the application.

Therefore be it resolved that Variance Order V2026-04 be approved.

CARRIED UNANIMOUSLY

5.3 By-law No. 2026-03 - To Amend the Zoning By-law

Kelsey Swidnicki, Keller Developments, spoke in favour of the re-zoning, noting the by-law as required to satisfy a condition by Council regarding an associated subdivision of the area.

2026-140 Councillor Mykula - Councillor Klassen

Be it resolved that the Public Hearing with respect to By-law No. 2026-03 to amend Zoning By-law No. 2021-04 be concluded.

And further, that Council resume its normal order of business.

Time: 8:50 am

CARRIED UNANIMOUSLY

6 PRESENTATIONS AND DELEGATIONS

7 BYLAWS AND POLICIES

7.1 By-law No. 2026-03 - To Amend the Zoning By-law - 2nd Reading

2026-141 Councillor Klassen - Councillor Mykula

That By-Law No. 2026-03 to amend the Zoning By-Law No. 2021-04 be given second reading.

CARRIED UNANIMOUSLY

7.2 **By-law No. 2026-03 - To Amend the Zoning By-law - 3rd Reading**
Councillor Storey - Councillor Klassen

2026-142

That By-Law No. 2026-03 be read a third and final time

In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2026-03 third reading.

Name	Yes	No	Abstained	Absent
Dennis Foerster				✓
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk				✓
Curtis Storey	✓			
Trevor Tuttosi				✓

CARRIED UNANIMOUSLY

8 **SUBDIVISION**

9 **UNFINISHED BUSINESS**

10 **NEW BUSINESS**

10.1 **2026 Flood Situation**

2026-143

Councillor Mykula - Councillor Klassen

WHEREAS the RM of Whitehead costs for the 2026 June Heavy Rains and 2026 July Flood, has realized response and repair

AND WHEREAS the RM of Whitehead requests the Provincial Government provide Disaster Financial Assistance (DFA) for this event,

THEREFORE BE IT RESOLVED the RM of Whitehead respectfully requests the Province to participate in the DFA program as it has incurred public sector expenses as a result of this event.

FURTHER BE IT RESOLVED the RM of Whitehead, on behalf of their residents and property owners (private sector), also respectfully request the Province to participate in this program for residents and property owners (private sector) who have incurred financial costs related to this event.

CARRIED UNANIMOUSLY

10.2 **Roseland Tailgate Cook Off - Community Event Designation**

2026-144

Councillor Klassen - Councillor Mykula

Be it resolved that the 12th Annual Roseland Tailgate Cook-Off to be held July 17, 2026 at the Roseland School be designated a community event in the RM of Whitehead.

CARRIED UNANIMOUSLY

10.3 **Regular Bill Payments**

2026-145

Councillor Storey - Councillor Mykula

Whereas the RM of Whitehead utilizes services in day-to-day operations that are billed on a monthly basis;

And whereas the services often require payment of monthly invoices within 7-days of receipt as opposed to 30-day periods, which require unnecessary urgency in the Accounts Payables processing of same;

And whereas these services are:

- Manitoba Hydro
- Bell MTS
- RFNow
- Protelec
- Rogers Wireless

Be it resolved that Administration is authorized to process payment of municipal accounts with the service providers listed above via automatic withdrawal of funds from the RM of Whitehead General Account.

CARRIED UNANIMOUSLY

10.4 Tile Drainage Tender

Council requested Administration provide an overview of the review process and rational of same with respect to awarding Tender No. 2026-03. Of note, there had been concerns raised of ensuring clarity in the tender and reasonable comparables when reviewing bids.

Administration advised of the project scope, bid amounts, and differences taken into consideration during the review. It was noted that several concerns raised were professional differences between contractors that were not sufficient to disqualify a bid. Further, that the lowest bid had been awarded the project as per normal practices, to do otherwise would require quantifiable justification or risk liability under procurement legislation.

Administration agreed to integrate improved tender wording and structure in future to ensure clarity of scope, account for bid variations, and quantify extra work during review processes.

11 ACCOUNTS

11.1 Accounts

2026-146

Councillor Mykula - Councillor Klassen

Resolved that the List of Accounts as paid for June, cheques numbers #16940 to #16966, EFT numbers #210 to #228 (both inclusive) and 3 auto withdrawals for a total of \$96,252.13 and Direct Deposit Register totaling \$34,184.53 inclusive of payroll and council indemnity as per by-law no. 2023-01 be approved.

CARRIED UNANIMOUSLY

11.2 Bank Reconciliation

2026-147

Councillor Klassen - Councillor Mykula

Resolved that the June 2026 Bank Reconciliation be approved as presented.

CARRIED UNANIMOUSLY

11.3 Budget to Actual

2026-148

Councillor Storey - Councillor Mykula

That the June 2026 year-to-date budget to actual report be approved as presented.

CARRIED UNANIMOUSLY

12 COMMITTEE AND BOARDS REPORTS

12.1 AMM Western District Annual Meeting

Councillor Storey provided an overview of presentations and discussion that had occurred at the 2026 AMM Western District meeting. He noted a tentatively favourable forecast by Western Financial with respect to annual insurance increases, forthcoming changes to E911, and a Q&A session by the Minister of Transportation in attendance.

- 2026-149

13

CORRESPONDENCE

Councillor Mykula - Councillor Klassen

Resolved that the Correspondence listed below be received;

- RCMP Policing Report

- Lyle Patterson - Land Purchase Request

- Manitoba Habitat Conservancy - Notice of Intent to File a Caveat

CARRIED UNANIMOUSLY
- 2026-150

14

NOTICE OF MOTION
- 2026-150

15

IN CAMERA
- 2026-150

16

Adjournment

Councillor Klassen - Councillor Storey

Resolved that we now adjourn to meet again on August 10, 2026 at 5:30 p.m. for a Regular Council meeting or at the call of the Reeve.

Time: 10:59 am

CARRIED UNANIMOUSLY

DRAFT