



## Rural Municipality of Whitehead

### Meeting Minutes

Regular Meeting of Council March 11, 2024 - 08:30 AM (RM Office)

In attendance: Reeve Trevor Tuttosi, Councillor Dennis Foerster, Councillor Kevin Klassen, Councillor Kaley Mykula, Councillor Jeff Owens, Councillor Chris Semeschuk and Councillor Curtis Store

- 1           **CALL TO ORDER**
- 2024-039       **2           ADOPTION OF THE AGENDA**  
                  Councillor Klassen - Councillor Storey  
  
                  Resolved that the Agenda be adopted as presented **CARRIED UNANIMOUSLY**
- 2024-040       **3           ADOPTION OF MINUTES AS CIRCULATED**  
                  Councillor Semeschuk - Councillor Owens  
  
                  Resolved that the minutes from February 12, 2024 be approved as presented.  
  
                  **CARRIED UNANIMOUSLY**
- 2024-041       **4           PUBLIC HEARINGS**  
                  Councillor Storey - Councillor Owens  
  
                  Be it resolved that the regular meeting of council be recessed to allow Council to hold a Public Hearing to receive representations for any person who wishes to make them in respect to the following:  
  
                  Conditional Use CO2024-01 Garnett Speers - NE 13-9-22 - To allow for a mobile home in the AG Zone **CARRIED UNANIMOUSLY**

  - 2024-042       **4.1       Conditional Use CO2024-01 - Garnett Speers - NE 13-9-22**  
                  Councillor Owens - Councillor Foerster  
  
                  Whereas all representatives in regard to matters listed below have been dealt with:  
  
                  Conditional Use CO2024-01 - Garnett Speers - To allow for a mobile home in the AG zone.  
  
                  Therefore be it resolved that the public hearing be concluded, and council resume its normal order of business.  
  
                  Time: 8:38 am **CARRIED UNANIMOUSLY**
- 5           **DELEGATIONS**

  - 2024-043       **5.1       Municipal Waste Management - Shawn Samels**  
                  Councillor Foerster - Councillor Storey  
  
                  That the presentation by Shawn Samels with respect to Municipal Waste Management operations be received. **CARRIED UNANIMOUSLY**
  - 2024-044       **5.2       RM of Whitehead Fire Department**  
                  Councillor Mykula - Councillor Klassen  
  
                  That the delegation by Fire Chief Kelly Crosson be received.  
  
                  **CARRIED UNANIMOUSLY**

**6 BYLAWS AND POLICIES**

2024-045 **6.1 Procedure By-law No. 2024-01 - Amendment**  
 Reeve Tuttosi - Councillor Owens

Be it resolved that the proposed Procedure By-law 2024-01 be amended by reordering the order of business under Section 7 to have In-Camera as the item preceding Adjournment and renumbering the order accordingly.

**CARRIED UNANIMOUSLY**

2024-046 **6.2 Procedure By-law 2024-01**  
 Reeve Tuttosi - Councillor Storey

Whereas By-law No. 2024-01 received 1st and 2nd readings on February 12, 2024 during the regular meeting of Council.

Be it resolved that Procedure By-Law No. 2024-01 be read a third and final time as amended

*In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give By-law no. 2024-01 third reading.*

Name	Yes	No	Abstained	Absent
Dennis Foerster	✓			
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi	✓			

**CARRIED UNANIMOUSLY**

2024-047 **6.3 Organizational Amending By-law 2024-02**  
 Councillor Klassen - Councillor Foerster

That Organizational Amending By-Law No. 2024-02 be given first reading.

**CARRIED UNANIMOUSLY**

2024-048 **6.4 Organizational Amending By-law 2024-02 - 2nd Reading**  
 Councillor Semeschuk - Councillor Klassen

That Organizational Amending By-Law No. 2024-02 be given second reading.

**CARRIED UNANIMOUSLY**

2024-049 **6.5 Aggregate Mining and Transportation By-law 2024-03**  
 Councillor Storey - Councillor Foerster

That By-Law No. 2024-03 - Aggregate Mining and Transportation By-Law be given first reading. **CARRIED UNANIMOUSLY**

2024-050 **6.6 Aggregate Mining and Transportation By-law 2024-03 - 2nd Reading**  
 Councillor Owens - Councillor Mykula

Be is resolved that the by-law be read a second time. **CARRIED UNANIMOUSLY**

Discussion **6.7 Zoning By-law No. 2021-04**

Discussion regarding a review of the Zoning By-law restrictions on 'secondary suites' in the RR2 and RR5 Zones. Administration is to research the matter and prepare By-law amendments for the April 8, 2024 regular meeting of Council.

- 2024-051      **7      ACCOUNTS**  
 Reeve Tuttosi - Councillor Storey
- Resolved that the List of Accounts as paid for February 2024, cheques numbers #15678 to #15722 (both inclusive) totaling \$171,708.69 and Direct Deposit Register totaling \$27,012.78 including council indemnity as per by-law no. 2023-01 be approved.  
**CARRIED UNANIMOUSLY**
- 2024-052      **8      CORRESPONDENCE**  
 Councillor Mykula - Councillor Storey
- Resolved that the Correspondence listed below be received;  
 1- RM of Cornwallis - Joint Meeting Request  
**CARRIED UNANIMOUSLY**
- 9      SUBDIVISION**
- 10      UNFINISHED BUSINESS**
- 11      NOTICE OF MOTION**
- 12      NEW BUSINESS**
- 2024-053      **12.1      Conditional Use CO2024-01 - Garnett Speers - NE 13-9-22**  
 Councillor Klassen - Councillor Storey
- Whereas Garnett Speers has applied for a conditional use to allow for a mobile home in the AG zone.
- And Whereas a public hearing was held this day to hear any representation for or against the application.
- Therefore Be It Resolved that Conditional Use CO2024-01 be approved.  
**CARRIED UNANIMOUSLY**
- 12.2      Organizational By-law - Committee Structures**  
 Discussion regarding the structure, schedule, and reporting practices for committees of Council. By-law amendments to be prepared for no later than the May 13, 2024 regular meeting of Council.
- 2024-054      **12.3      Sealed Bid for Heating System**  
 Councillor Semeschuk - Councillor Mykula
- Whereas the RM of Whitehead posted an ad for sealed bids for an oil furnace heating system to be submitted by Friday, March 8, 2024.
- Be it resolved that the RM of Whitehead Council accepts the highest bid amount of \$2150.00 for the posted bid request for the oil furnace heating system in the as is condition. **CARRIED UNANIMOUSLY**
- 13      COMMITTEE AND BOARDS REPORTS**
- 2024-      **14      IN CAMERA**  
 Reeve Tuttosi - Councillor Foerster
- BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.  
**CARRIED UNANIMOUSLY**
- 14.1      Personnel and Legal Matters**
- 2024-055      **14.2      BACK TO OPEN SESSION**  
 Reeve Tuttosi - Councillor Mykula
- BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting. **CARRIED UNANIMOUSLY**

2024-056

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**Adjournment**

Reeve Tuttosi - Councillor Mykula

Resolved that we do now adjourn to meet again on April 8, 2024 at 5:30 p.m. for a Regular Council meeting or at the call of the Reeve.

Time: 12:26 p.m. **CARRIED UNANIMOUSLY**

DRAFT