



**Rural Municipality of Whitehead
Meeting Minutes**

Regular Meeting of Council April 7, 2025 - 05:30 PM (RM Office)

In attendance: Reeve Trevor Tuttosi, Councillor Kevin Klassen, Councillor Kaley Mykula, Councillor Jeff Owens, Councillor Chris Semeschuk, Councillor Curtis Storey, Councillor Dennis Foerster

1 CALL TO ORDER

2 ADOPTION OF THE AGENDA

2025-060

Councillor Foerster - Councillor Storey

Resolved that the Agenda be adopted as amended.

CARRIED UNANIMOUSLY

3 ADOPTION OF MINUTES AS CIRCULATED

2025-061

Councillor Klassen - Councillor Semeschuk

Resolved that the minutes from March 10, 2025 be approved as presented.

CARRIED UNANIMOUSLY

4 DECLARATION OF CONFLICT OF INTEREST

Reeve Tuttosi and Councillor Semeschuk declared conflicts of interest with respect to item 10.5 under the order of New Business and as such removed themselves from discussion.

5 PUBLIC HEARINGS

2025-062

Councillor Storey - Councillor Foerster

Be it resolved that the regular meeting of council be recessed to allow council to hold a Public Hearing to receive representations for any person who wishes to make them in respect to the following:

V2025-02 - Janssen - 33-10-20 WPM

Time: 5:32 p.m.

CARRIED UNANIMOUSLY

5.1 Variance V2025-02 - Janssen - 33-10-20 WPM

2025-063

Councillor Owens - Councillor Foerster

Whereas all representatives in regard to matters listed below have been dealt with:

V2025-02 - Janssen - 33-10-20 WPM

Therefore be it resolved that the public hearing be concluded, and council resume its normal order of business.

Time: 5:34 p.m.

CARRIED UNANIMOUSLY

2025-064 **5.1.1 Variance V2025-02 - Janssen - 33-10-20 WPM**
 Councillor Mykula - Councillor Storey

Whereas Darlene Janssen applied for a variance to allow an accessory use building with a reduced front yard requirement from 125 feet to 106 feet in the AG Agricultural General Zone.

And whereas a public hearing was held this day to hear any representation for or against the application.

Therefore, be it resolved that Variance Order V2025-02 be approved.

CARRIED UNANIMOUSLY

6 PRESENTATIONS AND DELEGATIONS

2025-065 **6.1 Assiniboine West Watershed District**
 Reeve Tuttosi - Councillor Owens

That the presentation by Lance Routledge, on behalf of the Assiniboine West Watershed District, be received.

CARRIED UNANIMOUSLY

7 BYLAWS AND POLICIES

2025-066 **7.1 By-law No. 2024-07 - To Amend the Development Plan - 3rd Reading**
 Councillor Foerster - Councillor Storey

That By-Law No. 2024-07 to amend the Development Plan By-Law No. 2018-08 be read a third and final time

In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2024-07 third reading.

Name	Yes	No	Abstained	Absent
Dennis Foerster	✓			
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi	✓			

CARRIED UNANIMOUSLY

2025-067 **7.2 By-law No. 2024-08 - To Amend the Development Plan - 3rd Reading**
 Councillor Klassen - Councillor Storey

That By-Law No. 2024-08 to amend the Development Plan By-law No. 2018-08 be read a third and final time

In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2024-08 third reading.

Name	Yes	No	Abstained	Absent
Dennis Foerster	✓			
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi	✓			

CARRIED UNANIMOUSLY

2025-068 **7.3 By-law No. 2025-02 - To Amend Water & Wastewater Rates - 3rd Reading**
Councillor Storey - Councillor Klassen

That By-Law No. 2025-02 to amend water and wastewater rates under the Whitehead Utility By-Law 2022-01 be read a third and final time

In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2025-02 third reading.

Name	Yes	No	Abstained	Absent
Dennis Foerster	✓			
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi	✓			

CARRIED UNANIMOUSLY

2025-069 **7.4 By-law No. 2025-03 - 2025 Tax Levy - 1st Reading**
Councillor Owens - Councillor Storey

That By-Law No. 2025-03 to impose and levy property taxes for the 2025 fiscal year be given first reading.

CARRIED

8 SUBDIVISION

9 UNFINISHED BUSINESS

10 NEW BUSINESS

2025-070 **10.1 Tax Sale**
Councillor Mykula - Councillor Klassen

Be it resolved that pursuant to By-Law No. 2131 of the Rural Municipality of Whitehead, TAXervice Inc. be appointed to manage property tax arrears recovery for the Rural Municipality of Whitehead.

Be it further resolved that pursuant to By-Law No. 2131 of the Rural Municipality of Whitehead, the following individuals be appointed Tax Sale Managers for the Rural Municipality of Whitehead:

- a) Donna Zinkiew, Vice President of TAXervice Inc., and
- b) Tyler Burnside, Associate of TAXervice Inc.

CARRIED UNANIMOUSLY

2025-071 **10.2 Appointment of Deputy Reeve**
Reeve Tuttosi - Councillor Storey

Be it resolved that Kevin Klassen be appointed Deputy Reeve.

CARRIED UNANIMOUSLY

2025-072 **10.3 Tender 2025-01 - 2025 Road Gravel Crushing**
Councillor Foerster - Councillor Mykula

Whereas the RM of Whitehead advertised a tender for the 2025 road gravel crushing contract with a submission deadline of April 2, 2025.

And whereas two (2) compliant bids had been submitted for the project.

Therefore, be it resolved that the Tender 2025-01 bid submitted by Bluestar Construction Ltd. in the amount of \$154,500 plus GST for 2025 be approved.

TABLED

- 2025-073 **10.3.1 Tabling Motion**
Councillor Semeschuk - Reeve Tuttosi
That the above motion be tabled.
CARRIED UNANIMOUSLY
- 2025-074 **10.4 Tender 2025-02 - 2025 Gravel Hauling Program**
- 2025-074 **10.5 Beresford Private Road**
Councillor Mykula - Councillor Owens
Be it resolved that Administration is directed to conduct, subject to landowner approval and at the municipality's cost, a survey to measure the portion of private road in Beresford that would encompass the equivalent site of a municipal road allowance.
DEFEATED

Reeve Tuttosi and Councillor Semeschuk declared conflicts of interest and removed themselves from discussion related to the above.
- 2025-075 **10.6 Lease Inquiry - SE 16-10-21**
Councillor Foerster - Councillor Klassen
Whereas Matthew Thiessen had inquired into leasing a portion of municipal owned land at SE 16-10-21

And whereas the parcel is restricted in access through the Waste Transfer Site and surrounding private land.

And whereas Mr. Thiessen owns the only adjacent private lands with access to the parcel.

Therefore, be it resolved that Administration is authorized to enter into a lease agreement with Matthew Thiessen for an approximately 8-acre portion of the Municipal owned lands at SE 16-10-21, subject to the following conditions:

- The term of lease is to expire March 31, 2026
- The leaseholder is permitted to remove a portion of fence for the access of equipment but is required to, at their expense, return the fence to its prior state once access is no longer needed.
CARRIED UNANIMOUSLY
- 2025-076 **11 ACCOUNTS**
Councillor Klassen - Councillor Storey
Resolved that the List of Accounts as paid for March, cheques numbers #16343 to #16393 (both inclusive) totaling \$85,904.14, EFT numbers #1 to #2 totaling \$780.00 and Direct Deposit Register totaling \$27,864.78 including council indemnity as per By-Law No. 2023-01 be approved.
CARRIED UNANIMOUSLY
- 2025-077 **11.1 Bank Reconciliation**
Councillor Klassen - Councillor Storey
Resolved that the February 2025 Bank Reconciliation be approved as presented.
CARRIED UNANIMOUSLY

2025-078 **11.2 Whitehead Hall Donation to Reserve**
Councillor Semeschuk - Councillor Klassen

Whereas a donation was received in 2024 with the donor indicating that the funds were a contribution towards the Whitehead Hall;

Therefore Be it resolved that donation in the amount of \$9,583.08 be recorded into the Recreation Reserve in the 2024 year.

CARRIED UNANIMOUSLY

12 COMMITTEE AND BOARDS REPORTS

13 CORRESPONDENCE

14 NOTICE OF MOTION

2025-079 **15 IN CAMERA**
Councillor Storey - Councillor Mykula

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

Name	Yes	No	Abstained	Absent
Dennis Foerster	✓			
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk		✓		
Curtis Storey	✓			
Trevor Tuttosi	✓			

CARRIED

15.1 Legal

2025-080 **15.2 BACK TO OPEN SESSION**
Councillor Foerster - Councillor Mykula

BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting.

CARRIED UNANIMOUSLY

2025-081 **16 Adjournment**
Councillor Foerster - Councillor Mykula

Resolved that we now adjourn to meet again on April 24, 2025 at 6:00 p.m. for a Special Council meeting or at the call of the Reeve.

Time: 7:28 p.m.

CARRIED UNANIMOUSLY