



Rural Municipality of Whitehead
Meeting Minutes
Regular Meeting of Council September 13, 2021 - 08:30 AM

In Attendance

Reeve Allan Sutherland
Councillor John Bokkel
Councillor Dennis Foerster
Councillor Chris Semeschuk
Councillor Curtis Storey
Councillor Trevor Tuttosi
Councillor Darryl Speers

1 CALL TO ORDER

None

2 ADOPTION OF THE AGENDA

2021-1

Councillor Storey

Councillor Semeschuk

Resolved that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

3 ADOPTION OF MINUTES AS CIRCULATED

2021-2

Councillor Storey

Councillor Semeschuk

Resolved that the minutes of the following meeting, August 9, 2021 be adopted as presented.

CARRIED UNANIMOUSLY

4 PUBLIC HEARINGS

5 DELEGATIONS

5.1 Community Planning Representative - Zoning By-law No. 2021-4 9:30 am

6 BYLAWS AND POLICIES

6.1 Procedure By-law Amendment

2021-3

Councillor Semeschuk

Councillor Foerster

Resolved that By-law No. 2021-3 - to amend the procedure by-law 2183 be read a second time.

CARRIED UNANIMOUSLY

6.2 Procedure By-law Amendment

2021-4

Councillor Speers

Councillor Foerster

Resolved that By-law No. 2021-3 - to amend Procedure By-law No. 2183 be read a third and final time

Name	Yes	No	Abstained	Absent
John Bokkel	✓			
Dennis Foerster	✓			
Chris Semeschuk	✓			
Darryl Speers	✓			
Curtis Storey	✓			
Allan Sutherland	✓			
Trevor Tuttosi	✓			

CARRIED UNANIMOUSLY

6.3 Zoning By-law No. 2021-04

2021-14

Councillor Tuttosi

Councillor Foerster

Resolved that the Zoning By-law No. 2021-04 be read a first time.

CARRIED UNANIMOUSLY

7 ACCOUNTS

2021-5

Councillor Foerster

Councillor Speers

Resolved that the List of Accounts as paid for August, cheques numbers #13957 to #14005 (both inclusive) totaling \$230,904.88 and Direct Deposit Register totaling \$31,621.62 be approved.

CARRIED UNANIMOUSLY

7.1 Council Indemnity - September 2021

2021-6

Councillor Storey

Councillor Speers

Be it resolved that the council indemnity accounts in the sum gross total amount of \$5,336.02 for September be approved for payment as follows:

	Bokkel, John	Forester, Dennis	Semeschuk, Chris	Speers, Darryl	Storey, Curtis	Sutherland, Allan	Tuttosi, Trevor
Basic Indemnity	694.28	694.28	694.28	694.28	694.28	935.34	694.28
Cell Phone	25.00	25.00	25.00	25.00	25.00	25.00	25.00
Mileage (inside the RM)							
Mileage (outside the RM)							
Convention/Seminars							
Committee Meetings							
Meals/Hotels							
Water CO-OP Meetings							40.00
Water CO-OP Mileage							20.00
Gross Total	719.28	719.28	719.28	719.28	719.28	960.34	779.28

CARRIED UNANIMOUSLY**7.2 Bank Reconciliation**

2021-7

Councillor Tuttosi

Councillor Foerster

Resolved the Rural Municipality of Whitehead approve the July 2021 Bank Reconciliation as presented.

CARRIED UNANIMOUSLY**7.3 Budget to Actual**

2021-8

Councillor Tuttosi

Councillor Storey

Resolved that the budget to actual report for August 31, 2021 be received as presented.

CARRIED UNANIMOUSLY

8 CORRESPONDENCE

2021-9

Councillor Speers

Councillor Foerster

Resolved that the Correspondence listed below be read and ordered filed.

1- Ducks Unlimited Agreement - Izzard

2- Water Management and Drought Resident Email

3- Trade Commerce Survey

4- Rail Safety Week 2021

5- Alexander Griswold Proposed Culvert Cleanout

CARRIED UNANIMOUSLY

8.1 Ducks Unlimited Culvert Clean Out Cost Share Request

2021-10

Councillor Speers

Councillor Bokkel

Whereas Duck Unlimited had requested a cost share to clean out a a Culvert located in Alexander-Griswold at NE 28-9-22.

Be it Resolved that the RM of Whitehead agrees to the cost share request.

DEFEATED

9 SUBDIVISION

10 UNFINISHED BUSINESS

10.1 Speed Concerns of RD114 North of Grand Valley

11 NOTICE OF MOTION

12 NEW BUSINESS

12.1 Appeal Letter from Mr. Charles Shepard - Storage of Unregistered Vehicle Order

12.2 Vaccine Requirements for Municipal Employees, Members of Council, and Fire & Emergency Services Personnel

2021-11

Councillor Semeschuk

Councillor Storey

Whereas the Coronavirus and variants continue to be of concern throughout the country.

And Whereas the Provincial Government and other government bodies, agencies and businesses have implemented mandatory vaccination of all employees by October 31, 2021

Resolved that all RM of Whitehead Municipal Employees, Members of Council & LUD, and Fire & Emergency Service Personnel are required to be fully vaccinated to attend any Municipal building, emergency call for service or to retain employment by November 15, 2021.

Further be it Resolved that members of the RM Council or LUD that are not fully vaccinated by November 15, 2021, must provide proof of a negative COVID-19 test result which had been administered minimum 72 hours prior in order to enter a municipal building for municipal business while acting in their municipal role.

CARRIED UNANIMOUSLY

12.3 Chief Administrative Officer - Cindy Izzard - Retirement Notice

2021-12

Councillor Semeschuk

Councillor Speers

Whereas Chief Administrative Officer Cindy Izzard had tendered her retirement notice with the official separation date of Friday November 12, 2021.

Therefore be it Resolved that the Council for the RM of Whitehead accepts Ms. Izzards retirement notice and official separation date of Friday November 12, 2021.

CARRIED UNANIMOUSLY

12.4 Chief Administrative Officer Recruitment Proposal

12.5 Asset Management Grant Application

2021-13

Councillor Storey

Councillor Tuttosi

Resolved that the Council of the Rural Municipality of Whitehead authorizes administration to apply for a Asset Management Program for Asset Management Plan Development grant opportunity from the Federation of Canadian Municipalities (FCM).

Be it further resolved that the Rural Municipality of Whitehead commit to conducting the following activities in its proposed project submitted to FCM's Municipal Asset Management program to advance out asset management program:

- collection and cataloging of data on the Municipality's key assets;

- training for Council and staff on asset management; and
- the creation of an asset management policy, strategy and plan.

Be it further resolved that the Rural Municipality of Whitehead commit \$18,508 from the Canada Community-Building Fund (Gas Tax) towards the costs of this initiative.

CARRIED UNANIMOUSLY

12.6 Request for Tax Arrears to be Written Off

2021-16

Councillor Speers

Councillor Bokkel

Whereas a letter was received from Roll # 108500 requesting the arrears taxes total of \$616.93 be written off due to incorrect mailing information post sale of the property.

Be it resolved that the RM of Whitehead Council authorize the total taxes arrears in the sum of \$616.93 be written off.

DEFEATED

12.6.1 Interest Tax Arrears

2021-15

Councillor Tuttosi

Councillor Semeschuk

Resolved that the RM of Whitehead Council approves the request from administration to write off the total arrears of \$7.79 for roll # 94250

CARRIED UNANIMOUSLY

12.7 Sealed Bid for Hoist

2021-17

Councillor Tuttosi

Councillor Foerster

Whereas the RM of Whitehead posted an ad for sealed bids for a hoist to be submitted by Friday, August 20, 2021.

Resolved that the RM of Whitehead council accepts the highest bid amount of \$326.00 for the posted bid request for the hoist in the as is condition.

CARRIED UNANIMOUSLY

12.8 Sealed Bid for Kubota Mower

2021-18

Councillor Semeschuk

Councillor Foerster

Where as the LUD recommends council accept the highest submitted bid in the amount of \$3909.00 for the Kubota Mower that was advertised.

Resolved that the RM of Whitehead Council accepts the recommendation from the LUD and accepts the highest submitted bid of \$3909.00

CARRIED UNANIMOUSLY

12.9 MWM Environmental Service Agreement
2021-19

Resolved that the new service agreement with MWM Environmental be accepted

TABLED

12.10 Disaster Management Conference of Manitoba Inc.
2021-20
Councillor Speers
Councillor Bokkel

Whereas the 2021 Disaster Management Conference of Manitoba Inc. would be held in person at the Canad Inns Polo Park in Winnipeg to anyone who is full vaccinated from October 13 - 15, 2021 with a cost of \$450.00 per person, Registration Deadline is September 24, 2021

Therefore be it Resolved that Reeve Allan Sutherland and ACAO Danniele Carriere attend the conference at the early bird price of \$400.00 each

CARRIED UNANIMOUSLY

12.11 Association of Manitoba Municipalities 2021 AMM Fall Convention
2021-21
Councillor Bokkel
Councillor Speers

Whereas the Association of Manitoba Municipalities (AMM) 2021 AMM Fall Convention to be held in Winnipeg on November 22-23, 2021 to fully vaccinated participants.

Therefore be it Resolved that Danniele Carriere, Councillors Darryl Speers, Chris Semeschuk, John Bokkel, Curtis Storey, Dennis Foerster and Reeve Allan Sutherland attend the AMM 2021 Fall Convention.

CARRIED UNANIMOUSLY

13 COMMITTEE AND BOARDS REPORTS

13.1 Drainage

13.2 Fire & Emergency Services

13.3 Waste Management Facility

13.4 Personnel

13.5 Machinery

13.6 Watersheds

13.7 LUD of Alexander

13.8 Southwestern Weed District

13.9 CAO Report

13.10 Vet Board

13.11 WERWC

13.12 Public Works Report

14 In-Camera

2021-22

Councillor Speers

Councillor Bokkel

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

Time: 11:09

CARRIED UNANIMOUSLY

15 Back to Open Session

2021-23

Councillor Tuttosi

Councillor Storey

BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting.

Time: 12:03 pm

CARRIED UNANIMOUSLY

16 Adjournment

2021-24

Councillor Semeschuk

Councillor Bokkel

Resolved that we now adjourn to meet again on Tuesday October 12, 2021 at 8:30 am for a Regular Council meeting or at the call of the Reeve.

CARRIED UNANIMOUSLY