



Rural Municipality of Whitehead Meeting Minutes

Regular Meeting of Council November 12, 2024 - 08:30 AM

In attendance: Reeve Trevor Tuttosi, Councillor Chris Semeschuk, Councillor Kevin Klassen,
Councillor Kaley Mykula, Councillor Jeff Owens, Councillor Dennis Foerster

Absent: Councillor Curtis Storey

- 1 CALL TO ORDER**
None
- 2024-216 **2 ADOPTION OF THE AGENDA**
Councillor Mykula
Councillor Owens
Resolved that the Agenda be adopted as presented.
CARRIED UNANIMOUSLY
- 2024-217 **3 ADOPTION OF MINUTES AS CIRCULATED**
Councillor Klassen
Councillor Foerster
Resolved that the minutes from October 15, 2024, be approved as presented.
CARRIED UNANIMOUSLY
- 4 DECLARATION OF CONFLICT OF INTEREST**
- 5 PUBLIC HEARINGS**
- 6 PRESENTATIONS AND DELEGATIONS**
- 2024-218 **6.1 Souris Valley Recreation Commission - Carole Williams**
Councillor Owens
Councillor Mykula
That the presentation by Carole Williams on behalf of Souris Valley Recreation be received. **CARRIED UNANIMOUSLY**
- 2024-219 **6.2 Whitehorn Enterprises - Laurie Owens**
Councillor Semeschuk
Councillor Foerster
That the delegation by Laurie Owens on behalf of Whitehorn Enterprises be received.
CARRIED UNANIMOUSLY
- 7 BYLAWS AND POLICIES**
- 7.1 By-law 2024-11 - Annual Schedule of Fees**
- 2024-220 **7.1.1 By-law 2024-11 - Annual Schedule of Fees - First Reading**
Councillor Foerster
Councillor Owens
That By-Law No. 2024-11 - to establish the 2025 Annual Schedule of Fees be given first reading. **CARRIED UNANIMOUSLY**

2024-221 **7.1.2 By-law 2024-11 - Annual Schedule of Fees - Second Reading**
Reeve Tuttosi
Councillor Mykula

That By-Law No. 2024-11 be given second reading.

CARRIED UNANIMOUSLY

8 SUBDIVISION

9 UNFINISHED BUSINESS

10 NEW BUSINESS

2024-222 **10.1 Board of Revision Appointments**
Councillor Mykula
Councillor Klassen

Be it resolved that the following Council members are hereby appointed to the 2024 Board of Revision:

- Chair - Dennis Foerster
- Member - Kevin Klassen
- Member - Chris Semeschuk

CARRIED UNANIMOUSLY

2024-223 **10.2 Council Meeting Time and Locations for 2025**
Councillor Klassen
Councillor Mykula

Be it resolved the following dates, times and locations be set for the 2025 Council Meetings;

- Monday, January 13 - 8:30 am - RM Office
- Monday, February 10 - 5:30 pm - RM Office
- Monday, March 10 - 8:30 am - RM Office
- Monday, April 14 - 5:30 pm - RM Office
- Monday, May 12 - 8:30 am - RM Office
- Monday, June 9 - 5:30 pm - RM Office
- Monday, July 14 - 8:30 am - RM Office
- Monday, August 11 - 5:30 pm - RM Office
- Monday, September 8 - 8:30 am - RM Office
- Tuesday, October 14 - 5:30 pm - RM Office
- Monday, November 10 - 8:30 am - RM Office
- Monday, December 8 - 5:30 pm - RM Office

TABLED

2024-224 **10.2.1 Motion Table**
Councillor Semeschuk
Councillor Mykula

That the above motion be tabled to the December 9, 2024, regular meeting of Council.

CARRIED UNANIMOUSLY

2024-225 **10.3 Growth, Renewal and Opportunities Grant**
Councillor Owens
Councillor Foerster

Be it resolved that Administration is directed to submit an application to the Growth, Renewal and Opportunities Grant for the Whitehead Fire Dept. water tanker replacement project with a maximum estimated cost of \$150,000.00.

CARRIED UNANIMOUSLY

2024-226 **10.4 Employee Compensation**
 Councillor Mykula
 Councillor Klassen

Arising from the in-camera discussions held at the November 4, 2024 Special Meeting of Council with respect to a personnel matter.

Whereas the Chief Administrative Officer was advised to enter into contract and salary negotiations with Employee No. 280.

And whereas the RM of Whitehead is conducting a review of the organizational structure and duties of Administration and Public Works positions.

Therefore be it resolved that Council approve the renewed contract and salary of Employee No. 280 as presented by the Chief Administrative Officer with an effective date of November 1, 2024.

CARRIED UNANIMOUSLY

2024-227 **11 BOARD OF REVISION**
 Reeve Tuttosi
 Councillor Owens

Be it resolved that the regular meeting of Council be recessed to allow for the Board of Revision to hold a Hearing with respect to the following property assessment appeal:

115131 Hwy 1A
 Roll No. 58825

Time: 10:04

CARRIED

11.1 Hearing - Roll No. 58825

Representatives to the Board of Revision hearing were received with respect to the appeal to assessed value of the noted roll.

Assessment Officer Anita Goertzen appeared on behalf of the Provincial Assessment Services branch and presented on the method undertaken to determine assessment and how it had been applied to the respective property.

Jaycee Thexton, property owner, appeared before the Board to appeal the assessed value on the basis that the comparatives used were not equitable to the subject property.

2024-228 **11.2 Resume Regular Council Meeting**
 Councillor Foerster
 Councillor Semeschuk

Be it resolved that the Board of Revision be concluded, and Council resume its normal order of business.

Time: 11:44

2024-229 **12 ACCOUNTS**
Councillor Klassen
Councillor Owens

Resolved that the List of Accounts as paid for October 2024, cheques numbers #16073 to #16117 (both inclusive) totaling \$245,413.42 and Direct Deposit Register totaling \$27,112.22 including council indemnity as per by-law no. 2023-01 be approved.

CARRIED UNANIMOUSLY

2024-230 **12.1 Budget to Actual**
Councillor Foerster
Councillor Klassen

That the October 2024 year-to-date budget to actual report be approved as presented.

CARRIED UNANIMOUSLY

13 COMMITTEE AND BOARDS REPORTS

2024-231 **14 CORRESPONDENCE**
Councillor Foerster
Councillor Mykula

Resolved that the Correspondence listed below be received.

CARRIED UNANIMOUSLY

15 NOTICE OF MOTION

16 IN CAMERA

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

2024-232 **17 Adjournment**
Councillor Foerster
Reeve Tuttosi

Resolved that we now adjourn to meet again on December 9, 2024, at 5:30 p.m. for a Regular Council meeting or at the call of the Reeve.

CARRIED UNANIMOUSLY