



**Rural Municipality of Whitehead**  
**Meeting Minutes**  
**Regular Meeting of Council August 14, 2023 - 05:30 PM (Kemnay Recreation Centre)**

In attendance: Reeve Trevor Tuttosi, Councillor Kevin Klassen, Councillor Kaley Mykula, Councillor Jeff Owens, Councillor Chris Semeschuk and Councillor Curtis Storey.

Absent: Councillor Dennis Foerster

**1 CALL TO ORDER**

**2 ADOPTION OF THE AGENDA**

2023-150

Councillor Mykula - Councillor Storey  
Resolved that the Agenda be adopted as presented. **CARRIED UNANIMOUSLY**

**3 ADOPTION OF MINUTES AS CIRCULATED**

2023-151

Councillor Semeschuk - Councillor Storey  
Resolved that the minutes from June 12, 2023 be approved as presented.  
**CARRIED UNANIMOUSLY**

**4 PUBLIC HEARINGS**

2023-152

Councillor Storey - Councillor Klassen  
Be it resolved that the regular meeting of council be recessed to allow council to hold a Public Hearing to receive representations for any person who wishes to make them in respect to the following:  
  
Variation V2023-06 - Murray Robbins - To allow a 28X30 garage to be situated in front of the single-family dwelling.  
  
And further be it resolved that Councillor Dennis Foerster be excused from the public hearing.  
Time: 5:30 pm. **CARRIED UNANIMOUSLY**  
  
Mr. Murray Robbins spoke in favour of his application and provided an overview of the garage and where it was going to be situated.  
  
Mr. Brian Aird spoke in favour of the application.

**4.1 Variation V2023-06 - Murray Robbins - 115137 HWY 1A**

2023-153

Reeve Tuttosi - Councillor Owens  
Whereas all representatives in regard to matters listed below have been dealt with:  
  
Variation V2023-06 - Murray Robbins - To allow a 28X30 garage to be situated in front of the single-family dwelling.  
  
Therefore be it resolved that the public hearing be concluded, and council resume its normal order of business.  
  
Time: 5:33 pm **CARRIED UNANIMOUSLY**

**5 DELEGATIONS**

2023-154	<p><b>5.1 IT Solutions - Don Semenowich</b> Councillor Owens - Councillor Mykula</p> <p>That the presentation from Don Semenowich of IT Solutions be received. <b>CARRIED UNANIMOUSLY</b></p>
	<p><b>6 BYLAWS AND POLICIES</b></p>
2023-155	<p><b>7 ACCOUNTS</b> Councillor Klassen - Councillor Semeschuk</p> <p>Resolved that the List of Accounts as paid for June, cheques numbers #15172 to #15236 (both inclusive) totaling \$133,141.92 and Direct Deposit Register totaling \$32,003.55 (June) including council indemnity as per by-law no. 2023-01 be approved.</p> <p>Futher Be It Resolved that the List of Accounts as paid for July, cheques numbers #15237 to #15296 (both inclusive) totaling \$231,971.72 and Direct Deposit Register totaling \$ 31,599.15 including council indemnity as per by-law no. 2023-01 be approved <b>CARRIED UNANIMOUSLY</b></p>
2023-156	<p><b>7.1 Bank Reconciliation</b> Reeve Tuttosi - Councillor Semeschuk</p> <p>Resolved that the June and July 2023 Bank Reconciliations be approved as presented. <b>CARRIED UNANIMOUSLY</b></p>
2023-157	<p><b>7.2 Budget to Actual</b> Councillor Mykula - Councillor Storey</p> <p>That the July 2023 year-to-date budget to actual report be approved as presented. <b>CARRIED UNANIMOUSLY</b></p>
2023-158	<p><b>8 CORRESPONDENCE</b> Councillor Klassen - Councillor Storey</p> <p>Resolved that the Correspondence listed below be read and ordered filed. 1- Letter from Greg and Jennifer Gaboury 2- Email from Stephen Gainsborough 3 - RCMP Policing Report; Apr 1 - June 30 2023 4- Letter from Hayley Bedford - Dangerous Dogs 5 - Letter from Municipal Relations. <b>CARRIED UNANIMOUSLY</b></p>
	<p><b>9 SUBDIVISION</b></p>
2023-159	<p><b>9.1 Subdivision Application 4202-23-8547 - Allister &amp; Jill Gray</b> Councillor Storey - Councillor Klassen</p> <p>Whereas Allister Bryce Gray and Jill Amanda Gray registered owners of 55132 PR 250 (84.79 acres) made an application for subdivision.</p> <p>The intent of the application is to sever a 5.96 acre parcel on the northern part of NE9-10-21W which contains an existing residence, grain bins, Quonset building, barn and two sheds. The existing residence is serviced by a septic field, municipal piped water and two water wells.</p> <p>Therefore Be It Resolved that Subdivision File No. 4202-23-8547 be approved with the following conditions: 1- That a conditional use application be approved to allow for a non-farm dwelling in the AG Zone 2- That a variation application be approved reducing the minimum 125 foot required front yard setback down to the existing 100.4 ft and 9.38 feet for the existing grain bins. 3- That a variation application be approved to reduce the minimum 1,000 foot site width required down to the 510 feet being proposed 4- That the \$100.00 subdivision application fee for a single lot be paid to the Rural Municipality of Whitehead 5- That a financial levy of \$500.00 be made to the Rural Municipality of Whitehead Fire Capital Reserve Fund By-law No. 2111 for the creation of a new title. 6- That any new or restored survey monuments required due to the subdivision are to be paid by the applicant. <b>CARRIED</b></p>

**10 UNFINISHED BUSINESS**

2023-160      **10.1 Tile Drainage - N 24-10-22 - Callan Ferguson**  
Councillor Owens - Councillor Semeschuk

Whereas Callan Ferguson made an application for a tile drainage project  
And Whereas the required downstream consent had been granted.  
Therefore Be It Resolved that the Tile Drainage application submitted by Precision Land Solutions on behalf of Callan Ferguson be approved. **CARRIED UNANIMOUSLY**

**11 NOTICE OF MOTION**

2023-161      **11.1 Conditional Use Application CO2023-04 & Variation Application V2023-03**  
Councillor Klassen - Councillor Mykula

Whereas applications CO2023-04 & V2023-03 Campground were tabled on April 11, 2023 regular meeting of council.  
And Whereas additional information had been requested by the application in accordance with the Zoning by-law and public hearing attendees questions.  
And Whereas requests for same have not been successful.

Therefore Be It Resolved that this serves as notice that resolutions 2023-084 & 2023-085 will be put back on the table at the October 10, 2023 regular meeting of council to be held at 5:30 pm at the Whitehead Hall. **CARRIED UNANIMOUSLY**

**12 NEW BUSINESS**

2023-162      **12.1 Appointment of Auditor**  
Reeve Tuttosi - Councillor Mykula

Resolved the Rural Municipality of Whitehead contract with Sensus Partnership of Accountants for Auditing Services for 2023. **CARRIED UNANIMOUSLY**

2023-163      **12.2 Variation V2023-06 - Murray Robbins - 115137 HWY 1A**  
Councillor Mykula - Councillor Storey

Whereas Murray Robbins had made an application for a variation V2023-06 - To allow a 28X30 garage to be situated in front of the single-family dwelling located at 115137 HWY 1A  
AND Whereas a Public Hearing was held on August 14, 2023 at 5:35 pm as stated in the notice to hear any representation for or against the application:

Therefore Be It Resolved that Variation V2023-06 be approved.  
**CARRIED UNANIMOUSLY**

***This variance order will expire and cease to have any effect if it is not acted upon within 12 months of the date of the decision or renewed for an additional period by Council not exceeding 12 months.***

2023-164      **12.3 Tile Drainage NE3-10-21W - Romanowski Farms**  
Councillor Semeschuk - Councillor Klassen

Whereas NextGen Drainage Solutions had submitted a Tile Drainage Application on behalf of Romanowski Farms as per the policy.

And Whereas downstream consent had been submitted and approved.

Therefore Be It Resolved that the Tile Drainage Application at NE3-10-21W for Romanowski Farms submitted by NextGen Drainage Solutions be approved. **CARRIED UNANIMOUSLY**

**12.4 Dangerous Dogs**

**12.4.1 Dangerous Dogs Parker Road**

2023-165

Councillor Storey - Councillor Mykula

That the dog incident on Parker Road be heard before council at a dangerous dog public hearing at the September 11, 2023 meeting of council at 9:30 am at the Whitehead Hall.

**CARRIED UNANIMOUSLY**

**12.4.1.1 Dangerous Dog Government Road Allowance**

2023-166

Councillor Owens – Councillor Mykula

That the dog incident on Government Road Allowance be heard before council at a dangerous dog public hearing on September 11, 2023 at 8:45 am.

**CARRIED UNANIMOUSLY**

**12.5 Central Assiniboine Watershed District - Extension Proposal and Continued Participation**

2023-167

Reeve Tuttosi - Councillor Klassen

Whereas Manitoba has prepared an expansion proposal for the Central Assiniboine Watershed District that supports watershed based management in Manitoba, and outlines the details of municipal participation in the Central Assiniboine Watershed District;

And Whereas, council of the Rural Municipality of Whitehead understands that the amendment to the Watershed Districts Regulation will include the final details of participation in the Central Assiniboine Watershed District;

Therefore Be It Resolved that the RM of Whitehead supports the proposed area of the RM of Whitehead forming part of the Central Assiniboine Watershed District in accordance with The Watershed Districts Act and Regulation. **CARRIED UNANIMOUSLY**

**12.6 Payment Option Policy**

2023-168

Councillor Mykula - Councillor Semeschuk

That the Payment Option Policy be adopted as presented. **CARRIED UNANIMOUSLY**

**12.7 Flags at Municipal Office**

2023-169

Councillor Semeschuk - Councillor Klassen

Be it Resolved that the Council for the RM of Whitehead permits only the National Flag of Canada, the Province of Manitoba Flag and the Municipal Flag to be raised and flown at the Municipal Office.

Further Be It Resolved that the permitted flags be lower to half-mast in accordance with the Rules for half-masting the National Flag of Canada and the Province of Manitoba.

**CARRIED UNANIMOUSLY**

**12.8 Tile Drainage Application Approvals**

2023-170

Councillor Storey - Councillor Semeschuk

That the Tile Drainage applications submitted to the office that are in compliance with the Tile Drainage Policy be approved by the Chief Administrative Officer.

**CARRIED UNANIMOUSLY**

**13 COMMITTEE AND BOARDS REPORTS**

**13.1 Public Works**

**13.2 LUD Report - July**

**13.3 WERWC**

- 2023-171

14

**IN CAMERA**  
Councillor Owens - Councillor Klassen

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. **CARRIED UNANIMOUSLY**
- 2023-172

14.1

**RESUME OPEN SESSION**  
Councillor Mykula - Councillor Klassen

BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting.  
  
Time 9:04 pm. **CARRIED UNANIMOUSLY**
- 2023-173

14.2

**Variation of 10% or Less**  
Councillor Semeschuk - Councillor Klassen

That variation applications that are 10% or less be approved by the CAO.  
  
**CARRIED UNANIMOUSLY**
- 2023-174

15

**Adjournment**  
Councillor Mykula - Councillor Klassen

Resolved that we now adjourn to meet again on September 11, 2023 at 8:30 am at the Whitehead Hall for a Regular Council meeting or at the call of the Reeve.  
  
Time: 9:13 pm. **CARRIED UNANIMOUSLY**

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