



Rural Municipality of Whitehead
Meeting Minutes
Regular Meeting of Council June 12, 2023 - 05:30 PM (Municipal Office)

In attendance: Reeve Trevor Tuttosi, Councillor Dennis Foerster, Councillor Kevin Klassen, Councillor Kaley Mykula, Councillor Jeff Owens and Councillor Curtis Storey

Absent: Councillor Chris Semeschuck

- 1

CALL TO ORDER
- 2023-133

2

ADOPTION OF THE AGENDA
Councillor Mykula - Councillor Klassen

Resolved that the Agenda be adopted as presented. **CARRIED UNANIMOUSLY**
- 2023-134

3

ADOPTION OF MINUTES AS CIRCULATED
Councillor Klassen - Councillor Storey

Resolved that the minutes from May 15, 2023 be approved as presented.
CARRIED UNANIMOUSLY
- 4

PUBLIC HEARINGS
- 2023-135

4.1

Recess to Hold a Public Hearing - NW4-10-20W (E. Jarvie)
Councillor Storey - Councillor Mykula

Be it resolved that the regular meeting of council be recessed to allow council to hold a Public Hearing to receive representations for any person who wishes to make them in respect to the following:

Conditional Use CO2023-05 - Ewan Jarvie NW4-10-20W - To allow a non-farm dwelling in the "AG" Agricultural Zone, and;

Variation V2023-04 - Ewan Jarvie NW4-10-20W - To reduce the minimum site width from 200 Feet down to 115.3 feet being proposed.

Time: 5:31 pm. **CARRIED UNANIMOUSLY**
- 2023-136

4.2

Close Public Hearing & Resume Open Session
Councillor Owens - Councillor Klassen

Whereas all representatives in regard to matters listed below have been dealt with:

Conditional Use CO2023-05 - Ewan Jarvie NW4-10-20W - To allow a non-farm dwelling in the "AG" Agricultural Zone, and;

Variation V2023-04 - Ewan Jarvie NW4-10-20W - To reduce the minimum site width from 200 Feet down to 115.3 feet being proposed.

Therefore be it resolved that the public hearing be concluded, and council resume its normal order of business.

Time: 5:32 pm. **CARRIED UNANIMOUSLY**

5 DELEGATIONS

5.1 Keystone Planning District - Brad Roth

Mr. Roth appeared before to provide a short overview of the Keystone Planning District. He noted that the District provided administrative functions and building inspections.

2023-137

Councillor Foerster - Councillor Mykula

That the presentation by Brad Roth regarding the Keystone Planning District be received.

CARRIED UNANIMOUSLY

6 BYLAWS AND POLICIES

6.1 Utility Rate By-law No.

2023-138

Reeve Tuttosi - Councillor Storey

Whereas the Public Utilities Board had approved order no. 50/23

And Whereas the order included approval of Water Services rate increases as a push through increase.

Therefore Be It Resolved that Utility By-law No. 2022-01 be amended to reflect Water Services Board rate increase of 3.7% and unaccounted water loss for a total of .50 cents per 1,000 gallons be read a second time. CARRIED UNANIMOUSLY

6.2 Utility Rate By-law Third Reading

2023-139

Councillor Mykula - Councillor Storey

That Utility By-law 2022-01 be read a third and final time.

In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2022-01 third reading.

Name	Yes	No	Abstained	Absent
Dennis Foerster	✓			
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk				✓
Curtis Storey	✓			
Trevor Tuttosi	✓			

CARRIED UNANIMOUSLY

7 ACCOUNTS

2023-140

Councillor Klassen - Councillor Foerster

Resolved that the List of Accounts as paid for May cheque numbers #15119 to #15171 (both inclusive) totaling \$134,392.74 and Direct Deposit Register totaling \$34,228.60 including council indemnity as per by-law no. 2023-01 be approved.

CARRIED UNANIMOUSLY

7.1 May 2023 Bank Reconciliation

2023-141

Councillor Storey - Councillor Klassen

Resolved that the May 2023 Bank Reconciliation be approved as presented.

CARRIED UNANIMOUSLY

7.2 May 2023 YTD Budget to Actual

2023-142

Councillor Owens - Councillor Mykula

That the May 2023 budget to actual report be approved as presented.

CARRIED UNANIMOUSLY

- 2023-143 **8 CORRESPONDENCE**
 Councillor Foerster - Councillor Storey
- Resolved that the Correspondence listed below be received.
 1- RCMP Report
 2- Manitoba Habitat Heritage
 3- Manitoba Habitat Heritage. **CARRIED UNANIMOUSLY**
- 2023-144 **9 SUBDIVISION**
- 9.1 Subdivision Application 4202-23-8532 - Kenneth & Donna Young SW 36-10-20W**
 Reeve Tuttosi - Councillor Klassen
- Whereas Kenneth Lyle Young and Donna Marlene Young registered owners of SW 36-10-20W (160.0 acres). The majority of the quarter section is used for agricultural purposes.
- The intent of this application is to sever a 15.9 acre parcel in the northwest corner of the quarter section containing an existing residence, grain bin, Quonset building and two (2) sheds. The application indicates that the existing owner is preparing to retire from farming and wishes to continue to reside in the existing dwelling and sell the residual agricultural lands. The existing residence is serviced by a well and a sewage ejector. Access to the proposed parcel is from a driveway bordering the government road allowance along the westerly limit of the proposed lot. No new accesses are proposed or required.
- Therefore Be It Resolved that Subdivision File No. 4202-23-8532 be approved with the following conditions:
 1- That a conditional use application to be approved to allow for a non-farm dwelling in the AG zone
 2- That a variation application to be approved increasing the maximum non-farm parcel site area from 10 acres to the 15.9 acres.
 3- That a financial levy of \$500.00 be made to the Rural Municipality of Whitehead Fire Capital Reserve Fund, By-law No. 2111 for the creation of a new title.
 4- That the \$100.00 subdivision application fee for a single lot be paid to the Rural Municipality of Whitehead
 5- That any new or restored survey monuments required due to the subdivision are to be paid by the applicant. **CARRIED UNANIMOUSLY**
- 10 UNFINISHED BUSINESS**
- 11 NOTICE OF MOTION**
- 12 NEW BUSINESS**
- 2023-145 **12.1 Conditional Use CO2023-05 - Ewan Jarvie NW 4-10-20W**
 Councillor Mykula - Councillor Storey
- Whereas Ewan Jarvie had made an application for a conditional use CO2023-05 - To allow a non-farm dwelling in the "AG" Agricultural General Zone at NW 4-10-20W
 And Whereas a Public Hearing was held on June 12, 2023 at 5:30 pm as stated in the notice to hear any representation for or against the application:
- Therefore Be It Resolved that Conditional Use Application CO2023-05 be approved.
CARRIED UNANIMOUSLY
- 2023-146 **12.2 Variation V2023-04**
 Councillor Klassen - Councillor Mykula
- Whereas Ewan Jarvie had applied for a variation V2023-04 - To reduce the minimum site width from 200 feet down to 115.3 feet at NW 4-10-20W.
 And Whereas a public hearing was held on June 12, 2023 at 5:30 pm, as stated in the notice, to hear any representation for or against the application.
- Therefore Be It Resolved that variation application No. V2023-04 be approved.
CARRIED UNANIMOUSLY
- 12.3 Tile Drainage - N 24-10-22 - Callan Ferguson - Information**

13 COMMITTEE AND BOARDS REPORTS

13.1 LUD Report
Councillor Mykula provided an oral and written report.

2023-147 **14 IN CAMERA**
Councillor Foerster - Councillor Storey

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. **CARRIED UNANIMOUSLY**

2023-148 **14.1 RESUME OPEN SESSION**
Reeve Tuttosi - Councillor Mykula

BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting. **CARRIED UNANIMOUSLY**

2023-149 **15 Adjournment**
Reeve Tuttosi - Councillor Foerster

Resolved that we now adjourn to meet again on August 14, 2023 5:30 pm at the Kemnay Community Hall for a Regular Council meeting or at the call of the Reeve.
CARRIED UNANIMOUSLY

DRAFT