



**Rural Municipality of Whitehead  
Meeting Minutes  
Regular Meeting of Council January 9, 2023 - 09:30 AM**

In attendance: Reeve Trevor Tuttosi, Councillor Kevin Klassen, Councillor Kaley Mykula, Councillor Jeff Owens, Councillor Chris Semeschuk and Councillor Curtis Storey

Absent: Councillor Dennis Foerster

**1 CALL TO ORDER**

**2 ADOPTION OF THE AGENDA**

2023-001

Councillor Owens - Councillor Storey

Resolved that the Agenda be adopted as presented. **CARRIED UNANIMOUSLY**

**3 ADOPTION OF MINUTES AS CIRCULATED**

2023-002

Councillor Storey - Councillor Klassen

Resolved that the minutes from December 12, 2022 be approved as presented.

**CARRIED UNANIMOUSLY**

**4 PUBLIC HEARINGS**

**5 DELEGATIONS**

**6 BYLAWS AND POLICIES**

**6.1 General Enforcement By-Law No. 2022-13**

2023-003

Councillor Semeschuk - Councillor Mykula

Whereas By-law No. 2022-13 - General Enforcement By-law received first reading on December 12, 2022

Therefore Be It Resolved that the General Enforcement By-law No. 2022-13 be read a second time. **CARRIED UNANIMOUSLY**

**6.2 General Enforcement By-Law No. 2022-13**

2023-004

Councillor Klassen - Councillor Storey

That By-law No. 2022-13 be read a third and final time

*In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2022-11 third reading.*

Name	Yes	No	Abstained	Absent
Dennis Foerster				✓
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi	✓			

**CARRIED UNANIMOUSLY**

2023-005 **6.3 Mitigation & Preparedness Program Reserve By-law 2022-14**  
 Councillor Mykula - Councillor Klassen  
 Whereas By-law No. 2022-14 - Mitigation & Preparedness Program Reserve By-law received first reading on December 12, 2022

Therefore Be It Resolved that By-law No. 2022-14 be read a second time.  
**CARRIED UNANIMOUSLY**

2023-006 **6.4 Mitigation & Preparedness Program Reserve By-law 2022-14**  
 Reeve Tuttosi - Councillor Storey  
 That By-law No. 2022-14 - Mitigation & Preparedness Program Reserve By-law be read a third and final time.

*In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2022-14 third reading.*

Name	Yes	No	Abstained	Absent
Dennis Foerster				✓
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi	✓			

**CARRIED UNANIMOUSLY**

2023-007 **6.5 Procedure By-law No. 2022-12**  
 Councillor Owens -Councillor Storey  
 Whereas By-law No. 2022-12 - Procedure By-law No. 2022-12 received first reading on December 12, 2022.

Therefore Be It Resolved that By-law No. 2022-12 as amended be read a second time.

**CARRIED UNANIMOUSLY**

2023-008 **6.6 Procedure By-law No. 2022-12**  
 Councillor Storey - Councillor Mykula  
 That By-law No. 2022-12 - Procedure By-law be amended Under the heading Special Meeting to read "special meetings to be held in-person unless special circumstances require same to be held virtual or a combination to ensure quorum". be read a third and final time

*In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2022-12 third reading.*

Name	Yes	No	Abstained	Absent
Dennis Foerster				✓
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi	✓			

**CARRIED UNANIMOUSLY**

2023-009 **7 ACCOUNTS**  
 Councillor Semeschuk - Councillor Owens  
 Resolved that the Preliminary List of Accounts as paid for December, cheques numbers #14842 to #14920 (both inclusive) totaling \$295,224.24 and Direct Deposit Register totaling \$30,623.37 be approved. **CARRIED UNANIMOUSLY**

- 2023-010      **7.1 Council Indemnities**  
Councillor Klassen - Councillor Mykula  
Be It Resolved that the following Council members be paid the following:  
  
Councillor Curtis Storey  
\$782.06 - AMM & SWWD (2 meetings Nov 30 & Dec 15)  
\$88.96 - AMM Meals (to be paid by cheque). **CARRIED UNANIMOUSLY**
- 2023-011      **7.2 Preliminary December Budget to Actual**  
Councillor Mykula - Councillor Semeschuk  
That the Preliminary December budget to actual report be approved as presented.  
**CARRIED UNANIMOUSLY**
- 8 CORRESPONDENCE**  
None
- 9 SUBDIVISION**
- 2023-012      **9.1 Subdivision Application 4202-22-8474 -Thiessen SW 23 10 21W**  
Reeve Tuttosi - Councillor Klassen  
Whereas George Thiessen, registered owner of SW-23-10-21W made an application with the intent to sever a 12.77 acre parcel in the southwest corner of part of the south half of SW23-10-21W containing an existing residence and outbuildings.  
The application form indicated that the owner is retiring from farming and wants to continue to reside in the existing dwelling and plans on selling the residual agricultural lands.  
  
THEREFORE BE IT RESOLVED that subdivision File No. 4202-22-8474 be approved with the following conditions:  
1- That a conditional use application be approved for the non-farm dwelling located in the "AG" Agricultural Zone  
2- That a variation order be approved reducing the residual agricultural parcel down from the minimum 80 acres required to the proposed 58.22 acres.  
3- That a Development Agreement; prepared by the municipal solicitor at the expense of the applicant, be signed and placed on the residual lands to prevent further rural residential/non-agricultural buildings.  
4- Should an approach be required to access the residual AG lands, it shall be off the municipal road bordering the westerly limit of the quarter section and would require approval from Council in accordance with the municipal access/approach policy at the expense of the applicant and added to in the Development Agreement.  
5- That a financial levy of \$500.00 be made to the Rural Municipality of Whitehead Fire Capital Reserve Fund, By-law No. 2111 for the creation of a new title.  
6- Any new or restored monuments required due to the subdivision are to be paid in full by the applicant. **CARRIED UNANIMOUSLY**
- 10 UNFINISHED BUSINESS**
- 11 NOTICE OF MOTION**
- 12 NEW BUSINESS**
- 2022-013      **12.1 Audited Consolidated Financial Statements for 2021**  
Councillor Owens - Councillor Storey  
Resolved the Rural Municipality of Whithead Council hereby approve the draft audited consolidated financial statements and take full responsibility for the consolidated financial statements for the year ended December 31, 2021.  
**CARRIED UNANIMOUSLY**

- 2023-014      **12.2      Employee Vacation, Banked Overtime and Sick Time Balance**  
Councillor Storey - Councillor Klassen  
That the report be approved as presented. **CARRIED UNANIMOUSLY**
- 2023-015      **12.3      Council Indemnity and Per Diem**  
Discussion regarding an improved pay structure for per diems, council education, workshop, municipal business and relations and Indemnity By-law amendments. By-law amendments to be prepared for the February regular meeting of Council.
- 2023-015      **12.4      Building Sustainable Communities 2023 Grant Application**  
Councillor Klassen - Councillor Storey  
That the Rural Municipality of Whitehead apply for the Building Sustainable Communities Program funding for the upgrades to the Kemnay Community Hall which will enhance accessibility access to and inside the hall. **CARRIED UNANIMOUSLY**
- 13            COMMITTEE AND BOARDS REPORTS**
- Alexander Transfer Station**  
Chair Owens questioned if additional recycle bins could be added to the site and that there was a large amount of pallets and requested same to be removed. It was noted that a notice would be posted for free pallets for pick-up on Saturday January 14, 2023 from 9:00am – 4:00pm. In closing, Chair Owens questioned if the attendants are required to hold a certificate. Ms. Carried noted since the site is permitted as a Transfer Station, the attendants are no longer required to hold a certificate.
- Personnel Committee**  
Chair Storey confirmed the general guidelines and responsibility of the committee.
- 2023-016      **14            IN CAMERA**  
Councillor Storey - Councillor Semeschuk  
BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. **CARRIED UNANIMOUSLY**
- 2023-017      **14.1        BACK TO OPEN SESSION**  
Councillor Storey - Councillor Semeschuk  
BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting. **CARRIED UNANIMOUSLY**
- 2023-018      **15            Adjournment**  
Councillor Owens - Reeve Tuttosi  
Resolved that we now adjourn at 4:05pm to meet again on February 13, 2022 at 5:30 pm at the Municipal Hall for a Regular Council meeting or at the call of the Reeve.  
**CARRIED UNANIMOUSLY**