



**Rural Municipality of Whitehead
Meeting Minutes**

Regular Meeting of Council January 13, 2025 - 08:30 AM (RM Office)

In attendance: Reeve Trevor Tuttosi, Councillor, Councillor Kevin Klassen, Councillor Kaley Mykula, Councillor Curtis Storey and Councillor Dennis Foerster

Absent: Councillor Jeff Owens, Councillor Chris Semeschuk

1 CALL TO ORDER

2 ADOPTION OF THE AGENDA

2025-001

Councillor Mykula - Councillor Klassen

Resolved that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

3 ADOPTION OF MINUTES AS CIRCULATED

2025-002

Councillor Klassen - Councillor Storey

Resolved that the minutes from December 9, 2024 and December 16, 2024 be approved as presented.

CARRIED UNANIMOUSLY

4 DECLARATION OF CONFLICT OF INTEREST

5 PUBLIC HEARINGS

2025-003

Councillor Foerster - Councillor Storey

Whereas a public hearing had been held at the October 15, 2024 regular meeting of Council for By-law No. 2024-07 which was then given second reading;

And whereas it was determined at a later date that notice requirements for Development Plan amendments had not been fully met, and therefore second reading of By-law No. 2024-07 was not in compliance with the Planning Act;

And whereas public notice was reissued and circulated with all necessary persons and organizations that a second public hearing was to be held on this matter to ensure compliance;

Therefore, be it resolved that Motion 2024-199 be rescinded;

And further, be it resolved that the regular meeting of council be recessed to allow council to hold a Public Hearing to receive representations from any person who wishes to make them in respect to the following:

By-law No. 2024-07

Time: 8:34 am

CARRIED UNANIMOUSLY

5.1 Development Plan Amending By-law No. 2024-07

Daniel Burns appeared on behalf of the application and spoke to how the application would address the concerns and feedback given by provincial departments during circulation.

Carla Mortensen, area resident, raised concerns with the speed limit, surface conditions on Highway 1A, and the road traffic that a subdivision would add to the area. She acknowledged that the issues were primarily under Provincial jurisdiction but expressed that solutions were needed to address on-going safety concerns for residents along the highway.

A written submission Kelsey Cook, area resident, was read which requested that future development be carefully planned to avoid negatively affecting water drainage in the area, noted that any subdivision would need to ensure the design accommodates an increase to traffic on Alford Road, and requested that the municipality work to address the existing drainage issues.

2025-004

Councillor Storey - Councillor Klassen

Whereas all representations with regards to By-law No. 2024-07 to amend Development Plan By-law No. 2018-08 have been received;

Therefore be it resolved that the public hearing be concluded, and open the next public hearing:

Development Plan Amending By-law No. 2024-08

CARRIED UNANIMOUSLY

5.2 Development Plan Amending By-law No. 2024-08

Jamie Suski and Kevan Sumner appeared to speak on behalf of the application. They reviewed concerns and feedback that had been received from the province and outlined a Supply and Demand Report prepared by Mr. Sumner in response.

Marla Winters and Kenzie Grey, area residents, inquired to the expected timeline of the proposal, lot sizes, and zoning impacts on nearby parcels.

2025-005

Reeve Tuttosi - Councillor Foerster

Whereas all representations with respect to By-law No. 2024-08 to amend Development Plan By-law No. 2018-08 have been received;

Therefore be it resolved that the public hearing be concluded, and council resume its normal order of business.

Time: 9:02 am

CARRIED UNANIMOUSLY

6 PRESENTATIONS AND DELEGATIONS

2025-006

6.1 Craig Soldier - Rural Manitoba Economic Development Corporation

Councillor Foerster - Councillor Klassen

That the presentation by Craig Soldier on behalf of the Rural Manitoba Economic Development Corporation be received.

CARRIED UNANIMOUSLY

7 BYLAWS AND POLICIES

2025-007

7.1 By-law No. 2024-07 - To Amend the Development Plan - 2nd Reading

Councillor Storey - Councillor Mykula

That By-Law No. 2024-07 to Amend the Development Plan By-Law No. 2018-08 be given second reading.

CARRIED UNANIMOUSLY

2025-008

7.2 By-law No. 2024-08 - To Amend the Development Plan - 2nd Reading

Reeve Tuttosi - Councillor Foerster

That By-Law No. 2024-08 to amend the Development Plan By-Law No. 2018-08 be given second reading.

CARRIED UNANIMOUSLY

2025-009

7.3 By-law No. 2024-12 - To Amend the Development Plan - 1st Reading

Councillor Mykula - Councillor Storey

That By-Law No. 2024-12 - To Amend Development Plan By-Law No. 2018-08 be given first reading.

CARRIED UNANIMOUSLY

7.4 By-law No. 2025-01 - To Establish a Labour Reserve - 1st & 2nd Reading

2025-010 **7.4.1 By-law No. 2025-01 - 1st Reading**
Councillor Klassen - Councillor Foerster
That By-Law No. 2025-01 to establish the Labour Reserve Fund be given first reading.

CARRIED UNANIMOUSLY

2025-011 **7.4.2 By-law no. 2025-01 - 2nd Reading**
Councillor Foerster - Councillor Storey
That By-Law No. 2025-01 be given second reading.

CARRIED UNANIMOUSLY

2025-012 **7.5 Policy PW-09 - Municipal Works on Private Property**
Councillor Storey - Councillor Mykula
That Policy PW-09 for access to private property for municipal works be adopted and come into immediate effect.

CARRIED UNANIMOUSLY

8 SUBDIVISION

9 UNFINISHED BUSINESS

10 NEW BUSINESS

2025-013 **10.1 Amendment to 2025 Council Meeting Time and Locations**
Reeve Tuttosi - Councillor Klassen
Be it resolved the dates for the following Council meetings be adjusted due to conflicting dates with Municipal Conferences;

April 14, 2025 moved to April 7, 2025 at 5:30 pm

September 8, 2025 moved to September 15, 2025 at 8:30 am

CARRIED UNANIMOUSLY

2025-014 **10.2 Employee Vacation, Banked Overtime and Sick Time Balance**
Councillor Mykula - Councillor Klassen
That the statement for employee banked hours, vacation days, sick and severance accrued days at December 31, 2024 be approved as presented.

CARRIED UNANIMOUSLY

- 2025-015 **10.3 Assiniboine West Watershed District - Oak River Appointments**
Councillor Klassen - Councillor Foerster
- Be It Resolved that Councillor Curtis Storey be appointed to the Assiniboine West Watershed District Sub-District Committee.
- CARRIED UNANIMOUSLY**
- 2025-016 **10.4 Westoba Services Agreement**
Councillor Foerster - Councillor Mykula
- Be it resolved that an interim service agreement be entered into with Westoba Credit Union for a term to expire on January 31, 2026.
- CARRIED UNANIMOUSLY**
- 11 ACCOUNTS**
- 2025-017 **11.1 Accounts**
Reeve Tuttosi - Councillor Klassen
- Resolved that the List of Accounts as paid for December, cheques numbers #16172 to #16255 (both inclusive) totaling \$547,714.25 and Direct Deposit Register totaling \$32,914.68 including council indemnity as per by-law no. 2023-01 be approved.
- CARRIED UNANIMOUSLY**
- 2025-018 **11.2 Bank Reconciliation**
Councillor Mykula - Councillor Storey
- Resolved that the December Bank Reconciliation be approved as presented.
- CARRIED UNANIMOUSLY**
- 2025-019 **11.3 Budget to Actual**
Councillor Klassen - Councillor Mykula
- That the preliminary December 2024 year-to-date budget to actual report be approved as presented.
- CARRIED UNANIMOUSLY**
- 12 COMMITTEE AND BOARDS REPORTS**
- 12.1 AMM Fall 2024 Conference**
- 12.2 Minister Naylor Meeting**

- 2025-020 **13 CORRESPONDENCE**
Councillor Foerster - Councillor Klassen
Resolved that the Correspondence listed below be received;
- 2025 AMM Executive Visit Request
 - AMM letter to Members - RCMP Vacancies (Blue Hills Detachment)
 - Request for Support - Mental Health Initiative in Westman
- CARRIED UNANIMOUSLY**
- 2025-021 **14 NOTICE OF MOTION**
- 2025-021 **15 IN CAMERA**
Councillor Storey - Councillor Mykula
BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.
- CARRIED UNANIMOUSLY**
- 2025-022 **15.1 Legal**
- 2025-022 **15.2 Personnel**
- 2025-022 **15.3 BACK TO OPEN SESSION**
Reeve Tuttosi - Councillor Mykula
BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting.
- CARRIED UNANIMOUSLY**
- 2025-023 **16 Adjournment**
Reeve Tuttosi - Councillor Klassen
Resolved that we now adjourn to meet again on February 10, 2025 at 5:30 p.m. for a Regular Council meeting or at the call of the Reeve.
- Time: 12:09 p.m.
- CARRIED UNANIMOUSLY**