



Rural Municipality of Whitehead
September 15, 2025 - Regular Meeting of Council - 08:30 AM (RM Office)

- 1 **CALL TO ORDER**
- 2 **ADOPTION OF THE AGENDA**
- 3 **ADOPTION OF MINUTES AS CIRCULATED**
 - 📎 Regular Meeting Minutes - August 11, 2025
- 4 **DECLARATION OF CONFLICT OF INTEREST**
- 5 **PUBLIC HEARINGS**
- 6 **PRESENTATIONS AND DELEGATIONS**
- 7 **BYLAWS AND POLICIES**
 - 7.1 By-law No. 2025-05 - to Amend the Zoning By-law - 1st Reading
 - 📎 Zoning Amending By-law 2025-05 - DRAFT
 - 📎 8605 Conditional Approval
- 8 **SUBDIVISION**
 - 8.1 Subdivision 4202-25-8756 - Orr - 107 Montrose Street
 - 📎 8756 RTC Letter to Council
 - 📎 8756 Report to Council
 - 📎 8756 Proposal Maps
 - 8.2 Subdivision 4202-25-8754 - Amend Conditions
- 9 **UNFINISHED BUSINESS**
 - 9.1 Beresford Drainage
 - 📎 Administrative Report - Beresford Drainage
- 10 **NEW BUSINESS**
 - 10.1 Communication Policy Update
 - 10.2 Dust Control Requests
 - 10.3 2025 Supplemental Taxes
 - 10.4 Board of Revision
 - 10.5 Growth, Renewal and Opportunities Grant
 - 10.6 AMM Fall Convention
 - 10.7 Alexander & Area Fall Harvest Festival - Community Event Status
 - 📎 Alexander & Area Fall Harvest Festival 2025 Poster
 - 📎 Sponsorship Letter 2025

11	ACCOUNTS
11.1	Accounts
	📎 August 2025 Cheque Register
11.2	Bank Reconciliation
	📎 July 2025 Bank Reconciliation
	📎 August 2025 Bank Reconciliation
11.3	Budget to Actual
	📎 August 2025 Budget to Actual
12	COMMITTEE AND BOARDS REPORTS
13	CORRESPONDENCE
	📎 CN Rail - Rail Safety Week
	📎 City of Brandon - Area Meetings
14	NOTICE OF MOTION
15	IN CAMERA
15.1	Legal Matters
16	Adjournment



**Rural Municipality of Whitehead
Meeting Minutes**

Regular Meeting of Council August 11, 2025 - 05:30 PM (Kemnay Hall)

In attendance: Reeve Trevor Tuttosi, Councillor Kaley Mykula, Councillor Jeff Owens, Councillor Curtis Storey, Councillor Kevin Klassen, Councillor Chris Semeschuk

Regrets: Councillor Dennis Foerster

1 CALL TO ORDER

2 ADOPTION OF THE AGENDA

2025-140

Councillor Mykula - Councillor Storey

Resolved that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

3 ADOPTION OF MINUTES AS CIRCULATED

2025-141

Councillor Klassen - Councillor Mykula

Resolved that the Regular Meeting minutes from July 14, 2025 be approved as presented. **CARRIED UNANIMOUSLY**

4 DECLARATION OF CONFLICT OF INTEREST

Reeve Tuttosi declared a conflict with items 5.2 and 5.3 under the order of Public Hearings.

Councillor Storey declared a conflict with item 6.3 under the order of Presentations and Delegations.

5 PUBLIC HEARINGS

2025-142

Councillor Klassen - Councillor Storey

Be it resolved that the regular meeting of council be recessed to allow Council to hold a Combined Public Hearing to receive representations from any person who wishes to make them in respect to the following:

Tuttosi - SE 12-09-21W, Lot 3, Plan 36835 BLTO

Variance V2025-05

Variance V2025-06

Time: 5:32 p.m.

CARRIED UNANIMOUSLY

Councillor Storey – Councillor Klassen

5.1 Close Combined Public hearing

2025-142

Whereas all representatives in regard to matters listed below have been dealt with:

Tuttosi - SE 12-09-21W, Lot 3, Plan 36835 BLTO

Variance V2025-05

Variance V2025-06

Therefore be it resolved that the combined public hearing be concluded, and Council resume its normal order of business.

Time: 5: 37 p.m.

CARRIED UNANIMOUSLY

2025-144	<div>5.2</div> <div>Variance V2025-05 - Tuttosi - SE 12-09-21W, Lot 3, Plan 36835 BLTO</div> <div>Councillor Owens - Councillor Storey</div> <div>Whereas Trevor Tuttosi applied for a variance to allow for the reduced minimum site width for proposed Lot 1 in the "RR2" Rural Residential Zone down from 200 feet to 51 feet.</div> <div>And whereas a public hearing was held this day to hear any representation for or against the application.</div> <div>Therefore, be it resolved that Variance Order V2025-05 be approved.</div> <div>CARRIED UNANIMOUSLY</div> <div>Reeve Tuttosi declared a conflict of interest and removed himself from the meeting for the above.</div>
2025-145	<div>5.3</div> <div>Variance V2025-06 - Tuttosi - SE 12-09-21W, Lot 3, Plan 36835 BLTO</div> <div>Councillor Storey - Councillor Owens</div> <div>Whereas Trevor Tuttosi applied for a variance to allow for the reduced minimum site width for proposed Lot 2 in the "RR2" Rural Residential Zone down from 200 feet to 51 feet.</div> <div>And whereas a public hearing was held this day to hear any representation for or against the application.</div> <div>Therefore, be it resolved that Variance Order V2025-06 be approved.</div> <div>CARRIED UNANIMOUSLY</div> <div>Reeve Tuttosi declared a conflict of interest and removed himself from the meeting for the above.</div>
	<div>6</div> <div>PRESENTATIONS AND DELEGATIONS</div>
2025-146	<div>6.1</div> <div>Isaac Omonaiye - Brandon Community Planning</div> <div>Councillor Semeschuk - Councillor Storey</div> <div>That the presentation by Isaac Omonaiye on behalf of Brandon Community Planning be received.</div> <div>CARRIED UNANIMOUSLY</div>
2025-147	<div>6.2</div> <div>Ray Berthelette - Spruce Woods NDP Candidate</div> <div>Reeve Tuttosi - Councillor Storey</div> <div>That the presentation by Ray Berthelette, Spruce Woods NDP Candidate, be received.</div> <div>CARRIED UNANIMOUSLY</div>
2025-148	<div>6.3</div> <div>Curtis Storey - Subdivision Proposal</div> <div>Reeve Tuttosi - Councillor Klassen</div> <div>That the delegation by Curtis Storey be received.</div> <div>CARRIED UNANIMOUSLY</div> <div>Councillor Storey removed himself from the table and removed himself from discussion following his presentation.</div>
	<div>7</div> <div>BYLAWS AND POLICIES</div>
	<div>8</div> <div>SUBDIVISION</div>

2025-149

8.1 Subdivision 4202-24-8605 - Suski - NW 33-10-20 W

Councillor Mykula - Councillor Klassen

Whereas Jamie and Lisa Suski, registered owners of NW 33-10-20 W (85.41 acres) made an application for subdivision.

The intent of the application is to subdivide a 85.41 acre parcel into 22 individual lots

Therefore, be it resolved that Subdivision File No. 4202-24-8605 be approved with the following conditions:

1 - That the applicant obtain a Zoning By-law amendment to rezone all portions of the current title area from "AG" Agricultural General Zone to "RR2" Rural Residential Zone;

2 - That the applicant obtain a variance order for proposed Lot 3 to decrease the allowable site width from 200 feet to 51 feet within the "RR2" Rural Residential Zone to ensure compliance with the Zoning By-law;

3 - That a Development Agreement; prepared by the municipal solicitor at the expense of the applicant, be signed and placed on the resulting titles;

a) That the Development Agreement require the applicant to provide a drainage plan prior to each respective phase of development;

4 - That the multi lot subdivision application fee in the amount of \$5,940.00 (\$270.00 per lot) be paid to the Rural Municipality of Whitehead as per the Annual Schedule of Fees By-law;

5 - That a financial levy of \$16,500.00 (\$750.00 per new title) be made to the Rural Municipality of Whitehead Fire Capital Reserve Fund in accordance with By-law No. 2111;

6- That any new or restored survey monuments required due to the subdivision are to be paid by the applicant.

CARRIED UNANIMOUSLY

9 UNFINISHED BUSINESS**9.1 RM of Cornwallis - Rd 114 Private Approach Removal Request**

An update was provided with respect to the request by the RM of Cornwallis Council and a letter provided by the resident. Public Works staff from each municipality were to coordinate in the winter and spring seasons to determine how effective remedial efforts were before proceeding on any further action.

9.2 2026 Gravel Crushing

Council received an update with respect to concerns raised during prior discussion on crushing gravel in fall 2025 with respect to wintering of material and payments.

Discussion concluded by directing the CAO to post a tender for same and review submissions for the September regular meeting.

10 NEW BUSINESS

- 2025-150 **10.1 Appointment of Auditor**
 Councillor Semeschuk - Councillor Storey
- Resolved the Rural Municipality of Whitehead contract with Sensus Partnership of Accountants for Auditing Services for 2025.
- CARRIED UNANIMOUSLY**
- 2025-151 **10.2 Development Plan & Zoning By-laws Review**
- Administration advised Council that a review of the planning and development by-laws was due and that feedback would be sought in coming months on suggested changes. It was advised that the full review and consultation would not conclude until 2027 or later.
- 10.3 Water System Engineering Assessment**
 Councillor Semeschuk - Councillor Storey
- WHEREAS the Rural Municipality of Whitehead, as a member of the Whitehead Elton Regional Water Co-op, is due to complete a Water System Engineering Assessment for its distribution system by March 1, 2026, as required by the Office of Drinking Water;
- AND WHEREAS the Manitoba Water Services Board (MWSB) has offered to complete the Engineering Assessment on behalf of the Co-op and each member municipality;
- AND WHEREAS the cost for the Municipal portion of the Assessment will be \$4,000, with MWSB cost-sharing 50% (Municipality's portion being \$2,000);
- THEREFORE BE IT RESOLVED that the Council of the Rural Municipality of Whitehead requests technical and financial assistance from the Manitoba Water Services Board to complete the Water System Engineering Assessment for its distribution system;
- AND FURTHER BE IT RESOLVED that Municipal staff and Operators will provide MWSB with access to necessary staff, records, and facilities to ensure the completion of the Assessment.
- CARRIED UNANIMOUSLY**
- 10.4 RM Office Hours**
- Council discussed the office hours and the concerns as well as merits of being closed for admin hours at the beginning of each day. The discussion was concluded with no change to occur.
- 2025-152 **10.5 Private Event Noise Variance**
 Councillor Storey - Councillor Mykula
- Whereas Taylar Dyck has requested that Council permit an event to be held August 16, 2025 to vary from the provisions of Noise By-law No. 2023-08;
- And Whereas Section 5.1(a)(i) of the Noise By-law allows for exemptions to events when given approval by Council;
- Therefore be it resolved that the request to vary from Noise By-law No. 2023-03 for a duration of an private event held by Taylar Dyck at 53095 Road 119 on August 16, 2025 be approved.
- CARRIED UNANIMOUSLY**

11 **ACCOUNTS**

11.1 **Accounts**

2025-153 Reeve Tuttosi - Councillor Storey

Resolved that the List of Accounts as paid for July 2025, cheques numbers #16517 to #16544 and EFT numbers #30 to #46 (both inclusive) totaling \$111,087.64, and Direct Deposit Register totaling \$36,058.91 including council indemnity as per by-law no 2023-01 be approved.

CARRIED UNANIMOUSLY

11.2 **Budget to Actual**

2025-154 Councillor Mykula - Councillor Storey

That the July 2025 year-to-date budget to actual report be approved as presented.

CARRIED UNANIMOUSLY

12 **COMMITTEE AND BOARDS REPORTS**

13 **CORRESPONDENCE**

2025-155 Reeve Tuttosi - Councillor Mykula

Resolved that the Correspondence listed below be received;

- 2024 Annual Assessment Report

CARRIED UNANIMOUSLY

14 **NOTICE OF MOTION**

15 **IN CAMERA**

2025-156 Reeve Tuttosi - Councillor Storey

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

CARRIED UNANIMOUSLY

15.1 **Legal & Personnel**

15.2 **BACK TO OPEN SESSION**

2025-157 Councillor Mykula - Councillor Storey

BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting.

CARRIED UNANIMOUSLY

16 **Adjournment**

2025-158 Reeve Tuttosi – Councillor Mykula

Resolved that we now adjourn to meet again on September 15, 2025 at 8:30 a.m. at the RM Office for a Regular Council meeting or at the call of the Reeve.

Time: 8:37 p.m.

CARRIED UNANIMOUSLY

DRAFT

RURAL MUNICIPALITY OF WHITEHEAD
BY-LAW NO. 2025-05

BEING a By-law of the Rural Municipality of Whitehead to amend the Rural Municipality of Whitehead Zoning By-law No. 2021-04, as amended.

WHEREAS it is necessary to pass a By-law to amend the Rural Municipality of Whitehead Zoning By-law;

AND WHEREAS Section 80 of *The Planning Act* provides that a Zoning By-law may be amended;

THEREFORE BE IT RESOLVED that the Council of the Rural Municipality of Whitehead, in open meeting duly assembled, enacts as follows:

- 1. Appendix “A”: Zoning Map 1 of By-law No. 2021-04 is hereby amended as follows:
 - a. Parcel: All that portion of the NW ¼ of 33-10-20 WPM which lies to the north of the northerly limit of road Plan 481 BLTO except road Plan 24661 BLTO except Plan 51049 as shown on the map attached hereto and marked as Schedule “A” of this by-law is hereby re-zoned:

FROM: “AG” Agricultural General

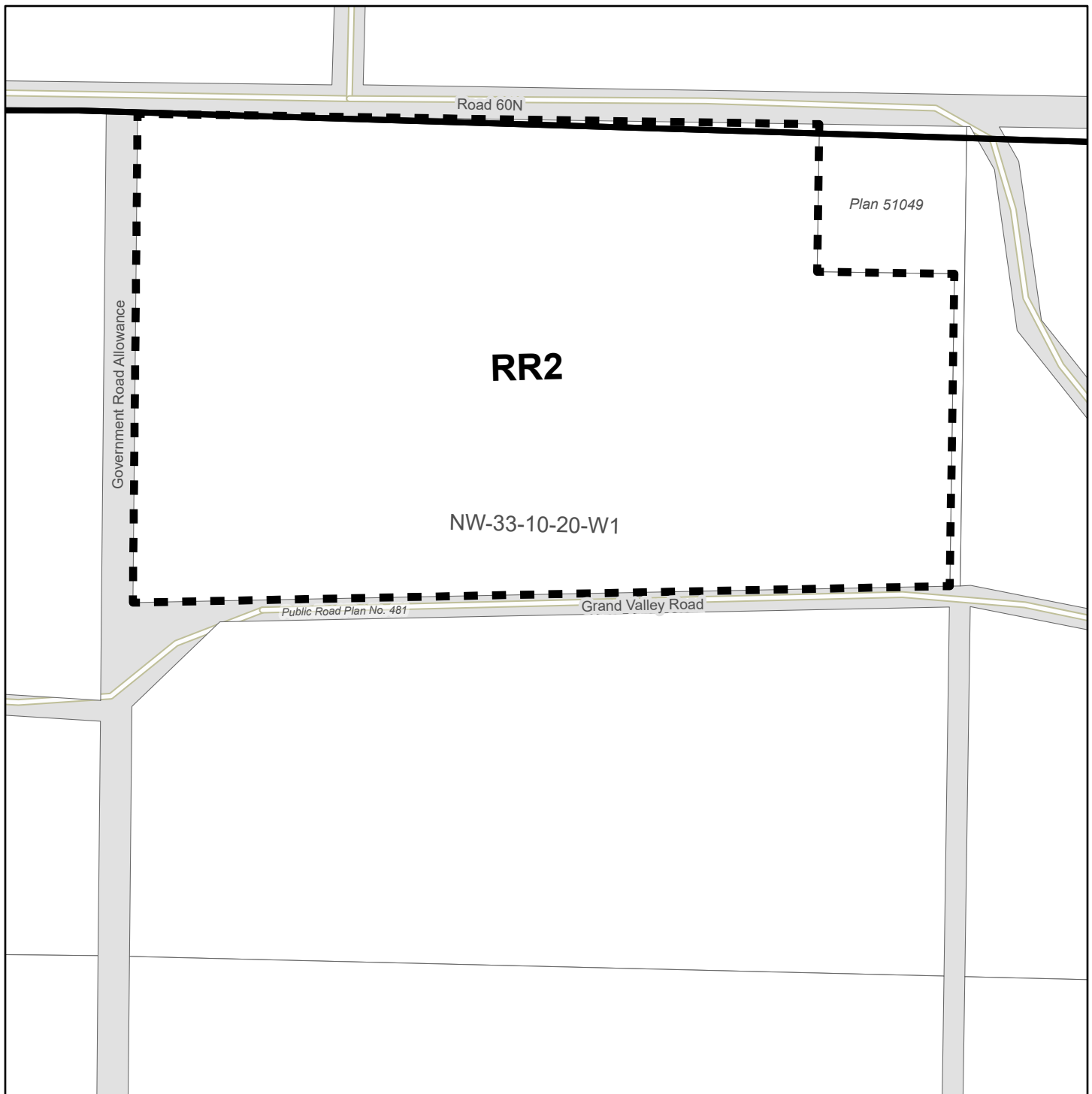
TO: “RR2” Rural Residential

DONE AND PASSED by the Council of Rural Municipality of Whitehead in meeting duly assembled at Alexander, Manitoba, this ____ day of _____ A.D. 2024.

Reeve

Chief Administrative Officer


Read a first time this	day of	A.D. 202X.
Read a second time this	day of	A.D. 202X.
Read a third time this	day of	A.D. 202X.



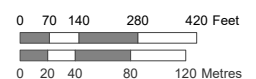
Schedule "A"

Attached to By-law No. 2025-05
of the RM of Whitehead amending Map
1 of the Rural Municipality of Whitehead
Zoning By-law No. 2021-04.

Pt. NW-33-10-20-W1

 Limit of area affected

From: "AG" Agriculture General
To: "RR2" Rural Residential



Date: Sep-02-2025
Map name: BL 2025-05

Manitoba
Municipal Relations
Community Planning





Municipal and Northern Relations

Community Planning
Unit 1B - 2010 Currie Blvd
Brandon MB R7B 4E7
T 204-726-6267 F 204-726-7499
brandoncrp@gov.mb.ca

August 14, 2025

File No.: 4202-24-8605 (Applicant File No. 230409)

Conditional Approval
Expiry Date: August 14, 2027

Lisa Marie Suski
Site 240 Box 90 RR3
Brandon, MB R7A5Y3

Re: Proposal to Subdivide
Part of NW-33-10-20-W
Whitehead (RM)
Registered Owner(s): Lisa Marie Suski

Conditional Approval:

Your subdivision application has been conditionally approved as per the attached map.

In order to complete this subdivision and obtain a Certificate of Approval, you must provide this office with proof that all **Requirements** and **Conditions** listed below have been met. Your Certificate of Approval is then required to register your subdivision at Teranet Manitoba.

Please confirm the dimensions and location(s) of the proposed lot(s) on the attached map meet the intent of the proposed subdivision. Any revisions to the attached map may require an amended resolution from council and will be subject to a fee of \$200.00. Any fees referenced in this letter are payable to the Minister of Finance, and must be submitted to this office.

Please direct questions regarding this letter to the Brandon Community Planning office.

Validation Period:

This conditional approval is valid for **two years** (24 months) from the date on this letter. If you have not met all Requirements and Conditions by the expiry date this conditional approval will expire. If requested in writing, a single one-year extension can be provided for a fee of \$200.00.

****IMPORTANT****

- **Submit proof of all REQUIREMENTS and CONDITIONS listed in this letter to the Community Planning Branch office address noted above.**
- **Because there are seasonal workload pressures, it is recommended you work towards meeting all the REQUIREMENTS and CONDITIONS in this letter at the same time to ensure the Certificate of Approval is obtained in a timely manner.**

REQUIREMENTS:

- A. The fee payable before a Certificate of Approval will be issued is **\$6,300.00** (\$300.00 per new lot). Submit this fee to this office. **Cheques are payable to the Minister of Finance. If you wish to pay by Visa or MasterCard, [please pay online](#) and enter 4202-24-8605 as your file number.**
- B. Teranet Manitoba requires a **Plan of Subdivision**, which has received conditional approval from the Examiner of Surveys. Submit to this office, the surveyor's final plan and mylar copy approved by Teranet. Teranet Manitoba strongly encourages applicants to seek legal advice to ensure that they satisfy all registration requirements. Applicants can also consult this reference resource: [Microsoft Word - Plan Registration v3 \(mcusercontent.com\)](#)
- C. Provide this office with a **PDF copy** of the plan of subdivision showing **the total area of each lot, new roads and any public reserves**, calculated by a surveyor, in either square feet or square metres. Please email the copy to brandoncrp@gov.mb.ca. **Note that the PDF must contain the Deposit No. and the Surveyor's Sworn to date.**

CONDITIONS:

1. Submit written confirmation from the Whitehead (RM) that taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to council has been made.
2. Satisfy Council's conditions of approval as set out under the attached resolution dated **August 11, 2025**. In order to meet the conditions of Council, please arrange to have the municipality submit confirmation of the following:
 - 1) That a Zoning By-law amendment has been obtained for **proposed Lot 1-22**, rezoning all portions of current title area from "**AG**" Agricultural General Zone to "**RR2**" Rural Residential Zone.
 - 2) That a variance order has been obtained for the proposed lot 3, decreasing the site width from 200 feet to 51 feet within the "RR2" Rural Residential Zone as necessary to ensure compliance with the Zoning By-law.
 - 3) That a Development Agreement; has been prepared by the municipal solicitor at the expense of the applicant, be signed and placed on the resulting titles;
 - 4) That the multi lot subdivision application fee in the amount of \$5,940.00 (\$270.00 per lot) has been paid to the Rural Municipality of Whitehead as per the Annual Schedule of Fees By-law;
 - 5) That a financial levy of \$16,500.00 (\$750.00 per new title) has been paid to the Rural Municipality of Whitehead Fire Capital Reserve Fund in accordance with By-law No. 2111;

Please note, as applicant, it is your responsibility to contact the municipality and to make arrangements for the fulfillment of Council's requirements and send the approved copy to this office.

3. Submit written verification that an Easement Agreement has been entered into with Manitoba Hydro or that an easement is not required. If an easement is required, registration of this agreement will be included as a condition on the final Certificate of Approval. When Manitoba Hydro has granted approval of the required easements, please forward a copy of Hydro's "Release of Condition" letter to this office. Please forward lawyer contact information and any inquiries to HCSC@hydro.mb.ca.
4. Submit written confirmation that a right-of-way agreement has been entered into with BellMTS or that an easement is not required. Verification of said agreement must be submitted to this office. If required, registration of this agreement will be included as a condition on the final Certificate of Approval. Please contact: Mr. Gregory Sim, Survey Coordinator by email PROPERTYACQUISITION@bellmts.ca
5. Submit a valid *Licence to Construct Water Control Works* as confirmation that requirements from the Drainage and Water Rights Licensing Branch have been met. An Engineered Drainage Plan must be provided with the application in accordance with section 4 of the attached guide. Licence applications may be submitted through the online portal. Please go to [Environment and Climate | Province of Manitoba \(gov.mb.ca\)](http://EnvironmentandClimateProvinceofManitoba.gov.mb.ca) for more information. Refer to the attachments sent with the report to Council for instructions to complete this requirement or contact the Drainage and Water Rights Licensing Branch at: drainage@gov.mb.ca, or 1-800-214-6497.
6. Submit a written confirmation from the Manitoba Historic Resources Branch that a heritage resource impact assessment (HRIA) has been conducted at the expense of the applicant prior to project development. A Heritage Resource Impact Assessment (HRIA) is an assessment showing the impact that proposed work is likely to have upon heritage resources or human remains. HRIAs must be conducted by a qualified archaeological consultant under a heritage permit. For further information contact: Historic Resources Branch at 204-945-2118 or email HRB.archaeology@gov.mb.ca

Also, note the following:

- i. Removal or relocation of any public or private utilities as a result of the proposed subdivision will be at the expense of the developer / customer.
- ii. That any new or restored survey monuments required due to the subdivision are to be paid by the applicant.
- iii. Manitoba Environment and Climate must be contacted for registration, installation and maintenance to ensure that an appropriate onsite wastewater management system meets the minimum setback distances and requirements outlined in the OWMS Regulation MR 83/2003.
 - The proposed subdivision is located on land predominately classified as an N4 nutrient management zone pursuant to the Nutrient Management Regulation. The only wastewater management system that can be used in a nutrient management zone are holding tanks unless the soils in the area can be successfully reclassified pursuant to the Nutrient Management Regulation. For further information on the classification of soils in that area you can contact Brian Wiebe, Senior Land-Water Specialist at Brian.Wiebe2@gov.mb.ca or 204-914-1701.
- iv. All water control works (drains, culverts, dikes, dams, etc.) require licensing under the *Water Rights Act*. For more information contact Drainage & Water Control at drainage@gov.mb.ca or 1-800-214-6497.

Note #1 - Any filling or draining of regulated wetlands (Class 3, 4 or 5) constitutes the construction of water control works.

Note #2 – Class 6, 7 and Unimproved organic soils (ag capability) cannot be drained.


- Please note that this proposed location has Class 6 soils (ag capability).

Appeal of Conditions:

Under Section 129(1) of *The Planning Act*, you can appeal any of the above conditions to The Municipal Board. An appeal must be made within fourteen (14) days of the date of this letter by mailing a notice of appeal to: **The Secretary of The Municipal Board**, at 1144-363 Broadway, Winnipeg, Manitoba, R3C 2N9.

The appeal must include your name, address, a copy of this conditional approval letter, an indication of the condition(s) you are appealing, and a filing fee of \$200.00 (payable to The Municipal Board).

Sincerely,



For The Approving Authority

Attachment

cc: Whitehead (RM)
Teranet Manitoba
Manitoba Hydro
BelIMTS
Manitoba Drainage and Water Rights Licensing Branch



RURAL MUNICIPALITY OF WHITEHEAD

, Alexander , Manitoba

August 11, 2025

RESOLUTION

Resolution # 2025-149

Agenda Item # 8.1 Regular Meeting of Council

Moved By : Kaley Mykula

Seconded By : Kevin Klassen

Whereas Jamie and Lisa Suski, registered owners of NW 33-10-20 W (85.41 acres) made an application for subdivision.

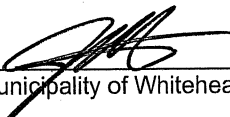
The intent of the application is to subdivide a 85.41 acre parcel into 22 individual lots

Therefore, be it resolved that Subdivision File No. 4202-24-8605 be approved with the following conditions:

- 1 - That the applicant obtain a Zoning By-law amendment to rezone all portions of the current title area from "AG" Agricultural General Zone to "RR2" Rural Residential Zone;
- 2 - That the applicant obtain a variance order for proposed Lot 3 to decrease the allowable site width from 200 feet to 51 feet within the "RR2" Rural Residential Zone to ensure compliance with the Zoning By-law;
- 3 - That a Development Agreement; prepared by the municipal solicitor at the expense of the applicant, be signed and placed on the resulting titles;
 - a) That the Development Agreement require the applicant to provide a drainage plan prior to each respective phase of development;
- 4 - That the multi lot subdivision application fee in the amount of \$5,940.00 (\$270.00 per lot) be paid to the Rural Municipality of Whitehead as per the Annual Schedule of Fees By-law;
- 5 - That a financial levy of \$16,500.00 (\$750.00 per new title) be made to the Rural Municipality of Whitehead Fire Capital Reserve Fund in accordance with By-law No. 2111;
- 6- That any new or restored survey monuments required due to the subdivision are to be paid by the applicant.

Carried Unanimously

I, James Maxon, Chief Administrative Officer of the Rural Municipality of Whitehead hereby certify the foregoing a true and correct copy of Resolution No. 2025-149 as carried by the Council for the RM of Whitehead on August 11, 2025.








Rural Municipality of Whitehead

SUBDIVISION APPLICATION MAP

OF PART OF
NW 1/4 SEC. 33, TWP. 10, RGE. 20 WPM

RURAL MUNICIPALITY OF WHITEHEAD

All distances are in metres and may be converted to feet by multiplying by 3.28084.
Survey Monuments found on the ground are shown thus   
All plans referred to are on record in the Brandon Land Titles Office.
Scale: 1:2000

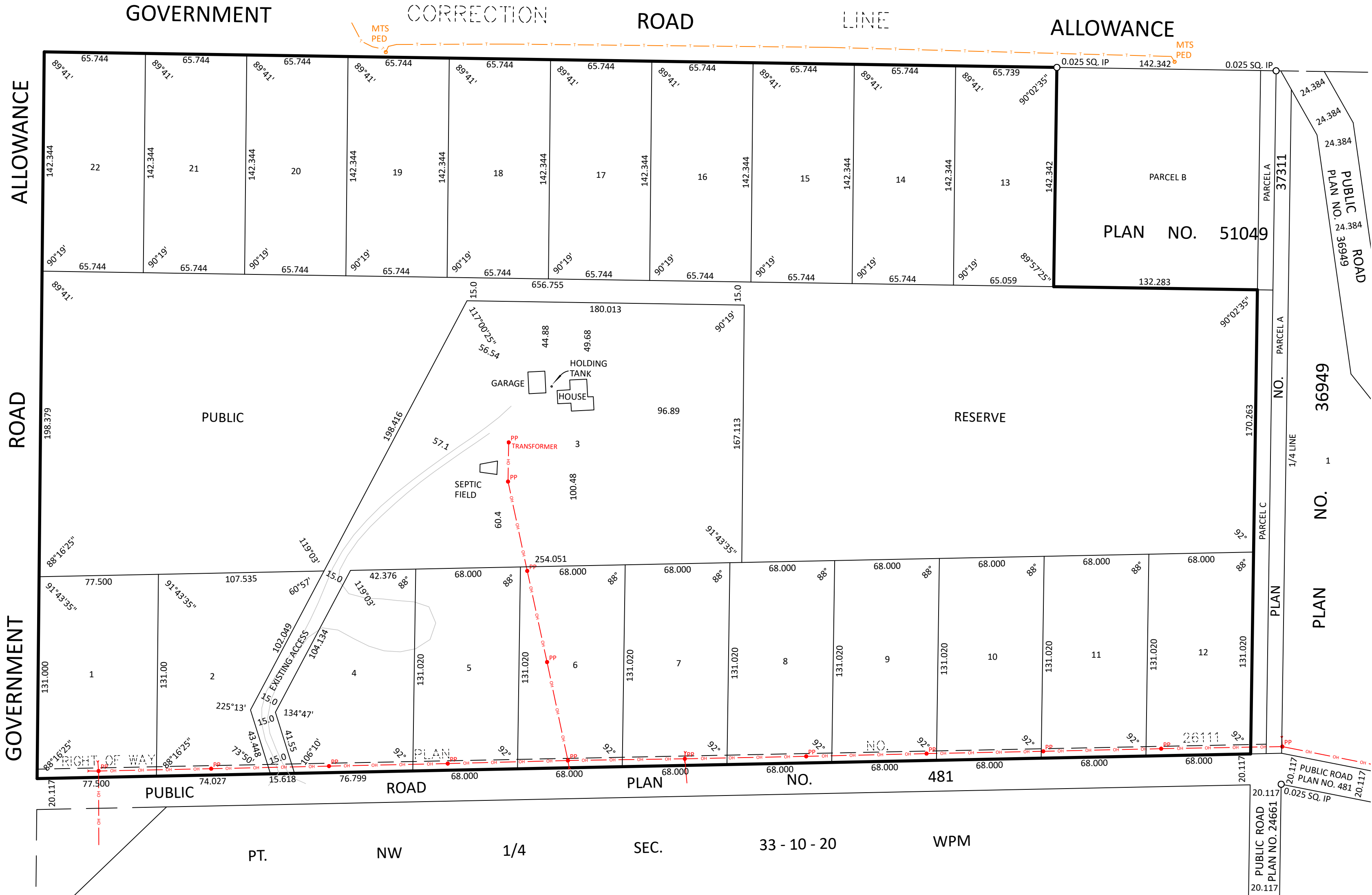
Overhead power shown thus 
Buried telephone cable shown thus 

CERTIFICATE OF TITLE NO. 2834166
DATE OF TITLE SEARCH: 2023-11-10
REGISTERED OWNER(S): Lisa Marie Suski
LEGAL DESCRIPTION:

All that portion of the NW 1/4 of Section 33-10-20 WPM
Lying to the North of the Nly limit of Road Plan 481 BLTO
Exc Firstly: Road Plan 24661 BLTO
Secondly: Plan 51049 BLTO
and Thirdly: all mines and minerals other than coal as set
forth in Transfers 102106 amd R54276
ENCUMBRANCES: Caveat Nos. 88-5578, 90-12253 & 1275299 and
Mortgage No. 1285196

LOT AREAS		
LOT	SQ. M.	ACRES
1	10147.88	2.51
2	10313.36	2.55
3	40746.35	10.07
4	9335.97	2.31
5	8903.95	2.2
6	8903.95	2.2
7	8903.95	2.2
8	8903.95	2.2
9	8903.95	2.2
10	8903.95	2.2
11	8903.95	2.2
12	8903.95	2.2
13	9309.04	2.3
14	9358.13	2.31
15	9358.13	2.31
16	9358.13	2.31
17	9358.13	2.31
18	9358.13	2.31
19	9358.13	2.31
20	9358.13	2.31
21	9358.13	2.31
22	9358.13	2.31
PUBLIC RESERVE	106791.94	26.39

METRIC



NOTE:
FOR PLANNING APPLICATION
PURPOSES ONLY.
THIS IS NOT A FINAL SURVEY.

Richmond Surveys File No.	230409
Drawing File No.	230409_R2_CM
Fieldbook Page	59_90

RICHMOND SURVEYS M.L.S. LTD.
UNIT 5B - 457 - 9TH STREET
BRANDON, MB R7A 1K2
TEL:(204)761-0178
102 SASKATCHEWAN AVENUE EAST
PORTAGE LA PRAIRIE, MB R1N 0L1
TEL:(204)856-0178
WWW.RICHMONDSURVEYS.COM





Municipal and Northern Relations

Community Planning
Unit 1B - 2010 Currie Blvd
Brandon MB R7B 4E7
T 204-726-6267 F 204-726-7499
brandoncrp@gov.mb.ca

July 21, 2025

File No.: 4202-25-8756

Reeve and Council
Whitehead (RM)

**Re: Proposal to Subdivide
Pt. SW-17-10-21-W LOTS 18 AND 19 BLOCK 24 PLAN 23 BLTO
Whitehead (RM)
Registered Owner(s): KSO REAL ESTATE LTD.**

Enclosed is a copy of an Application for Subdivision for the above property. The following government departments and agencies were circulated, and the comments are attached.

Referral List

All subdivisions	Agriculture	AGRLandUse@gov.mb.ca;
Conditional Approvals	Bell MTS	propertyacquisition@bellmts.ca;
Control Centre	Bell MTS	neteng.control@bellmts.ca;
Denis Labossiere	Brandon School Division	labossiere.denis@bsd.ca;
Neil Zalluski	Central Assiniboine Watershed District	cawd.mgr@gmail.com;
	Environment and Climate Change	EnvCEWestern@gov.mb.ca;
Drainage	Environment and Climate Change	drainage@gov.mb.ca;
Tanya Dixon	Environment and Climate Change	ConCirculars@gov.mb.ca;
Cory Vitt	Environment and Climate Change - Office of Drinking Water	drinkingwater.subdivisions@gov.mb.ca;
	Highways	roadsidedevelopment@gov.mb.ca;
	Historic Resources	hrb.archaeology@gov.mb.ca;
Subdivision	Hydro/Centra Gas	SubdivisionCirculars@hydro.mb.ca;
Circulars		
Sahejpal Sidhu	Mines Branch	mines_br@gov.mb.ca;
Surveys Planning	Teranet Manitoba	mb.surveysplanning@teranet.ca;
	Transportation and Infrastructure	mitwaterreview@gov.mb.ca;
	Westman Communications	engineering@westmancom.com;

When Council has dealt with this matter, please send this office a certified copy of council's resolution either rejecting the application for subdivision or approving it with or without conditions.

In accordance with subsection 174.1(c) of *The Planning Act* a decision to reject an application for subdivision approval must include written reasons.

If approved, please advise whether all outstanding property taxes on the land proposed for subdivision have been paid or, alternatively, satisfactory arrangements have been made. You may retain the application and attachments for your records.

Please be advised that under Section 129 of *The Planning Act* applicants may appeal, to **The Municipal Board**, any decision of the approving authority to refuse a subdivision application. If council fails to provide a decision within **90 days** of receipt of a subdivision application (as indicated by the date of this letter), the application may be considered rejected and therefore subject to appeal.

Sincerely,

Isaac Omonaiye
Community Planner

Encl.

Cc: Kelvin Orr
Teranet Manitoba
Drainage and Water Rights Licensing Branch

Municipal and Northern Relations

Community Planning
Unit 1B - 2010 Currie Blvd
Brandon MB R7B 4E7
T 204-726-6267 F 204-726-7499
brandoncrp@gov.mb.ca

Report to Council

Date:	July 21, 2025	File:	4202-25-8756
Applicant:	Kelvin Orr	Registered Owner:	KSO REAL ESTATE LTD.
Municipality:	Whitehead (RM)	Proposed Subdivision:	SW-17-10-21-W LOTS 18 AND 19 BLOCK 24 PLAN 23 BLTO

Intent of Subdivision:

The applicant is proposing to split an existing property of 0.29 acres into two lots, with lot 1 having 0.17 acres and lot 2 with 0.11 acres. The subject site is accessible through Montrose Street to the east. The property is currently in the urban area with a residential single-family dwelling. The existing sewage disposal system is a municipal sewer, and the water supply system is a piped water. The applicant has indicated that the new lot will require a new driveway and no creation of a public road.

Applicable Development Plan and Zoning Bylaw Information:

According to **Whitehead Development Plan By-law No 2018-08**, the proposed subdivision is in Progressive area and within an area designated as **Rural Residential**. All applicable policies to this proposed subdivision are contained within Policy **4.1, 4.1.1** (d, g, j k, m) of the development plan, which reads in part as follows:

4.0 Planning Policies

4.1.1 Urban Policy Areas

(d) Urban Policy Areas may have residential, commercial, employment (industrial) land-uses, and public services including recreational, cultural, and institutional uses such as educational and medical.

(g) New residential developments should first be directed towards lands with piped wastewater and/or water services, should obtain access from the municipal road system or include an internal road system that connects to the municipal road system in the planning of the area.

Residential

(j) An adequate inventory of residential lands shall be accounted for to accommodate a range of dwelling types, forms, and ownership tenor ship to meet local needs and provide housing opportunities and personal services.

(k) Infill in areas designated Urban Policy Areas shall be encouraged before expanding or redesignating more lands for expanding Urban Policy Areas.

(m) Provision should be made for a variety of housing types, including single-detached dwellings, duplexes, triplexes, fourplexes, and multi-family dwellings.

Zoning By-Law

The **Rural Municipality of Whitehead** zoning by-law No. 2021-04 zones the area of activity as “**RS**” **Residential Serviced Zone**, where clusters of planned multi-lot rural residential development and all range of related activities and development are encouraged.

Lot Description	Zone	Minimum Requirements	Proposed Site Area	Proposed Site Width	Action Required (Variance, Conditional Use)
Proposed Lot 1	“RS”	Area – 0.11 acres Width – 50 feet	0.17 acres	59 feet	Permitted
Proposed Lot 2	“RS”	Area – 0.11 acres Width – 50 feet	0.11 acres	39 feet	Variance required for Site width.

Additional Information:

Footnotes Forming Part of “RS” Residential Serviced Zone:

(a) (i) The maximum allowable height for all buildings and structures shall be 30 feet (two storeys) except for church steeples and similar architectural components of permitted or conditionally approved public buildings and private tele-communication towers which are accessory to a residential use.

(e) The minimum dwelling unit floor area for a single-unit dwelling shall be seven hundred 700 sq/ft (65.03 sq/m) with an additional four hundred (400) sq/ft (37.16 sq/m) for the second and each additional dwelling unit therein.

COMMENTING DEPARTMENTS/AGENCIES:

There were no objectives raised by the various government agencies during the circulation process. The following comments, however, were provided:

Teranet Manitoba requires a Plan of Subdivision.

Manitoba Environment and Climate, Drainage and Water Rights Licensing Branch

This subdivision development proposal is located within a designated urban area, as defined in Section 5.1 (b) of Water Rights Regulation 126/87. In consideration of this point, the Drainage and Water Rights Licensing Branch – Drainage Section, does not require a Licence to Construct Water Control Works for this subdivision development proposal unless a class 3, 4 or 5 wetland is impacted or altered (filling or draining) by this development. It is recommended that a wetland assessment be conducted for the entire property to ensure that no regulated wetlands are impacted by this subdivision development.

Manitoba Sport Culture and Heritage, Historic Resources Branch

Manitoba Historic Resources Branch (HRB) has examined the location in conjunction with Branch records for areas of potential concern. The potential to impact to heritage resources is believed to be low based on analysis of current data and evaluated by the type of action proposed, therefore, the HRB has no concerns with the proposed project at this time. However, if at any time, heritage resources are encountered in association with these lands during testing and development, there is an obligation to report any heritage resources and a prohibition on destruction, damage or alteration of said resources.

Other Agencies:

- All other agencies responded with no comments or concerns.
- Please review all attached correspondence for additional details.

RECOMMENDATION

Provided Council is satisfied that the proposed development conforms to the policies and intent of the Development Plan, this office recommends approval of the subdivision as proposed.

Be advised that as per Section 125(2) of the Planning Act any subdivision being considered by Council creating a new road or extending a road will require a public hearing prior to passing a resolution approving that application.

Should Council wish to approve this application to subdivide, the Community Planning Branch recommends the following conditions of approval:

- 1) That a variance order be obtained for the proposed Lot 2, decreasing the site width from 50 feet to 39 feet within the "RS" Residential Serviced Zone as necessary to ensure compliance with the Zoning By-law.

Please note that approval of the subdivision application will be subject to provincial department and agency requirements.

When Council has dealt with this matter, please send a copy of Council's resolution to this office either approving the proposed subdivision with or without conditions or rejecting it. If Council rejects the subdivision application, written reasons must be provided. If approval is given, please note in your response to Community Planning Branch whether or not all outstanding property taxes on the land proposed for subdivision have been paid.

Thank you for your prompt attention to this subdivision application. Please be advised that as per Subsection 125(4.1) of The Planning Act, council has 90 days to make a decision on this application. If you have questions regarding this report of the subdivision application, please contact the undersigned.

Isaac Omonaiye
Community Planner

Cc: Kelvin Orr

Land Titles requirements are as follows:

A Plan of Subdivision as proposed is required.

Sincerely

Garth Gislason | Plan Registration, Surveys Department | Teranet Manitoba
705 Princess Avenue, Brandon, MB R7A 0P4
Mailing Address: PO Box 70 Winnipeg Main, Winnipeg, MB, R3C 2G1
Office: 1.844.737.5684 | Extension 1823
Email: garth.gislason@teranet.ca



The proposed subdivision resides within a designated Urban Policy Area; no comments.

Thanks,
Tina

Tina Harms, M.Sc., P.Ag.
Land Use Specialist
Sustainable Agriculture Branch
Tina.Harms@gov.mb.ca
T: 204-761-0701

This subdivision development proposal is located within a designated urban area, as defined in Section 5.1 (b) of Water Rights Regulation 126/87. In consideration of this point, the Drainage and Water Rights Licensing Branch – Drainage Section, does not require a Licence to Construct Water Control Works for this subdivision development proposal unless a class 3, 4 or 5 wetland is impacted or altered (filling or draining) by this development. It is recommended that a wetland assessment be conducted for the entire property to ensure that no regulated wetlands are impacted by this subdivision development.

Thanks,
Ingrid Rothnie
Senior Water Resource Officer
204-841-3862

The AASU has reviewed the file for Subdivision No.4202-25-8756 and have no concerns at this time.

No Concerns at this Time

Further to your e-mail regarding the above-noted application, the Manitoba Historic Resources Branch (HRB) has examined the location in conjunction with Branch records for areas of potential concern. The potential to impact to heritage resources is believed to be low based on analysis of current data and evaluated by the type of action proposed, therefore, the HRB has no concerns with the proposed project at this time. This evaluation is only appropriate for this respective request.

Legislation

Under Section 46 and 51 of [the Heritage Resources Act](#) (the Act), if at any time, heritage resources are encountered in association with these lands during testing and development, there is an obligation to report any heritage resources and a prohibition on destruction, damage or alteration of said resources. HRB may require that an acceptable heritage resource management strategy be implemented by the proponent/developer to mitigate the effects of their activity on the heritage resources.

Regards,

Archaeological Assessment Services Unit

Historic Resources Branch
Manitoba Sport, Culture, Heritage & Tourism
Main Floor, 213 Notre Dame Ave.
Winnipeg, MB R3B 1N3
t. 204.945.2118 | e. HRB.archaeology@gov.mb.ca

Environment and Climate Change, Environmental Compliance & Enforcement Branch has reviewed the aforementioned subdivision and has no comments or concerns at this time.

Abbey Bingham
Environmental Compliance and Enforcement
Environment and Climate Change
1129 Queens Ave, Brandon
431-541-7477
Abbey.Bingham@gov.mb.ca

Please be advised of the following Manitoba Hydro/Centra Gas conditions on file :

1. **No easements required**— Manitoba Hydro and Centra Gas Manitoba Inc. have no easement requirements.
2. If Manitoba Hydro and Centra Gas Manitoba Inc. have existing easements registered on title and you require details, please send the request to the email provided below.
3. If this application is revised at any time, it will be necessary for Manitoba Hydro/Centra Gas to review the file to determine if our easement requirements remain the same.
4. Any removal or relocation of Manitoba Hydro and/or Centra Gas Manitoba Inc. existing facilities as a result of the proposed subdivision will be at the expense of the developer and/or customer.
5. Should you require further electrical or gas services please fill out the online form on the [Manitoba Hydro](#) website.

Any inquiries can be sent to HCSC@hydro.mb.ca. should you want details about easements on your title please request to HCSC@hydro.mb.ca

Subdivision Coordination Team
Manitoba Hydro, Property Department
12th Floor – 360 Portage Ave
Winnipeg, MB
R3C 0G8 Canada



On behalf of the Land and Planning Branch, there are no concerns on the RM of Whitehead Subdivision No. 4202-25-8756.

Thank you.

Oladipo Akinpelumi

Resource Planning Specialist
Lands and Planning Branch
Natural Resource Stewardship Division
Department of Natural Resources and Indigenous Futures
Box 25 – 14 Fultz Boulevard | Winnipeg MB R3Y 0L6
Cell: 204-583-0355



Mines Branch has no concerns as there is no identified medium or high potential aggregate in the area.

Thanks,

-Sahejpal S.

Office of the Mining Recorder Manitoba

Mines_Br@gov.mb.ca

We have no concerns regarding this file.

Thank you,

Matthew Sebesteny

Development Review Specialist
Hydrologic Forecasting & Water Management Branch
Manitoba Transportation & Infrastructure
Second Floor - 280 Broadway Ave
Winnipeg MB R3C 0R8

We have reviewed subdivision file 4202-25-8756 and have no concerns. The subject property does not have frontage along a highway under the jurisdiction of MTI.

Thank you,

Juanita Mowbray

Roadside Development Support Technician
Highway Design | Engineering and Technical Services
1420-215 Garry St, Winnipeg MB R3C 3P3



Currently Westman Communications Group has no concerns regarding this. Thanks for your consideration.

Sincerely,

Matthew Langan

Planning & Design Technician / Planning & Design

Westman Communications Group

📍 624 B 14 St. E. • Brandon, MB • R7A 7E1

📦 Shipping Address: 1906 Park Ave. • Brandon, MB • R7B 0R9

📞 204.724.6823 📠 204.717.2264 📠 204.728.2086

✉️ langanm@westmancom.com



Bell MTS has no new easement requirements with respect to your application numbered 4202-25-8756.

Removal or relocation of existing Bell MTS facilities as a result of the proposed subdivision will be at the expense of the developer and/or customer.

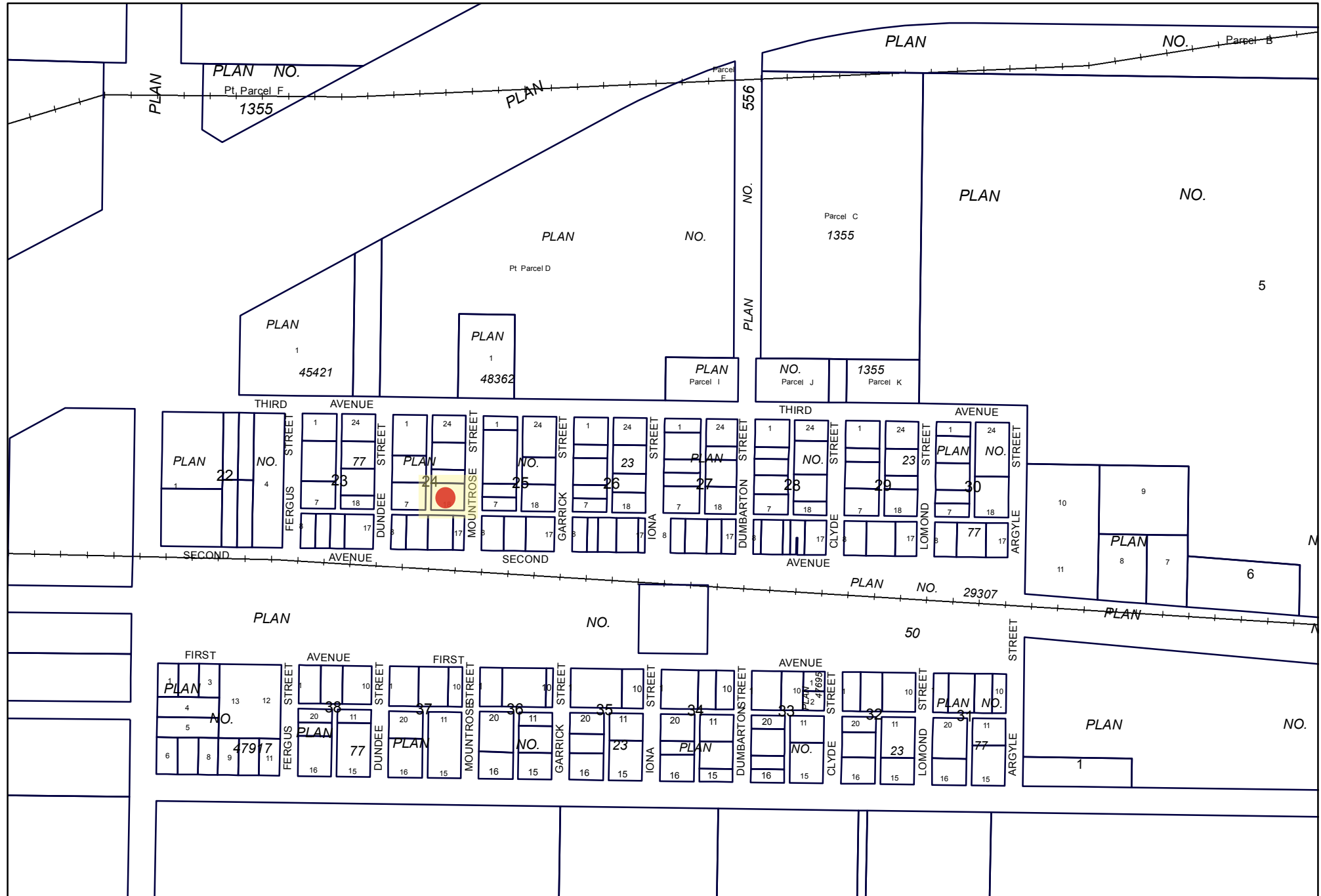
Any existing Bell MTS services, easement agreements and or caveats affecting the lands to be subdivided will be brought forward on the new plan of subdivision unless otherwise specified.

Thank-you,
Heather Dixon
Network Services Associate
subdivisions@bellmts.ca

cc. Bell MTS Property Acquisitions / Hydro SM-Subdivision Circulars

Location Map

R.M. of Whitehead (Alexander)







Map Not to Scale

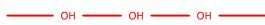
For Discussion Purposes Only



SUBDIVISION APPLICATION MAP

OF PART OF
SW 1/4 SEC. 17, TWP. 10, RGE. 21 WPM
BEING LOTS 18 & 19 BLOCK 24 PLAN 23
RURAL MUNICIPALITY OF WHITEHEAD (ALEXANDER)

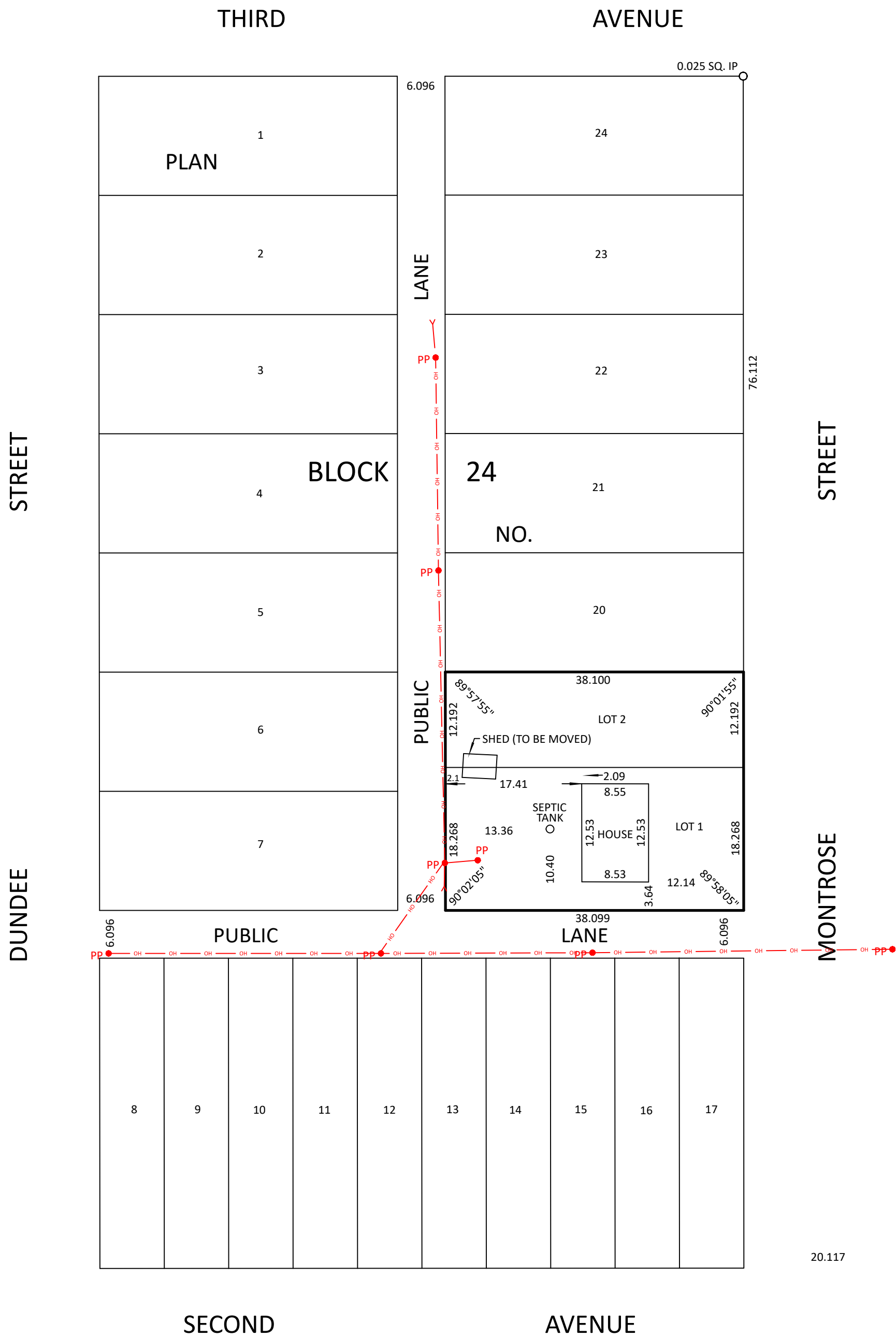
All distances are in metres and may be converted to feet by multiplying by 3.28084.
Survey Monuments found on the ground are shown thus    
All plans referred to are on record in the Brandon Land Titles Office.
This drawing is not to scale

Overhead power shown thus 

CERTIFICATE OF TITLE NO. 3319540
DATE OF TITLE SEARCH 2024-05-07
REGISTERED OWNER(S): KSO REAL ESTATE LTD.
LEGAL DESCRIPTION:
LOTS 18 AND 19 BLOCK 24 PLAN 23 BLTO
EXC ALL MINES AND MINERALS AS VESTED IN
THE CROWN (MANITOBA) BY THE REAL PROPERTY ACT
IN SW 1/4 17-10-21 WPM
ENCUMBRANCES: N/A

LOT AREAS	
LOT	SQ. M.
1	696.0
2	464.5

METRIC



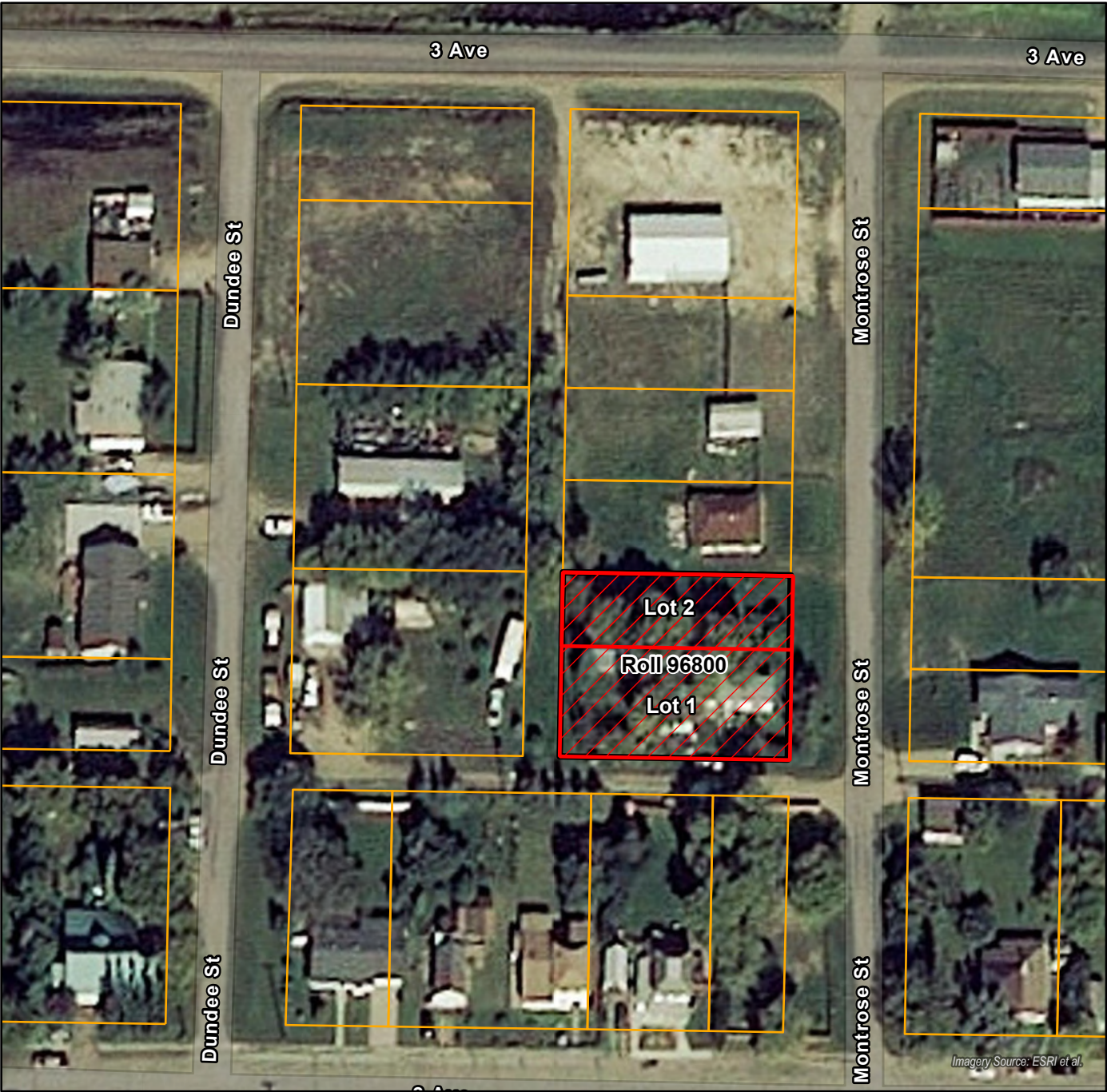
NOTE:
FOR PLANNING APPLICATION
PURPOSES ONLY.
THIS IS NOT A FINAL SURVEY.

Richmond Surveys File No.	250174
Drawing File No.	250174_R0_MT
Fieldbook_Page	66/58
RICHMOND SURVEYS M.L.S. LTD. UNIT 5B - 457 - 9TH STREET BRANDON, MB R7A 1K2 TEL: (204) 761-0178 WWW.RICHMONDSURVEYS.COM	
102 SASKATCHEWAN AVENUE EAST PORTAGE LA PRAIRIE, MB R1N 0L1 TEL: (204) 856-0178	



Proposed Subdivision- RM of Whitehead

Part of SW-17-18-21 WPM



Legend

- Assessment Parcels
- Title Boundary
- Proposed Subdivision

File Number: 4202-25-8756 **Date:** June 24, 2025

Applicant: Kelvin Orr

Notes:

Registered Owner(s): KSO Real Estate LTD.

Certificate of Title: 3319540
Roll Number: 96800

Existing Property: 0.29
Proposed Subdivision: Lot 1=0.17a, Lot 2=0.11
Residual Property: 0.00a

RM of Whithead Development Plan: Urban
RM of Whitehead Zoning By-Law: Residential
Serviced

X	
Approving Authority	Date

Map Not to Scale

For Discussion Purposes Only





ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: September 15, 2025

BY-LAW/POLICY:

SUBJECT: Beresford Drainage

AGENDA ITEM: 9.1

BACKGROUND

Correspondence was received at the July 14, 2025 regular meeting of council with respect to drainage concerns at a Beresford residential property. Council had directed staff to contact the resident for a site visit and review the matter and confirm conditions of the berm.

Attending the site confirmed that at some time an amount of the ditch was either removed or collapsed, causing runoff to flow further into a low area of the resident's property before resuming along the ditch line.

PROPOSED OPTIONS

Administration would like to obtain proposals and estimates from contractors on costs to repair the berm and perform maintenance to the affected ditches. Dependant on returned estimates, the intention would be to come back to Council to approve any work that could be conducted within budget in 2025. It is advised to seek remedies prior to winter to avoid further issues in spring 2026.

Discussions also highlighted drainage issues in the general Beresford area that would merit review with possible solutions involving area residents or tile drainage solutions. The scope of this work would not be feasible in the 2025 year.

LEGISLATIVE REQUIREMENTS

The Municipality has obligations under 294.1(3) of *The Municipal Act* to ensure drainage works under its jurisdiction are maintained to an appropriate standard and performing as intended.

STRATEGIC ALIGNMENT

Feedback concluded that drainage issues have impacted the general Beresford area for an extended period, reviewing and exploring solutions to this and downstream issues would advance towards improved Long-Range Infrastructure Planning highlighted in the 2025-2030 Strategic Plan.



Save The Date

10.04.2025

Alexander & Area
Harvest Festival



Alexander Community Events Committee
Alexander, MB
Julia@justcalljoe.ca
(204) 384-6044

September 5, 2025

Dear Valued Community Partner,

The Alexander Community Events Committee is excited to announce the Third Annual **Alexander & Area Harvest Festival!** This year, we're planning for a bigger and better event with exciting new additions: a petting zoo, free hot chocolate, and more kids' games with prizes.

Planned events for this year's festival:

- Petting Zoo
- Bouncy Castles
- Yard Games
- Free Hot Chocolate
- Fire Dept. Canteen with Spiralled Potatoes
- Pony Rides
- 50/50 Draw
- Crafts & Pumpkin Painting
- Bonfire & Fireworks
- Kids' Games with Prizes
- Live Music
- Photo Booth

As a local, volunteer-run committee, we rely on the support of generous businesses like yours. Your sponsorship helps us provide a fun, safe, and memorable event for families in Alexander and the surrounding area.



Alexander Community Events Committee
Alexander, MB
Julia@justcalljoe.ca
(204) 384-6044

Sponsorship Benefits:

- Your logo featured on all communications, including posters circulated to every RM mailbox.
- Logo displayed at the event.
- A thank-you announcement at the festival.
- Recognition on our social media, tagged/mentioned in every event post.

There is no set amount for sponsorships, any contribution is greatly appreciated and will directly support this community event.

If you would like to sponsor this year's festival, please contact me at 204-384-6044 or by replying to this email. Together, we can make this year's Harvest Festival our best one yet!

The Alexander Community Events Committee is fully volunteer-run and organizes events like the Pre-Canada Day celebrations and the Harvest Festival. We are funded entirely by local donations and our annual 50/50 draw, making your support truly vital in helping us continue these traditions.

Thank you for considering this opportunity to support your community. We hope to celebrate with you on festival day!

Warm regards,

Julia Teichroeb

Vice President
Alexander Community Events Committee
204-384-6044

Report Date
2025-09-01 12:54 PM

**RM of Whitehead
Payment Register**
Batch: 2025-00066 to 2025-00079

Page 1

Bank Code: AP - AP-GENERAL OPER

Payment #	Vendor	Date	Amount
Computer Cheque			
16545	AgWest Ltd	2025-08-05	244.89
16546	AL's Corner Store	2025-08-05	152.21
16547	John Bokkel	2025-08-05	3,000.00
16548	Canadian Pacific Railway Co.	2025-08-05	1,614.00
16549	Custom Tarps & Filters Inc.	2025-08-05	1,734.47
16550	Duracan	2025-08-05	37.80
16551	Enns Brothers Limited	2025-08-05	187.14
16552	Heritage Co-Op 1997 Ltd.	2025-08-05	5,235.20
16553	Hodgson Construction	2025-08-05	29,311.80
16554	Jen Kondejewski	2025-08-05	125.00
16555	Manitoba Hydro	2025-08-05	1,229.25
16556	Mar-Dee Enterprises	2025-08-05	341.82
16557	Protelec Alarms Ltd	2025-08-05	94.47
16558	Rogers	2025-08-05	95.77
16559	Sundance Farms Ltd	2025-08-05	109.56
16560	Thompson Dorfman Sweatman	2025-08-05	2,704.80
16561	Brandon Business Interiors	2025-08-11	4,950.40
16562	REV - Bluestar Construction Ltd	2025-08-11	0.00
16563	City of Brandon	2025-08-11	1,380.00
16564	Bunker Fire	2025-08-11	2,152.50
16565	Manitoba Water Services Board	2025-08-11	72,502.24
16566	MB Municipal Employees	2025-08-11	5,590.19
16567	Cash	2025-08-11	220.00
16568	Prairie By-Law Enforcement	2025-08-11	472.50
16569	RBC Royal Bank	2025-08-11	2,781.44
16570	Receiver General Of Canada	2025-08-11	11,274.52
16571	RM of Whitehead	2025-08-11	375.67
16572	David Roberts	2025-08-11	160.00
16573	Bluestar Construction Ltd	2025-08-14	158,273.33
16574	C & C Rentals Ltd.	2025-08-21	103.60
16575	Cochrane Stock Farms	2025-08-21	173,185.58
16576	Duracan	2025-08-21	37.80
16577	Heritage Co-Op 1997 Ltd.	2025-08-21	5,775.83
16578	Bell MTS	2025-08-21	380.56
16579	Manitoba Hydro	2025-08-21	520.70
16580	McMunn & Yates	2025-08-21	12.46
16581	AMM Trading Company Ltd	2025-08-21	3,675.00
16582	Municipal Waste Management	2025-08-21	7,668.22
16583	Princess Auto Ltd.	2025-08-21	29.10
16584	Rural Municipality of Elton	2025-08-21	2,590.73
16585	APEX Facility Services	2025-08-27	158.43
16586	Barricades and Signs Ltd	2025-08-27	392.00
16587	Brandon Bearing Ltd.	2025-08-27	79.25
16588	Canadian Pacific Railway Co.	2025-08-27	1,614.00
16589	Custom Tarps & Filters Inc.	2025-08-27	1,734.47
16590	Dionco Sales and Service Ltd	2025-08-27	702.75
16591	E & C Courier	2025-08-27	36.10
16592	Inland Radiator &	2025-08-27	83.48
16593	Manitoba Hydro	2025-08-27	4,581.68
16594	Mar-Dee Enterprises	2025-08-27	341.82
16595	Rogers	2025-08-27	90.17

Report Date
2025-09-01 12:54 PM

RM of Whitehead
Payment Register
Batch: 2025-00066 to 2025-00079

Page 2

Payment #	Vendor	Date	Amount
Total for Computer Cheque:			510,144.70
EFT			
47	Catalis Technologies Canada	2025-08-12	10,290.00
48	RFNow Inc	2025-08-12	705.43
49	Julie Bean	2025-08-28	80.00
50	Catalis Technologies Canada	2025-08-28	12,112.88
51	Wendy Petersen	2025-08-28	700.00
Total for EFT:			23,888.31
Other			
autowithdrawal	John Deere Financial	2025-07-15	16,261.79
autowithdrawal	RCAP Leasing	2025-07-02	151.20
autowithdrawal	Western Financial Group	2025-07-02	1,394.25
	Issued to: Western Financial Group		
autowithdrawal	John Deere Financial	2025-08-12	16,261.79
autowithdrawal	RCAP Leasing	2025-08-01	151.20
autowithdrawal	Western Financial Group	2025-08-01	1,394.25
	Issued to: Western Financial Group		
Total for Other:			35,614.48
Total for AP:			569,647.49

Bank Code: RB Visa - Royal Bank Visa

Payment #	Vendor	Date	Amount
Other			
1	Brandon Bearing Ltd.	2025-08-08	70.01
1	Brandon Computers	2025-08-08	1,364.16
1	Canada Post	2025-08-08	390.60
1	Custom Auto & Truck Accessorie	2025-08-08	102.82
1	Enns Brothers Limited	2025-08-08	5.46
1	Ooma Office	2025-08-08	116.03
1	Rocky Mountain Equipment	2025-08-08	703.66
1	University of Manitoba	2025-08-08	28.70
Total for Other:			2,781.44
Total for RB Visa:			2,781.44

Payments Printed: 70

RM of Whitehead
Bank Reconciliation Statement
For the month ended July 31, 2025

Bank Balance at July 31, 2025	1,934,874.04	GL Balance at July 31, 2025	1,888,723.95
LESS:		LESS:	
Outstanding cheques at July 31, 2025			
14999 41.00	16538 5,326.16		
15838 38.33	16539 379.13		
16124 1,059.08	16540 380.56		
16251 150.00	16541 4,886.53		
16445 85.79	16542 4,387.48		
16528 1,137.84	16543 222.77		
16529 348.60	16544 78.35		
16531 104.51			
16532 57.10			
16533 27,007.50			
16535 93.09			
16536 117.29			
16537 298.97			
	(46,200.08)		-
ADD:		ADD:	
Recorded not yet in Bank (subsequently deposited August 2025);			
Cash 2025-0057 410.24		Deposits recorded in August	883.22
Debit 2025-0057 147.93		rounding	6.04
IB 2025-0057 194.89 186.19			
	939.25		889.26
Adjusted Balance	<u>1,889,613.21</u>	Adjusted Balance	<u>1,889,613.21</u>

RM of Whitehead
Bank Reconciliation Statement
For the month ended August 31, 2025

Bank Balance at August 31, 2025				1,759,623.21	GL Balance at August 31, 2025				1,581,229.98
LESS:					LESS:				
Outstanding cheques at August 31, 2025									
14999	41.00	16587	79.25						
15838	38.33	16588	1,614.00						
16124	1,059.08	16589	1,734.47						
16251	150.00	16590	702.75						
16445	85.79	16591	36.10						
16561	4,950.40	16592	83.48						
16573	158,273.33	16593	4,581.68						
16580	12.46	16594	341.82						
16582	7,668.22	16595	90.17						
16585	158.43								
16586	392.00								
				(182,092.76)					-
ADD:					ADD:				
Recorded not yet in Bank (subsequently deposited September 2025);					rounding				6.07
Cash	2025-0068	63.59	2,842.76		Deposits recorded in September				250.75
IB	2025-0068	400.00	150.00	500.00					
				3,956.35					256.82
Adjusted Balance				<u>1,581,486.80</u>	Adjusted Balance				<u>1,581,486.80</u>

RURAL MUNICIPALITY OF WHITEHEAD
CONSOLIDATED STATEMENT OF INCOME AND EXPENSES
TO AUGUST 31, 2025

	2025 Budget	2025 Actual	Surplus/ (Deficit)	% 66.7%
EXPENSES				
General Government Services:				
Legislative	80,000.00	51,335.84	28,664.16	64.2
<u>General Administrative</u>				
CAO & Office Staff	225,500.00	147,438.19	78,061.81	65.4
Office Operations	90,230.00	58,587.57	31,642.43	64.9
Education & Memberships	16,730.00	5,506.42	11,223.58	32.9
Legal	50,000.00	10,822.63	39,177.37	21.6
Audit	19,140.00	-	19,140.00	0.0
Assessment	36,000.00	-	36,000.00	0.0
Taxation	4,500.00	672.16	3,827.84	14.9
<u>Other General Government</u>				
Elections	5,500.00	200.00	5,300.00	3.6
Conventions & Memberships	27,000.00	8,860.14	18,139.86	32.8
Damage Claims Liability Insurance	27,000.00	26,581.14	418.86	98.4
Grants	1,000.00	-	1,000.00	0.0
Other General Gov - Sundry	2,100.00	1,400.00	700.00	66.7
Recovery from Utility	(21,580.00)	(13,143.40)	(8,436.60)	60.9
	<u>563,120.00</u>	<u>298,260.69</u>	<u>264,859.31</u>	<u>53.0</u>
Protective Services:				
By-Law Enforcement	10,800.00	6,850.00	3,950.00	63.4
<u>Fire</u>	122,850.00		56,268.06	54.2
General - 911 per capita fee		8,445.37		
Training/Personnel		20,802.23		
WCB		-		
Operations/Maintenance		20,803.52		
Utilities		5,090.80		
Insurance		11,440.02		
Emergency Measures/MEC	7,500.00	1,976.11	5,523.89	26.3
Other - Material & Supplies		374.50	- 374.50	
Flood Control / DFA	20,000.00	-	20,000.00	0.0
Building Inspection	4,000.00	1,650.00	2,350.00	41.3
Animal & Pest Control	500.00	-	500.00	0.0
	<u>165,650.00</u>	<u>77,432.55</u>	<u>88,217.45</u>	<u>46.7</u>
Transportation Services:				
Wages / Benefits	223,800.00	146,328.91	77,471.09	65.4
Equipment Fuel	120,000.00	50,684.29	69,315.71	42.2
Equipment Repairs & Maintenance	70,000.00	45,922.88	24,077.12	65.6
Equipment Insurance & Registration	18,750.00	24,214.97	(5,464.97)	129.1
Workshop/Yard Operations	36,200.00	16,040.41	20,159.59	44.3
Workshop/Yard - Training	12,500.00	5,210.00	7,290.00	41.7
Signs/Posts	7,500.00	1,910.82	5,589.18	25.5

RURAL MUNICIPALITY OF WHITEHEAD
CONSOLIDATED STATEMENT OF INCOME AND EXPENSES
TO AUGUST 31, 2025

	2025 Budget	2025 Actual	Surplus/ (Deficit)	% 66.7%
Road Maintenance - Labour	277,000.00	137,087.43	139,912.57	49.5
Road Maintenance - Material	156,250.00	152,830.68	3,419.32	97.8
Road Maintenance - Other	2,000.00	12,631.00	(10,631.00)	631.6
Road Re-Construction	32,400.00	20,120.24	12,279.76	62.1
Ditches, Road Drainage & Culverts	80,000.00	33,037.56	46,962.44	41.3
Streetlights	4,000.00	2,402.32	1,597.68	60.1
Traffic Services (CPR Flashers)	19,400.00	9,684.00	9,716.00	49.9
	<u>1,059,800.00</u>	<u>658,105.51</u>	<u>401,694.49</u>	<u>62.1</u>
Environmental Health Services:				
<u>Nuisance Grounds</u>				
Wages	31,100.00	14,828.66	16,271.34	47.7
Household	60,000.00	28,913.90	31,086.10	48.2
Recycling	25,000.00	15,028.50	9,971.50	60.1
Other	5,000.00	1,507.47	3,492.53	
Gravel Pit	4,800.00	-	4,800.00	
Municipal Wells	1,000.00	751.79	248.21	75.2
	<u>126,900.00</u>	<u>61,030.32</u>	<u>65,869.68</u>	<u>48.1</u>
Public Health & Welfare Services:				
Cemeteries	12,000.00	11,313.23	686.77	94.3
Cenotaph	-	-	-	
Accessibility	2,500.00	-	2,500.00	0.0
Social Welfare Assistance	2,640.00	-	2,640.00	0.0
	<u>17,140.00</u>	<u>11,313.23</u>	<u>5,826.77</u>	<u>66.0</u>
Economic Development Services:				
Planning & Zoning	<u>8,000.00</u>	<u>- 815.72</u>	<u>8,815.72</u>	<u>-10.2</u>
Environmental Development Services:				
Rural Area Weed Control	90,000.00	46,704.83	43,295.17	51.9
Veterinary Services	3,000.00	2,292.24	707.76	76.4
Water Resources & Conservation	11,000.00	9,921.39	1,078.61	90.2
	<u>104,000.00</u>	<u>58,918.46</u>	<u>45,081.54</u>	<u>56.7</u>
Recreation & Cultural Services				
Souris Rec Commission	10,750.00	-	10,750.00	0.0
<u>Community Centres/Halls & Skating Rinks</u>				
Whitehead Hall	11,480.00	7,781.88	3,698.12	67.8
Kemnay	10,320.00	9,540.95	779.05	92.5
Roseland South	2,300.00	1,694.33	605.67	73.7
Alexander Rink	12,180.00	11,809.30	370.70	97.0
Other Cultural Events - ie Fireworks	12,700.00	6,271.66	6,428.34	49.4
	<u>59,730.00</u>	<u>37,098.12</u>	<u>22,631.88</u>	<u>62.1</u>
TOTALS	<u>2,104,340.00</u>	<u>1,201,343.16</u>	<u>902,996.84</u>	<u>57.1</u>

RURAL MUNICIPALITY OF WHITEHEAD
CONSOLIDATED STATEMENT OF INCOME AND EXPENSES
TO AUGUST 31, 2025

	2025 Budget	2025 Actual	Surplus/ (Deficit)	% 66.7%
RESERVES - Expenses to date				
JD872GP Grader Pymts	195,141.48	130,094.32	65,047.16	Machinery
Packers	30,000.00	25,800.71	4,199.29	Machinery
Diskers		3,000.00	(3,000.00)	Machinery
Vee Plows	30,000.00	-	30,000.00	Machinery
Fire Dept Equipment	15,000.00	-	15,000.00	Fire Cap
Fire Water Tanker	75,000.00	-	75,000.00	
WDS Construction / Upgrades	65,000.00	-	65,000.00	WDS
Lagoon Engineer Study	15,000.00	-	15,000.00	
Alexander Lagoon Upgrade	175,000.00	-	175,000.00	
Water Rate Study	15,000.00	-	15,000.00	
WTP Expansion - Phase 2	200,000.00	-	200,000.00	
Rural Water Improvement	150,000.00	-	150,000.00	
Road Improvements	53,000.00	-	53,000.00	

RURAL MUNICIPALITY OF WHITEHEAD
CONSOLIDATED STATEMENT OF INCOME AND EXPENSES
TO AUGUST 31, 2025

	2025 Budget	2025 Actual	Surplus/ (Deficit)	% 66.7%
OTHER REVENUE				
Added Taxes	5,000.00	23,311.23	18,311.23	466.2
Tax & Redemption Penalties	30,000.00	22,572.04	(7,427.96)	75.2
Pasture Lease	28,400.00	29,820.00	1,420.00	105.0
Provincial Grazing Leases	1,000.00	1,028.35	28.35	102.8
Sales of Goods (Books/Maps)	500.00	330.00	(170.00)	66.0
Tax Certificate Revenue	3,025.00	3,520.00	495.00	116.4
<u>Sales of Service</u>				
Protective Services (Fire)	25,000.00	23,969.56	(1,030.44)	95.9
Transportation	7,200.00	4,416.50	(2,783.50)	61.3
Public Health & Welfare (Recycling)	35,000.00	20,411.38	(14,588.62)	58.3
Cemetery	2,400.00	-	(2,400.00)	0.0
Whitehead Hall	-	1,755.00	1,755.00	
<u>Conditional Grants - Federal</u>				
Cda Community Building Fund (Gas Tax)	93,366.00	-	(93,366.00)	0.0
<u>Conditional Grants - Provincial</u>				
Municipal Operating Grant	210,000.00	158,001.49	(51,998.51)	75.2
One MB Growth Revenue Fund	-	15,510.01	15,510.01	#DIV/0!
Kemnay Hall Grant	-	-	-	
Green Team	2,000.00	-	(2,000.00)	
Fines - Dogs	-	-	-	
Fines - Police	500.00	936.07	436.07	187.2
<u>Permits/Licences</u>				
Building (Admin Fees)	1,300.00	580.00	(720.00)	44.6
Admin Fees (Tax Sale / Utility2Taxes/NSF/Application]	2,200.00	2,675.00	475.00	121.6
Licences (Business/Aggregate)	500.00	1,025.00	525.00	205.0
Conditional Use/Varations	5,600.00	7,015.00	1,415.00	125.3
Returns from Investments	60,000.00	51,538.36	(8,461.64)	85.9
<u>Other Income:</u>				
Rebates - Canoe (Purchasing Group)	1,000.00	2,420.13	1,420.13	242.0
Equity - Co-op		1,095.00		
Reimbursements		289.83		
<u>Transfers</u>				
Accumulated Surplus	21,146.00			
TOTAL OTHER REVENUE	535,137.00	372,219.95	(162,917.05)	69.6

RESOLUTION
IN SUPPORT OF RAIL SAFETY WEEK

WHEREAS *Rail Safety Week* is to be held across Canada from September 15 to 21, 2025;

WHEREAS, 261 railway crossing and trespassing incidents occurred in Canada in 2024; resulting in 68 avoidable fatalities and 58 avoidable serious injuries;

WHEREAS, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries cause by incidents involving trains and citizens; and

WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, indigenous communities, police services, media and others to raise rail safety awareness;

WHEREAS CN and Operation Lifesaver have requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is proposed by Councillor _____

seconded by Councillor _____

It is hereby **RESOLVED** to support national ***Rail Safety Week*** to be held from September 15 to 21, 2025.



August 13, 2025

Email: trevort1727@gmail.com

Reeve Trevor Tuttosi
Box 107, 517 2nd Ave
Alexander, MB R0K 0A0

Dear Reeve Tuttosi,

On behalf of the City of Brandon, please accept this letter as an invitation to join us in collaboration and mutual support as we explore opportunities for growth and development.

As our communities continue to grow and navigate increasingly complex challenges, from infrastructure and housing to environmental stewardship and economic development, our collective success depends on strong, collaborative regional partnerships.

We believe that when we work together, we can make better use of our resources, focus on what really matters to all of us, and build strong, welcoming communities, that serve both current and future generations.

We are committed to keeping the lines of communication open and working closely with you. This includes, but is not limited to:

- Identify regional opportunities and challenges
- Explore shared service and infrastructure opportunities and solutions
- Develop cooperative planning frameworks
- Strengthen relationships across jurisdictions

We propose establishing regular meetings, where our teams can share perspectives, set priorities, and begin mapping out the path forward.

Our team will follow up shortly to coordinate dates and logistics. In the meantime, we welcome your ideas and inputs.

The City of Brandon looks forward to hearing from you and working alongside your team.



Jeff Fawcett
Mayor



Dave Wardrop, FCPA, CPA, P.Eng.
City Manager