



Rural Municipality of Whitehead
October 14, 2025 - Regular Meeting of Council - 05:30 PM (RM Office)

- 1 CALL TO ORDER**
- 2 ADOPTION OF THE AGENDA**
- 3 ADOPTION OF MINUTES AS CIRCULATED**
 - 📎 Regular Minutes - August 11, 2025
- 4 DECLARATION OF CONFLICT OF INTEREST**
- 5 PUBLIC HEARINGS**
 - 5.2 Variance V2025-08 - Orr - 107 Montrose Street
 - 📎 V2025-08 Application Package
 - 5.3 Variance V2025-09 - Orr - 107 Montrose Street
 - 📎 V2025-09 Application Package
- 6 PRESENTATIONS AND DELEGATIONS**
- 7 BYLAWS AND POLICIES**
 - 7.1 Alexander Waste Transfer Site Policy - Update
- 8 SUBDIVISION**
- 9 UNFINISHED BUSINESS**
 - 9.1 Appointment to Board of Revision
- 10 NEW BUSINESS**
 - 10.1 Reserve Bid for Tax Sale Proceedings
 - 10.2 Whitehead Elton Regional Water Co-op Well Installation Location
 - 10.3 Holiday Office Closure
 - 10.4 Fall Road Gravel Crushing - Tender 2025-08
 - 📎 Fall Road Gravel Crushing - Tender 2025-08 - Submissions
- 11 ACCOUNTS**
 - 11.1 Accounts
 - 📎 September 2025 Cheque Register
 - 11.2 Bank Reconciliation
 - 📎 September 2025 Bank Reconciliation
 - 11.3 Budget to Actual
 - 📎 September 2025 Year to Date Budget to Actual

12 COMMITTEE AND BOARDS REPORTS

12.1 Western Caucus - October 17, 2025 upcoming meeting

12.2 LUD Report - September 2025

 LUD Report - September 2025

12.3 Souris-Glenwood Veterinary Services Board

13 CORRESPONDENCE

 Canadian Union of Postal Workers - Canada Post Mandate Review

 Manitoba Municipal Administrators - MWSB Annual Capital Budget Increase

 Canadian Union of Postal Workers - Post Office Cuts

14 NOTICE OF MOTION

15 IN CAMERA

15.1 Legal Matters

16 Adjournment



Rural Municipality of Whitehead
Meeting Minutes

Regular Meeting of Council August 11, 2025 - 05:30 PM (Kemnay Hall)

In attendance: Reeve Trevor Tuttosi, Councillor Kaley Mykula, Councillor Jeff Owens, Councillor Curtis Storey, Councillor Kevin Klassen, Councillor Chris Semeschuk

Regrets: Councillor Dennis Foerster

1 CALL TO ORDER

2 ADOPTION OF THE AGENDA

2025-140

Councillor Mykula - Councillor Storey
Resolved that the Agenda be adopted as presented.
CARRIED UNANIMOUSLY

3 ADOPTION OF MINUTES AS CIRCULATED

2025-141

Councillor Klassen - Councillor Mykula
Resolved that the Regular Meeting minutes from July 14, 2025 be approved as presented. **CARRIED UNANIMOUSLY**

4 DECLARATION OF CONFLICT OF INTEREST

Reeve Tuttosi declared a conflict with items 5.2 and 5.3 under the order of Public Hearings.
Councillor Storey declared a conflict with item 6.3 under the order of Presentations and Delegations.

5 PUBLIC HEARINGS

2025-142

Councillor Klassen - Councillor Storey
Be it resolved that the regular meeting of council be recessed to allow Council to hold a Combined Public Hearing to receive representations from any person who wishes to make them in respect to the following:

Tuttosi - SE 12-09-21W, Lot 3, Plan 36835 BLTO
Variance V2025-05
Variance V2025-06

Time: 5:32 p.m.
CARRIED UNANIMOUSLY

5.1 Close Combined Public hearing

2025-142

Councillor Semeschuk – Councillor Klassen
Whereas all representatives in regard to matters listed below have been dealt with:
Tuttosi - SE 12-09-21W, Lot 3, Plan 36835 BLTO
Variance V2025-05
Variance V2025-06

Therefore be it resolved that the combined public hearing be concluded, and Council resume its normal order of business.

Time: 5: 37 p.m.
CARRIED UNANIMOUSLY

2025-144	5.2 Variance V2025-05 - Tuttosi - SE 12-09-21W, Lot 3, Plan 36835 BLTO Councillor Owens - Councillor Storey Whereas Trevor Tuttosi applied for a variance to allow for the reduced minimum site width for proposed Lot 1 in the "RR2" Rural Residential Zone down from 200 feet to 51 feet. And whereas a public hearing was held this day to hear any representation for or against the application. Therefore, be it resolved that Variance Order V2025-05 be approved. CARRIED UNANIMOUSLY Reeve Tuttosi declared a conflict of interest and removed himself from the meeting for the above.
2025-145	5.3 Variance V2025-06 - Tuttosi - SE 12-09-21W, Lot 3, Plan 36835 BLTO Councillor Storey - Councillor Owens Whereas Trevor Tuttosi applied for a variance to allow for the reduced minimum site width for proposed Lot 2 in the "RR2" Rural Residential Zone down from 200 feet to 51 feet. And whereas a public hearing was held this day to hear any representation for or against the application. Therefore, be it resolved that Variance Order V2025-06 be approved. CARRIED UNANIMOUSLY Reeve Tuttosi declared a conflict of interest and removed himself from the meeting for the above.
	6 PRESENTATIONS AND DELEGATIONS
2025-146	6.1 Isaac Omonaiye - Brandon Community Planning Councillor Semeschuk - Councillor Storey That the presentation by Isaac Omonaiye on behalf of Brandon Community Planning be received. CARRIED UNANIMOUSLY
2025-147	6.2 Ray Berthelette - Spruce Woods NDP Candidate Reeve Tuttosi - Councillor Storey That the presentation by Ray Berthelette, Spruce Woods NDP Candidate, be received. CARRIED UNANIMOUSLY
2025-148	6.3 Curtis Storey - Subdivision Proposal Reeve Tuttosi - Councillor Klassen That the delegation by Curtis Storey be received. CARRIED UNANIMOUSLY Councillor Storey removed himself from the table and removed himself from discussion following his presentation.
	7 BYLAWS AND POLICIES
	8 SUBDIVISION
2025-149	8.1 Subdivision 4202-24-8605 - Suski - NW 33-10-20 W Councillor Mykula - Councillor Klassen Whereas Jamie and Lisa Suski, registered owners of NW 33-10-20 W (85.41 acres) made an application for subdivision.

The intent of the application is to subdivide a 85.41 acre parcel into 22 individual lots

Therefore, be it resolved that Subdivision File No. 4202-24-8605 be approved with the following conditions:

- 1 - That the applicant obtain a Zoning By-law amendment to rezone all portions of the current title area from "AG" Agricultural General Zone to "RR2" Rural Residential Zone;
- 2 - That the applicant obtain a variance order for proposed Lot 3 to decrease the allowable site width from 200 feet to 51 feet within the "RR2" Rural Residential Zone to ensure compliance with the Zoning By-law;
- 3 - That a Development Agreement; prepared by the municipal solicitor at the expense of the applicant, be signed and placed on the resulting titles;
 - a) That the Development Agreement require the applicant to provide a drainage plan prior to each respective phase of development;
- 4 - That the multi lot subdivision application fee in the amount of \$5,940.00 (\$270.00 per lot) be paid to the Rural Municipality of Whitehead as per the Annual Schedule of Fees By-law;
- 5 - That a financial levy of \$16,500.00 (\$750.00 per new title) be made to the Rural Municipality of Whitehead Fire Capital Reserve Fund in accordance with By-law No. 2111;
- 6- That any new or restored survey monuments required due to the subdivision are to be paid by the applicant.

CARRIED UNANIMOUSLY

9 UNFINISHED BUSINESS

9.1 RM of Cornwallis - Rd 114 Private Approach Removal Request

An update was provided with respect to the request by the RM of Cornwallis Council and a letter provided by the resident. Public Works staff from each municipality were to coordinate in the winter and spring seasons to determine how effective remedial efforts were before proceeding on any further action.

9.2 2026 Gravel Crushing

Council received an update with respect to concerns raised during prior discussion on crushing gravel in fall 2025 with respect to wintering of material and payments.

Discussion concluded by directing the CAO to post a tender for same and review submissions for the September regular meeting.

10 NEW BUSINESS

10.1 Appointment of Auditor

Councillor Semeschuk - Councillor Storey

Resolved the Rural Municipality of Whitehead contract with Sensus Partnership of Accountants for Auditing Services for 2025.

CARRIED UNANIMOUSLY

10.2 Development Plan & Zoning By-laws Review

Administration advised Council that a review of the planning and development by-laws was due and that feedback would be sought in coming months on suggested changes. It was advised that the full review and consultation would not conclude until 2027 or later.

2025-150

- 2025-151 **10.3 Water System Engineering Assessment**
Councillor Semeschuk - Councillor Storey
- WHEREAS the Rural Municipality of Whitehead, as a member of the Whitehead Elton Regional Water Co-op, is due to complete a Water System Engineering Assessment for its distribution system by March 1, 2026, as required by the Office of Drinking Water;
- AND WHEREAS the Manitoba Water Services Board (MWSB) has offered to complete the Engineering Assessment on behalf of the Co-op and each member municipality;
- AND WHEREAS the cost for the Municipal portion of the Assessment will be \$4,000, with MWSB cost-sharing 50% (Municipality's portion being \$2,000);
- THEREFORE BE IT RESOLVED that the Council of the Rural Municipality of Whitehead requests technical and financial assistance from the Manitoba Water Services Board to complete the Water System Engineering Assessment for its distribution system;
- AND FURTHER BE IT RESOLVED that Municipal staff and Operators will provide MWSB with access to necessary staff, records, and facilities to ensure the completion of the Assessment.
- CARRIED UNANIMOUSLY**
- 10.4 RM Office Hours**
- Council discussed the office hours and the concerns as well as merits of being closed for admin hours at the beginning of each day. The discussion was concluded with no change to occur.
- 2025-152 **10.5 Private Event Noise Variance**
Councillor Storey - Councillor Mykula
- Whereas Taylar Dyck has requested that Council permit an event to be held August 16, 2025 to vary from the provisions of Noise By-law No. 2023-08;
- And Whereas Section 5.1(a)(i) of the Noise By-law allows for exemptions to events when given approval by Council;
- Therefore be it resolved that the request to vary from Noise By-law No. 2023-03 for a duration of an private event held by Taylar Dyck at 53095 Road 119 on August 16, 2025 be approved.
- CARRIED UNANIMOUSLY**
- 11 ACCOUNTS**
- 2025-153 **11.1 Accounts**
Reeve Tuttosi - Councillor Storey
- Resolved that the List of Accounts as paid for July 2025, cheques numbers #16517 to #16544 and EFT numbers #30 to #46 (both inclusive) totaling \$111,087.64, and Direct Deposit Register totaling \$36,058.91 including council indemnity as per by-law no 2023-01 be approved.
- CARRIED UNANIMOUSLY**
- 2025-154 **11.2 Budget to Actual**
Councillor Mykula - Councillor Storey
- That the July 2025 year-to-date budget to actual report be approved as presented.
- CARRIED UNANIMOUSLY**

12 COMMITTEE AND BOARDS REPORTS

13 CORRESPONDENCE

2025-155

Reeve Tuttosi - Councillor Mykula

Resolved that the Correspondence listed below be received;

- 2024 Annual Assessment Report

CARRIED UNANIMOUSLY

14 NOTICE OF MOTION

15 IN CAMERA

2025-156

Reeve Tuttosi - Councillor Storey

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

CARRIED UNANIMOUSLY

15.1 Legal & Personnel

15.2 BACK TO OPEN SESSION

2025-157

Councillor Mykula - Councillor Storey

BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting.

CARRIED UNANIMOUSLY

16 Adjournment

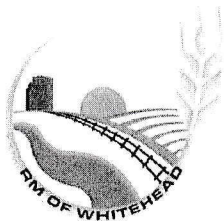
2025-158

Reeve Tuttosi – Councillor Mykula

Resolved that we now adjourn to meet again on September 15, 2025 at 8:30 a.m. at the RM Office for a Regular Council meeting or at the call of the Reeve.

Time: 8:37 p.m.

CARRIED UNANIMOUSLY



Planning & Development
517 Second Avenue
Box 107 Alexander, MB R0K 0A0
T: 204.752.2261

Variance to Zoning By-law No. 2021-04

Name of Property Owner: KSO Real Estate.

Name of Applicant: KSO Real Estate. (Kelvin Orr, Owner)

Civic Address of Property: 107 Montrose Street Alexander MB

Legal Description of Property: SW 17-10-21W, Lots 18 and 19 Block 24, Plan 23
BLTO

Variance Request:

The Property once had 2 ~ 50' lots. It was Amalgamated into one 100' lot. We would like to subdivide it into one 60' lot and one 40' lot

As the applicant, I confirm and verify to the municipality of Whitehead that the information provided in this application is true and complete, and I undertake to observe and perform all provisions of The Planning Act, the Development Plan, Zoning by-law and the provisions of other relevant laws, by-laws or agreements.

Signature of Applicant: Kelvin Orr Date: Sept 21 / 25

Address: 1040-20th Street Brandon MB Postal Code: R7B-1M8

Phone No: 204-724-6856 Email Address: Kelvino@horizonbuilders.ca

Signature of Owner: Kelvin Date: SEPT 21 / 25

Address: 1040-20th Street Brandon MB Postal Code: R7B-1M8.

Phone No: 204-724-6856 Email Address: Kelvino@horizonbuilders.ca.

OFFICE USE ONLY:

Date Application Received: _____

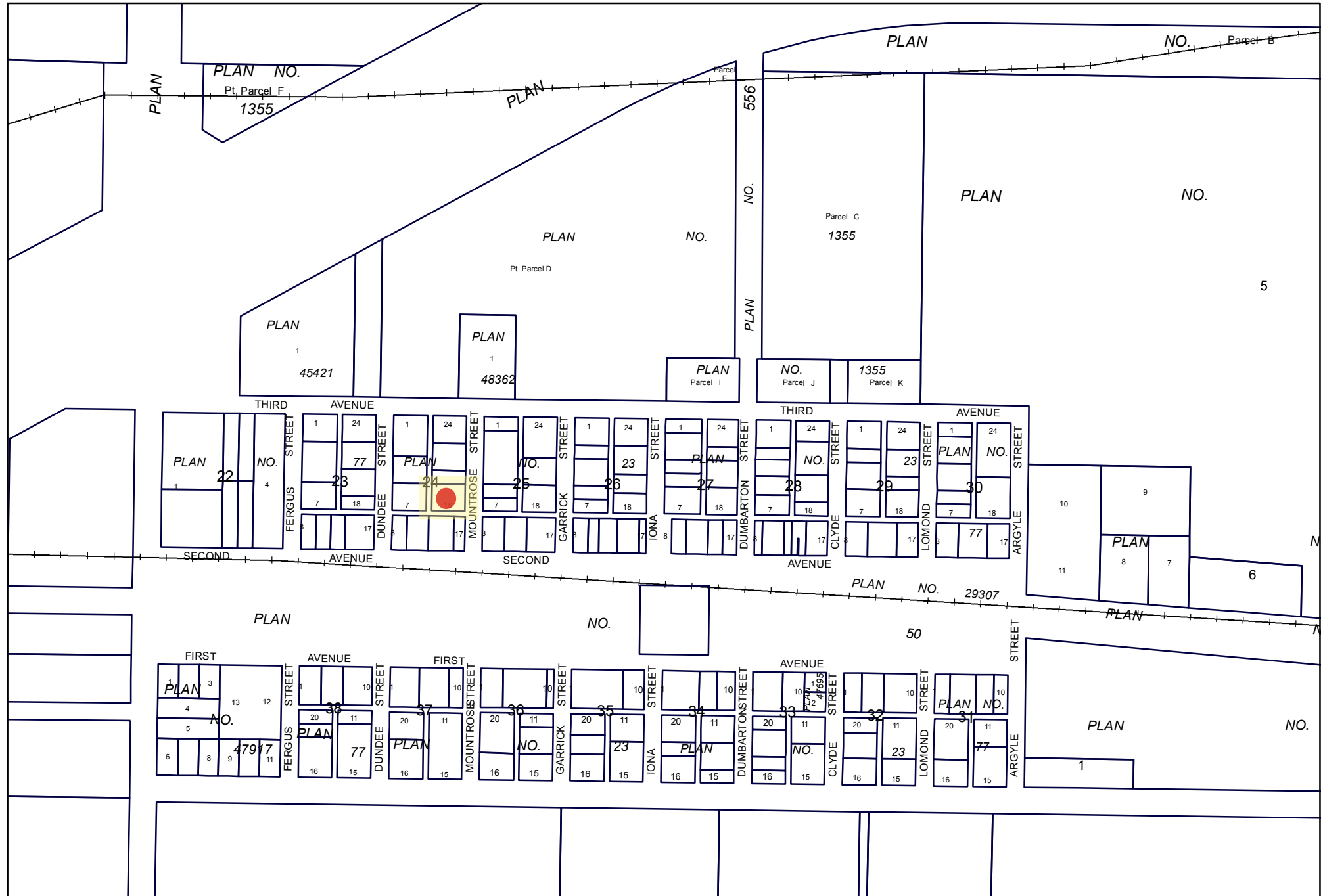
Payment Received Date: _____

File No: _____

Amount Received: _____

Location Map

R.M. of Whitehead (Alexander)



Map Not to Scale

For Discussion Purposes Only

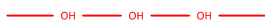


Manitoba
Department of Municipal Relations
Community and Regional Planning

SUBDIVISION APPLICATION MAP

OF PART OF
SW 1/4 SEC. 17, TWP. 10, RGE. 21 WPM
BEING LOTS 18 & 19 BLOCK 24 PLAN 23
RURAL MUNICIPALITY OF WHITEHEAD (ALEXANDER)

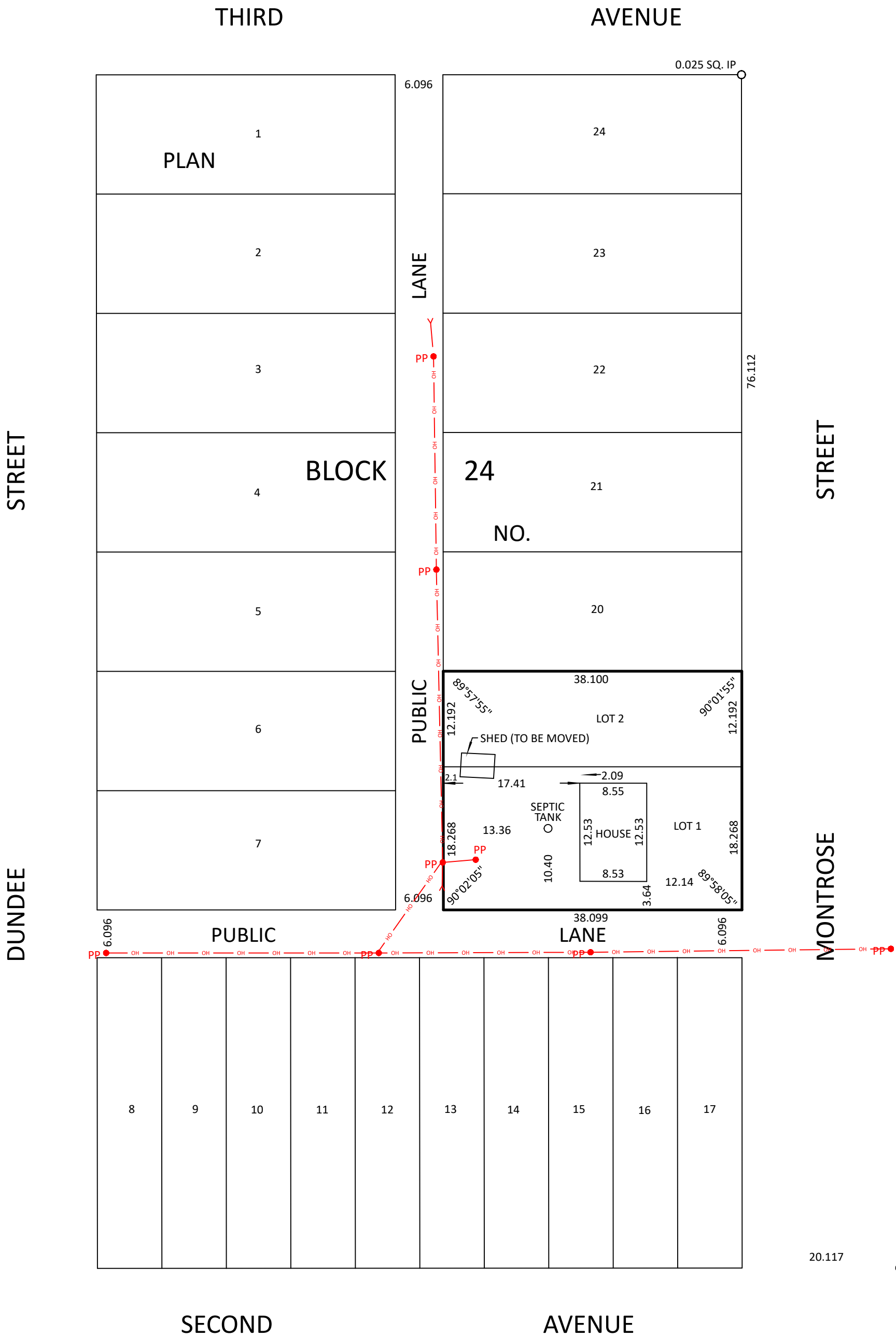
All distances are in metres and may be converted to feet by multiplying by 3.28084.
Survey Monuments found on the ground are shown thus    
All plans referred to are on record in the Brandon Land Titles Office.
This drawing is not to scale

Overhead power shown thus 

CERTIFICATE OF TITLE NO. 3319540
DATE OF TITLE SEARCH 2024-05-07
REGISTERED OWNER(S): KSO REAL ESTATE LTD.
LEGAL DESCRIPTION:
LOTS 18 AND 19 BLOCK 24 PLAN 23 BLTO
EXC ALL MINES AND MINERALS AS VESTED IN
THE CROWN (MANITOBA) BY THE REAL PROPERTY ACT
IN SW 1/4 17-10-21 WPM
ENCUMBRANCES: N/A

LOT AREAS	
LOT	SQ. M.
1	696.0
2	464.5

METRIC



NOTE:
FOR PLANNING APPLICATION
PURPOSES ONLY.
THIS IS NOT A FINAL SURVEY.

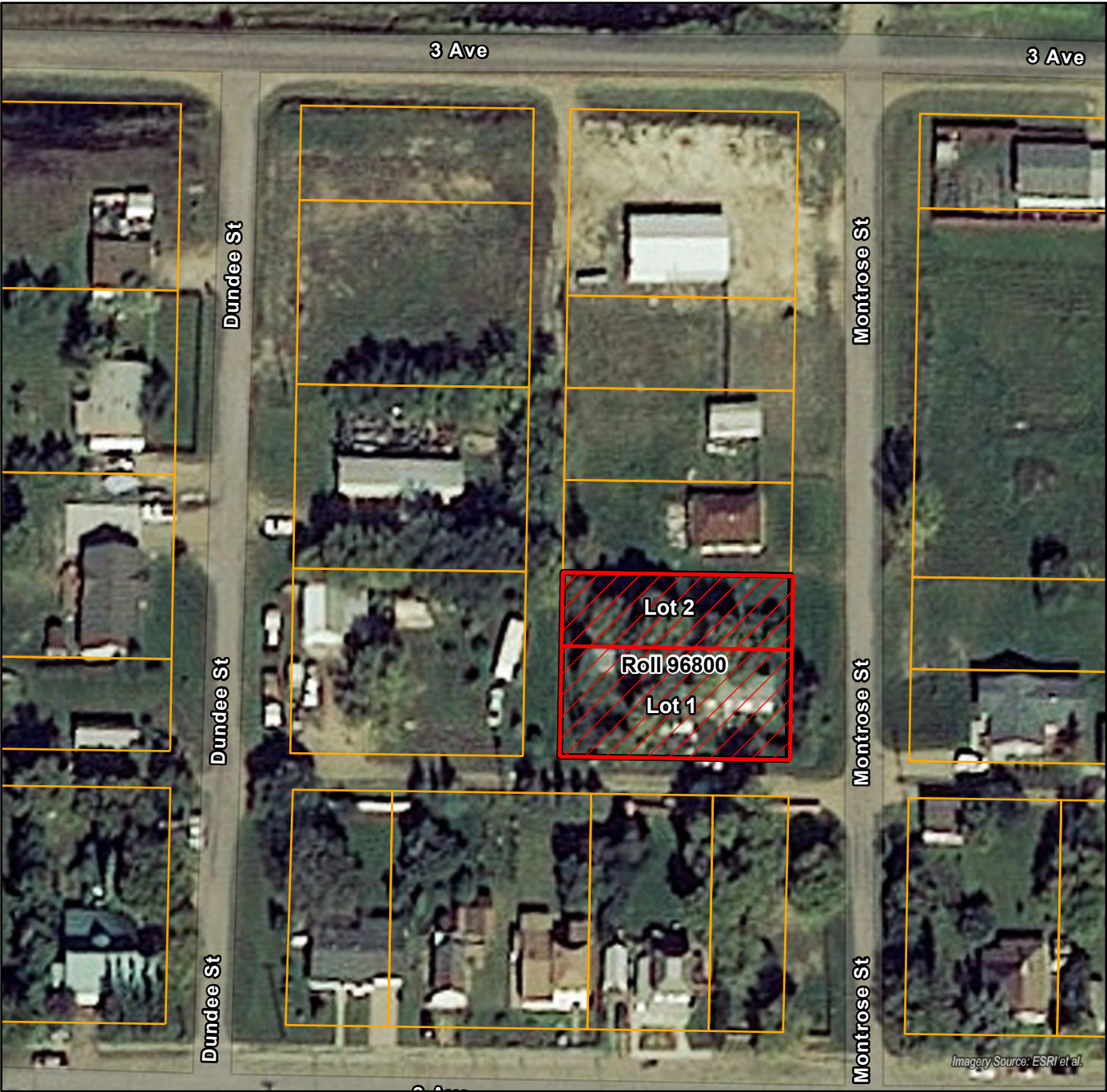
Richmond Surveys File No.	250174
Drawing File No.	250174_R0_MT
Fieldbook_Page	66/58

RICHMOND SURVEYS M.L.S. LTD.
UNIT 5B - 457 - 9TH STREET
BRANDON, MB R7A 1K2
TEL: (204) 761-0178
WWW.RICHMONDSURVEYS.COM
102 SASKATCHEWAN AVENUE EAST
PORTAGE LA PRAIRIE, MB R1N 0L1
TEL: (204) 856-0178



Proposed Subdivision- RM of Whitehead

Part of SW-17-18-21 WPM



Legend

- Assessment Parcels
- Title Boundary
- Proposed Subdivision

File Number: 4202-25-8756 **Date:** June 24, 2025

Applicant: Kelvin Orr

Notes:

Registered Owner(s): KSO Real Estate LTD.

Certificate of Title: 3319540
Roll Number: 96800

Existing Property: 0.29
Proposed Subdivision: Lot 1=0.17a, Lot 2=0.11
Residual Property: 0.00a

RM of Whithead Development Plan: Urban
RM of Whitehead Zoning By-Law: Residential
Serviced

X	
Approving Authority	Date





NOTICE OF PUBLIC HEARING

UNDER THE PLANNING ACT

Application for Variation Order under the Rural Municipality of Whitehead Zoning By-law No. 2021-04

NOTICE IS HEREBY GIVEN that Council of the Rural Municipality of Whitehead will be conducting a Public Hearing to receive representation on:

VARIATION APPLICATION NO. V2025-08

107 MONTROSE STREET

TO ALLOW FOR A REDUCED MINIMUM SITE WIDTH FOR A PROPOSED LOT IN THE “RS” RESIDENTIAL SERVICED ZONE DOWN FROM 50 FEET TO 39 FEET

DATE OF HEARING: Monday, October 14, 2025

TIME OF HEARING: 5:30PM

LOCATION: Council Chambers, Municipal Office, 517 Second Avenue

COMMONLY ASKED QUESTIONS

What happens at the hearing?

At the time and date noted above, the Reeve will ask if anyone would like to speak either for or against the proposed application. Council will also receive and consider any and all written representation on the matter.

Do I have to attend the hearing?

Your attendance at the Public Hearing is welcomed; however, you are not required to attend. You may make representation to Council in writing by the deadline noted below.

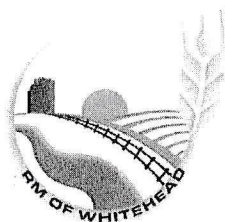
Where can I get more information?

If you would like more information, you may contact the municipal office during regular business hours at 204.752.2261.

What if I have something to say but cannot attend the hearing?

You may submit written comments to the Chief Administrative Officer no later than **October 10, 2025** (cao@rmofwhitehead.ca). Be advised that all correspondence becomes public information, therefore personal information {names, addresses etc.} contained in the correspondence could be released to the public.

Dated this 29th day of September 2025
James Maxon, CAO



Variance to Zoning By-law No. 2021-04

Name of Property Owner: KSO Real Estate

Name of Applicant: KSO Real Estate (Kelvin Orr, owner)

Civic Address of Property: 107 Montrose Street Alexander MB

Legal Description of Property: SW, 17-10-21W, Lots 18 and 19, Block 24, Plan 23 BLTG

Variance Request: To allow 1' clearance for the North deck at 107 Montrose. The reasoning is that the piers are just off the property line. I sold to a young guy that works for me. If I didn't have to make him remove it, he would be very appreciative of the town. I would be willing to leave the 6' from the property line to the new build as necessary in the future.

As the applicant, I confirm and verify to the municipality of Whitehead that the information provided in this application is true and complete, and I undertake to observe and perform all provisions of The Planning Act, the Development Plan, Zoning by-law and the provisions of other relevant laws, by-laws or agreements.

Signature of Applicant: Kelvin Orr Date: Sept 21 / 25

Address: 1040 - 20th Street Brandon MB Postal Code: R7B 1M8

Phone No: 204-724-6856 Email Address: KelvinO@horizonbuilders.ca

Signature of Owner: [Signature] Date: Sept 21 / 25

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OFFICE USE ONLY:

Date Application Received: _____

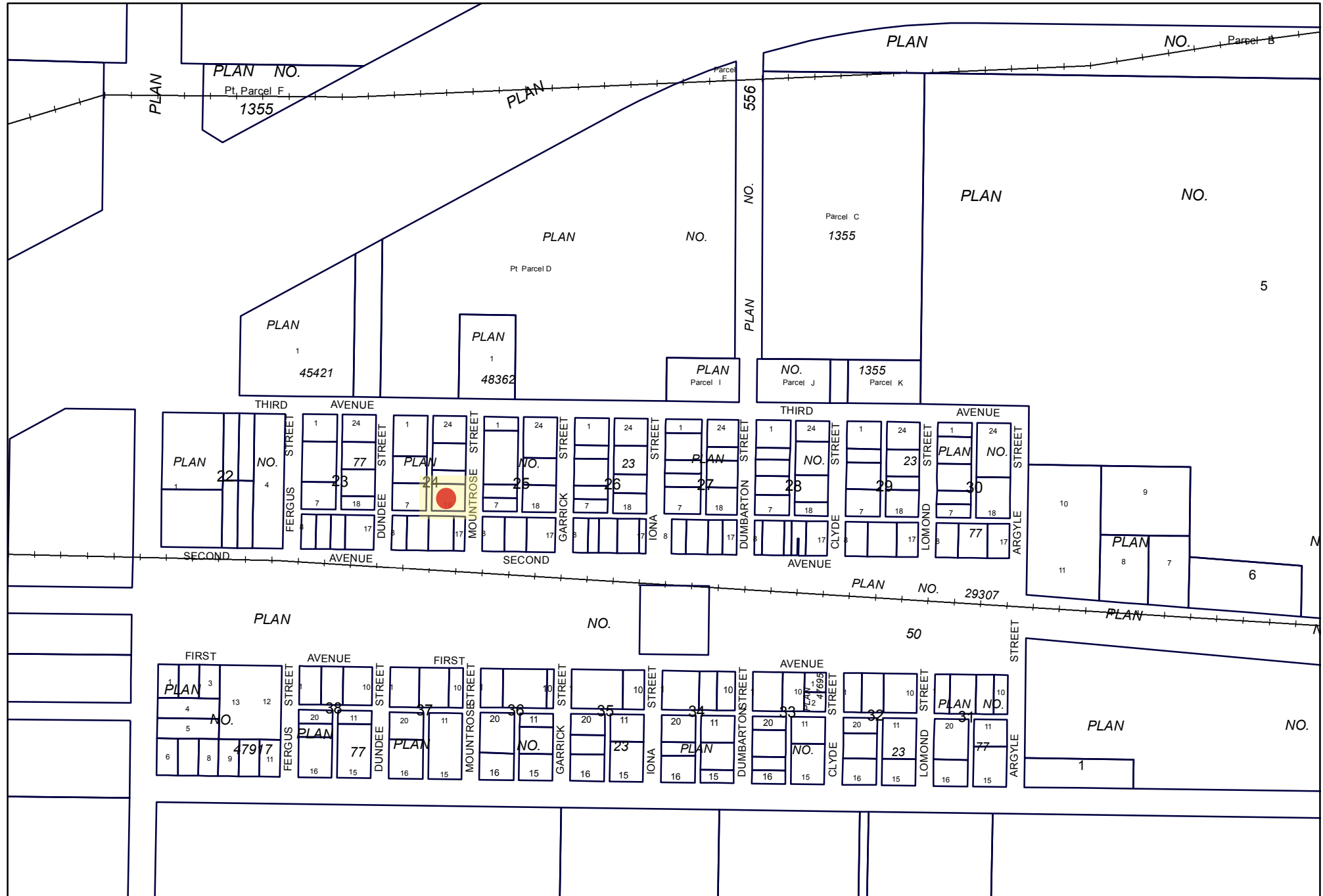
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R.M. of Whitehead (Alexander)



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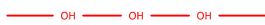


Manitoba
Department of Municipal Relations
Community and Regional Planning

SUBDIVISION APPLICATION MAP

OF PART OF
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BEING LOTS 18 & 19 BLOCK 24 PLAN 23
RURAL MUNICIPALITY OF WHITEHEAD (ALEXANDER)

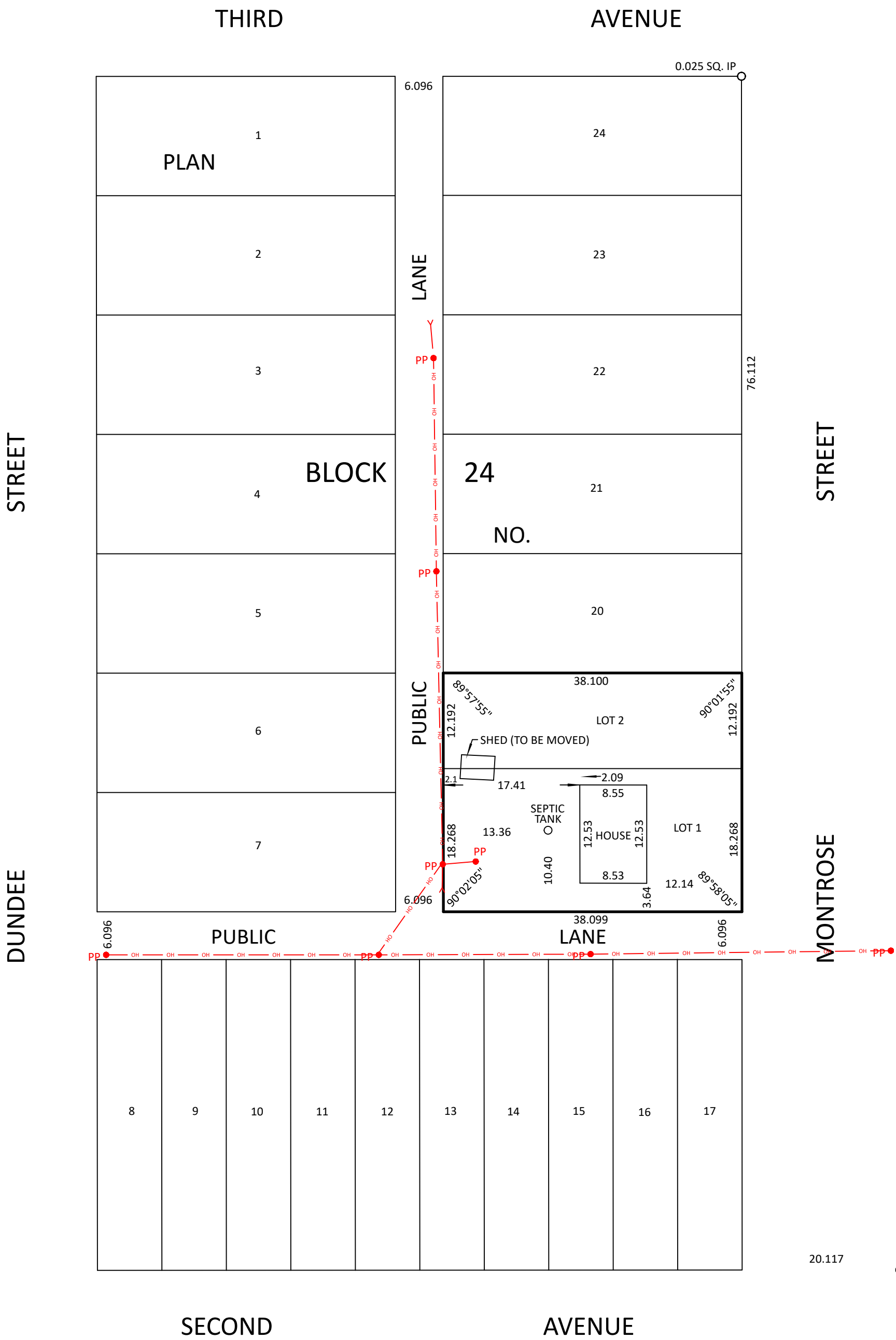
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THE CROWN (MANITOBA) BY THE REAL PROPERTY ACT
IN SW 1/4 17-10-21 WPM
ENCUMBRANCES: N/A

LOT AREAS	
LOT	SQ. M.
1	696.0
2	464.5

METRIC



NOTE:
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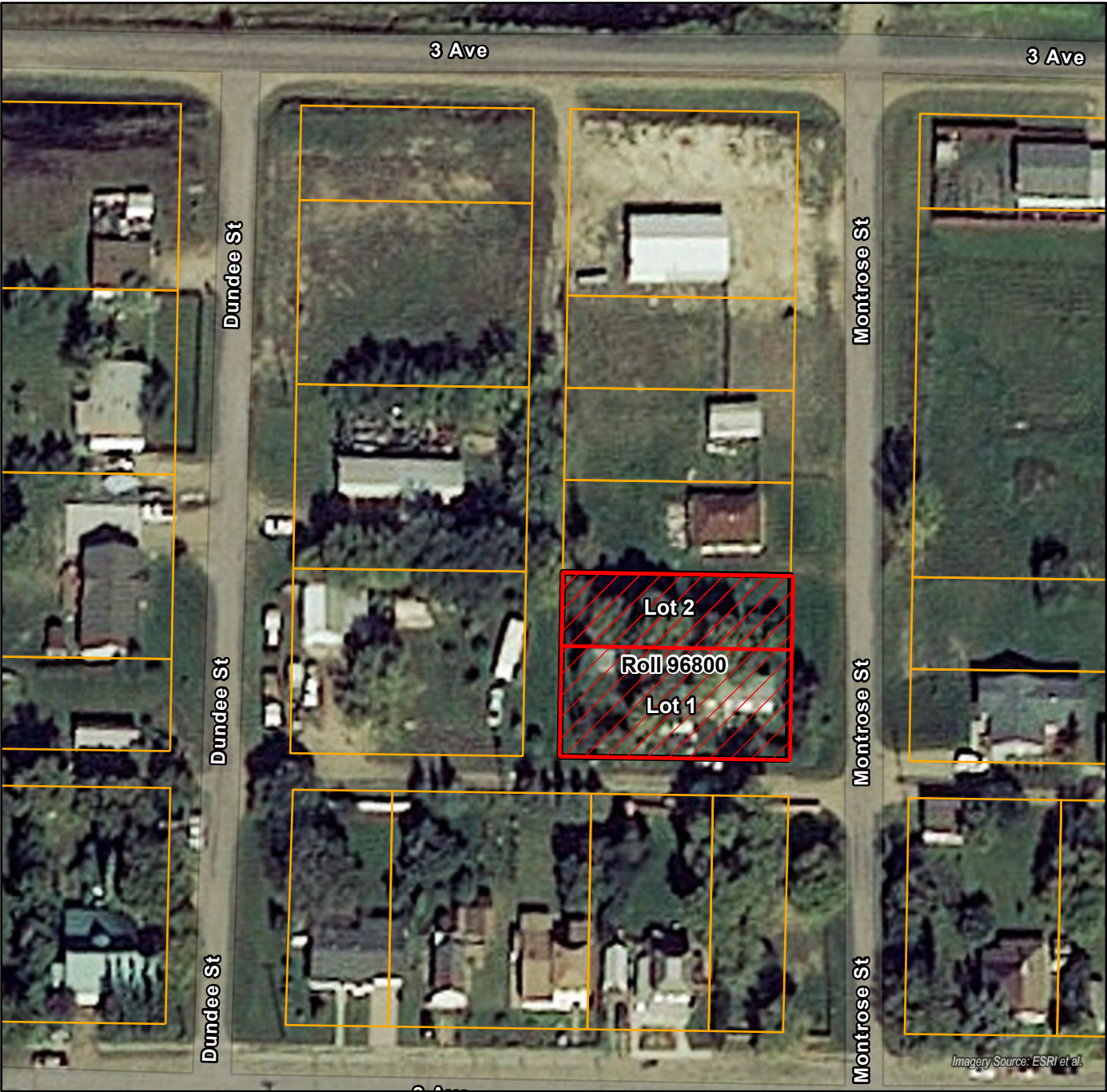
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PORTAGE LA PRAIRIE, MB R1N 0L1
TEL:(204)856-0178



Proposed Subdivision- RM of Whitehead

Part of SW-17-18-21 WPM



Legend

- Assessment Parcels
- Title Boundary
- Proposed Subdivision

File Number: 4202-25-8756 **Date:** June 24, 2025

Applicant: Kelvin Orr

Notes:

Registered Owner(s): KSO Real Estate LTD.

Certificate of Title: 3319540
Roll Number: 96800

Existing Property: 0.29
Proposed Subdivision: Lot 1=0.17a, Lot 2=0.11
Residual Property: 0.00a

RM of Whithead Development Plan: Urban
RM of Whitehead Zoning By-Law: Residential
Serviced

X	
Approving Authority	Date

Map Not to Scale

For Discussion Purposes Only





NOTICE OF PUBLIC HEARING

UNDER THE PLANNING ACT

Application for Variation Order under the Rural Municipality of Whitehead Zoning By-law No. 2021-04

NOTICE IS HEREBY GIVEN that Council of the Rural Municipality of Whitehead will be conducting a Public Hearing to receive representation on:

VARIATION APPLICATION NO. V2025-09

107 MONTROSE STREET

**TO ALLOW FOR A REDUCED MINIMUM SIDE YARD FOR AN ACCESSORY STRUCTURE IN THE “RS”
RESIDENTIAL SERVICED ZONE DOWN FROM 3 FEET TO 1 FEET**

DATE OF HEARING: Monday, October 14, 2025

TIME OF HEARING: 5:30PM

LOCATION: Council Chambers, Municipal Office, 517 Second Avenue

COMMONLY ASKED QUESTIONS

What happens at the hearing?

At the time and date noted above, the Reeve will ask if anyone would like to speak either for or against the proposed application. Council will also receive and consider any and all written representation on the matter.

Do I have to attend the hearing?

Your attendance at the Public Hearing is welcomed; however, you are not required to attend. You may make representation to Council in writing by the deadline noted below.

Where can I get more information?

If you would like more information, you may contact the municipal office during regular business hours at 204.752.2261.

What if I have something to say but cannot attend the hearing?

You may submit written comments to the Chief Administrative Officer no later than **October 10, 2025** (cao@rmofwhitehead.ca). Be advised that all correspondence becomes public information, therefore personal information {names, addresses etc.} contained in the correspondence could be released to the public.

Dated this 29th day of September 2025
James Maxon, CAO



TENDER OPPORTUNITY

Fall Road Gravel Crushing

Tender Number: Tender 2025-08

Issued: September 22, 2025

Submission Deadline: **Friday, October 3, 2025 at 12:00 pm**

Tenders can be submitted to:

RM of Whitehead

517 Second Ave

Box 107

Alexander, MB R0K 0A0

Email: cao@rmofwhitehead.ca

Attn: James Maxon

Chief Administrative Officer

TENDER-2025-08



2026 ROAD GRAVEL CRUSHING TENDER

The Rural Municipality of Whitehead invites tenders for the crushing of:

- 23,000 cubic yards of gravel located on the SE ¼ of 31-10-22 WPM (RM of Whitehead Pit)
- Tenders to be received no later than **12:00 p.m. on Friday, October 3, 2025**
- Tenders to be submitted by sealed envelope or emailed to cao@rmofwhitehead.ca and marked:

"Fall Road Gravel Crushing"

Specifications:

1. Maximum crush size - $\frac{3}{4}$ inch stone
2. Stripping not required – current rock size 3-4 inches
3. All work must be completed no later than **Friday, November 28, 2025**.

Terms of the Contract:

- The successful bidder must be registered and in good standing with the Workers Compensation Board of Manitoba. **Workers Compensation Board Number must be noted in the tender.**
- The Municipality reserves the right to terminate the contract if:
 - materials used fail to meet specifications;
 - at the sole discretion of the Municipality; quality of work is unsatisfactory.
- **The Municipality will accept an invoice from the successful bidder (dated to January 2026) once the services are completed, and which invoice will be paid within 30-days of January 1, 2026 or delivery of invoice, whichever is later.**
- The successful bidder will possess appropriate general liability and vehicular insurance in accordance with the industry standard and provide evidence of such coverage as requested by the Municipality.
- The successful bidder must follow the COR Workplace Health and Safety principles.
- A survey of the produced stockpile that provides certified volumetric measurements is required before and after work is complete.
- Costs incurred by the Municipality due to incomplete work may be charged to the contractor.

Evaluation and Award of Tenders:

- The Municipality shall consider the ability of the bidder as perceived by the Municipality to provide service in accordance with the terms and conditions of this Invitation to Tender.
- The Municipality shall consider the way the bidder had performed similar service in the past.
- The Municipality reserves the right to reject any or all tenders, to waive defects, or to accept any offer which may be considered in the best interests of the Municipality.
- The Municipality is under no obligation to accept the lowest or any tender.
- The Municipality, in its entire discretion, may reject or accept all or any part of the tender or any of the tenders submitted under this tender call.
- Persons or firms submitting tenders shall be actively engaged in the lines of work required by the specifications and shall be able to refer to work of a similar character performed by them.
- If two or more identical bids are received, the Municipality may, in its sole discretion, accept one of the identical bids. The Municipality reserves the right to re-issue the Invitation to Tender to such persons as it may decide.

For additional information, contact James Maxon, CAO by email: cao@rmofwhitehead.ca



2025 ¾" GRANULAR A GRAVEL BID FORM

ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	Crush and stockpile ¾" Granular A Gravel at Pit located at SE ¼ of 31-10-22 WPM, RM of Whitehead	Yards	23,000	149500.00	
2	Equipment Mobilization			5000.00	

Tender Bid: 154500.00

GST: 7725.00

GST No.: 77899 1216 RT0001

Total Tender Bid: 162225.00

COMPANY NAME: Bluestar Construction Ltd
ADDRESS: Box 6 Justice MB POSTAL CODE: R0K 1C0
CONTACT PERSON: Darrell PHONE NO.: 204 724 2301
WORKERS COMPENSATION NUMBER: 1827716

Authentication:

I Darrell Waldner hereby declare that I have the authority to approve the information provided in this entire bid document. I confirm the quoted pricing to include all costs for crush of material, equipment and any applicable taxes.

Dated this 3 day of October, 2025.

Darrell Waldner
Name (print)

Darrell Waldner
Name (signature)

All tenders are subject to the Freedom of Information and Protection of Privacy Act. All bids, including company names and total bid amounts, may be made public.



2025 ¾" GRANULAR A GRAVEL BID FORM

ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	Crush and stockpile ¾" Granular A Gravel at Pit located at SE ¼ of 31-10-22 WPM, RM of Whitehead	Yards	23,000		
2	Equipment Mobilization				

Tender Bid: 156400

GST: 10948

GST No.: 756959870 RT001

Total Tender Bid: 167348

COMPANY NAME: Gyro Souris Sand + gravel
ADDRESS: _____ POSTAL CODE: R0K2C0
CONTACT PERSON: Kevin Sparrow PHONE NO.: 204-534-D401
WORKERS COMPENSATION NUMBER: 2839298

Authentication:

I Kevin Sparrow hereby declare that I have the authority to approve the information provided in this entire bid document. I confirm the quoted pricing to include all costs for crush of material, equipment and any applicable taxes.

Dated this 03 day of Oct, 2025.

Kevin Sparrow
Name (print)

[Signature]
Name (signature)

All tenders are subject to the Freedom of Information and Protection of Privacy Act. All bids, including company names and total bid amounts, may be made public.



2025 3/4" GRANULAR A GRAVEL BID FORM

ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	Crush and stockpile 3/4" Granular A Gravel at Pit located at SE 1/4 of 31-10-22 WPM, RM of Whitehead	Yards	23,000		
2	Equipment Mobilization				

Tender Bid: \$ 207,000.00
GST: 10,350 GST No.: _____
Total Tender Bid: \$ 217,350

COMPANY NAME: Cochrane Stock Farms
ADDRESS: RR 1 Alexander POSTAL CODE: R0K0A0
CONTACT PERSON: Kyle PHONE NO.: 204-724-0892
WORKERS COMPENSATION NUMBER: _____

Authentication:

I Kyle Cochrane hereby declare that I have the authority to approve the information provided in this entire bid document. I confirm the quoted pricing to include all costs for crush of material, equipment and any applicable taxes.

Dated this 3 day of October, 2025.

Kyle Cochrane
Name (print)

[Signature]
Name (signature)

All tenders are subject to the Freedom of Information and Protection of Privacy Act. All bids, including company names and total bid amounts, may be made public.

Report Date
2025-09-29 2:10 PM

RM of Whitehead
Payment Register
Batch: 2025-00081 to 2025-00090

Page 1

Bank Code: AP - AP-GENERAL OPER

Payment #	Vendor	Date	Amount
Computer Cheque			
16596	Brandon Bearing Ltd.	2025-09-04	119.49
16597	C & C Rentals Ltd.	2025-09-04	44.80
16598	Duracan	2025-09-04	37.80
16599	Heritage Co-Op 1997 Ltd.	2025-09-04	5,440.03
16600	Hodgson Construction	2025-09-04	12,432.00
16601	Jen Kondejewski	2025-09-04	125.00
16602	Manitoba Hydro	2025-09-04	1,156.25
16603	Mar-Dee Enterprises	2025-09-04	978.65
16604	Morning Star Metal	2025-09-04	137.09
16605	MB Municipal Employees	2025-09-04	5,590.19
16606	Prairie By-Law Enforcement	2025-09-04	157.50
16607	Protelec Alarms Ltd	2025-09-04	94.47
16608	Receiver General Of Canada	2025-09-04	12,015.60
16609	Kelly Crosson	2025-09-12	560.49
16610	Heritage Co-Op 1997 Ltd.	2025-09-12	3,524.43
16611	Izzard Plumbing, Heating & Septic	2025-09-12	1,312.50
16612	Manitoba Hydro	2025-09-12	56.80
16613	RBC Royal Bank	2025-09-12	7,974.99
16614	Reliant Action Ltd.	2025-09-12	162.40
16615	David Roberts	2025-09-12	80.00
16616	Southwest Weed District	2025-09-12	31,650.00
16617	Thompson Dorfman Sweatman	2025-09-12	3,116.41
16618	AgWest Ltd	2025-09-23	1,407.07
16619	BH Safety Services & Consulting	2025-09-23	420.00
16620	Bluestar Construction Ltd	2025-09-23	141,579.38
16621	Brandt Tractor Ltd.	2025-09-23	1,349.48
16622	C & C Rentals Ltd.	2025-09-23	1,792.00
16623	C & E Locksmiths	2025-09-23	85.12
16624	Duracan	2025-09-23	55.47
16625	Mathieu Gagnon	2025-09-23	1,011.36
	Issued to: Macovee Mobile Heavy Equipment Re		
16626	H&S Repairs	2025-09-23	540.91
16627	Heritage Co-Op 1997 Ltd.	2025-09-23	958.45
16628	Bell MTS	2025-09-23	380.56
16629	Manitoba Hydro	2025-09-23	4,069.75
16630	McMunn & Yates	2025-09-23	342.05
16631	AMM Trading Company Ltd	2025-09-23	245.85
16632	Municipal Waste Management	2025-09-23	6,339.32
16633	Trevor Tuttosi	2025-09-23	1,020.00
Total for Computer Cheque:			248,363.66

EFT

52	VOID - Cancelled EFT	2025-09-11	0.00
53	VOID - Cancelled EFT	2025-09-11	0.00
54	VOID - Cancelled EFT	2025-09-11	0.00
55	Christine Burton	2025-09-17	36.95
56	Todd Delaurier	2025-09-17	15.09
57	RFNOW Inc	2025-09-17	705.43
58	Wendy Petersen	2025-09-29	700.00

Report Date
2025-09-29 2:10 PM

RM of Whitehead
Payment Register
Batch: 2025-00081 to 2025-00090

Payment #	Vendor	Date	Amount
Total for EFT:			1,457.47
Other			
autowithdrawl	John Deere Financial	2025-09-15	16,261.79
autowithdrawl	RCAP Leasing	2025-09-01	151.20
autowithdrawl	Western Financial Group	2025-09-01	1,394.25
Issued to: Western Financial Group			
Total for Other:			17,807.24
Total for AP:			267,628.37

Bank Code: RB Visa - Royal Bank Visa

Payment #	Vendor	Date	Amount
Other			
1	Amazon	2025-09-12	257.59
1	Best Buy	2025-09-12	78.61
1	Brandon Computers	2025-09-12	1,364.16
1	Calian Agriculture Ltd	2025-09-12	365.40
1	Canada Post	2025-09-12	1,558.27
1	Canadian Tire	2025-09-12	150.53
1	Carolyns Floral Design	2025-09-12	54.87
1	City of Brandon	2025-09-12	1,115.48
1	Manitoba Municipal Admin Assoc	2025-09-12	1,572.00
1	Ooma Office	2025-09-12	116.03
1	Rocky Mountain Equipment	2025-09-12	596.96
1	Shell Canada	2025-09-12	90.09
1	Sobeys	2025-09-12	130.13
1	Staples /BD#238 Brandon	2025-09-12	348.56
1	Teranet Manitoba LP.	2025-09-12	32.00
1	Titan Certified Tracking Solutions	2025-09-12	144.31
Total for Other:			7,974.99
Total for RB Visa:			7,974.99

Payments Printed: 64

RM of Whitehead
Bank Reconciliation Statement
For the month ended September 30, 2025

Bank Balance at September 30, 2025		1,593,880.04	GL Balance at September 30, 2025		1,560,898.47
LESS:			LESS:		
Outstanding cheques at September 30, 2025					
14999	41.00	16623	85.12		
15838	38.33	16623	55.47		
16124	1,059.08	16623	1,011.36		
16251	150.00	16623	540.91		
16445	85.79	16623	958.45		
16609	560.49	16623	380.56		
16616	31,650.00	16623	4,069.75		
16618	1,407.07	16623	342.05		
16619	420.00	16623	245.85		
16621	1,349.48	16623	6,339.32		
16622	1,792.00	16623	1,020.00		
		(53,602.08)			-
ADD:			ADD:		
Recorded not yet in Bank (subsequently deposited October 2025);			rounding		6.04
Cash	2025-0073	3,781.70	16,383.22		
IB	2025-0073	150.00	311.63		
		20,626.55			6.04
Adjusted Balance		<u>1,560,904.51</u>	Adjusted Balance		<u>1,560,904.51</u>

RURAL MUNICIPALITY OF WHITEHEAD
CONSOLIDATED STATEMENT OF INCOME AND EXPENSES
TO SEPTEMBER 30, 2025

	2025 Budget	2025 Actual	Surplus/ (Deficit)	% 75.0%
EXPENSES				
General Government Services:				
Legislative	80,000.00	57,592.57	22,407.43	72.0
<u>General Administrative</u>				
CAO & Office Staff	225,500.00	166,292.42	59,207.58	73.7
Office Operations	90,230.00	62,467.93	27,762.07	69.2
Education & Memberships	16,730.00	7,510.86	9,219.14	44.9
Legal	50,000.00	13,799.91	36,200.09	27.6
Audit	19,140.00	-	19,140.00	0.0
Assessment	36,000.00	-	36,000.00	0.0
Taxation	4,500.00	672.16	3,827.84	14.9
<u>Other General Government</u>				
Elections	5,500.00	200.00	5,300.00	3.6
Conventions & Memberships	27,000.00	8,974.94	18,025.06	33.2
Damage Claims Liability Insurance	27,000.00	26,581.14	418.86	98.4
Grants	1,000.00	-	1,000.00	0.0
Other General Gov - Sundry	2,100.00	1,575.00	525.00	75.0
Recovery from Utility	(21,580.00)	(14,693.19)	(6,886.81)	68.1
	<u>563,120.00</u>	<u>330,973.74</u>	<u>232,146.26</u>	<u>58.8</u>
Protective Services:				
By-Law Enforcement	10,800.00	7,700.00	3,100.00	71.3
<u>Fire</u>	122,850.00		45,872.54	62.7
General - 911 per capita fee		8,445.37		
Training/Personnel		28,713.21		
WCB		-		
Operations/Maintenance		22,917.46		
Utilities		5,461.40		
Insurance		11,440.02		
Emergency Measures/MEC	7,500.00	1,976.11	5,523.89	26.3
Other - Material & Supplies		374.50	- 374.50	
Flood Control / DFA	20,000.00	-	20,000.00	0.0
Building Inspection	4,000.00	2,262.00	1,738.00	56.6
Animal & Pest Control	500.00	-	500.00	0.0
	<u>165,650.00</u>	<u>89,290.07</u>	<u>76,359.93</u>	<u>53.9</u>
Transportation Services:				
Wages / Benefits	223,800.00	166,743.07	57,056.93	74.5
Equipment Fuel	120,000.00	60,220.48	59,779.52	50.2
Equipment Repairs & Maintenance	70,000.00	51,697.98	18,302.02	73.9
Equipment Insurance & Registration	18,750.00	24,214.97	(5,464.97)	129.1
Workshop/Yard Operations	36,200.00	18,246.25	17,953.75	50.4
Workshop/Yard - Training	12,500.00	5,210.00	7,290.00	41.7
Signs/Posts	7,500.00	2,534.52	4,965.48	33.8

RURAL MUNICIPALITY OF WHITEHEAD
CONSOLIDATED STATEMENT OF INCOME AND EXPENSES
TO SEPTEMBER 30, 2025

	2025 Budget	2025 Actual	Surplus/ (Deficit)	% 75.0%
Road Maintenance - Labour	277,000.00	265,189.93	11,810.07	95.7
Road Maintenance - Material	156,250.00	152,830.68	3,419.32	97.8
Road Maintenance - Other	2,000.00	12,631.00	(10,631.00)	631.6
Road Re-Construction	32,400.00	34,495.24	(2,095.24)	106.5
Ditches, Road Drainage & Culverts	80,000.00	38,093.56	41,906.44	47.6
Streetlights	4,000.00	2,488.19	1,511.81	62.2
Traffic Services (CPR Flashers)	19,400.00	9,684.00	9,716.00	49.9
	<u>1,059,800.00</u>	<u>844,279.87</u>	<u>215,520.13</u>	<u>79.7</u>
Environmental Health Services:				
<u>Nuisance Grounds</u>				
Wages	31,100.00	18,272.88	12,827.12	58.8
Household	60,000.00	32,159.54	27,840.46	53.6
Recycling	25,000.00	16,942.10	8,057.90	67.8
Other	5,000.00	2,016.79	2,983.21	
Gravel Pit	4,800.00	-	4,800.00	
Municipal Wells	1,000.00	751.79	248.21	75.2
	<u>126,900.00</u>	<u>70,143.10</u>	<u>56,756.90</u>	<u>55.3</u>
Public Health & Welfare Services:				
Cemeteries	12,000.00	11,881.72	118.28	99.0
Cenotaph	-	-	-	
Accessibility	2,500.00	-	2,500.00	0.0
Social Welfare Assistance	2,640.00	-	2,640.00	0.0
	<u>17,140.00</u>	<u>11,881.72</u>	<u>5,258.28</u>	<u>69.3</u>
Economic Development Services:				
Planning & Zoning	<u>8,000.00</u>	<u>- 783.72</u>	<u>8,783.72</u>	<u>-9.8</u>
Environmental Development Services:				
Rural Area Weed Control	90,000.00	78,354.83	11,645.17	87.1
Veterinary Services	3,000.00	2,292.24	707.76	76.4
Water Resources & Conservation	11,000.00	9,921.39	1,078.61	90.2
	<u>104,000.00</u>	<u>90,568.46</u>	<u>13,431.54</u>	<u>87.1</u>
Recreation & Cultural Services				
Souris Rec Commission	10,750.00	-	10,750.00	0.0
<u>Community Centres/Halls & Skating Rinks</u>				
Whitehead Hall	11,480.00	8,339.27	3,140.73	72.6
Kemnay	10,320.00	9,777.11	542.89	94.7
Roseland South	2,300.00	1,784.16	515.84	77.6
Alexander Rink	12,180.00	11,894.89	285.11	97.7
Other Cultural Events - ie Fireworks	12,700.00	6,271.66	6,428.34	49.4
	<u>59,730.00</u>	<u>38,067.09</u>	<u>21,662.91</u>	<u>63.7</u>
TOTALS	<u><u>2,104,340.00</u></u>	<u><u>1,474,420.33</u></u>	<u><u>629,919.67</u></u>	<u><u>70.1</u></u>

RURAL MUNICIPALITY OF WHITEHEAD
CONSOLIDATED STATEMENT OF INCOME AND EXPENSES
TO SEPTEMBER 30, 2025

	2025 Budget	2025 Actual	Surplus/ (Deficit)	% 75.0%
RESERVES - Expenses to date				
JD872GP Grader Pymts	195,141.48	146,356.11	48,785.37	Machinery
Packers	30,000.00	25,800.71	4,199.29	Machinery
Diskers		3,000.00	(3,000.00)	Machinery
Vee Plows	30,000.00	-	30,000.00	Machinery
Fire Dept Equipment	15,000.00	-	15,000.00	Fire Cap
Fire Water Tanker	75,000.00	-	75,000.00	
WDS Construction / Upgrades	65,000.00	-	65,000.00	WDS
Lagoon Engineer Study	15,000.00	-	15,000.00	
Alexander Lagoon Upgrade	175,000.00	-	175,000.00	
Water Rate Study	15,000.00	-	15,000.00	
WTP Expansion - Phase 2	200,000.00	-	200,000.00	
Rural Water Improvement	150,000.00	-	150,000.00	
Road Improvements	53,000.00	-	53,000.00	

RURAL MUNICIPALITY OF WHITEHEAD
CONSOLIDATED STATEMENT OF INCOME AND EXPENSES
TO SEPTEMBER 30, 2025

	2025 Budget	2025 Actual	Surplus/ (Deficit)	% 75.0%
OTHER REVENUE				
Added Taxes	5,000.00	23,311.23	18,311.23	466.2
Tax & Redemption Penalties	30,000.00	24,688.60	(5,311.40)	82.3
Pasture Lease	28,400.00	29,820.00	1,420.00	105.0
Provincial Grazing Leases	1,000.00	1,028.35	28.35	102.8
Sales of Goods (Books/Maps)	500.00	360.00	(140.00)	72.0
Tax Certificate Revenue	3,025.00	3,905.00	880.00	129.1
<u>Sales of Service</u>				
Protective Services (Fire)	25,000.00	25,815.34	815.34	103.3
Transportation	7,200.00	4,416.50	(2,783.50)	61.3
Public Health & Welfare (Recycling)	35,000.00	20,411.38	(14,588.62)	58.3
Cemetery	2,400.00	-	(2,400.00)	0.0
Whitehead Hall	-	1,820.00	1,820.00	
<u>Conditional Grants - Federal</u>				
Cda Community Building Fund (Gas Tax)	93,366.00	-	(93,366.00)	0.0
<u>Conditional Grants - Provincial</u>				
Municipal Operating Grant	210,000.00	158,001.49	(51,998.51)	75.2
One MB Growth Revenue Fund	-	15,510.01	15,510.01	#DIV/0!
Kemnay Hall Grant	-	-	-	
Green Team	2,000.00	-	(2,000.00)	
Fines - Dogs	-	-	-	
Fines - Police	500.00	936.07	436.07	187.2
<u>Permits/Licences</u>				
Building (Admin Fees)	1,300.00	580.00	(720.00)	44.6
Admin Fees (Tax Sale / Utility2Taxes/NSF/Application]	2,200.00	2,675.00	475.00	121.6
Licences (Business/Aggregate)	500.00	1,025.00	525.00	205.0
Conditional Use/Varations	5,600.00	6,745.00	1,145.00	120.4
Returns from Investments	60,000.00	56,065.06	(3,934.94)	93.4
<u>Other Income:</u>				
Rebates - Canoe (Purchasing Group)	1,000.00	2,420.13	1,420.13	242.0
Equity - Co-op		1,095.00		
Reimbursements		289.83		
Sale of used signs		140.00		
<u>Transfers</u>				
Accumulated Surplus	21,146.00			
TOTAL OTHER REVENUE	535,137.00	381,058.99	(154,078.01)	71.2

LUD COMMITTEE MEETING

July Sept 29th @ 5:00

TOPICS OF DISCUSSION:

-Unfinished Business

Beautification: Unfortunately no one entered in the beauty contest.

-Thinking LUD will try again next year, but do a bit more advertising.

-New Business:

Harvest Festival:

Inquiring to ensure they are able to close roads if needed.

-Infront of the Rink is all that will be needed. All in Favour.

Walker Ave Project Update:

Ducks unlimited are involved and its taking longer then expected.

-Project may not be done until late Fall/next Summer.

-Budget to Actual:

Wish List:

Milling 3rd and Gov't Rd

-Fence around ball diamond to enclosure

-Good standing going into next year

-Transport Canada Rail Safety;:

Safety letter of non-compliance sent to LUD

-Demanding to pave or mill road- looking into different options

Meeting adjourned at 6:17pm.

Meet again Nov.24th/25.

Re: Upcoming Mandate Review of Canada Post Could Affect Jobs and Services in Your Community

I am writing you to let you know that the Federal Government is planning a mandate review of Canada Post from October 2025 to March 2026. At this time, we do not have details regarding the format, process or terms of reference. We are very concerned that there is no guarantee of public or stakeholder consultation ([please see enclosure](#)).

I had written you earlier this year about the Industrial Inquiry Commission (IIC) launched to review negotiations between Canada Post and our union. Unfortunately, it examined issues that were beyond collective bargaining and made some recommendations for drastic service cuts. Notably, these were in the form of post office closures and to resume conversion to community mailboxes – something the first Liberal Government after Harper was elected to stop.

CUPW's recommendations for expanded services, including things like postal banking, seniors check ins, community hubs, the reinstatement of an improved Food Mail Program, were rejected as a means to immediately address the financial challenges faced by Canada Post. This, despite the fact that many individuals, municipalities and organizations have supported our efforts over the years.

Canada Post also used the IIC to set up its demands for regulatory changes that could form the basis of the mandate review. We believe that regulatory changes should only be examined after Canada Post returns to stabilized operations, the full impact of the January 2025 stamp price increase is realized, and when parcel volumes reflect sectoral demand.

Canadians deserve to have their say on a public service they own. Our Federal Government must respect their voice, their needs, their communities, including those in rural, remote and Northern locations, workers and their rights, and safeguard public services and jobs – not try to quietly erode them.

I am asking your municipality to:

- 1) Pass a resolution asking for a delay on this mandate review,
- 2) Ask the Government to commit to a fully transparent, public process involving input and hearings from all stakeholders in all regions, and;
- 3) Make a written and/or oral submission to the upcoming mandate review – if you have the capacity and depending upon how the review is structured.

Should you have any questions or concerns, please feel free to reach out to me via Vanessa Murenzi at vmurenzi@cupw-sttp.org

Thank you for your attention to this matter.

Sincerely,



Jan Simpson
National President
Canadian Union of Postal Workers

Encl.

PS - We are pleased to see some municipal-level pushback around the unilateral change in delivery practice for the red flags on rural mailboxes. This has raised concerns, in particular for elderly residents and those with mobility issues, who now have to go to their mailbox to check for mail.

C.C.:

National Executive Board
Regional Executive Committees
CUPW Locals
CUPW Specialists

/mlg cope 225

Appendix A

Canada Post Corporation Review

Notionally, public consultations may be undertaken to consider the Canadian Postal Service Charter (2009) and to get a pulse on Canadians' needs and use of the postal service. Should engagement be necessary, the goal would be obtain [sic] views from Canadians and stakeholders to redefine the government's service-oriented vision for Canada Post, in a context where the postal industry landscape has changed, the needs of Canadians have evolved, and the volume of mail and letters has declined significantly to the point where Canada Post's sustainability has been undermined.

Source: Secretariat, Treasury Board of Canada. 2025. "Consulting with Canadians." Canada.ca. <https://www.canada.ca/en/government/system/consultations/consultingcanadians.html>. Accessed September 5, 2025. Search term "Canada Post Corporation Review"

Federal Government Plan: Canada Post Corporation Review

WHEREAS the Federal Government has announced a planned Canada Post Corporation Review from October 1, 2025 to March 31, 2026 as follows:

Notionally, public consultations may be undertaken to consider the Canadian Postal Service Charter (2009) and to get a pulse on Canadians' needs and use of the postal service. Should engagement be necessary, the goal would be obtain [sic] views from Canadians and stakeholders to redefine the government's service-oriented vision for Canada Post, in a context where the postal industry landscape has changed, the needs of Canadians have evolved, and the volume of mail and letters has declined significantly to the point where Canada Post's sustainability has been undermined.¹

WHEREAS the current plan does not ensure that there will be any public consultation or engagement with all stakeholders, and the process and terms of reference for the mandate review have yet to be announced.

WHEREAS the recent Industrial Inquiry Commission report recommended service cuts in the form of post office closures and the reintroduction of the community mailbox conversion plans of the last Federal Conservative government.

WHEREAS it will be crucial for the mandate review to hear the views from municipalities on key issues, including maintaining Canada Post as a public service, the importance of maintaining the moratorium on post office closures, improving the Canadian Postal Service Charter, home mail delivery, parcel delivery, keeping daily delivery, improving postal banking, greening Canada Post, EV charging stations, food delivery, improving delivery to rural, remote and Indigenous communities, and developing services to assist people with disabilities and help older Canadians to remain in their homes for as long as possible – and at the same time, helping to ensure that good jobs stay in their communities and that Canada Post can remain financially self-sustaining.

THEREFORE, BE IT RESOLVED that (name of municipality) formally writes the Minister of Government Transformation, Public Works and Procurement, Joël Lightbound, to demand that no mandate review takes place until Canada Post returns to stabilized operations, until the full impact of the stamp price increase is realized, and until parcel volumes reflect sectoral demand.

THEREFORE, BE IT RESOLVED that (name of municipality) will include in its letter to Minister Lightbound that any review of Canada Post and the Canadian Postal Service Charter must be done through a full and thorough transparent public review of Canada Post, including public hearings, with all key stakeholders, in every region of Canada.

THEREFORE, BE IT RESOLVED that (name of municipality) will make a written submission and/or participate in hearings to provide input in the upcoming mandate review of Canada Post.

¹ Secretariat, Treasury Board of Canada. 2025. "Consulting with Canadians." Canada.ca. <https://www.canada.ca/en/government/system/consultations/consultingcanadians.html>. Accessed September 5, 2025. Search term "Canada Post Corporation Review"

MAILING INFORMATION

1) Please send your resolution to the Minister responsible for Canada Post, and your Member of Parliament:

- Joël Lightbound, Federal Minister of Government Transformation, Public Works and Procurement, House of Commons, Ottawa, Ontario, K1A 0A6
- Your Member of Parliament

Note: Mail may be sent postage-free to any member of Parliament. You can get your MP's name, phone number and address by going to the Parliament of Canada website at <https://www.ourcommons.ca/Members/en>

2) Please send copies of your resolution to:

- Jan Simpson, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3
- Rebecca Bligh, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario, K1N 5P3

MWSB ANNUAL CAPITAL BUDGET INCREASE

OUTREACH TO DECISION MAKERS

Challenge. Accepted: MWSB Annual Capital Budget Increase Outreach to Decision Makers

Preamble

The Manitoba Water Services Board (MWSB) has been oversubscribed with project requests from Municipalities'. Its annual budget is \$24.0 million. With a 50% cost share, this results in delivering about \$50 million in water and sewer infrastructure annually. MWSB develops a 5-year capital plan to initiate and schedule new projects. The process involves an evaluation and prioritization of projects using its internal Rating Criteria and the submission of this Capital Plan to the MWSB Board Members for approval. MWSB's approved Capital Plan will then be submitted to the province for approval. This is a one-year process.

As of 2025, MWSB received 346 individual project applications from 103 municipalities and water cooperatives (excluding City of Winnipeg), the total estimated cost of all project applications is \$1.35 billion; based upon its current

annual capital budget of \$24.0 Million MWSB is oversubscribed by a factor of 56X. Also, many rural municipalities generally do not have the expertise and staffing resources to manage their own government funding assisted water and wastewater projects and heavily rely on MWSB's technical and financial staffing resources to act on a municipalities' behalf. The intention is to lobby for an increase in MWSB staffing levels to support the budget increase, but the core premise is to increase MWSB's annual capital budget from \$24 million to \$100 million.

The Ask

Based upon the recent theme from the September MAA meeting: "**CHALLENGE. ACCEPTED**", an advocacy effort has been started to reach a target of at least 100 municipalities to sign on (by gaining adopted Council resolutions) before October 15, 2025, to lobby and influence the provincial government's budget discussions and inform the appropriate departments and ministers of the collective need - and will - of Manitoba Municipalities. An overwhelming number of Council resolutions can't be ignored.

Please accept the Challenge and utilize the Sample Resolution below and send the adopted Council Resolutions on your Municipal letterhead to:

info@rmofcartier.ca where all resolutions that are received will then be collated and sent to the appropriate ministers and departments – with the assistance of the MMA.

Sample Resolution:

WHEREAS the vast majority of Manitoba municipalities are in dire need of the Manitoba Water Services Board (MWSB) financial, professional, and / or related subject matter expertise assistance for every aspect of water and wastewater projects and initiatives;

AND WHEREAS the provincial economy, municipal residential and commercial growth, community development opportunities, climate resiliency, public health, and convergent federal or provincial programs are at serious risk of being postponed, cancelled, or sub optimally advanced because the MWSB is critically oversubscribed with projects and at current funding levels has a seriously compromised financial capability to complete even a fraction of the queued projects required to drive local prosperity, health, safety, and livability;

BE IT RESOLVED THAT the council of (insert municipality name) fully supports an immediate annual increase to the MWSB's capital budget, beginning in 2026, to \$100 million from its current \$24 million.

[DOWNLOAD A COPY OF SAMPLE RESOLUTION HERE](#)

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Hands Off Our Post Office - Stop the Cuts

WHEREAS the Federal Government has announced drastic cuts to our treasured public post office – eliminating good jobs, ending door-to-door delivery, removing the moratorium protection on post office closures, and changes to delivery standards for the mail.

WHEREAS the Federal Government has done this without meaningful public consultation and has made this decision unilaterally prior to a planned Canada Post Corporation Review from October 1, 2025 to March 31, 2026, effectively eliminating any opportunity for input from the people who will be most affected;

WHEREAS thousands of postal jobs will be destroyed and four million households will lose door-to-door delivery, most within next few years;

WHEREAS post office closures could degrade or completely remove service in many communities;

WHEREAS these cuts will hurt seniors and people with disabilities in particular;

WHEREAS it is crucial for the Government and mandate review to hear the views from municipalities on key issues, including maintaining Canada Post as a public service, the importance of maintaining the moratorium on post office closures, improving the *Canadian Postal Service Charter*, keeping daily home mail and parcel delivery to the door, improving postal banking, greening Canada Post, adding EV charging stations, adding food delivery, improving delivery to rural, remote and Indigenous communities, and developing services to assist people with disabilities to help older Canadians to remain in their homes for as long as possible – and at the same time, helping to ensure that good jobs stay in their communities and that Canada Post can remain financially self-sustaining;

THEREFORE, BE IT RESOLVED that (name of municipality) formally writes the Minister of Government Transformation, Public Works and Procurement, Joël Lightbound, to:

- Demand an immediate halt to the service cuts, and to look instead for ways to increase services and revenues in other areas, such as those as noted above,
- Demand that no mandate review takes place until Canada Post returns to stabilized operations, and;
- Demand that any review of Canada Post and the *Canadian Postal Service Charter* must be done through a full and thorough transparent public review, including public hearings, with all key stakeholders, in every region of Canada;

THEREFORE, BE IT RESOLVED that (name of municipality) will make a written submission and/or participate in hearings to provide input in the upcoming mandate review of Canada Post.

MAILING INFORMATION

1) Please send your resolution to the Minister responsible for Canada Post, and your Member of Parliament:

- Joël Lightbound, Federal Minister of Government Transformation, Public Works and Procurement, House of Commons, Ottawa, Ontario, K1A 0A6
- Your Member of Parliament

Note: Mail may be sent postage-free to any member of Parliament. You can get your MP's name, phone number and address by going to the Parliament of Canada website at <https://www.ourcommons.ca/Members/en>

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