






**Rural Municipality of Whitehead**  
**July 8, 2024 - Regular Meeting of Council - 08:30 AM (RM Office)**

- 1 **CALL TO ORDER**
- 2 **ADOPTION OF THE AGENDA**
- 3 **ADOPTION OF MINUTES AS CIRCULATED**
  - 📎 June 10, 2024 - Minutes
- 4 **DECLARATION OF CONFLICT OF INTEREST**
- 5 **PUBLIC HEARINGS**
- 6 **PRESENTATIONS AND DELEGATIONS**
  - 6.1 Ducks Unlimited Canada - Revolving Land Conservation Program
    - 📎 RLCP Info Brochure
    - 📎 RLCP Purchase Info
- 7 **BYLAWS AND POLICIES**
  - 7.1 Utility Rate Amending By-law 2024-09 - 1st Reading
    - 📎 Administration Report - Utility Rate Amendment
  - 7.2 Utility Rate Amending By-Law 2023-09 - 2nd Reading
  - 7.3 Development Plan Amending By-law No. 2024-07 - 1st Reading
    - 📎 Administration Report - Development Plan Amending By-law No. 2024-07
  - 7.4 Development Plan Amending By-law No. 2024-08 - 1st Reading
    - 📎 Administration Report - Development Plan Amending By-law No. 2024-08
- 8 **SUBDIVISION**
- 9 **UNFINISHED BUSINESS**
  - 9.1 AMM Resolutions
    - 📎 Rural Crime Watch - AMM Resolution
- 10 **NEW BUSINESS**
  - 10.1 MPP Reserve Funds
  - 10.2 Animal Control By-law - Pet Licenses
    - 📎 Administration Report - Animal Licenses
- 11 **ACCOUNTS**
  - 📎 June 2024 Cheque Listing
  - 11.1 Budget to Actual

 June 2024 Budget to Actual

**12 COMMITTEE AND BOARDS REPORTS**

 LUD Report - June 2024

 Western Caucus - May 2024

**13 CORRESPONDENCE**

**14 NOTICE OF MOTION**

**15 IN CAMERA**

**16 Adjournment**



## **Rural Municipality of Whitehead Meeting Minutes**

**Regular Meeting of Council June 10, 2024 - 05:30 PM (RM Office)**

In attendance: Reeve Trevor Tuttosi, Councillor Chris Semescuk, Councillor Kevin Klassen, Councillor Kaley Mykula, Councillor Jeff Owens and Councillor Curtis Storey

Absent: Councillor Dennis Foerster

- 1 CALL TO ORDER**
- 2 ADOPTION OF THE AGENDA**  
2024-119 Councillor Owens - Councillor Storey  
Resolved that the Agenda be adopted as presented.  
**CARRIED UNANIMOUSLY**
- 3 ADOPTION OF MINUTES AS CIRCULATED**  
2024-120 Councillor Klassen - Councillor Storey  
Resolved that the minutes from May 13, 2024 be approved as presented.  
**CARRIED UNANIMOUSLY**
- 4 DECLARATION OF CONFLICT OF INTEREST**
- 5 PUBLIC HEARINGS**
- 6 PRESENTATIONS AND DELEGATIONS**
- 6.1 Darryl & Warren Speers & Vic Richelle - Alexander Cemetery**  
2024-121 Councillor Semeschuk - Councillor Mykula  
That the delegation of Darryl & Warren Speers & Vic Richelle with respect to the Alexander Cemetery be received.  
**CARRIED UNANIMOUSLY**
- 7 BYLAWS AND POLICIES**

2024-122 **7.1 Organizational Amending By-law 2024-06 - 3rd Reading**  
 Councillor Storey - Councillor Owens

That By-Law No. 2024-06 to amend the Organizational By-Law No. 2018-09 to update the Council committee structures be read a third and final time.

*In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2024-06 third reading.*

Name	Yes	No	Abstained	Absent
Dennis Foerster				✓
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi	✓			

**CARRIED UNANIMOUSLY**

**8 SUBDIVISION**

**9 UNFINISHED BUSINESS**

**10 NEW BUSINESS**

2024-123 **10.1 Alexander Cemetery**  
 Councillor Owens - Councillor Storey

Be it resolved that Administration is directed to redesign the Alexander Cemetery with the inclusion of a road in the new section and return back to Council for approval of any such design.

Name	Yes	No	Abstained	Absent
Dennis Foerster				✓
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens		✓		
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi	✓			

**CARRIED**

**10.2 2025 Gravel Strategy**

2024-124

Councillor Owens - Councillor Storey

Be it resolved that Administration is authorized to prepare a gravel plan for 2025 up to 25,000 yards of gravel. **CARRIED UNANIMOUSLY**

**10.3 AMM Resolutions**

2024-125

Reeve Tuttosi - Councillor Mykula

Whereas rural crime prevention is a top concern for rural residents in Manitoba, and; Whereas staffing levels for both the RCMP and Conservation Officers are not sufficient, and;

Whereas Manitoba has invested in technology, equipment and training for Conservation Officers, including establishing a central dispatch service, which allows the COS to provide first response assistance to the RCMP and greater crime prevention services in general, beyond their traditional duties, and;

Be it known, that other jurisdictions such as Saskatchewan have developed formal collaborative arrangements between their Conservation Officers and RCMP to provide greater effectiveness and shorter response times, and; Be it known, that in recent years, Municipalities and partner organizations have requested from Government, and received an increased budget to provide for the hiring of an additional 25 Conservation Officers, and;

Whereas Manitoba has instituted greater preventative enforcement actions in recent years including enforcement bulletins that highlight enforcement such that has acted as a deterrent along with other measures such as night surveillance via helicopter, all intended to reduce dangerous, illegal night hunting activities that are perpetrated by an array of offenders, and;

Be it known, that illegal night hunting (e.g., on private land without permission) has caused human death, killed and injured livestock, damaged property, crop damage and a general sense of fear in rural communities for decades prior to efforts in recent years by Manitoba to curb this illegal activity, and;

Be it known that a coalition including Rural Municipalities, Agricultural Producers, law enforcement agencies, and hunters advocated for many years, expending significant time and resources for increased enforcement to reduce illegal night hunting activity, and;

Be it known that since increased enforcement efforts have occurred in recent years, rural residents report a huge decrease in illegal night hunting activity, and as such, do not want to see any decrease in enforcement activity and a concomitant increase in illegal night hunting activity.

Therefore, many Westman RM's strongly support the ongoing revitalization of the Conservation Officer Service with direct operational linkages to the RCMP, continued night hunting prevention and overall rural crime prevention through the following measures: - The maintenance of Fall and Winter night hunting enforcement including night helicopter surveillance, consistent enforcement bulletins that describe enforcement results as a deterrent, and

use of all modern techniques, tools and regulations such that illegal night hunting activity is deterred long term. - The follow-through of past and current budget commitments to grow the number of Officers in the field through the immediate approval to hire 25 new Conservation Officers, with a portion of the new officers located in the southwest region, and; - The immediate formalization of operational collaboration between the RCMP and COS leading to reduced response times in rural areas. We respectfully request that these recommendations are implemented in our RM and surrounding areas."

**TABLED**

2024-126      **10.3.1 Motion Table**  
Reeve Tuttosi - Councillor Mykula

That the above motion be tabled to the July 8, 2024 regular meeting of Council. **CARRIED UNANIMOUSLY**

2024-127      **10.4 Alexander Wastewater Treatment Lagoon - Repair & Improvements Project**  
Councillor Mykula -Councillor Storey

Whereas the RM of Whitehead was required to have an assessment of the Alexander Wastewater Treatment Lagoon dike conditions conducted in response to concerns raised by Manitoba Environment and Climate Change.

And whereas JR Cousins Consultants Ltd. was hired in 2023 for the purpose of conducting the assessment, and a report has been submitted with respect to repairs and upgrades identified.

And whereas the municipality is required to submit to Manitoba Environment and Climate Change an engineered plan of installation for the proposed repairs and upgrades before work can be conducted.

Therefore, be it resolved that JR Cousin Consultants Ltd. be further retained to develop their assessment of the Alexander Wastewater Treatment Lagoon into an engineered installation plan regarding the proposed repairs and improvements. **CARRIED UNANIMOUSLY**

2024-128      **10.5 Ratepayer 2022 Assessment**  
Councillor Klassen - Councillor Owens

Whereas Roll No. 13400, registered to Mr. Joseph Hadley, suffered a fire on or about June 25, 2022 resulting in a full loss of the residence located on the site;

And whereas the 2022 Property Taxes did not reflect the loss;

Be it resolved that the 2022 Property Taxes for Roll No. 13400 be adjusted to reflect a \$2,000 reduction;

And further, that interest and penalties resulting from the \$2,000 reduction be waived.

And further, that administration work with legal to carry out Council's direction. **CARRIED UNANIMOUSLY**

2024-129      **10.6      Tile Drainage Road 54 Project**  
Councillor Semeschuk - Councillor Storey

Be it resolved that the RM of Whitehead approves the proposal by Nextgen Drainage Solutions for a tiled drainage project on Road 54N between 115.5 to 116.5W for an approximate distance of one (1) mile for the quoted price of \$26,531.48 plus taxes. **CARRIED UNANIMOUSLY**

2024-130      **11      ACCOUNTS**  
Councillor Storey - Councillor Mykula

Resolved that the List of Accounts as paid for May 2024, cheques numbers #15828 to #15880 (both inclusive) totaling \$214,667.53 and Direct Deposit Register totaling \$27,161.23 including council indemnity as per by-law no. 2023-01 be approved.

**CARRIED UNANIMOUSLY**

2024-131      **11.1      Budget to Actual**  
Councillor Owens  
Councillor Klassen

That the May 2024 year-to-date budget to actual report be approved as presented.

**CARRIED UNANIMOUSLY**

**12      COMMITTEE AND BOARDS REPORTS**

2024-132      **12.1      Whitehead Elton Regional Water Co-op**  
Reeve Tuttosi - Councillor Storey

Whereas Ed Romanowski is a ratepayer of the RM of Whitehead with property adjacent to a test well location being conducted by the Whitehead Elton Water Coop.

And where as Mr. Romanowski wishes to have written guarantees of the long

term stability and use of his well.

Be it resolved that the RM of Whitehead Council recommend to the Whitehead Elton Water Co-op that a proposal be made to provide legal guarantees with respect to his access to water. **CARRIED UNANIMOUSLY**

2024-133

**13 CORRESPONDENCE**

Councillor Mykula - Councillor Klassen

Resolved that the Correspondence listed below be received;

Support Request - Assiniboine West Watershed District  
2024 Annual Competition - Manitoba Good Roads

**CARRIED UNANIMOUSLY**

**14 NOTICE OF MOTION**

2024-134

**15 IN CAMERA**

Councillor Klassen - Councillor Storey

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. **CARRIED UNANIMOUSLY**

**15.1 Personnel**

2024-135

**15.2 BACK TO OPEN SESSION**

Reeve Tuttosi - Councillor Mykula

BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting. **CARRIED UNANIMOUSLY**

2024-136

**16 Adjournment**

Councillor Owens - Reeve Tuttosi

Resolved that we now adjourn to meet again on July 8, 2024 at 8:30 am for a Regular Council meeting or at the call of the Reeve.

Time: 7:44 p.m.

**CARRIED UNANIMOUSLY**



## REVOLVING LAND CONSERVATION PROGRAM

# Supporting agriculture while protecting nature

The Revolving Land Conservation Program (RLCP) is an alternative to Ducks Unlimited Canada (DUC) buying and holding land long term while protecting high-risk habitat.

**This innovative program allows land to remain in agricultural ownership.**

Buying property allows DUC to restore and protect wetlands and surrounding grasslands. Under the RLCP, **DUC only owns the land for two to three years while waterfowl habitat is restored.**

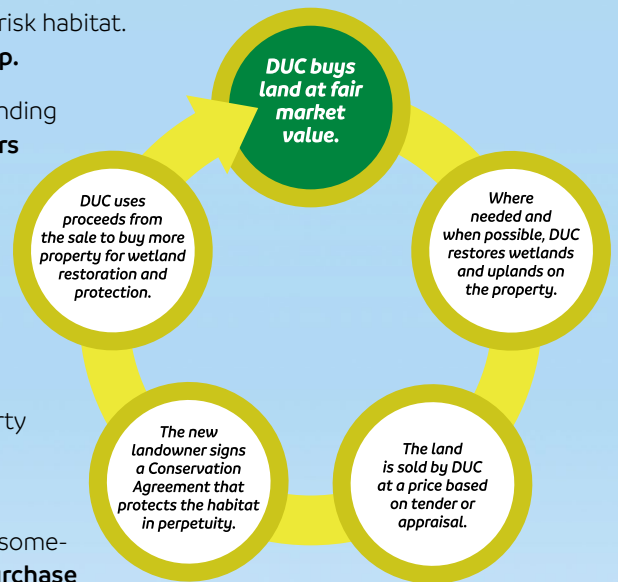
Even during DUC's short-term ownership, **the land is rented to nearby farmers, keeping it in agricultural use.** Once the restoration work is done, the land is sold with a conservation agreement on the title that protects the habitat while allowing for compatible agricultural use.

That **gives local residents, including young producers, a chance to find affordable property close to home.** The new landowner owns the property while making a commitment to conserve the natural integrity of the waterfowl habitat.

Sometimes a landowner notifies us that they have property for sale, and sometimes DUC responds to property that is advertised for sale. **We only purchase land in areas that are suitable for our programs.** Wetlands and/or uplands are restored on purchased property when it's appropriate.

**DUC's offered price to purchase land is determined by an independent accredited land appraiser,** and is based on fair market value that takes into account recent comparable sales in the area. **Resale price of RLCP property is settled on the open market** by sale through tender, direct advertised sale or through realtors. A spin-off benefit of the program is that it can provide affordable land to farmers.

**DUC pays the same property taxes as all agricultural ratepayers in each RM.** DUC has always paid agricultural tax rates on lands owned short term and long term.



### Wetlands...

- + Prevent flooding
- + Filter water
- + Protect against drought
- + Provide wildlife habitat



Ducks Unlimited  
Canada

**Questions?** Contact Contact Scott Henowitch  
at **204-761-5106** or **s\_henowitch@ducks.ca**



## Local Land Purchase

### *Johnston Revolving Land Conservation Program Purchase*

#### Purpose

1. To inform council of Ducks Unlimited Canada’s (DUC) intentions to purchase land in the RM of Whitehead.
2. To request a letter from the council indicating they have no objection of the land transfer to DUC. This will be used to facilitate an approval from the Manitoba Farm Industry Board.

#### Background

<b>Sellers of Property</b>	Clint (Lee) Johnston, Omer Fouillard and Armand Fouillard
<b>Property Description</b>	SW 19-09-22 WPM
<b>Total Acres of Property</b>	156.94 acres located approximately 1.0 mile southeast of Griswold.
<b>Current Arable Acres</b>	Approximately 87.64 acres are considered arable.
<b>Remaining Lands</b>	Approximately 62.69 acres of intact wetland and 6.61 acres of natural upland.
<b>Current Land Use and Background</b>	The subject property is currently used as cropland and has a high density of wetlands throughout.
<b>Buildings</b>	Three steel grain bins
<b>Purchase</b>	One ‘Third Party Appraisal’ of the property was used to determine Fair Market Value. Offer was based on this and accepted by the seller.
<b>Future Development</b>	DUC is proposing to convert the arable acres to tame forage in early summer 2026, following in-crop weed control in 2025. Once the tame forage is established, the land will be placed on the market and advertised for sale, subject to a ‘No Break No Drain’ (NBND) Conservation Agreement being registered on title. Under a NBND agreement, the new owner may utilize the land for hay and/or pasture (no cutting or grazing restrictions) but the wetlands cannot be broken, drained or filled. The tame forage is to remain intact for 10 years and then may be cultivated for stand rejuvenation purposes. Once broken, the tame grass areas may be cropped for two years and then must be seeded back to grass and remain intact for another 10-year period. A five-acre parcel will be excluded from the Conservation Lands on the quarter, to allow for future building or yard site development.

<p><b>Environmental Significance of these Lands</b></p>	<p>The subject land is important to the production of waterfowl in Manitoba. This area contains a high density of breeding waterfowl pairs per square mile and significantly contributes to the continental waterfowl population. These lands also provide habitats for numerous bird and animal species that use these wetlands and associated uplands. These are locally significant habitats which assist in, but are not limited to, the following Environmental Goods and Services – nutrient use and absorption, flood water storage and protection, recharging ground water, and carbon sequestration. Protection of the upland and wetland habitats will continue to provide aesthetic values in the form of their existing and enhanced flora and fauna components.</p>
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**Action**

1. DUC requests the RM of Whitehead provide a letter indicating that there is no objection to the purchase of the Johnston Revolving Land Project Purchase.

The letter will be included in DUC’s application to the Farm Industry Board for exemption under the Farm Lands Ownership Act.

Figure 1: Landowner Map

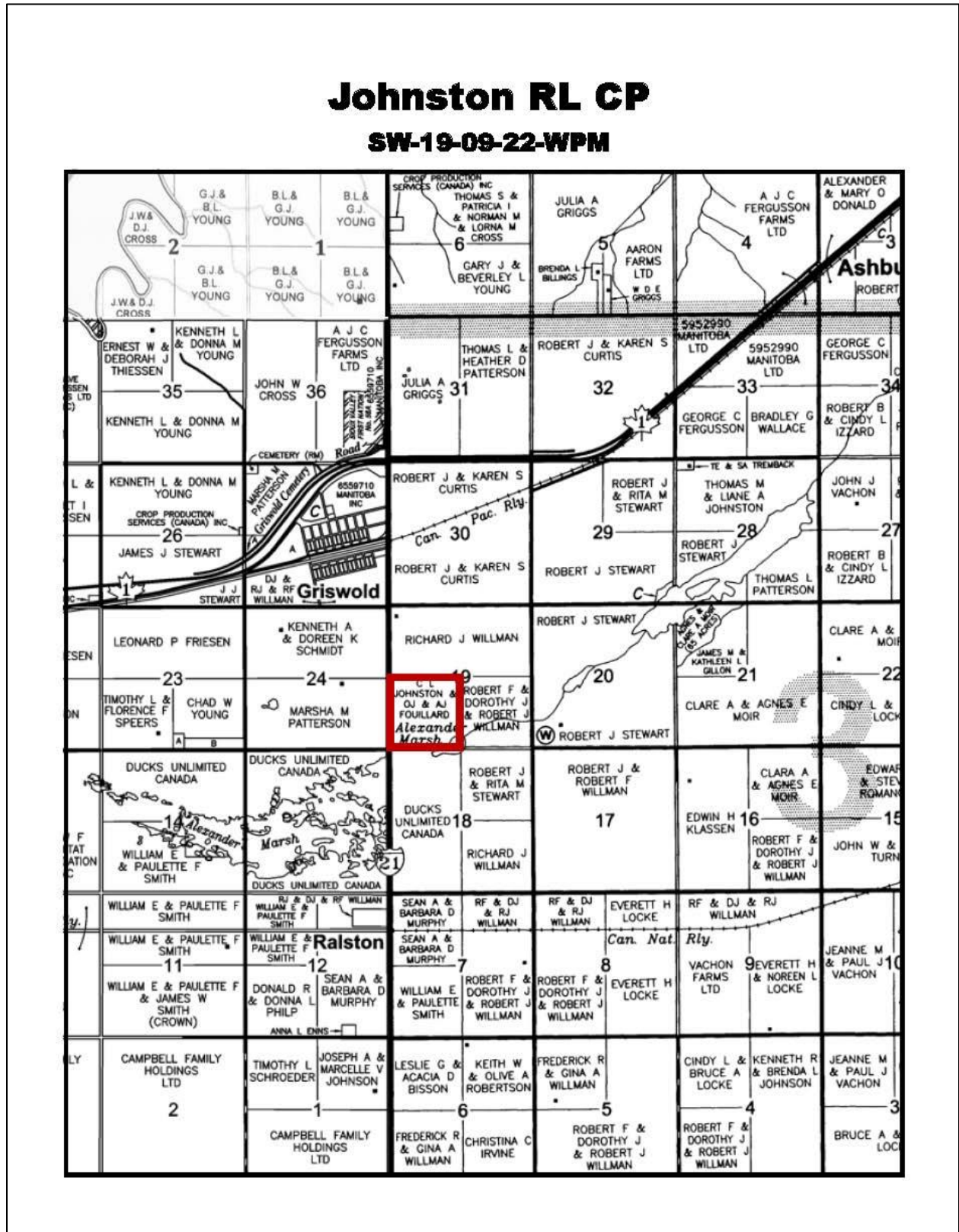
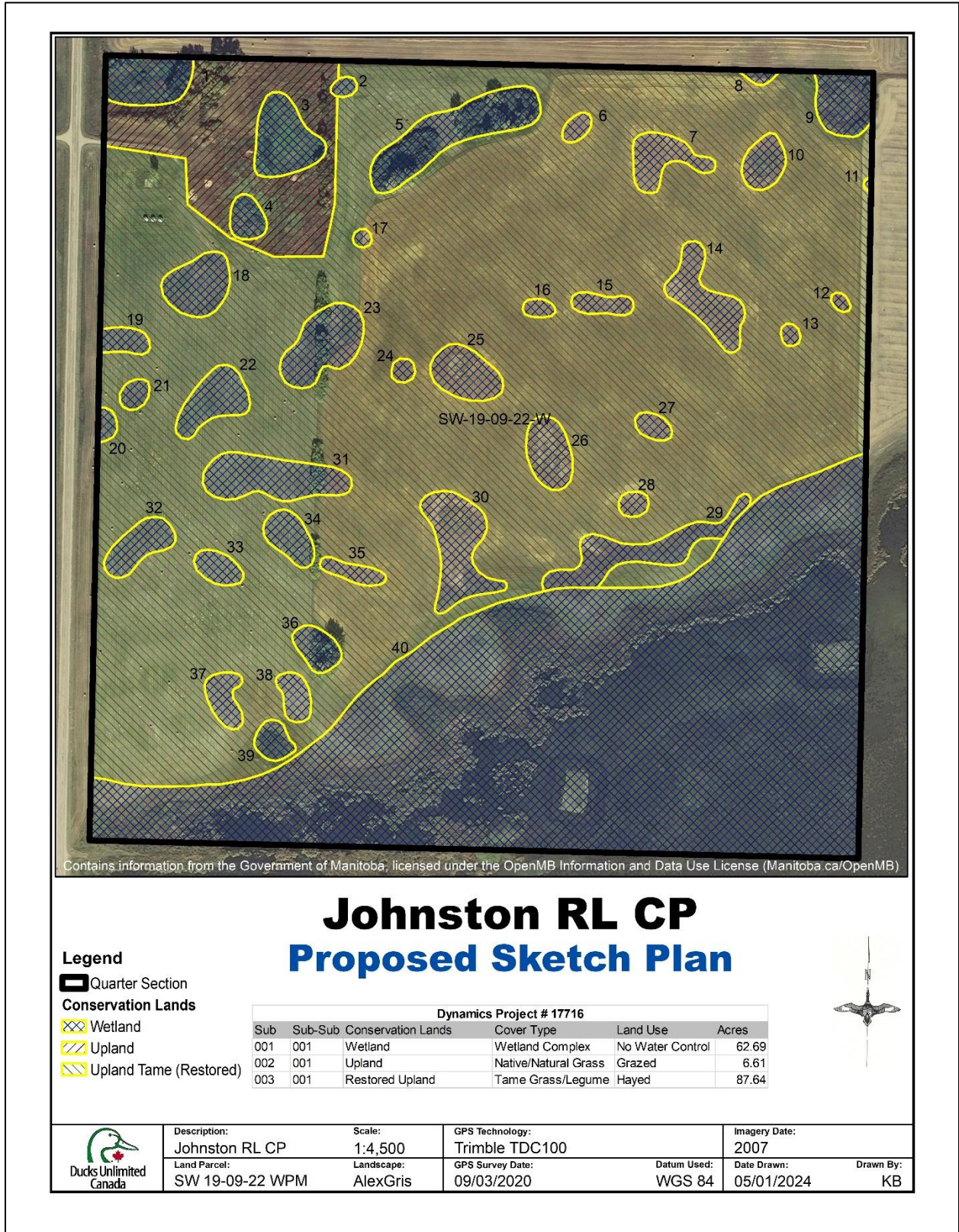


Figure 2: Sketch plan – SW 19-09-22 WPM





## ADMINISTRATIVE REPORT TO COUNCIL

<b>PRESENTED:</b> July 8, 2024	<b>BY-LAW/POLICY:</b> Utility Rate By-law No. 2022-01
<b>SUBJECT:</b> Utility Rate Amendment	<b>AGENDA ITEM:</b> 7.1 & 7.2

### **BACKGROUND**

As per Public Utilities Board Order No. 50/23, the Rural Municipality of Whitehead was approved for passthrough rate increases. In early 2024, the Manitoba Water Services Board gave notice that a rate increase was being introduced of \$0.27 per one thousand gallons. To proceed with the passthrough of the rate increase, an amendment is required to Schedule A of By-law No. 2022-01 - *Water and Wastewater Utility Rates for the Whitehead Utility*.

The new proposed rates below include the 2024 Water Services Board increase of \$0.27 per one thousand gallons. If passed, the increase would show up on water and wastewater billings which will be mailed out the beginning of October 2024.

The proposed rates are as follows:

	Current 2023 Rates	Scheduled increased rate July 2024	Proposed increased rate July 1, 2024	July 1, 2025	July 1, 2026
Quarterly Service Charge	\$11.42	\$13.99	\$13.99	\$16.56	\$19.13
Water (per 1,000 gallons)	\$11.93	\$12.11	\$12.38	\$12.56	\$12.72
Wastewater (per 1,000 gallons)	\$4.57	\$5.89	\$6.16	\$7.48	\$8.79
Minimum Quarterly Charge*	\$60.92	\$67.99	\$69.61	\$76.68	\$83.66

\* Based on 3,000 gallons

### **OPTIONS FOR CONSIDERATION**

Council has the option to pass or defeat the proposed by-law 1<sup>st</sup> reading.

### **LEGISLATIVE REQUIREMENTS**

Under S. 164(4) of *The Municipal Act*, it is the obligation of the Municipality to ensure that the expenditure of the utility does not exceed transfers and revenue unless expressly approved by the Public Utility Board.

### **COMMUNICATION**

Utility users were advised of the water and wastewater rate increases as proposed in the by-law being presented for Council's consideration through notices attached to quarterly utility bills.

Meter Size	Current Water Commodity Charge	PROPOSED Water Commodity Charge	Current Wastewater Commodity Charge	PROPOSED Wastewater Commodity Charge	Current Water & Wastewater Total Quarterly Minimum	PROPOSED Water & Wastewater Total Quarterly Minimum	Current Water Only Total Quarterly Minimum	PROPOSED Water Only Total Quarterly Minimum
<b>2024</b>								
5/8 inch	\$36.33	\$37.14	\$17.67	\$18.48	\$67.99	\$69.61	\$50.32	\$51.13
3/4 inch	\$72.66	\$74.28	\$35.34	\$36.96	\$121.99	\$125.23	\$86.65	\$88.27
1 inch	\$145.32	\$148.56	\$70.68	\$73.92	\$229.99	\$236.47	\$159.31	\$162.55
1 ½ inch	\$363.30	\$371.40	\$176.70	\$184.80	\$553.99	\$570.19	\$377.29	\$385.39
2 inch	\$906.75	\$928.50	\$441.75	\$462.00	\$1,362.49	\$1,404.49	\$920.74	\$942.49
<b>2025</b>								
5/8 inch	\$36.87	\$37.68	\$21.63	\$22.44	\$72.06	\$76.68	\$53.43	\$54.24
3/4 inch	\$73.74	\$75.36	\$43.26	\$44.88	\$133.56	\$136.80	\$90.30	\$91.92
1 inch	\$147.48	\$150.72	\$86.52	\$89.76	\$250.56	\$257.04	\$164.04	\$167.28
1 ½ inch	\$368.70	\$376.80	\$216.30	\$224.40	\$601.56	\$617.76	\$385.26	\$393.36
2 inch	\$920.25	\$942.00	\$540.75	\$561.00	\$1,477.56	\$1,519.56	\$936.81	\$958.56
<b>2026</b>								
5/8 inch	\$37.35	\$38.16	\$25.56	\$26.37	\$82.04	\$83.66	\$56.48	\$57.29
3/4 inch	\$74.70	\$76.32	\$51.12	\$52.74	\$144.95	\$148.19	\$93.83	\$95.45
1 inch	\$149.40	\$152.64	\$102.24	\$105.48	\$270.77	\$277.25	\$168.53	\$171.77
1 ½ inch	\$373.50	\$381.60	\$255.60	\$263.70	\$648.23	\$664.43	\$392.63	\$400.73
2 inch	\$932.25	\$954.00	\$639.00	\$659.25	\$1,590.38	\$1,632.38	\$951.38	\$973.13

BY-LAW NO. 2024-09

BEING A BY-LAW of the Rural Municipality of Whitehead to amend the water and wastewater rates for the Whitehead Utility By-law No. 2022-01

WHEREAS the Council of the Rural Municipality of Whitehead Utility By-law No. 2022-01 establishes water and wastewater rates for the Whitehead Utility.

AND WHEREAS the request to pass through wholesale water rate increases from Manitoba Water Services was approved in Public Utilities Board Order No.50/23

NOW THEREFORE the Rural Municipality of Whitehead in regular session assembled, enacts as follows:

1. By-law No. 2022-01 is hereby amended as follows:
  - a. Section 1 by:
    - i. Replacing schedule "A" with a revised schedule "A"
2. This by-law shall come into full force and take effect on the day following the date of passage.

DONE AND PASSED by the Council of the Rural Municipality of Whitehead duly assembled this xx day of XX, A.D. 2024.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

Read a first time this	day of	A.D. 2024.
Read a second time this	day of	A.D. 2024.
Read a third time this	day of	A.D. 2024.



**RURAL MUNICIPALITY OF WHITEHEAD  
WHITEHEAD WATER & WASTEWATER UTILITY  
AMMENDED SCHEDULE “A” – BY-LAW NO.2022-01  
SCHEDULE OF QUARTERLY RATES**

1. Schedule of Commodity Rates & Quarterly Service Charge

**July 1, 2023**

Rates per 1,000 Gallons

1,000 Gallons per quarter

Water	Wastewater	Water & Wastewater
\$11.93	\$4.57	\$16.50

Quarterly Service Charge \$11.42

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes the water allowance as listed.

**a) Water & Wastewater Customers**

Meter Size	Group Capacity Ratio	Water Included Gallons	Customer Service Charge	Water Commodity Charge	Wastewater Commodity Charge	Water & Wastewater	Water Only
						Total Quarterly Minimum	Total Quarterly Minimum
5/8 inch	1	3,000	\$11.42	\$35.79	\$13.71	\$60.92	\$47.21
3/4 inch	2	6,000	\$11.42	\$71.58	\$27.42	\$110.42	\$83.00
1 inch	4	12,000	\$11.42	\$143.16	\$54.84	\$209.42	\$154.58
1 ½ inch	10	30,000	\$11.42	\$357.90	\$137.10	\$506.42	\$369.32
2 inch	25	75,000	\$11.42	\$893.25	\$342.75	\$1,247.42	\$904.67

**b) Septic Truck Lagoon Tipping Fee Rate**

Septic truck haulers shall remit \$50.00 per load for septage hauled from customers located outside the boundaries of the RM of Whitehead.

Septic service haulers shall remit \$20.00 per load for septage hauled from customers located within the boundaries of the RM of Whitehead.

**c) Bulk Water**

All water sold in bulk shall be charged for at a rate of \$29.50 per 1,000 gallons on a pro rated basis for all quantities.

1. Schedule of Commodity Rates & Quarterly Service Charge

**July 1, 2024**

Rates per 1,000 Gallons

1,000 Gallons per quarter

	Water	Wastewater	Water & Wastewater
	\$12.38	\$6.16	\$18.54

Quarterly Service Charge \$13.99

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes the water allowance as listed.

**a) Water & Wastewater Customers**

Meter Size	Group Capacity Ratio	Water Included Gallons	Customer Service Charge	Water Commodity Charge	Wastewater Commodity Charge	Water & Wastewater Total Quarterly Minimum	Water Only Total Quarterly Minimum
5/8 inch	1	3,000	\$13.99	\$37.14	\$18.48	\$69.61	\$51.13
3/4 inch	2	6,000	\$13.99	\$74.28	\$36.96	\$125.23	\$88.27
1 inch	4	12,000	\$13.99	\$148.56	\$73.92	\$236.47	\$162.55
1 ½ inch	10	30,000	\$13.99	\$371.40	\$184.80	\$570.19	\$385.39
2 inch	25	75,000	\$13.99	\$928.50	\$462.00	\$1,404.49	\$942.49

**b) Septic Truck Lagoon Tipping Fee Rate**

Septic truck haulers shall remit \$50.00 per load for septage hauled from customers located outside the boundaries of the RM of Whitehead.

Septic service haulers shall remit \$20.00 per load for septage hauled from customers located within the boundaries of the RM of Whitehead.

**c) Bulk Water**

All water sold in bulk shall be charged for at a rate of \$29.50 per 1,000 gallons on a pro rated basis for all quantities.

1. Schedule of Commodity Rates & Quarterly Service Charge  
 Rates per 1,000 Gallons

**July 1, 2025**

		<u>1,000 Gallons per quarter</u>		
		Water	Wastewater	Water & Wastewater
		\$12.56	\$7.48	\$20.04

Quarterly Service Charge \$16.56

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes the water allowance as listed.

**a) Water & Wastewater Customers**

Meter Size	Group Capacity Ratio	Water Included Gallons	Customer Service Charge	Water Commodity Charge	Wastewater Commodity Charge	Water & Wastewater	Water Only
						Total Quarterly Minimum	Total Quarterly Minimum
5/8 inch	1	3,000	\$16.56	\$37.68	\$22.44	\$76.68	\$54.24
3/4 inch	2	6,000	\$16.56	\$75.36	\$44.88	\$136.80	\$91.92
1 inch	4	12,000	\$16.56	\$150.72	\$89.76	\$257.04	\$167.28
1 ½ inch	10	30,000	\$16.56	\$376.80	\$224.40	\$617.76	\$393.36
2 inch	25	75,000	\$16.56	\$942.00	\$561.00	\$1,519.56	\$958.56

**b) Septic Truck Lagoon Tipping Fee Rate**

Septic truck haulers shall remit \$50.00 per load for septage hauled from customers located outside the boundaries of the RM of Whitehead.

Septic service haulers shall remit \$20.00 per load for septage hauled from customers located within the boundaries of the RM of Whitehead.

**c) Bulk Water**

All water sold in bulk shall be charged for at a rate of \$29.75 per 1,000 gallons on a pro rated basis for all quantities.

1. Schedule of Commodity Rates & Quarterly Service Charge

**July 1, 2026**

Rates per 1,000 Gallons

1,000 Gallons per quarter

Water	Wastewater	Water & Wastewater
\$12.72	\$8.79	\$21.51

Quarterly Service Charge

\$19.13

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes the water allowance as listed.

**a) Water & Wastewater Customers**

	Group	Water	Customer	Water	Wastewater	Water &	Water
Meter	Capacity	Included	Service	Commodity	Commodity	Wastewater	Only
Size	Ratio	Gallons	Charge	Charge	Charge	Total Quarterly	Total Quarterly
						Minimum	Minimum
5/8 inch	1	3,000	\$19.13	\$38.16	\$26.37	\$83.66	\$57.29
3/4 inch	2	6,000	\$19.13	\$76.32	\$52.74	\$148.19	\$95.45
1 inch	4	12,000	\$19.13	\$152.64	\$105.48	\$277.25	\$171.77
1 ½ inch	10	30,000	\$19.13	\$381.60	\$263.70	\$664.43	\$400.73
2 inch	25	75,000	\$19.13	\$954.00	\$659.25	\$1,632.38	\$973.13

**b) Septic Truck Lagoon Tipping Fee Rate**

Septic truck haulers shall remit \$50.00 per load for septage hauled from customers located outside the boundaries of the RM of Whitehead.

Septic service haulers shall remit \$20.00 per load for septage hauled from customers located within the boundaries of the RM of Whitehead.

**c) Bulk Water**

All water sold in bulk shall be charged for at a rate of \$30.00 per 1,000 gallons on a pro rated basis for all quantities.

## **The following clauses take effect July 1, 2023:**

### 3. Billings and Penalties

Accounts shall be billed quarterly based on water used. A late payment penalty charge of 1 ¼% compounded monthly shall be charged on the dollar amount owing after the billing due date. The due date will be at least fourteen (14) days after the mailing of the bills.

### 4. Disconnection and Reconnection

a) The Public Utilities Board has approved the Conditions Precedent to be followed by the Municipality with respect to disconnection of service for non-payment including such matters as notice and the right to appeal such action to The Public Utilities Board. A copy of the conditions precedent is available for inspection at the Municipality's office.

b) Any service disconnected due to non-payment of account shall not be reconnected until all arrears, penalties and a reconnection fee of \$25.00 have been paid.

### 5. Liability for Charges

Pursuant to Section 252 (2) of the Municipal Act, the amount of all outstanding charges for water and Wastewater services, including fines and penalties, are a lien and charge upon the land serviced, and may be collected in the same manner in which ordinary taxes upon the land are collectible, and with like remedies

### 6. Service to Customers Outside Municipality's Limits

The Council of the Rural Municipality of Whitehead may sign Agreements with customers for the provision of Water and Wastewater services to properties located outside the boundaries of the Rural Municipality of Whitehead. Such Agreements shall provide for payment of the appropriate rates set out in this Schedule, as well as a surcharge, set by Resolution of Council, which shall be equivalent to the frontage levy, general taxes, and special taxes for the Utility purposes in effect at the time or may be in effect from time to time, and which would be levied on the property concerned if it were within Whitehead Utility boundaries. In addition, all costs of connecting to the Utility's mains, and installing and maintaining service connections, will be paid by the customer.

### 7. Hydrant Charges

The Rural Municipality of Whitehead, or any other hydrant owner, will pay to the Utility an annual fee of \$200.00 for each hydrant connected to the system which shall include the cost of water used for firefighting.

### 8. Water Allowance Due to Line Freezing

That in any case where, at the request of Council, a customer allows water to run continuously for any period of time to prevent the water lines in the water system from freezing, the charge to that customer for the current quarter shall be the average of the billings for the last two previous quarters to the same customer, or to the same premises if the occupant has changed.

### 9. Wastewater Surcharges

a) There may be levied annually, in addition to the rates set forth above, a special surcharge on sewage having a Biochemical Oxygen Demand in excess of 300 parts per million, to be set by Resolution of Council.

b) A special surcharge for substances requiring special treatment shall be charged based on the actual costs of treatment required for the particular sewage or industrial waste.

10. Water Meters

Water meters are owned by the Municipality but are the responsibility of the utility customer to maintain. If the water meter is broken, frozen, etc., the utility customer will be billed for a new meter at the current cost of replacement.

11. Meter Testing

That in any case where a utility customer requests that a meter be tested for accuracy, the customer will provide the Municipality with a deposit of \$150. The Municipality will then remove the subject meter and send it to an independent lab for testing. If the meter is found to be faulty, all costs associated with the testing process will be borne by the Municipality and the deposit will be refunded to the customer and the customer's account will be adjusted for the preceding four (4) months. If the meter is found to be in proper working order, all costs associated with the testing process will be borne by the customer and the customer will be billed or refunded any balance owing.

12. Cross Connections

No customer or person shall connect, cause to be connected or allow to remain connected any piping, fixture, fitting, container or appliance in a manner which under any circumstances may allow water, wastewater or any harmful liquid or substance to enter the Municipality's water system.

If a condition is found to exist which, in the opinion of the Municipality, is contrary to the aforesaid, the Municipality may either:

Shut off the service or services; or

Give notice to the customer to correct the fault at his or her own expense within a specified time period.

13. Conditions of Disrepair

In the event that there are conditions of disrepair in the Wastewater and water works on a property that detrimentally affects the system as a whole and, upon the failure of the owner of the property to correct the condition within a reasonable time, the Municipality, or its agents, may enter the property, effect repairs and charge the cost thereof against the subject property as ordinary taxes.

14. Authorization for Officer to Enter Upon Premises

Whitehead Regional Water Cooperative Employees, or other employee authorized by the Municipality in the absence of the be Whitehead Regional Water Cooperative Employees, shall be authorized to enter upon any premise for the purpose of:

Affixing to any pipe, wire or apparatus connected with any such utility, a meter or any other measuring or testing device; or taking readings from, repairing, inspecting or removing any meter or apparatus belonging to the Municipality.



## ADMINISTRATIVE REPORT TO COUNCIL

---

**PRESENTED:** July 8, 2024

**BY-LAW/POLICY:** By-law 2018-08

**SUBJECT:** Development Plan Amendment

**AGENDA ITEM:** 7.3

---

### **BACKGROUND**

At the May 13, 2024 regular meeting of Council, a delegation was received from Burns Maendel Consulting Engineers Ltd., on behalf of Homehills Farms Ltd., requesting that the Development Plan By-law No. 2018-08 be amended to allow for future residential development at the property located at SE 22-10-20W.

Council approved the request and directed Administration to communicate with Community Planning for the drafting of a by-law to facilitate the amendment.

Amending the Development Plan is separate from any subdivision process and is not indicative of approval for any future subdivision application with the associated parcel.

### **OPTIONS FOR CONSIDERATION**

Council has the option to pass or defeat the proposed by-law 1<sup>st</sup> reading.

### **LEGISLATIVE REQUIREMENTS**

The by-law may only receive 1<sup>st</sup> reading at this time as a Public Hearing would be required before any further reading of the by-law.

### **COMMUNICATION**

Were the by-law to receive 1<sup>st</sup> reading, a Public Hearing would be required prior to any further readings and as such is subject to all notice of public hearing requirements as provided in *The Planning Act*.

RURAL MUNICIPALITY OF WHITEHEAD  
BY-LAW NO. 2024-07

BEING a By-law of the Rural Municipality of Whitehead to amend the Rural Municipality of Whitehead Municipal Development Plan By-law No. 2018-08, as amended.

WHEREAS it is necessary to pass a By-law to amend the Rural Municipality of Whitehead Development Plan;

AND WHEREAS Section 56(1) of The Planning Act provides that a Development Plan may be amended;

THEREFORE BE IT RESOLVED that the Council of the Rural Municipality of Whitehead, in open meeting assembled, enacts as follows:

1. By-law No. 2018-08 be amended as follows:

a. Parcel: Lot 2, Plan 26098 BLTO located at SE 22-10-20W be re-designated:

FROM: "Future Growth Area"

TO: "Rural Residential Area"

DONE AND PASSED by the Council of Rural Municipality of Whitehead in meeting duly assembled at Alexander, Manitoba, this \_\_\_ day of \_\_\_\_\_ A.D. 2024.

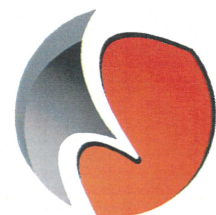
\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

Read a first time this	day of	A.D. 2024.
Read a second time this	day of	A.D. 2024.
Read a third time this	day of	A.D. 2024.



**BURNS MAENDEL**  
CONSULTING ENGINEERS LTD.



903 Rosser Ave.  
Brandon, Manitoba  
R7A 0L3  
Tel: (204) 728-7364  
Fax: (204) 728-4418

# HOMEHILLS FARMS LTD. SUBDIVISION FEASIBILITY



**SE-22-10-20W  
RM OF WHITEHEAD**

CIVIL DRAWINGS

DWG NO.	DRAWING NAME	REV
C1.1	PROPOSED SUBDIVISION WITH CONTOUR ELEVATIONS	B
C1.2	PROPOSED SUBDIVISION WITH AERIAL IMAGE	B

DATE	PROJECT NO:
MAY 13, 2024	BMCE-23-153



## ADMINISTRATIVE REPORT TO COUNCIL

---

**PRESENTED:** July 8, 2024

**BY-LAW/POLICY:** By-law 2018-08

**SUBJECT:** Development Plan Amendment

**AGENDA ITEM:** 7.4

---

### **BACKGROUND**

At the May 13, 2024 regular meeting of Council, a delegation was received from Jamie Suski requesting that the Development Plan By-law No. 2018-08 be amended to allow for future residential development at the property located at NW 33-10-20.

Council approved the request and directed Administration to communicate with Community Planning for the drafting of a by-law to facilitate the amendment.

Amending the Development Plan is separate from any subdivision process and is not indicative of approval for any future subdivision application with the associated parcel.

### **OPTIONS FOR CONSIDERATION**

Council has the option to pass or defeat the proposed by-law 1<sup>st</sup> reading.

### **LEGISLATIVE REQUIREMENTS**

The by-law may only receive 1<sup>st</sup> reading at this time as a Public Hearing would be required before any further reading of the by-law.

### **COMMUNICATION**

Were the by-law to receive 1<sup>st</sup> reading, a Public Hearing would be required prior to any further readings and as such is subject to all notice of public hearing requirements as provided in *The Planning Act*.

**RURAL MUNICIPALITY OF WHITEHEAD**  
**BY-LAW NO. 2024-08**

BEING a By-law of the Rural Municipality of Whitehead to amend the Rural Municipality of Whitehead Municipal Development Plan By-law No. 2018-08, as amended.

WHEREAS it is necessary to pass a By-law to amend the Rural Municipality of Whitehead Development Plan;

AND WHEREAS Section 56(1) of The Planning Act provides that a Development Plan may be amended;

THEREFORE BE IT RESOLVED that the Council of the Rural Municipality of Whitehead, in open meeting assembled, enacts as follows:

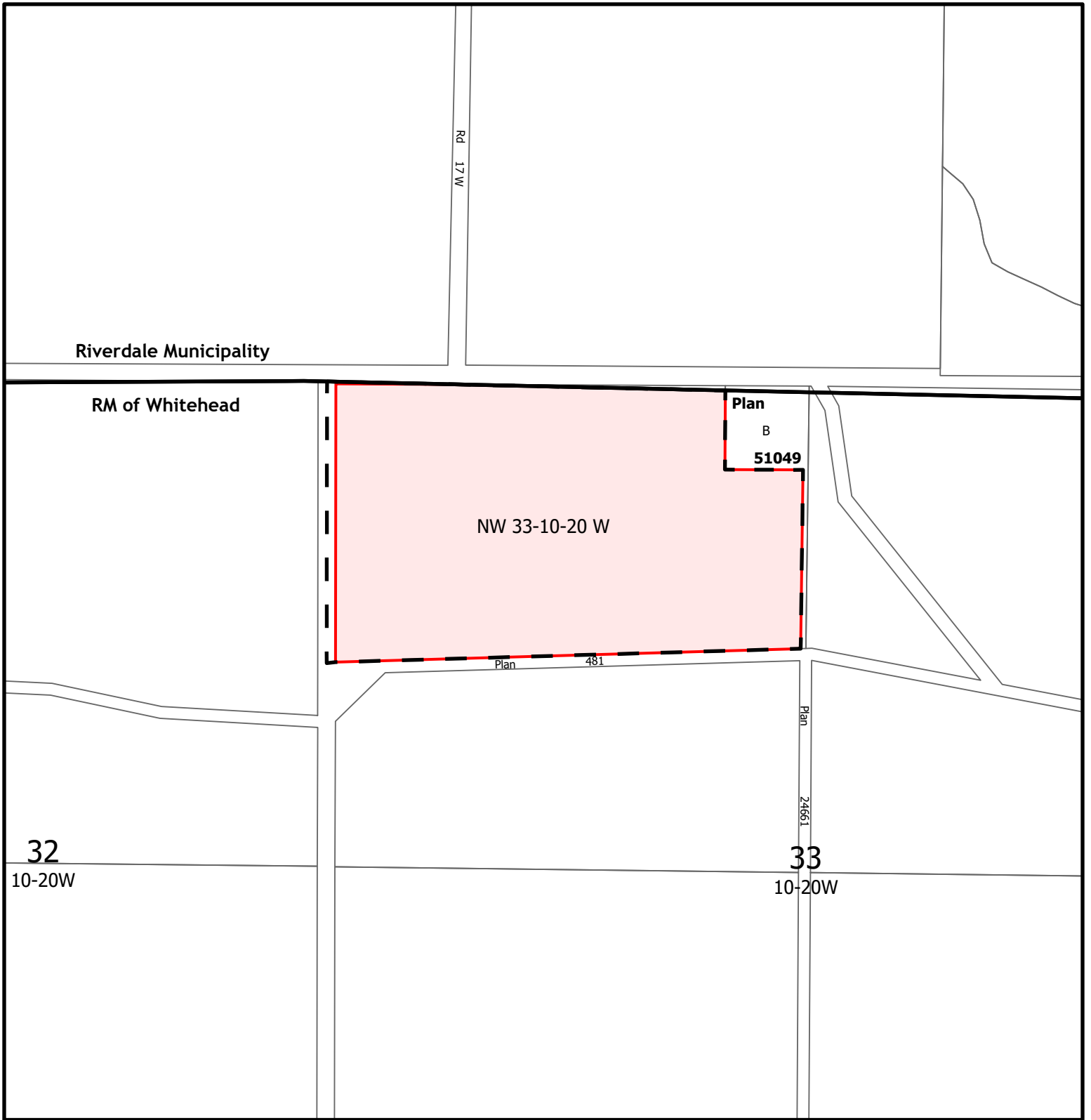
1. By-law No. 2018-08 is hereby amended as follows:
  - a. Parcel: All that portion of the NW ¼ of 33-10-20 WPM which lies to the north of the northerly limit of road Plan 481 BLTO except road Plan 24661 BLTO except Plan 51049 be re-designated:  
  
FROM: "Agricultural Area" within a "Conservative" major policy area  
  
TO: "Rural Residential Area" within a "Progressive" major policy area

DONE AND PASSED by the Council of Rural Municipality of Whitehead in meeting duly assembled at Alexander, Manitoba, this \_\_\_ day of \_\_\_\_\_ A.D. 2024.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

Read a first time this	day of	A.D. 2024.
Read a second time this	day of	A.D. 2024.
Read a third time this	day of	A.D. 2024.



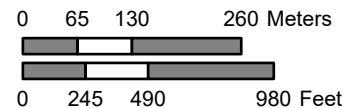
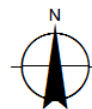
## Appendix "A"

Attached to By-law No. 2024-08 of the Rural Municipality of Whitehead amending the Rural Municipality of Whitehead Development Plan By-law 2018-08.

- Area to re-designate
- Limit of area affected

From: "Agricultural Area"  
To: "Rural Residential Area"

Being Pt. of NW 1/4 of 33-10-20-WPM which lies north of road Plan 481 BLTO except road Plan 24661 BLTO and Plan 51049.



Date: Jun-24-2024  
Map name: DP 202 BL 2024-08

## Rural Municipality of Pipestone

Box 99, Reston, ROM 1X0

Tel: 204-877-3327

www.rmofpipestone.com

23 May, 2024

### RESOLUTION

**Resolution #** 2024 04 0090

**Moved by:** Randy Henuset

**Seconded by:** Trent Forsyth

Whereas rural crime prevention is a top concern for rural residents in Manitoba, and;  
Whereas staffing levels for both the RCMP and Conservation Officers are not sufficient, and;  
Whereas Manitoba has invested in technology, equipment and training for Conservation Officers, including establishing a central dispatch service, which allows the COS to provide first response assistance to the RCMP and *greater* crime prevention services in general, beyond their traditional duties, and;  
Be it known, that other jurisdictions such as Saskatchewan have developed formal collaborative arrangements between their Conservation Officers and RCMP to provide greater effectiveness and shorter response times, and; Be it known, that in recent years, Municipalities and partner organizations have requested from Government, and received an increased budget to provide for the hiring of an additional 25 Conservation Officers, and;  
Whereas Manitoba has instituted greater preventative enforcement actions in recent years including enforcement bulletins that highlight enforcement such that has acted as a deterrent along with other measures such as night surveillance via helicopter, all intended to reduce dangerous, illegal night hunting activities that *are* perpetrated by an array of offenders, and;  
Be it known, that illegal night hunting (e.g., on private land without permission) has caused human death, killed and injured livestock, damaged property, crop damage and a general sense of fear in rural communities for decades prior to efforts in recent years by Manitoba to curb this illegal activity, and;  
Be it known that a coalition including Rural Municipalities, Agricultural Producers, law enforcement agencies, and hunters advocated for many years, expending significant time and resources for increased enforcement to reduce illegal night hunting activity, and;  
Be it known that since increased enforcement efforts have occurred in recent years, rural residents report a huge decrease in illegal night hunting activity, and as such, do not want to see any decrease in enforcement activity and a concomitant increase in illegal night hunting activity.  
Therefore, many Westman RM's strongly support the ongoing revitalization of the Conservation Officer Service with direct operational linkages to the RCMP, continued night hunting prevention and overall rural crime prevention through the following measures: - The maintenance of Fall and Winter night hunting enforcement including night helicopter surveillance, consistent enforcement bulletins that describe enforcement results as a deterrent, and use of all modern techniques, tools and regulations such that illegal night hunting activity is deterred long term. - The follow-through of past and current budget commitments to grow the number of Officers in the field through the immediate approval to hire 25 new Conservation Officers, with a portion of the new officers located in the southwest region, and; - The immediate formalization of operational collaboration between the RCMP and COS leading to reduced response times in rural areas. We respectfully request that these recommendations are implemented in our RM and surrounding areas."

#### Carried

Certified a true and correct copy of a resolution passed by the Council of the Rural Municipality of Pipestone at a recent council meeting.

---

Chief Administrative Officer



## ADMINISTRATIVE REPORT TO COUNCIL

---

**PRESENTED:** July 8, 2024

**BY-LAW/POLICY:** Animal Control By-law No. 2067

**SUBJECT:** Animal Licenses

**AGENDA ITEM:** 10.2

---

### **BACKGROUND**

As per the Animal Control By-law, all pet owners are required to register with the RM Office and obtain a license annually. Standard practice for the RM of Whitehead is that when the Animal Control By-law Officer is required to respond to roaming animals or incidents involving pets, in lieu of fines the owners are required to attend the office and obtain such licenses. The 2024 Fee Schedule sets fees for animal licenses as \$50.00 for unaltered and \$25.00 for altered (spayed or neutered); fees collected are intended to offset the costs of retaining services of an Animal Control Officer.

Recently, two independent situations have arose with dogs involved with complaints whose owners dismissed the requirement to pay for a license, regardless of the by-law. The Animal Control Officer has been in communication with each owner and provided the information regarding the by-law and the structure of fees.

Not all RMs in the local area require obtaining of annual animal licensing, but many do as well. For the 2024 year, there have been 8 animals registered with the RM Office.

### **OPTIONS FOR CONSIDERATION**

Administration is seeking direction from Council on how to proceed with enforcement of the by-law, in particular the extent that administration should be prepared to pursue collection of fees.

1. Council direct Administration to pursue the collection of fees and enforcement of the by-law, as is, up to and including the issuance of fines through the General Enforcement By-law.
2. If Council determines it not in the RM's interest to pursue the above, Administration should be directed to prepare an amendment to the Animal control By-law for the removal of animal licenses as a requirement within the RM of Whitehead. The remainder of enforcement within the Animal Control By-law (e.g. roaming animals) would remain intact but would require a review of the fines structure.

## RM of Whitehead Payment Register

Report Date  
2024-07-03 8:56 AM

Batch: 2024-00045 to 2024-00053

Page 1

**Bank Code: AP - AP-GENERAL OPER**

Payment #	Vendor	Date	Amount
Computer Cheque			
15881	ALS Canada Limited	2024-06-06	138.60
15882	Custom Tarps & Filters Inc.	2024-06-06	6.16
15883	GovFox Municipal Consulting Inc.	2024-06-06	2,940.00
15884	H&S Repairs	2024-06-06	4,735.81
15885	Manitoba Hydro	2024-06-06	1,236.69
15886	AMM Trading Company Ltd	2024-06-06	2,975.06
15887	Munisight Ltd.	2024-06-06	6,952.83
15888	Protelec Alarms Ltd	2024-06-06	63.49
15889	Air Liquide Canada Inc	2024-06-06	138.44
15890	RFNow Inc	2024-06-06	611.42
15891	Western Financial Group	2024-06-06	2,043.00
15892	RBC Royal Bank	2024-06-07	2,171.14
15893	Julie Bean	2024-06-10	80.00
15894	Christine Burton	2024-06-10	137.33
15895	Heritage Co-Op 1997 Ltd.	2024-06-10	2,711.15
15896	Taxervice	2024-06-10	135.45
15897	Thompson Dorfman Sweatman	2024-06-10	672.00
15898	ALS Canada Limited	2024-06-19	124.95
15899	Brandt Tractor Ltd.	2024-06-19	68.38
15900	Custom Auto & Truck Accessorie	2024-06-19	173.86
15901	Fountain Tire (Brandon) LTD	2024-06-19	549.61
15902	Heritage Co-Op 1997 Ltd.	2024-06-19	5,198.95
15903	Bell MTS	2024-06-19	373.62
15904	Manitoba Hydro	2024-06-19	382.28
15905	MB Municipal Employees	2024-06-19	4,989.95
15906	AMM Trading Company Ltd	2024-06-19	278.83
15907	Municipal Waste Management	2024-06-19	7,133.22
15908	Murray Chrysler Westman Ltd	2024-06-19	51.05
15909	Petty Cash - Christine Burton	2024-06-19	175.00
15910	Princess Auto Ltd.	2024-06-19	118.65
15911	Receiver General Of Canada	2024-06-19	8,701.36
15912	David Roberts	2024-06-19	120.00
15913	Southwest Weed District	2024-06-19	52,421.10
15914	Wolseley Canada	2024-06-19	5,779.20
Total for Computer Cheque:			114,388.58
Total for AP:			114,388.58

**RM of Whitehead  
Payment Register**

Report Date  
2024-07-03 8:56 AM

Batch: 2024-00045 to 2024-00053

Page 2

**Bank Code: RB Visa - Royal Bank Visa**

Payment #	Vendor	Date	Amount
Other			
1	Brandon Computers	2024-06-07	1,364.16
1	Canada Post	2024-06-07	37.80
1	Joe Dandy's	2024-06-07	257.21
1	Ooma Office	2024-06-07	115.69
1	Sadlers Creek Green House	2024-06-07	37.97
1	Titan Certified Tracking Solutions	2024-06-07	144.31
1	Western Financial Group	2024-06-07	214.00
		Total for Other:	<u>2,171.14</u>
		Total for RB Visa:	<u><u>2,171.14</u></u>

Payments Printed: 41



**RURAL MUNICIPALITY OF WHITEHEAD**  
**CONSOLIDATED STATEMENT OF INCOME AND EXPENSES**  
**TO MAY 31, 2024**

	2024 Budget	2024 Actual	Surplus/ (Deficit)	% 50.0%
<b>EXPENSES</b>				
<b>General Government Services:</b>				
Legislative	83,000.00	38,726.30	44,273.70	46.7
<u>General Administrative</u>				
Wages/Benefits	214,000.00	101,464.71	112,535.29	47.4
Office Operations	81,100.00	26,312.96	54,787.04	32.4
Education & Memberships	13,400.00	4,111.98	9,288.02	30.7
Legal	50,000.00	25,227.68	24,772.32	50.5
Audit	18,200.00	-	18,200.00	0.0
Assessment	37,500.00	-	37,500.00	0.0
Taxation	4,500.00	1,093.82	3,406.18	24.3
<u>Other General Government</u>				
Elections	5,500.00	200.00	5,300.00	3.6
Conventions & Memberships	27,000.00	4,613.64	22,386.36	17.1
Damage Claims Liability Insurance	27,000.00	25,179.13	1,820.87	93.3
Grants	1,000.00	500.00	500.00	50.0
Other General Gov - Sundry	2,100.00	1,050.00	1,050.00	50.0
Strategic Plan / Asset Mgmt	12,000.00	2,800.00	9,200.00	23.3
Recovery from Utility	(16,335.00)	(5,275.59)	11,059.41	32.3
	<u>559,965.00</u>	<u>226,004.63</u>	<u>356,079.20</u>	<u>40.4</u>
<b>Protective Services:</b>				
By-Law Enforcement	10,800.00	4,500.00	6,300.00	41.7
<u>Fire</u>				
General - 911 per capita fee		-		
Training/Personnel		17,712.85		
WCB		-		
Operations/Maintenance		17,667.69		
Utilities		3,570.87		
Insurance		13,724.74		
Emergency Measures/MEC	10,000.00	1,500.63	8,499.37	15.0
Flood Control / DFA	20,000.00	-	20,000.00	DFA
Building Inspection	4,000.00	1,650.00	2,350.00	41.3
Animal & Pest Control	500.00	-	500.00	0.0
	<u>138,900.00</u>	<u>60,326.78</u>	<u>78,573.22</u>	<u>43.4</u>
<b>Transportation Services:</b>				
Wages / Benefits	208,000.00	81,839.27	126,160.73	39.3
Equipment Fuel	110,000.00	34,379.66	75,620.34	31.3
Equipment Repairs & Maintenance	64,680.00	34,324.72	30,355.28	53.1
Equipment Insurance & Registration	17,500.00	20,180.60	(2,680.60)	115.3
Workshop/Yard Operations	43,300.00	10,627.97	32,672.03	24.5
Workshop/Yard - Training	11,500.00	2,730.00	8,770.00	23.7
Signs/Posts	7,500.00	-	7,500.00	0.0

**RURAL MUNICIPALITY OF WHITEHEAD**  
**CONSOLIDATED STATEMENT OF INCOME AND EXPENSES**  
**TO MAY 31, 2024**

	2024 Budget	2024 Actual	Surplus/ (Deficit)	% 50.0%
Road Maintenance - Labour	230,250.00	-	230,250.00	0.0
Road Maintenance - Material	133,000.00	-	133,000.00	0.0
Road Maintenance - Other	2,000.00	-	2,000.00	0.0
Road Re-Construction	32,400.00	-	32,400.00	0.0
Ditches, Road Drainage & Culverts	80,000.00	13,091.26	66,908.74	16.4
Streetlights	4,000.00	1,548.11	2,451.89	38.7
Traffic Services (CPR Flashers)	14,600.00	6,052.50	8,547.50	41.5
	<u>958,730.00</u>	<u>204,774.09</u>	<u>753,955.91</u>	<u>21.4</u>
<b>Environmental Health Services:</b>				
<i><u>Nuisance Grounds</u></i>				
Wages	31,000.00	8,825.31	22,174.69	28.5
Household	60,000.00	21,367.92	38,632.08	35.6
Recycling	25,000.00	9,765.23	15,234.77	39.1
Other	5,000.00	59.98	4,940.02	0.0
Gravel Pit	1,000.00	-	1,000.00	0.0
Municipal Wells	1,000.00	826.85	173.15	82.7
	<u>123,000.00</u>	<u>40,845.29</u>	<u>82,154.71</u>	<u>33.2</u>
<b>Public Health &amp; Welfare Services:</b>				
Cemeteries	12,000.00	3,606.86	8,393.14	30.1
Cenotaph	-	1,150.48	(1,150.48)	0.0
Accessibility	2,500.00	-	2,500.00	0.0
Social Welfare Assistance	2,640.00	-	2,640.00	0.0
	<u>17,140.00</u>	<u>4,757.34</u>	<u>12,382.66</u>	<u>27.8</u>
<b>Economic Development Services:</b>				
Planning & Zoning	8,000.00	3,582.05	4,417.95	44.8
<b>Environmental Development Services:</b>				
Rural Area Weed Control	90,000.00	82,746.10	7,253.90	91.9
Veterinary Services	2,300.00	2,254.16	45.84	98.0
Water Resources & Conservation	11,000.00	10,587.65	412.35	96.3
	<u>103,300.00</u>	<u>95,587.91</u>	<u>7,712.09</u>	<u>92.5</u>
<b>Recreation &amp; Cultural Services</b>				
Souris Rec Commission	10,750.00	-	10,750.00	0.0
<i><u>Community Centres/Halls &amp; Skating Rinks</u></i>				
Whitehead Hall	13,430.00	7,219.84	6,210.16	53.8
Kemnay	9,470.00	8,913.85	556.15	94.1
Roseland South	1,000.00	701.51	298.49	70.2
Alexander Rink	11,730.00	11,264.93	465.07	96.0
Other Cultural - Fireworks/Playgrounds	13,200.00	9,553.57	3,646.43	0.0
	<u>59,580.00</u>	<u>37,653.70</u>	<u>21,926.30</u>	<u>63.2</u>
<b>TOTALS</b>	<u><u>1,968,615.00</u></u>	<u><u>673,531.79</u></u>	<u><u>1,317,202.04</u></u>	<u><u>34.2</u></u>

**RURAL MUNICIPALITY OF WHITEHEAD**  
**CONSOLIDATED STATEMENT OF INCOME AND EXPENSES**  
**TO MAY 31, 2024**

	2024 Budget	2024 Actual	Surplus/ (Deficit)	% 50.0%
<b>RESERVES - Expenses to date</b>				
JD872GP Grader Pymts	113,730.00	65,047.16	48,682.84	Machinery
Mower and Arm	14,400.00	16,831.03	(2,431.03)	Machinery
Mulcher	36,400.00	-	36,400.00	Machinery
Fire Dept Equipment	10,000.00	-	10,000.00	Fire Cap
Fire Truck Loan Pymt	37,655.00	33,469.19	4,185.81	tax for
Fire Truck Chasse upgrade	38,000.00	52,708.99	(14,708.99)	Fire Cap
WDS Construction / Upgrades	65,000.00	-	65,000.00	WDS
Playground @ Kemnay	10,000.00	2,703.02	7,296.98	Recreation
Lagoon Engineer Study	15,000.00		15,000.00	Rural Water
Bulk Water Dispenser	35,000.00			Rural Water
WTP Expansion - Phase 2	630,000.00		630,000.00	Rural Water
Road Improvements	20,000.00		20,000.00	Gas Tax
Road and Culvert projects	115,200.00		115,200.00	
Kemnay Rec Centre Improvements	28,000.00	20,545.82	7,454.18	Covid Funds
<b>OTHER REVENUE</b>				
Added Taxes	5,000.00	- 2,500.00	(7,500.00)	-50.0
Tax & Redemption Penalties	28,000.00	21,438.65	(6,561.35)	76.6
Pasture Lease	28,400.00	28,400.00	-	100.0
Provincial Grazing Leases	1,000.00	649.89	(350.11)	65.0
Sales of Goods (Books/Maps)	500.00	210.00	(290.00)	42.0
Tax Certificate Revenue	3,000.00	1,480.00	(1,520.00)	49.3
<u>Sales of Service</u>				
Protective Services (Fire)	25,000.00	7,614.00	(17,386.00)	30.5
Transportation	6,000.00	3,782.50	(2,217.50)	63.0
Municipal Wells	-	-	-	#DIV/0!
Public Health & Welfare (Recycling)	30,000.00	18,760.18	(11,239.82)	62.5
Cemetery	4,000.00	8,000.00	4,000.00	200.0
<u>Conditional Grants - Federal</u>				
Cda Community Building Fund (Gas Tax)	97,516.00	-	(97,516.00)	0.0
<u>Conditional Grants - Provincial</u>				
Municipal Operating Grant	200,000.00	173,529.75	(26,470.25)	86.8
Military Memorial Conservation Grant (22/23)	1,010.50	1,010.50	-	100.0
Kemnay Hall Grant	1,000.00	-	(1,000.00)	
Fines - Dogs	-	-	-	
Fines - Police	1,000.00	165.01	(834.99)	16.5
<u>Permits/Licences</u>				
Building (Admin Fees)	1,000.00	660.00	(340.00)	66.0
Admin Fees (Tax Sale / Utility2Taxes/NSF)	1,500.00	1,850.00	350.00	123.3
Licences (Business/Aggregate)	500.00	800.00	300.00	160.0
Dog Licences		150.00	150.00	
Conditional Use/Varations	5,600.00	3,705.00	(1,895.00)	66.2
Returns from Investments	35,000.00	45,515.53	10,515.53	130.0
<u>Other Income:</u>				
Rebates	3,523.00		(3,523.00)	0.0
Insurance Claim		-	-	
Funds from Kemnay Rec Committee for Upgrades to Centre		7,000.00	7,000.00	
Other Misc				
<b>TOTAL OTHER REVENUE</b>	<b>478,549.50</b>	<b>322,221.01</b>	<b>(156,328.49)</b>	<b>67.3</b>

LUD COMMITTEE MEETING

June 24<sup>th</sup> @ 5:00pm

TOPICS OF DISCUSSION:

Unfinished Business:

Unightly Properties-

-Letters to be sent out the following week.

1<sup>st</sup> Ave Road Tender-

-Profile & Zeneth gave quotes for patching and potholes

-All in agreeance that it makes more sense to do it all instead of just patching, and all in agreeance to go through Profile to pave 1<sup>st</sup> Ave.

Request to have Council look after Government Road?

New Business-

Budget to actual-

-approved as presented.

Tree Maintenance-

-There is concern for the tree that is at the cenotaph, but going to ask Hydro to take care of it when they come back later in the summer.

-Planning on getting the trees planted that we got from the govt grant in the upcoming weeks.

All in agreeance to have no meeting in July, resume in August and to move the October meeting to the 29<sup>th</sup>.

Meeting adjourned at 6:10pm.

**Western Caucus Meeting Minutes**  
**May 31, 2024**  
**Murray Complex**  
**Souris, Mb**

Chairperson, Duane Davison called the meeting to order at 10:08am  
Duane introduced the guests from Municipal Services Officers (MSO)

Randi Salamandus - Souris Office                      Anne Ransom (Dauphin Office)  
Dolores Macksymchuk- Brandon Office

Randi gave a brief overview of the services they provide to both Administrative staff and Council. They also respond to citizen inquiries. They are most often asked to assist municipalities in interpreting the Municipal Act. They are open to coming and talking to councils.

Randi opened the floor to the questions they have been asked in regard to this meeting, which was Conflict of Interest.

Basically- Conflict of Interest happens if you or someone in your household will experience a financial gain by a decision made by the council. The conflict MUST be declared by the person themselves and they are better not to talk to the CAO or other councilors. The Head of Council may make a reminder to all of council as to the potential conflict if there may be a conflict or perceived conflict upcoming.

The Officers went through examples and a discussion was held as to how the conflict of interest should have been handled.

Discussion as to what should be included on the Declaration of Assets that is filed at the Municipal Office. The following should be included: Land, Incorporation , Bond or Debenture, Holdings, any interest in property. The public has every right to view the document. Gifts between \$250 and \$1000 should be noted in your declaration envelope. You have 30 days to add it to your declaration.

Other examples of Conflict of Interest were discussed; Rink Board conflict, Business Owner conflict, Gravel Hauling conflict.

All tenders are public information. MUST be the lowest tender awarded.

Randi can answer any further questions at 204-945-4926 or be reached at [MRMAA@gov.mb.ca](mailto:MRMAA@gov.mb.ca)  
Contact them with ANY issues. They provide guidance and advice.

11:00 STARS

Grant Terrian- Provincial Paramedic  
Andrew Erickson- Pilot

Both have been in the program since its inception. STARS stands for Shock, Trauma, Rescue Service. Came to Manitoba in 2011.

Gave an informative talk which included a short video.

They appreciate any and all support they are given through the STARS Foundation.

Rural municipalities continue to advocate for a helipad in Brandon.

## Lunch

Duane Davison brought the meeting back to order. Janice Smith/Karen Jones that the minutes of the April 19th meeting be adopted as circulated. Carried

## Business arising

Resolutions need to be in by June 1st .

## Committees-

No carbon tax committee report

Health Committee- The Health Committee will continue to deal with the government and work on their own. Killarney is getting doctors by using Waterford Global. Janice Smith has a meeting with Treana Slate upcoming. Melita Health Proposal- continuing to lobby on their own.

Vet Committee- David Vanmackelberg reported that the immigration Minister has committed to working on recognition of credentials for vets overseas. There is a first year vet student in the Melita Clinic. David wants to focus on Vet techs because they can do a lot of procedures.

Implementation of user fees- Souris is charging a \$5.00/hr. User fee. David feels large animal care is going to be a struggle in the future. Let David know if anyone has any ideas.

## Roundtable

Brent Wells brought up the issue of Daycare staff shortages. Wages are a big deterrent from this profession. Discussion about whether the \$10.00/day care should have parameters around it like proof of work.

Discussion around Cannabis Dispensary. Bruce Apperley reported that the Cannabis dispensary has been a position thing for Souris. Must consider your zoning by-law.

Scott Phillips reports upcoming events:

June 15- Carberry FireFighter Plaques

July 27- Grant Jackson golf tournament

July 3- Meeting with Minister Bushie

Next meeting- July 12- Prairie Lakes- Ninette

Please notify Darren Seymour directly with your intent to attend. Also,

Darren will be giving tours on the lake afterward and would like to know who plans to do that.

[Darrenseynour@icloud.com](mailto:Darrenseynour@icloud.com)

Tina Williams/ Bruce Apperley that we now adjourn.