



**Rural Municipality of Whitehead**  
**May 13, 2024 - Regular Meeting of Council - 08:30 AM (RM Office)**

**1 CALL TO ORDER**

**2 ADOPTION OF THE AGENDA**

**3 ADOPTION OF MINUTES AS CIRCULATED**

📎 April 8, 2024 Regular Meeting Minutes

📎 April 29, 2024 Special Meeting Minutes

**4 DECLARATION OF CONFLICT OF INTEREST**

**5 PUBLIC HEARINGS**

5.1 Conditional Use CO2024-04 - Fergusson - NE 19-10-21

5.2 Variance V2024-02 - Fergusson - NE 19-10-21 WPM

**6 DELEGATIONS**

6.1 RCMP Blue Hills Area - Annual Policing Priorities

6.2 Burns Maendel - Development Plan Amendment

6.3 Suski - Development Plan Amendment

6.4 Manitoba Assessment - Tax Impacts 2025 Reassessment

**7 BYLAWS AND POLICIES**

7.1 Zoning Amendment By-law 2024-04 - 1st Reading

📎 Administration Report - By-law No. 2024-04

7.2 Organizational Amending By-law 2024-06 - 1st Reading

📎 Administration Report - By-law No. 2024-06

7.3 Organizational Amending By-law 2024-06 - 2nd Reading

**8 SUBDIVISION**

**9 UNFINISHED BUSINESS**

**10 NEW BUSINESS**

10.1 Conditional Use CO2024-04 - Fergusson - NE 19-10-21

📎 Community Planning Report - CO2024-04 - Fergusson - NE 19-10-21

10.2 Variance V2024-02 - Fergusson - NE 19-10-21

📎 Community Planning Report - V2024-02 - Fergusson - NE 19-10-21

10.3 Development Plan Amendment - Burns Maendel

📎 Development Plan Amendment Request

10.4 Development Plan Amendment - Jamie & Lisa Suski

- 10.5
  - 📎 Development Plan Amendment Request
  - AMM Resolutions
  - 📎 Manitoba Public Housing
  - 📎 MIT Highway Maintenance
  - 📎 MIT Highway Speed Limits
  - 📎 Elk Management
- 10.6 Roseland Road Speed
- 10.7 Roseland Community Centre Repairs
  - 📎 Administration Report - Roseland Community Centre
- 10.8 Road 114 Project Tender
- 10.9 Employee Compensation

## 11 ACCOUNTS

- 11.1
  - 📎 April 2024 Cheque Listing
  - Bank Reconciliation
  - 📎 March 2024 Bank Reconciliation
  - 📎 April 2024 Bank Reconciliation
- 11.2 Budget to Actual
  - 📎 April 2024 Budget to Actual

## 12 COMMITTEE AND BOARDS REPORTS

- 📎 LUD Report - April 2024

## 13 CORRESPONDENCE

- 📎 Property Inquiry - Greg & Jennifer Gaboury
- 📎 RCMP Policing Report
- 📎 Sponsorship Opportunity - Manitoba Association of Fire Chiefs
- 📎 Notice of Intent - Manitoba Habitat Conservancy
- 📎 Approval Letter - Green Team Grant

## 14 NOTICE OF MOTION

## 15 IN CAMERA

- 15.1 Personnel & Legal Matters

## 16 Adjournment



## Rural Municipality of Whitehead

### Meeting Minutes

Regular Meeting of Council April 8, 2024 - 05:30 PM (RM Office)

In attendance: Reeve Trevor Tuttosi, Councillor Dennis Foerster, Councillor Kevin Klassen, Councillor Kaley Mykula, Councillor Jeff Owens, Councillor Chris Semeschuk and Councillor Curtis Storey

**1 CALL TO ORDER**

None

**2 ADOPTION OF THE AGENDA**

2024-057

Councillor Mykula  
Councillor Storey

Resolved that the Agenda be adopted as presented.

**CARRIED UNANIMOUSLY**

**3 ADOPTION OF MINUTES AS CIRCULATED**

2024-058

Councillor Klassen  
Councillor Owens

Resolved that the minutes from March 1, 2024 and March 11, 2024 be approved as presented.

**CARRIED UNANIMOUSLY**

**4 PUBLIC HEARINGS**

2024-059

Councillor Semeschuk  
Councillor Mykula

Be it resolved that the regular meeting of council be recessed to allow council to hold a Public Hearing to receive representations for any person who wishes to make them in respect to the following:

Subdivision Application 4202-23-8583 - Fergusson

**CARRIED UNANIMOUSLY**

**4.1 Subdivision 4202-23-8583 - Fergusson - NE19-10-21 W**

2024-060

Councillor Storey  
Councillor Foerster

Whereas all representatives in regard to matters listed below have been dealt with:

Subdivision Application 4202-23-8583 - Fergusson - NE19-10-21 W

Therefore be it resolved that the public hearing be concluded and open the next Public Hearing:

V2024-01 - Tess Manning - SE12-9-21 W - To allow for an accessory use building to exceed the area of the dwelling.

**CARRIED UNANIMOUSLY**

2024-061            **4.2      Variance V2024-01 - Tess Manning - SE12-9-21 W**  
 Councillor Owens  
 Councillor Klassen

Whereas all representatives in regard to matters listed below have been dealt with:

V2024-01 - Tess Manning - SE12-9-21 W - To allow for an accessory use building to exceed the area of the dwelling.

Therefore be it resolved that the public hearing be concluded, and open the next Public Hearing:

Conditional Use CO2024-02 - Alair Homes - SE 21-10-22 - To allow a farm dwelling located in the "AG" Agricultural Zone **CARRIED UNANIMOUSLY**

2024-062            **4.3      Conditional Use CO2024-02 - Alair Homes - SE 21-10-22**

Whereas all representatives in regard to matters listed below have been dealt with:

Conditional Use CO2024-02 - Alair Homes - SE 21-10-22 - To allow a farm dwelling located in the "AG" Agricultural Zone

Therefore be it resolved that the public hearing be concluded, and open the next Public Hearing:

Conditional Use CO2024-03 - Alair Homes - SW 10-10-22 - To allow a non-farm dwelling located in the "AG" Agricultural Zone

2024-063            **4.4      Conditional Use CO2024-03 - Alair Homes - SW 10-10-22**  
 Councillor Foerster  
 Councillor Mykula

Whereas all representatives in regard to matters listed below have been dealt with:

Conditional Use CO2024-03 - Alair Homes - SW 10-10-22 - To allow a non-farm dwelling located in the "AG" Agricultural Zone

Therefore be it resolved that the public hearing be concluded, and Council resume its normal order of business.

Time: 5:46 p.m. **CARRIED UNANIMOUSLY**

**5            DELEGATIONS**

2024-064            **5.1      Regional Cabinet Office - Jason Gobeil**  
 Reeve Tuttosi  
 Councillor Mykula

That the presentation by Jason Gobeil be received.

**CARRIED UNANIMOUSLY**

2024-065            **5.2      GovFox Municipal Consulting - Cheryl Christian**  
 Councillor Mykula  
 Councillor Storey

That the presentation by Cheryl Christian with respect to the RM of Whitehead's strategic plan be received.

**CARRIED UNANIMOUSLY**

**6 BYLAWS AND POLICIES**

2024-066 **6.1 Aggregate Mining and Transportation By-law 2024-03 - 3rd Reading**  
 Councillor Klassen  
 Councillor Storey

That By-Law No. 2024-03 - To amend the Aggregate Mining and Transportation By-Law be read a third and final time

*In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2024-03 third reading.*

Name	Yes	No	Abstained	Absent
Dennis Foerster	✓			
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi	✓			

**CARRIED UNANIMOUSLY**

2024-067 **6.2 Organizational Amending By-law 2024-02 - 3rd Reading**  
 Councillor Semeschuk  
 Councillor Storey

That By-Law No. 2024-02 - To amend the Organizational By-Law be read a third and final time

*In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2024-02 third reading.*

Name	Yes	No	Abstained	Absent
Dennis Foerster	✓			
Kevin Klassen	✓			
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi	✓			

**CARRIED UNANIMOUSLY**

2024-068 **6.3 2024 Tax Levy By-law 2024-05 - 1st Reading**  
 Councillor Storey  
 Councillor Owens

That By-Law No. 2024-05 - 2024 Tax Levy By-Law be given first reading.

**CARRIED UNANIMOUSLY**

2024-069 **7 ACCOUNTS**  
 Councillor Owens  
 Councillor Klassen

Resolved that the List of Accounts as paid for March, cheques numbers #15723 to #15774 (both inclusive) totaling \$107,927.49 and Direct Deposit Register totaling \$26,982.53 including council indemnity as per by-law no. 2023-01 be approved.

**CARRIED UNANIMOUSLY**

2024-070      **7.1 Bank Reconciliation**  
 Councillor Foerster  
 Councillor Storey

Resolved that the February 2024 Bank Reconciliation be approved as presented.

**CARRIED UNANIMOUSLY**

**8 CORRESPONDENCE**

None

**9 SUBDIVISION**

2024-071      **9.1 Subdivision 4202-23-8583 - Fergusson - NE19-10-21 W**  
 Reeve Tuttosi  
 Councillor Owens

Whereas Warren Barber on behalf of AJC Fergusson Farms LTD. registered owners of NE 19-10-21 W (156.06 acres) made an application for subdivision.

The intent of the application is to sever a 32 acre parcel on the east part of NE19-10-21W which contains the remnants of an existing dwelling and grain bins. The yard site is serviced by a holding tank and municipal piped water.

Therefore, be it resolved that Subdivision File No. 4202-23-8583 be approved with the following conditions:

- 1 - That the applicant obtain approval for a conditional use application to allow for a non-farm dwelling in the AG Zone
- 2 - That the applicant obtain a variance order to increase the allowable site area for Proposed Parcel A from 10 acres to 31.3 acres to ensure compliance with the Zoning By-law;
- 3 - That a Development Agreement; prepared by the municipal solicitor at the expense of the applicant, be signed and placed on the resulting title requiring the existing machinery road be built up to all-weather standards if an attached laneway were to ever be built
- 4 - That the \$105.00 subdivision application fee for a single lot be paid to the Rural Municipality of Whitehead
- 5 - That a financial levy of \$750.00 be made to the Rural Municipality of Whitehead Fire Capital Reserve Fund By-law No. 2111 for the creation of a new title.
- 6- That any new or restored survey monuments required due to the subdivision are to be paid by the applicant.

**CARRIED UNANIMOUSLY**

**10 UNFINISHED BUSINESS**

**11 NOTICE OF MOTION**

**12 NEW BUSINESS**

2024-072      **12.1 Variance V2024-01 - Tess Manning - SE12-9-21 W**  
 Councillor Mykula  
 Councillor Storey

Whereas Tess Manning has applied for a variance order to allow for an accessory use building to exceed the area of the dwelling.

And whereas a public hearing was held this day to hear any representation for or against the application.

Therefore Be it Resolve that Variance Order V2024-01 be approved.

Reeve Trevor Tuttosi abstained from the vote

**CARRIED**

2024-073      **12.2      Conditional Use CO2024-02 - Alair Homes - SE 21-10-22**  
 Councillor Klassen  
 Councillor Storey

Whereas Alair Homes has applied for a conditional use to allow a farm dwelling located in the "AG" Agricultural Zone.

And whereas a public hearing was held this day to hear any representation for or against the application.

Therefore Be it Resolve that Conditional Use application CO2024-02 be approved.

**CARRIED UNANIMOUSLY**

2024-074      **12.3      Conditional Use CO2024-03 - Alair Homes - SW 10-10-22**  
 Councillor Semeschuk  
 Councillor Klassen

Whereas Alair Homes has applied for a conditional use to allow a non-farm dwelling located in the "AG" Agricultural Zone.

And whereas a public hearing was held this day to hear any representation for or against the application.

Therefore Be it Resolve that Conditional Use application CO2024-03 be approved with the following conditions:

1. That a Development Agreement; prepared by the municipal solicitor at the expense of the applicant, be signed and placed on the title to prevent further rural residential/non agricultural buildings.
2. Should a new approach be required for access to the AG lands, a new approach would require approval from Council in accordance with the RM of Whitehead access/approach policy at the expense of the applicant and added to the Development Agreement.

**CARRIED UNANIMOUSLY**

2024-075      **12.4      Appointment of Deputy Reeve**  
 Reeve Tuttosi  
 Councillor Storey

Resolved that Councillor Jeff Owens is now appointed as the Deputy Reeve.

**CARRIED UNANIMOUSLY**

Discussion      **12.5      AMM Resolutions**

2024-076      **12.6      2024 Gravel Hauling Tender**  
 Councillor Foerster  
 Councillor Storey

Whereas the 2024 Gravel Hauling Tender was posted on March 14, 2024 with a submission deadline of March 22, 2024 at 4:00 p.m.  
 And whereas one submission was received:

- Bluestar Construction LTD
- A. Loading from Stockpile(s): \$1.00 per cubic yard
  - B. Hauling and Spreading Flat Rate: \$10.25 per cubic yard

Therefore be it resolved that Bluestar Construction LTD be awarded the 2024 Gravel Hauling Tender.

**CARRIED UNANIMOUSLY**

Discussion      **12.7      MWSB Project Funding Request**

**13 COMMITTEE AND BOARDS REPORTS**

2024-077 **13.1 Infrastructure Committee**  
 Councillor Klassen  
 Councillor Mykula

Whereas in October 2022, unauthorized drainage work on municipal property by adjacent property owner Jack Amos, caused damage to municipal ditches at several locations and damaged a culvert at Road 122W and 52N south of the railway tracks.

And Whereas the damaged culvert had been replaced with costs of same being invoiced to the property owner and subsequently placed on the associated tax roll number.

And Whereas the property owner has met with the Infrastructure Committee Chair and Reeve of the RM of Whitehead to consider a resolution to the outstanding invoice and damage to municipal property.

Therefore, be it resolved that David Amos has agreed to resolve the outstanding damage to RM property by July 15, 2024 and that the RM of Whitehead has committed to removing the outstanding balance from the tax roll number and invoice the Estate of John (Jack) Amos for a total of \$2000.00 upon completion of same.

Councillor Chris Semeschuk removed himself from Council chambers prior to discussion and abstained from the vote. **CARRIED**

2024-078 **14 IN CAMERA**  
 Councillor Semeschuk  
 Councillor Klassen

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act. **CARRIED UNANIMOUSLY**

**14.1 Personnel & Legal Matters**

2024-079 **14.2 BACK TO OPEN SESSION**  
 Reeve Tuttosi  
 Councillor Mykula

BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting. **CARRIED UNANIMOUSLY**

2024-080 **15 Adjournment**  
 Councillor Foerster  
 Reeve Tuttosi

Resolved that we now adjourn to meet again on April 29, 2024 at 6pm for the Financial Plan Public Hearing or at the call of the Reeve.

Time: 9:23 p.m. **CARRIED UNANIMOUSLY**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer



DRAFT



## **Rural Municipality of Whitehead Meeting Minutes**

**Special Meeting of Council April 29, 2024 - 06:00 PM (Whitehead Community Hall)**

In attendance: Reeve Trevor Tuttosi, Councillor Chris Semeschuk, Councillor Kaley Mykula, Councillor Jeff Owens, Councillor Curtis Storey, Councillor Dennis Foerster  
Absent: Councillor Kevin Klassen

- 1 Call to Order**
  
- 2 Adoption of The Agenda**  
2024-081 Councillor Storey - Councillor Mykula  
Resolved that the Agenda be adopted as presented.  
**CARRIED UNANIMOUSLY**
  
- 3 Public Hearings**  
2024-082 Councillor Mykula - Councillor Foerster  
Be it resolved that the regular meeting of council be recessed to allow Council to hold a Public Hearing to receive representations for any person who wishes to make them in respect to the following:  
2024 Financial Plan  
**CARRIED UNANIMOUSLY**
  
- 3.1 2024 Financial Plan**  
2024-083 Councillor Foerster - Councillor Mykula  
Whereas all representation with respect to the matter listed below have been dealt with:  
2024 Financial Plan  
Therefore be it resolved that the public hearing be concluded, and Council resume its normal order of business.  
  
Time: 6:25  
**CARRIED UNANIMOUSLY**
  
- 4 Bylaws and Policies**

2024-084

**4.1 2024 Tax Levy By-law 2024-05 - 2nd Reading**

Councillor Owens - Councillor Storey

That By-Law No. 2024-05 - Tax Levy By-Law be given second reading. **CARRIED UNANIMOUSLY**

2024-085

**4.2 2024 Tax Levy By-law 2024-05 - 3rd Reading**

Councillor Semeschuk - Councillor Storey

That By-Law No. 2024-05 - Tax Levy By-Law be read a third and final time.

*In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2024-05 third reading.*

Name	Yes	No	Abstained	Absent
Dennis Foerster	✓			
Kevin Klassen				✓
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi	✓			

**CARRIED UNANIMOUSLY**

2024-086

**5 Adjournment**

Reeve Tuttosi - Councillor Foerster

Resolved that we now adjourn to meet again on May 13th at 8:30 am for a Regular Council meeting or at the call of the Reeve.

Time: 6:34 p.m.

**CARRIED UNANIMOUSLY**

## Administrations Report

**Council Meeting Date: May 13, 2024**

**Agenda Item: 7.1 – Zoning Amendment By-law No. 2024-04**

**Policy or by-law: Zoning By-law No. 2021-04**

**Section referenced: 3.8, 3.9, 3.10, 3.11**

**Recommendation:**

At the March 11, 2024 regular meeting, Council discussed amending the Zoning By-law to allow for ‘secondary suites’ on RR2 and RR5 Zones. The conclusion of the discussion was to direct Administration to prepare amendments to the by-law to allow for ‘secondary suites’ as Conditional Use items under the RR2 and RR5 Zones.

Under the Zoning By-law, ‘secondary suites’ are not permissible within RR5 nor RR2 zoning, however, is permissible as a conditional use application under General Development (GD) and Residential Services (RS) zones. Both the GD and RS zones address properties within the area of Alexander or Kemnay and typically have single dwellings on lots considerably smaller than RR5. Additionally, section 4.1.2. (r) of the Development Plan for the RM of Whitehead notes that ‘secondary suites’ may be accommodated within the Rural Residential Policy Areas, subject to compliance with the Zoning By-law.

For consistency, the proposed amendments utilizes the pre-existing descriptions of secondary suites with alterations made only for formatting and readability. The existing descriptions are considered compatible for use in the RR2 and RR5 Zones as is and would not require further alteration.

Administration recommends that the by-law receive 1<sup>st</sup> reading. If read a first time by Council, the by-law is then required to be provided to the Provincial government for review and will be subject to a public hearing ahead of 2<sup>nd</sup> reading of the by-law.

BY-LAW NO. 2024-04

BEING A BY-LAW of the Rural Municipality of Whitehead to amend the Zoning By-law No. 2021-04.

WHEREAS Section 80 of *The Planning Act* provides that a Zoning By-law may be amended;

NOW THEREFORE the Rural Municipality of Whitehead in regular session assembled, enacts as follows:

1. That By-law No. 2021-04 be amended as follows:

a. "RR2" Rural Residential Zoning District Accessory Uses, Buildings, and Structures by adding under Section 3.8.1(b) the following:

"ii) Secondary Suite

Not more than one "secondary suite" as defined in PART 6 of this by-law may be developed as a conditionally approved accessory use and only when it is located on the same zoning site and is detached from or located within and/or forming part of either an existing or newly proposed permitted "Single-Unit Dwelling". In such circumstances, notwithstanding the siting and setback requirements for "accessory uses" as provided for in TABLE 3.4 of this PART, all secondary suites shall satisfy all of the siting and setback requirements of PART 3, TABLE 3.4 herein applicable to the principal dwelling within which the secondary suite is to be developed and shall be subject to the following additional requirements:

- 1) All secondary suites shall not exceed 49% of the total habitable floor space of the principal dwelling in this it is developed.
- 2) In all cases, where a secondary suite is being proposed, the principal dwelling in which the secondary suite is being proposed shall be occupied by the owner of the property.
- 3) It shall be the responsibility of the proponent to consult with the provincial authority having jurisdiction prior to construction to determine the suitability of the site for the secondary suite and determine the need for any provincial permits, approvals or licenses as may be required associated with new, expanded, or modified on-site wastewater collection and drinking water systems and/or the provision of hydro services."

b. "RR5" Rural Residential Zoning District Accessory Uses, Buildings, and Structures by adding under Section 3.9.1(b) the following:

"iii) Secondary Suite

Not more than one "secondary suite" as defined in PART 6 of this by-law may be developed as a conditionally approved accessory use and only when it is located on the same zoning site and is detached from or located within and/or forming part of either an existing or newly proposed permitted "Single-Unit Dwelling". Notwithstanding the siting and setback requirements for "accessory uses" as provided for in TABLE 3.5 of this PART, all secondary suites shall satisfy all of the siting and setback requirements of PART 3, TABLE 3.5 herein applicable to the principal dwelling within which the secondary suite is to be developed and shall be subject to the following additional requirements:

- 1) All secondary suites shall not exceed 49% of the total habitable floor space of the principal dwelling in this it is developed.
- 2) In all cases, where a secondary suite is being proposed, the principal dwelling in which the secondary suite is being proposed shall be occupied by the owner of the property.
- 3) It shall be the responsibility of the proponent to consult with the provincial authority having jurisdiction prior to construction to determine the suitability of the site for the secondary suite and determine the need for any provincial permits, approvals or licenses as may be required associated with new, expanded, or modified on-site wastewater collection and drinking water systems and/or the provision of hydro services.”

2. This by-law shall come into full force and take effect on the day following the date of passage.

DONE AND PASSED by the Council of the Rural Municipality of Whitehead duly assembled this \_\_\_ day of \_\_\_\_, A.D. 2024.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

Read a first time this	day of	A.D. 2024.
Read a second time this	day of	A.D. 2024.
Read a third time this	day of	A.D. 2024.

## Administration Report

**Council Meeting Date: May 13, 2024**

**Agenda Item: 7.2 – Organizational Amending By-law**

**Policy or by-law: By-law 2018-09**

**Section referenced: 4.2**

**Recommendation:**

At the April 8, 2024 regular meeting of Council it was discussed that the structure of Council Committees should be amended to reflect current practices. Council Committee membership has regularly been comprised as the Committee of the Whole with individual Councillors taking on lead positions aligning with each respective committee.

The proposed amendments aligns the by-law to better reflect current practices for Council committees.

BY-LAW NO. 2024-06

BEING A BY-LAW of the Rural Municipality of Whitehead to amend the Organizational By-law No. 2018-09.

WHEREAS the Council of the Rural Municipality of Whitehead in Organizational By-law No. 2018-09 regulates and controls the organizational structure the Rural Municipality of Whitehead.

AND WHEREAS it is deemed necessary and expedient to amend the by-law to update the composition of Council committees.

NOW THEREFORE the Rural Municipality of Whitehead in regular session assembled, enacts as follows:

1. By-law No. 2018-09 is hereby amended as follows:

a. Section 4.2 by:

- i. replacing any instances of the words "3 members of Council" with "Committee of the Whole";
- ii. replacing the words "3 Councillors" with "Committee of the Whole";
- iii. replacing the words "Reeve & 2 Council members (non-Fire Department members)" with "Committee of the Whole";
- iv. adding the following as 4.2(c)(7):  
"Chair to the Fire Services Committee must not be a member of the Fire Department"
- v. replacing the words "2 members of Council" with "Committee of the Whole";
- vi. adding immediately after any instance of "quarterly" the words "or when the need arises".

b. Renumbering the following as Section 4.2.1:

"All Committees – To recommend to Council prior to the beginning of each year such matters under its control as it considered essential to be carried out during the year, together with their detailed cost."

2. This by-law shall come into full force and take effect on the day following the date of passage.

DONE AND PASSED by the Council of the Rural Municipality of Whitehead duly assembled this day of \_\_\_\_\_, A.D. 2024.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

Read a first time this	day of March	A.D. 2024.
Read a second time this	day of March	A.D. 2024.
Read a third time this	day of April	A.D. 2024.



**CONTINUING CONSOLIDATION  
BY-LAW NO. 2018-09**

**AS AMENDED BY BY-LAW NO. 2024-02 AND BY-LAW NO. 2024-06**

**Being a by-law to govern the organization of the Rural Municipality of Whitehead and the committees thereof.**

WHEREAS section 148(1) of The Municipal Act provides that a Council must establish by by-law an organizational structure for the Municipality and review the by-law at least once during its term of office.

THEREFORE BE IT RESOLVED that the council of The Rural Municipality of Whitehead, in open meeting assembled, enacts as follows:

**TITLE**

1.0 This by-law may be referred to as “The Rural Municipality of Whitehead Organizational By-law.”

**ROLE OF COUNCIL**

2.0 Council is responsible

- a) for developing and evaluating the policies and programs of the Municipality;
- b) for ensuring that the powers, duties and functions of the Municipality are appropriately carried out; and
- c) for carrying out the powers, duties and functions expressly given to the council under this of any other Act.

**GENERAL DUTIES OF MEMBERS**

3.0 Each member of a council has the following duties:

- a) to consider the well-being and interests of the Municipality as a whole and to bring to the Council’s attention anything that would promote the well-being or interests of the Municipality;
- b) to participate generally in developing and evaluating the policies and programs of the Municipality;
- c) to participate in meetings of the Council and of Council Committees and other bodies to which the member is appointed by the Council;
- d) to keep in confidence a matter that is discussed at a meeting closed to the public under subsection 152(3) and that the Committee decides to keep confidential until the matter is discussed at a meeting of the Council or of a committee conducted in public;
- e) to perform any other duty or function imposed on the member by the Council or this or any other Act.

**COMMITTEES & BOARD REPRESENTATIVES**

4.0 The general duties of Committees shall be as follows:

- a) To report from time to time on all matters connected with the duties imposed on the Committee and to recommend such action as may be deemed necessary.
- b) To prepare and introduce to Council all such by-laws as may be necessary to give effect to the reports and recommendations that are adopted by Council.
- c) To consider and report respectively on any and all matters referred to them by Council.

4.1 The following committees are hereby established as the Standing Committees of council:

- a) Finance Committee
- b) Personnel Committee
- c) Fire Services Committee
- d) Machinery Committee
- e) Waste Disposal Services Committee
- f) Drainage Committee
- g) Asset Management Committee

4.2 The special duties of the Standing Committees, in addition to the aforesaid general duties shall be as follows:

a) Finance Committee

- 1) Oversight all accounts, expenditures and outlay all sums payable under contract before any monies are paid; and no account, claim or demand not expressly authorized to be paid by a statute, by-law or resolution of Council, shall be paid by the CAO until the same has been authorized by the Finance Committee and approved by Council.
- 2) To annually review and recommend to Council the types, rates and conditions of payments to be made to or on behalf of members of the Council and Council Committees, as compensation and for expenses incurred while attending to municipal business, and for any other purpose relating to municipal business that the Council considers appropriate.
- 3) Composition: ~~3 members of Council~~ Committee of the Whole
- 4) To meet monthly

b) Personnel Committee

- 1) To consider salary and wage negotiations
- 2) To consider requests for benefits
- 3) To assist with interviewing of new employees
- 4) To review personnel policy
- 5) To review job descriptions
- 6) To review and consider grievances of employees not satisfied by CAO
- 7) Composition: ~~3 Councillors~~ Committee of the Whole
- 8) To meet quarterly or when the need arises.

c) Fire Services Committee

- 1) To consider and report on all matters relating to the Fire Department, buildings and equipment, including their acquisition, maintenance and disposal.
- 2) Create and revise policies and procedures.
- 3) Yearly review of policies and procedures.
- 4) To meet with Fire Chief and CAO and recommend to council at the beginning of each year such projects, works and matters under its control as it considers essential to be carried out during the year, together with their detailed cost.
- 5) Composition: ~~Reeve & 2 Council members (non-Fire Department members)~~ Committee of the Whole and the Fire Chief of the Whitehead Fire Department.
- 6) To meet quarterly or when the need arises.

d) Machinery Committee

- 1) In consultation with the Public Works Foreman, to consider and report on all matters relating to equipment, including their acquisition, maintenance and disposal.
- 2) Composition: ~~3 members of Council~~ Committee of the Whole
- 3) To meet quarterly or when the need arises.

- e) Waste Disposal Services Committee
  - 1) To consider and report on all matters relating to the operation of the waste disposal site and recycling.
  - 2) Composition: ~~3 members of Council~~ Committee of the Whole
  - 3) To meet quarterly or when the need arises.
  
- f) Drainage Committee
  - 1) Liaison with outside boards and entities
  - 2) Watershed District
  - 3) Working with other committees
  - 4) RM planning
  - 5) Composition: ~~2 members of Council~~ Committee of the Whole
  
- g) Asset Management Committee
  - 1) To attend workshops, seminars and information sessions with the CAO, Finance Assistant and Public Works Foreman, and aid in development of Asset Management Plan, including categorizing municipal roads.
  - 2) Composition: ~~3 members of Council~~ Committee of the Whole
  - 3) To meet at least quarterly or when the need arises.

**4.2.1** All Committees – To recommend to Council prior to the beginning of each year such matters under its control as it considers essential to be carried out during the year, together with their detailed cost.

4.3 The Reeve is “ex-officio” a member of all those Committees as set forth in Section 4.1 of this by-law with the privilege of voting thereon.

4.4 Members of Council and/or resident electors shall be appointed to represent the Municipality on Local and Regional Boards as council authorizes.

The general duties of the Board representatives shall be as follows:

- a) To report from time to time on all matters connected with the duties imposed on the Board and to recommend such action as may be deemed necessary.
- b) To prepare and introduce to Council all such by-laws as may be necessary to give effect to the reports and recommendations that are adopted by Council.
- c) To consider and report respectively on any and all matters referred to them by Council.
- d) To recommend to Council at the beginning of each year the funding requirements of the Board essential for the operation of the Board and the commitments of the Board.

4.5 Members of Council of the Municipality may be appointed to the local and regional boards as follows:

- a) Whitehead Elton Regional Water Cooperative – Reeve and 1 member of Council
- b) Southwest Weed District – 2 members of Council
- c) Souris Valley Rec Commission – 1 members of Council
- d) Souris Vet Board – 1 member of Council
- e) Planning District – Reeve and 1 member of Council
- f) Watershed District – 2 members of Council
- g) Assiniboine River Basin Initiative – 1 member of Council
- h) Southwest Flood Strategy – 1 member of Council

- 4.6 At the organizational Council meeting in each year, the Council must consider the recommendations for appointments to Standing Committees and other bodies of council submitted by the head of council. All appointments to Standing Committees and other bodies of council, including naming of a chairperson, must be approved by resolution of council.
- 4.7 Regular meetings of the Standing Committees may be held as determined by each Standing Committee, or as indicated otherwise in this by-law.
- 4.8 Special meeting of the Standing Committees may be called by the chairperson or by two members of the committee in the same manner as provided in The Rural Municipality of Whitehead Procedures By-law.
- 4.9 Any member of council not a member of a committee has the right to attend committee meetings but shall not be allowed to vote. With the permission of the majority of the members of the committee, a visiting member of council may be allowed to take part in any discussions.
- 4.10 A special committee of council may be appointed by resolution of council at any time specifying the business to be dealt with by the committee.
- 4.11 An appointment to any committee of council may be repealed only by a resolution of the council.

#### **HEAD OF COUNCIL**

- 5.0 The head of council for The Rural Municipality of Whitehead is to have the title of Reeve.
- 5.1 At the organizational meeting of council in each year, council must by resolution, appoint a councillor as Deputy Reeve, who shall act in place of the Reeve when the Reeve is unable to carry out the powers, duties and functions of the Reeve.
- 5.2 In addition to performing the duties of a member of a council, the Reeve has a duty
- a) to preside when in attendance at a council meeting, except where the procedures by-law or this or any other Act otherwise provides;
  - b) to provide leadership and direction to the council; and
  - c) to perform any other duty or function assigned to a Reeve or by this or any other Act.

#### **YOUTH MEMBER**

- 6.0 The council of The Rural Municipality of Whitehead, may, by resolution, appoint a person with the title “youth member” to sit with the council and to participate in council deliberations.
- 6.1 A youth member must be less than 18 years of age or enrolled as a full-time student at Brandon, Southwest Horizon or Fort La Bosse School Division and must be a resident of The Rural Municipality of Whitehead.
- 6.2 A youth member is not permitted to move or second any resolution nor is the youth member counted for the purpose of deciding a vote of the council. A youth member is not allowed to participate in committee of the whole deliberations that are closed to the public.
- 6.3 The term of office for a youth member is to be established with the appointment but shall not exceed 1 year.

**BOARD OF REVISION**

- 7.1 At the organizational council meeting in each year, council shall by resolution appoint a Board of Revision to hear assessment appeals during the following 12 months.
  
- 7.2 The Board of Revision shall consist of the Council of the Rural Municipality of Whitehead. The Council shall appoint the Reeve to serve as presiding officer of the Board.

**SIGNING AUTHORITY**

- 8.0 Agreements and cheques and other negotiable instruments must be signed or authorized by
  - a) the head of Council,
  - b) an annually appointed member of Council, and
  - c) the chief administrative officer.

[A.M. B/L 2024-02]

By-law No. 2108 is hereby repealed.

DONE AND PASSED by a by-law of the Rural Municipality of Whitehead in the Province of Manitoba this 11<sup>th</sup> day of March, 2019.

*Originally signed by  
Allen Sutherland*

---

Reeve

*Originally signed by  
Cindy Izzard*

---

Chief Administrative Officer

Read a first time this 11<sup>th</sup> day of February A.D. 2019.  
Read a second time this 11<sup>th</sup> day of March A.D. 2019.  
Read a third time this 11<sup>th</sup> day of March A.D. 2019.

**Municipal and Northern Relations**

Community Planning  
 Unit 1B - 2010 Currie Blvd  
 Brandon MB R7B 4E7  
 T 204-726-6267 F 204-726-7499  
 brandoncrp@gov.mb.ca

# Report to Council

<b>Date:</b>	Feb 6, 2024	<b>File:</b>	4202-23-8583 (Applicant File No. 235764)
<b>Applicant:</b>	Warren George Barber (Meighen Haddad LLP)	<b>Registered Owner:</b>	AJC Fergusson Farms LTD.
<b>Municipality:</b>	Whitehead (RM)	<b>Proposed Subdivision:</b>	NE-19-10-21-W

## Intent of Subdivision:

This proposed subdivision intends to separate the existing farmyard that contains a dwelling and some bins from the rest of the agricultural land in order to sell the agricultural land. The proposed yard is somewhat large at 32 acres and includes some land that appears to be cultivated. According to the application, the lot with the residence will continue to serve as the yardsite for the owner in conjunction with their ongoing operations. Access to the yardsite is onto provincial road 250 and the residual land does not appear to have an established approach. The yardsite is serviced by a holding tank and by piped water.

## Applicable Development Plan and Zoning Bylaw Information:

Whitehead Development Plan:

The land in question is designated as Agricultural Area in the BAPD DP. Policy 2.4.4. allows for the subdivision of an existing farm dwelling that has been in existence for 7 years or more and is being subdivided from a minimum 80 acre parcel.

*(k) Single lot subdivisions shall be permitted in Agricultural Policy Areas in respect of an existing farmstead site if:*

- a. the site is no longer required as part of an agricultural operation because the associated farmland has been acquired by another agricultural operation; or*
- b. the subdivision of the farmstead site is necessary to allow the agricultural producer to continue to reside in the existing farm residence upon retirement.*

*(m) A single lot subdivision shall be permitted for a parcel of land that has been physically isolated by such things as a transportation route, utility corridor, rail line, or a water course, but only if the parcel is of a size, shape or nature that makes agricultural operations physically impractical.*

*Non-Resource Related Uses*

(n) Non-resource related uses on parcels of less than 80 acres should meet the following criteria:

- a. should not be wasteful of agricultural land;
- b. should, if possible, be directed away from prime agricultural land and existing livestock operations;
- c. if applicable, should be confined to the existing shelterbelt that forms part of a farmstead site or former farmstead site; or directed to mature tree areas;
- d. the proposed subdivision shall have legal access to a public road. Direct access to a provincial highway is discouraged;
- e. access should be via an all-weather municipal road where service improvements and/or extensions and/or new rail crossings are minimized;
- f. the location and siting of the proposed development associated with a subdivision when located abutting a provincial highway, shall be restricted to the same side of a provincial highway facility where existing development has already occurred. Whenever possible, frontage roads; internal access roads; internal road systems; or municipal road system will be utilized to limit direct access to the Provincial Highway System.
- g. the proposed subdivision should be capable of accommodating an on-site wastewater management system and have an adequate supply of potable water;
- h. municipal services such as drainage, school busing, fire protection shall be available to the subdivision site or can be provided without undue cost to the municipality; and
- i. the proposed subdivision location should comply with the mutual separation distances between livestock operations and dwellings

**R.M. of Whitehead Zoning By-law:**

Lot Description	Zone	Minimum Requirements	Proposed Site Area	Proposed Site Width	Action Required (Variance, Conditional Use)
Proposed Lot 1	"AG"	Area 2-10 acres Width 200 feet	31.3 acres	2640 feet	Conditional Use for the non-farm dwelling site Variance for site area
Residual Area	"AG"	Area 80 acres Width 1000 feet	124.06 acres	adequate	

**COMMENTING DEPARTMENTS/AGENCIES:**

There were no concerns raised by the various government agencies during the circulation process. The following comments, however, were provided:

**Teranet Manitoba** requires a Plan of Subdivision.

**Manitoba Environment and Climate Change, Environmental Compliance and Enforcement Branch** advise that at the time of development the property owner will be required to register, install and maintain an appropriate onsite wastewater management system that meets the minimum setback distances and requirements outlined in the Onsite Wastewater Management Systems Regulation MR 83/2003.

**Manitoba Agriculture** had no concerns.

**Manitoba Hydro and Centra Gas** do not require easements.

**Other Agencies:**

- All other agencies responded with no comments or concerns.
- Please review all attached correspondence for additional details.

**RECOMMENDATION**

Provided Council is satisfied that the proposed development conforms to the policies and intent of the Development Plan, this office recommends approval of the subdivision as proposed.

**Be advised that as per Section 125(2) of the Planning Act any subdivision being considered by Council creating a new road or extending a road will require a public hearing prior to passing a resolution approving that application.**

Should Council wish to approve this application to subdivide, the Community Planning Branch recommends the following conditions of approval:

- 1) That a Conditional Use approval be obtained for the non-farm dwelling site.
- 2) That a variance order be obtained to increase the allowable site area for Proposed Parcel A from 10 acres to 31.3 acres to ensure compliance with the Zoning By-law;

Please note that approval of the subdivision application will be subject to provincial department and agency requirements.

When Council has dealt with this matter, please send a copy of Council's resolution to this office either approving the proposed subdivision with or without conditions or rejecting it. If Council rejects the subdivision application, written reasons must be provided. If approval is given, please note in your response to Community Planning Branch whether or not all outstanding property taxes on the land proposed for subdivision have been paid.

Thank you for your prompt attention to this subdivision application. Please be advised that as per Subsection 125(4.1) of The Planning Act, council has 90 days to make a decision on this application. If you have questions regarding this report of the subdivision application please contact the undersigned.

---

Devin Dietrich  
Community Planner

Cc: Warren George Barber (Meighen Haddad LLP)





Planning & Development  
517 Second Avenue  
Box 107 Alexander, MB R0K 0A0  
T: 204.752.2261

## CONDITIONAL USE

A conditional use is a process where a proposed use requires further scrutiny before it may be approved. The proposed use may have unique characteristics or operations that may have an impact on nearby properties.

### Documentation and Fee Requirements

- Application Fee: \$600.00 (Annual Fee Schedule)
- Status of Title: Issued by Brandon Land Titles Office no later than 30 days before the date of the application
- Letter of Authorization: From the registered owner(s) of the land whose name(s) appear on the title
- Site Plan: As per attached checklist
- Other plans and documentation may be required, depending on the nature of the request.

\*Application processing may be delayed until all the above noted information has been submitted\*

### Decision Making Authority

Conditional Use applications are decided by Council

### Pre-Application Review

The CAO will review the application to ensure it has been completed. The CAO cannot advise if council will approve or reject an application.

### Public Hearing

The applicant may choose to attend the public hearing to answer any questions council may have prior to the resolution.

### Conditions and Limits of Approval

Conditional use approvals that have been inactive for twelve (12) consecutive months will lapse and become null and void. Some approvals may have conditions attached. Unless otherwise indicated in the conditions, they must be satisfied within twelve (12) months of the date of approval.

## LETTER OF AUTHORIZATION

Date: April 25, 2024

To: RM of Whitehead



Planning & Development  
517 Second Avenue  
Box 107 Alexander, MB R0K 0A0  
T: 204.752.2261

Chief Administrative Officer  
Box 107  
Alexander, MB R0K 0A0

RE: NE 1/4 19-10-21 WPM (address or legal description of application)

I(We) hereby give authorization to:

Meighen Haddad LLP Warren G. Barbet (Applicant's name)

To apply for a development application for the above address.

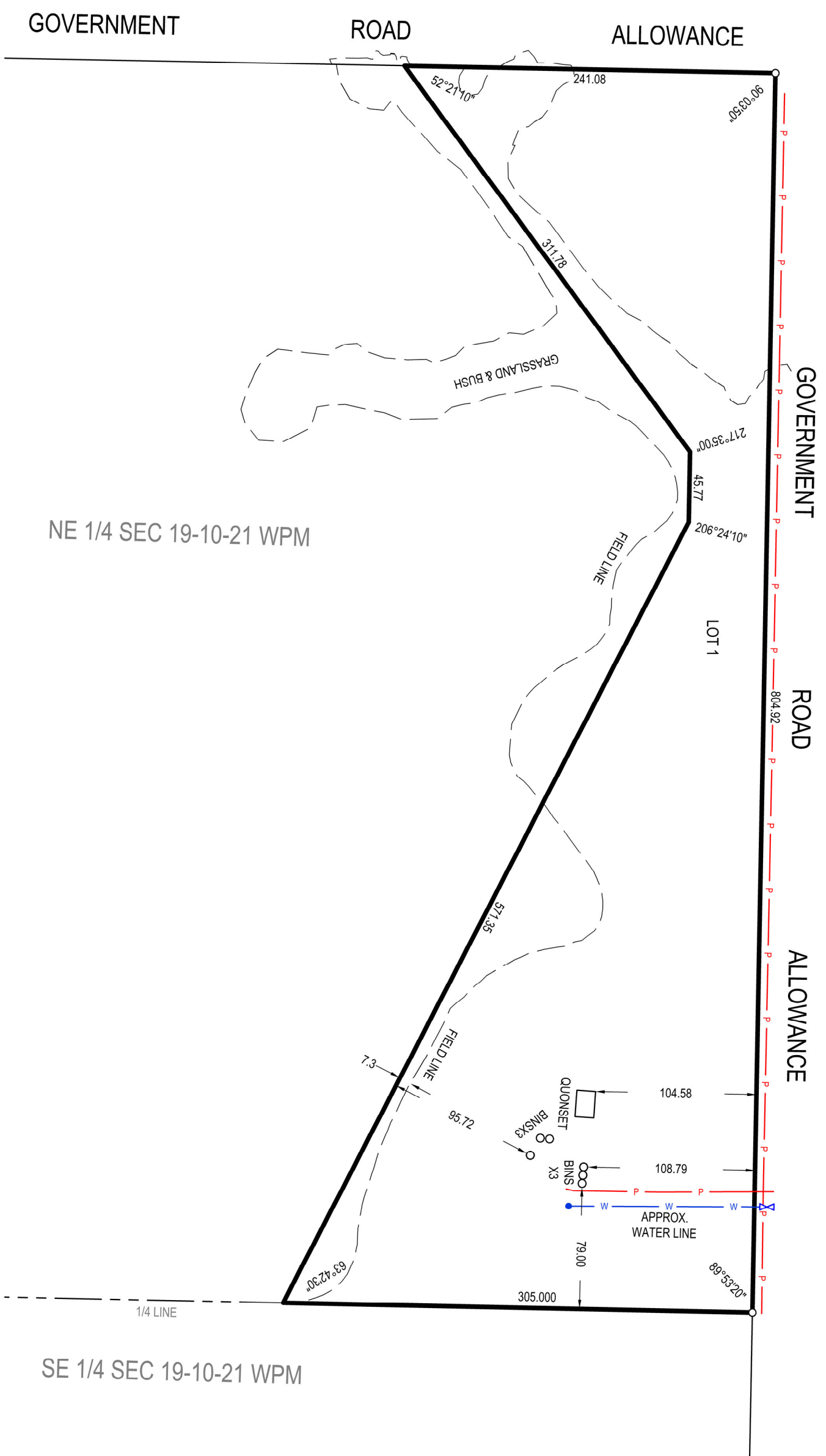
Registered Owner(s) on the Current Status of Title:

<u>AJC FERGUSSON FARMS LTD.</u>	<u><i>W Fergusson</i></u>	<u>April 25th, 2024</u>
Name (Print)	Signed	Date
	WENDY FERGUSSON, Secretary	
_____	_____	_____
Name (Print)	Signed	Date
_____	_____	_____
Name (Print)	Signed	Date
_____	_____	_____
Name (Print)	Signed	Date

**SUBDIVISION APPLICATION MAP**

OF PART OF  
NE 1/4 SECTION 19, TOWNSHIP 10, RANGE 21 WPM  
IN THE  
RM OF WHITEHEAD  
MANITOBA

Certificate of Title No.  
2636266/2  
Date of Title Search  
AUGUST 21, 2023  
Registered Owner(s)  
AJC FERGUSSON FARMS LTD.  
Encumbrance  
140594/2, 86-12758/2, 1052803/2, 133104-1/2



Lot Areas		
Lot	Sq. M.	Acres
1	129442.5	32.0

**METRIC**  
Scale 1:3000

**NOTE:**  
For planning application  
Purposes only.  
This is not a final survey.



Survey monuments found are described and shown thus ..... O  
Land affected by registration of this plan is bordered thus ..... P  
Overhead Powerline ..... P  
Date of Survey September 5th, 2023

Dated this \_\_\_\_ day of \_\_\_\_\_, 2023

Derek T. Arthur, M.L.S.  
Authorized to practice under the "Land Surveyors Act" of Manitoba

**Caltech**  
Virten, MB  
Brandon, MB  
1-888-263-8055  
caltechgroup.com

Date: September 27, 2023	Revision
Caltech No: 23-2515-00-ASU01-R1	FS: CNM
	Page 1 of 1

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# R.M. OF WHITEHEAD

MAP REVISED:-

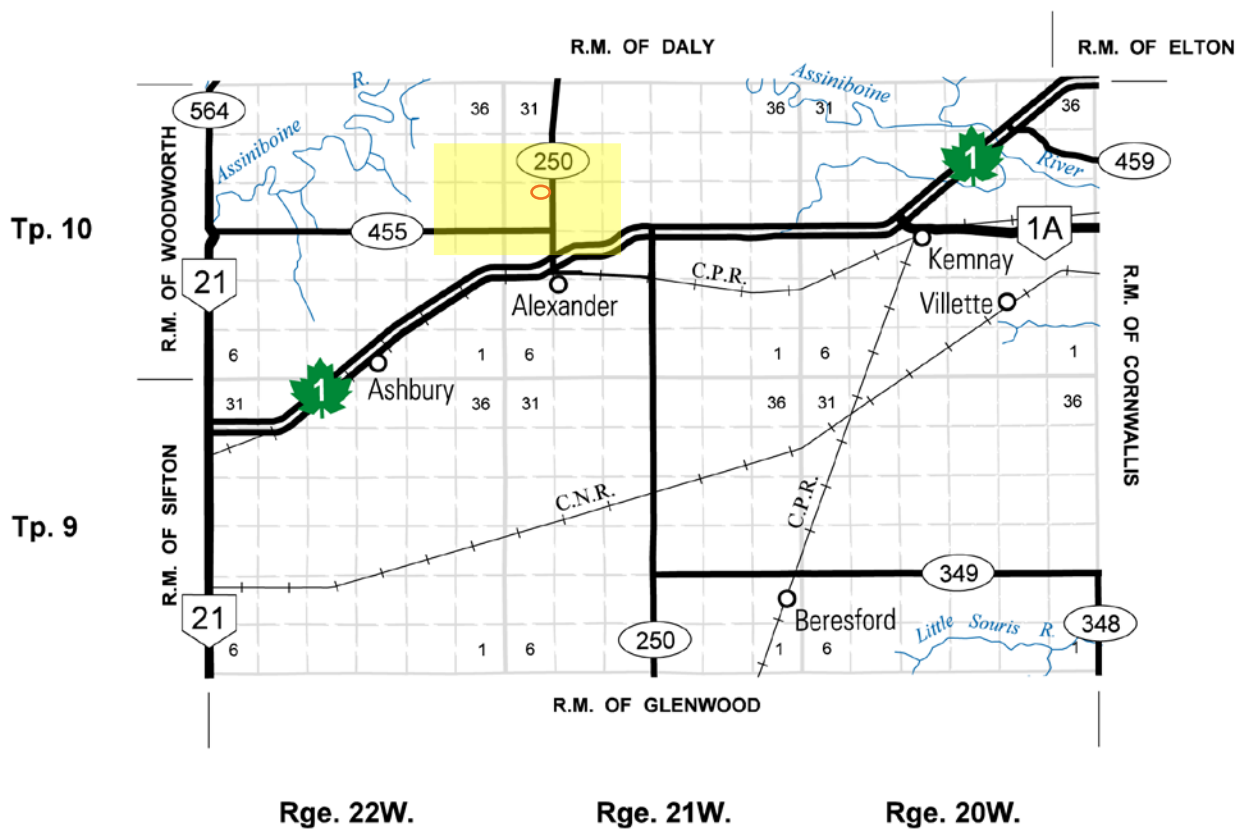


0 5  
SCALE IN KILOMETRES

MANITOBA  
TRANSPORTATION AND GOVERNMENT SERVICES  
HIGHWAY PLANNING AND DESIGN BRANCH  
DRAFTING SECTION  
WINNIPEG  
JANUARY, 2004

**LEGEND**

- TRANS-CANADA HIGHWAY ..... .....
- PROVINCIAL TRUNK HIGHWAYS ..... .....
- PROVINCIAL ROADS ..... .....
- ACCESS ROADS ..... .....
- RAILWAYS ..... .....





# Proposed Subdivision- Whitehead (RM)

# NE 19-10-21W



## Legend

-  Proposed Subdivision
-  Existing Property

**File Number:** 4202-23-8583 **Date:** November 6, 2023

**Applicant:** Meighan Haddad LLP (Warren Barber)

**Notes:**  
Registered Owner(s): AJC Fergusson Farms Ltd.  
Certificate(s) of Title: 2636266/2  
Roll No(s): 85000  
Existing Property: 156.06 ac  
Proposed Subdivision: 32 ac  
Residual Land: 124.06 ac  
Development Plan: Agricultural  
Zoning By-Law: AG - Agricultural General

PLEASE SEE THE SUBDIVISION APPLICATION MAP FOR FURTHER DETAILS.

Map Not to Scale

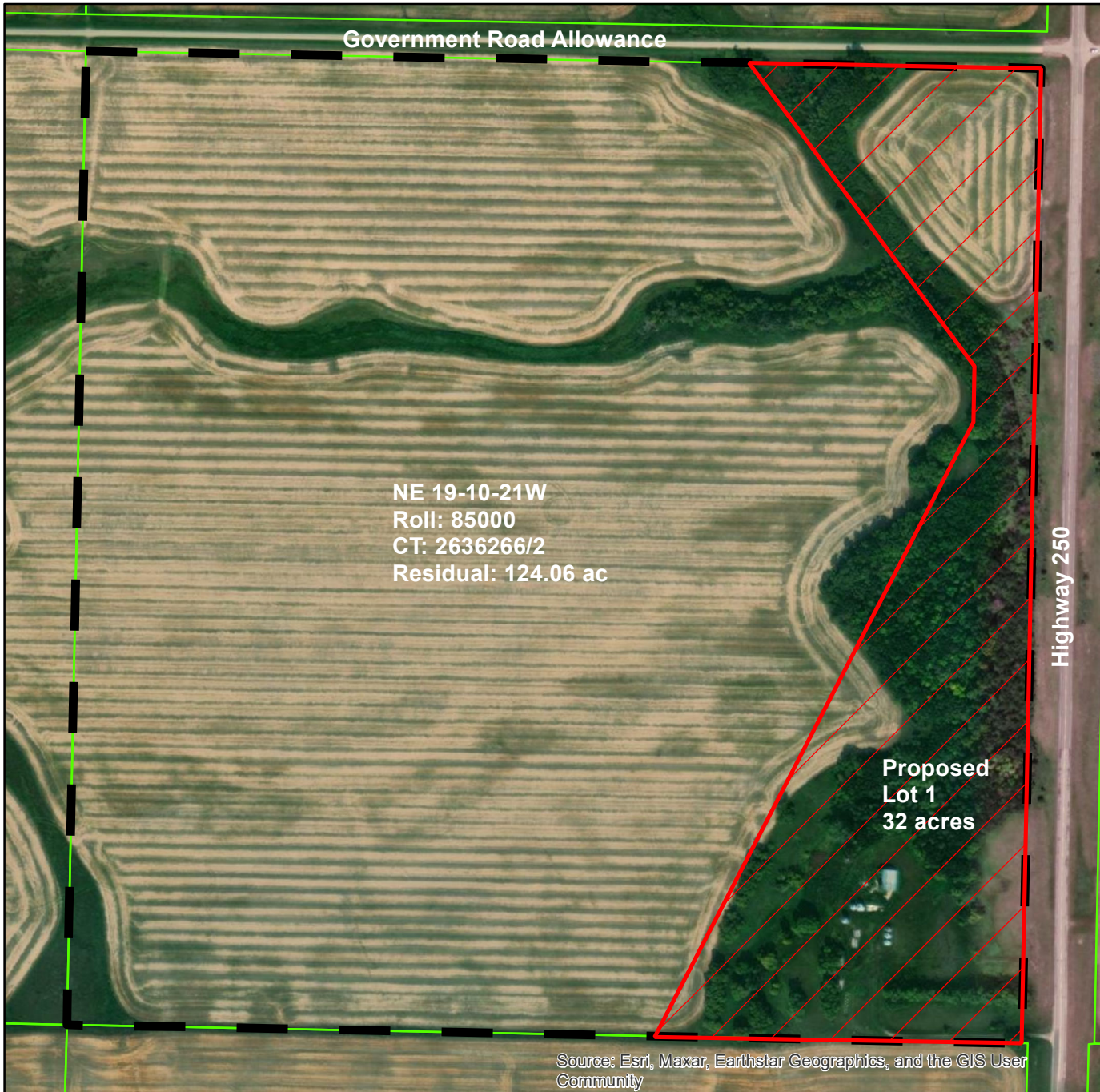
For Discussion Purposes Only





Department of Municipal Relations  
Community and Regional Planning

# Proposed Subdivision- Whitehead (RM)

# NE 19-10-21W



## Legend

-  Proposed Subdivision
-  Existing Property

**File Number:** 4202-23-8583 **Date:** November 6, 2023

**Applicant:** Meighan Haddad LLP (Warren Barber)

**Notes:**

Registered Owner(s): AJC Fergusson Farms Ltd.

Certificate(s) of Title: 2636266/2

Roll No(s): 85000

Existing Property: 156.06 ac

Proposed Subdivision: 32 ac

Residual Land: 124.06 ac

Development Plan: Agricultural

Zoning By-Law: AG - Agricultural General

PLEASE SEE THE SUBDIVISION APPLICATION MAP FOR FURTHER DETAILS.



**Municipal and Northern Relations**

Community Planning  
 Unit 1B - 2010 Currie Blvd  
 Brandon MB R7B 4E7  
 T 204-726-6267 F 204-726-7499  
 brandoncrp@gov.mb.ca

## Report to Council

<b>Date:</b>	Feb 6, 2024	<b>File:</b>	4202-23-8583 (Applicant File No. 235764)
<b>Applicant:</b>	Warren George Barber (Meighen Haddad LLP)	<b>Registered Owner:</b>	AJC Fergusson Farms LTD.
<b>Municipality:</b>	Whitehead (RM)	<b>Proposed Subdivision:</b>	NE-19-10-21-W

### Intent of Subdivision:

This proposed subdivision intends to separate the existing farmyard that contains a dwelling and some bins from the rest of the agricultural land in order to sell the agricultural land. The proposed yard is somewhat large at 32 acres and includes some land that appears to be cultivated. According to the application, the lot with the residence will continue to serve as the yardsite for the owner in conjunction with their ongoing operations. Access to the yardsite is onto provincial road 250 and the residual land does not appear to have an established approach. The yardsite is serviced by a holding tank and by piped water.

### Applicable Development Plan and Zoning Bylaw Information:

Whitehead Development Plan:

The land in question is designated as Agricultural Area in the BAPD DP. Policy 2.4.4. allows for the subdivision of an existing farm dwelling that has been in existence for 7 years or more and is being subdivided from a minimum 80 acre parcel.

*(k) Single lot subdivisions shall be permitted in Agricultural Policy Areas in respect of an existing farmstead site if:*

- a. the site is no longer required as part of an agricultural operation because the associated farmland has been acquired by another agricultural operation; or*
- b. the subdivision of the farmstead site is necessary to allow the agricultural producer to continue to reside in the existing farm residence upon retirement.*

*(m) A single lot subdivision shall be permitted for a parcel of land that has been physically isolated by such things as a transportation route, utility corridor, rail line, or a water course, but only if the parcel is of a size, shape or nature that makes agricultural operations physically impractical.*

*Non-Resource Related Uses*

(n) Non-resource related uses on parcels of less than 80 acres should meet the following criteria:

- a. should not be wasteful of agricultural land;
- b. should, if possible, be directed away from prime agricultural land and existing livestock operations;
- c. if applicable, should be confined to the existing shelterbelt that forms part of a farmstead site or former farmstead site; or directed to mature tree areas;
- d. the proposed subdivision shall have legal access to a public road. Direct access to a provincial highway is discouraged;
- e. access should be via an all-weather municipal road where service improvements and/or extensions and/or new rail crossings are minimized;
- f. the location and siting of the proposed development associated with a subdivision when located abutting a provincial highway, shall be restricted to the same side of a provincial highway facility where existing development has already occurred. Whenever possible, frontage roads; internal access roads; internal road systems; or municipal road system will be utilized to limit direct access to the Provincial Highway System.
- g. the proposed subdivision should be capable of accommodating an on-site wastewater management system and have an adequate supply of potable water;
- h. municipal services such as drainage, school busing, fire protection shall be available to the subdivision site or can be provided without undue cost to the municipality; and
- i. the proposed subdivision location should comply with the mutual separation distances between livestock operations and dwellings

**R.M. of Whitehead Zoning By-law:**

Lot Description	Zone	Minimum Requirements	Proposed Site Area	Proposed Site Width	Action Required (Variance, Conditional Use)
Proposed Lot 1	"AG"	Area 2-10 acres Width 200 feet	31.3 acres	2640 feet	Conditional Use for the non-farm dwelling site  Variance for site area
Residual Area	"AG"	Area 80 acres Width 1000 feet	124.06 acres	adequate	

**COMMENTING DEPARTMENTS/AGENCIES:**

There were no concerns raised by the various government agencies during the circulation process. The following comments, however, were provided:

**Teranet Manitoba** requires a Plan of Subdivision.

**Manitoba Environment and Climate Change, Environmental Compliance and Enforcement Branch** advise that at the time of development the property owner will be required to register, install and maintain an appropriate onsite wastewater management system that meets the minimum setback distances and requirements outlined in the Onsite Wastewater Management Systems Regulation MR 83/2003.

**Manitoba Agriculture** had no concerns.

**Manitoba Hydro and Centra Gas** do not require easements.



**Other Agencies:**

- All other agencies responded with no comments or concerns.
- Please review all attached correspondence for additional details.

**RECOMMENDATION**

Provided Council is satisfied that the proposed development conforms to the policies and intent of the Development Plan, this office recommends approval of the subdivision as proposed.

**Be advised that as per Section 125(2) of the Planning Act any subdivision being considered by Council creating a new road or extending a road will require a public hearing prior to passing a resolution approving that application.**

Should Council wish to approve this application to subdivide, the Community Planning Branch recommends the following conditions of approval:

- 1) That a Conditional Use approval be obtained for the non-farm dwelling site.
- 2) That a variance order be obtained to increase the allowable site area for Proposed Parcel A from 10 acres to 31.3 acres to ensure compliance with the Zoning By-law;

Please note that approval of the subdivision application will be subject to provincial department and agency requirements.

When Council has dealt with this matter, please send a copy of Council's resolution to this office either approving the proposed subdivision with or without conditions or rejecting it. If Council rejects the subdivision application, written reasons must be provided. If approval is given, please note in your response to Community Planning Branch whether or not all outstanding property taxes on the land proposed for subdivision have been paid.

Thank you for your prompt attention to this subdivision application. Please be advised that as per Subsection 125(4.1) of The Planning Act, council has 90 days to make a decision on this application. If you have questions regarding this report of the subdivision application please contact the undersigned.

---

Devin Dietrich  
Community Planner

Cc: Warren George Barber (Meighen Haddad LLP)



## Variance

A variance is a process that allows a deviation from the Zoning By-law for a particular property. If a property cannot meet the requirements of the Zoning By-law due to unique circumstances, the approval authority may grant an affected owner an opportunity for relief from the Zoning By-law. A variance can be approved to allow a modification to development standards, such as, minimum setbacks and height restrictions.

### Documentation and Fee Requirements

- Application Fee: \$600.00 (Annual Fee Schedule)
- Status of Title: Issued by Brandon Land Titles Office no later than 30 days before the date of the application
- Letter of Authorization: From the registered owner(s) of the land whose name(s) appear on the title
- Site Plan: As per attached checklist
- Other plans and documentation may be required, depending on the nature of the request.

\*Application processing may be delayed until all the above noted information has been submitted\*

### Decision Making Authority

Variance applications are decided by Council.

### Pre-Application Review

The CAO will review the application to ensure it has been completed. The CAO cannot advise if council will approve or reject an application.

### Public Hearing

The applicant may choose to attend the public hearing to answer any questions council may have prior to the resolution. The public hearing allows the general public to comment on the application prior to council's decision.

### Conditions and Limits of Approval

Conditional use approvals that have been inactive for twelve (12) consecutive months will lapse and become null and void. Some approvals may have conditions attached. Unless otherwise indicated in the conditions, they must be satisfied within twelve (12) months of the date of approval.



Planning & Development  
517 Second Avenue  
Box 107 Alexander, MB R0K 0A0  
T: 204.752.2261

**LETTER OF AUTHORIZATION**

Date: April 25, 2024

To: RM of Whitehead  
Chief Administrative Officer  
Box 107  
Alexander, MB R0K 0A0

RE: NE 1/4 19-10-21 WPM (address or legal description of application)

I(We) hereby give authorization to:

Meighen Haddad LLP, Warren G. Barber, K.C.  
(Applicant's name)

To apply for a development application for the above address.

Registered Owner(s) on the Current Status of Title:

AJC FERGUSSON FARMS LTD.

*Wendy Fergusson*

April 25, 2024

Name (Print)

Signed

Date

WENDY FERGUSSON, Secretary

Name (Print)

Signed

Date

Name (Print)

Signed

Date

Name (Print)

Signed

Date

**SUBDIVISION APPLICATION MAP**

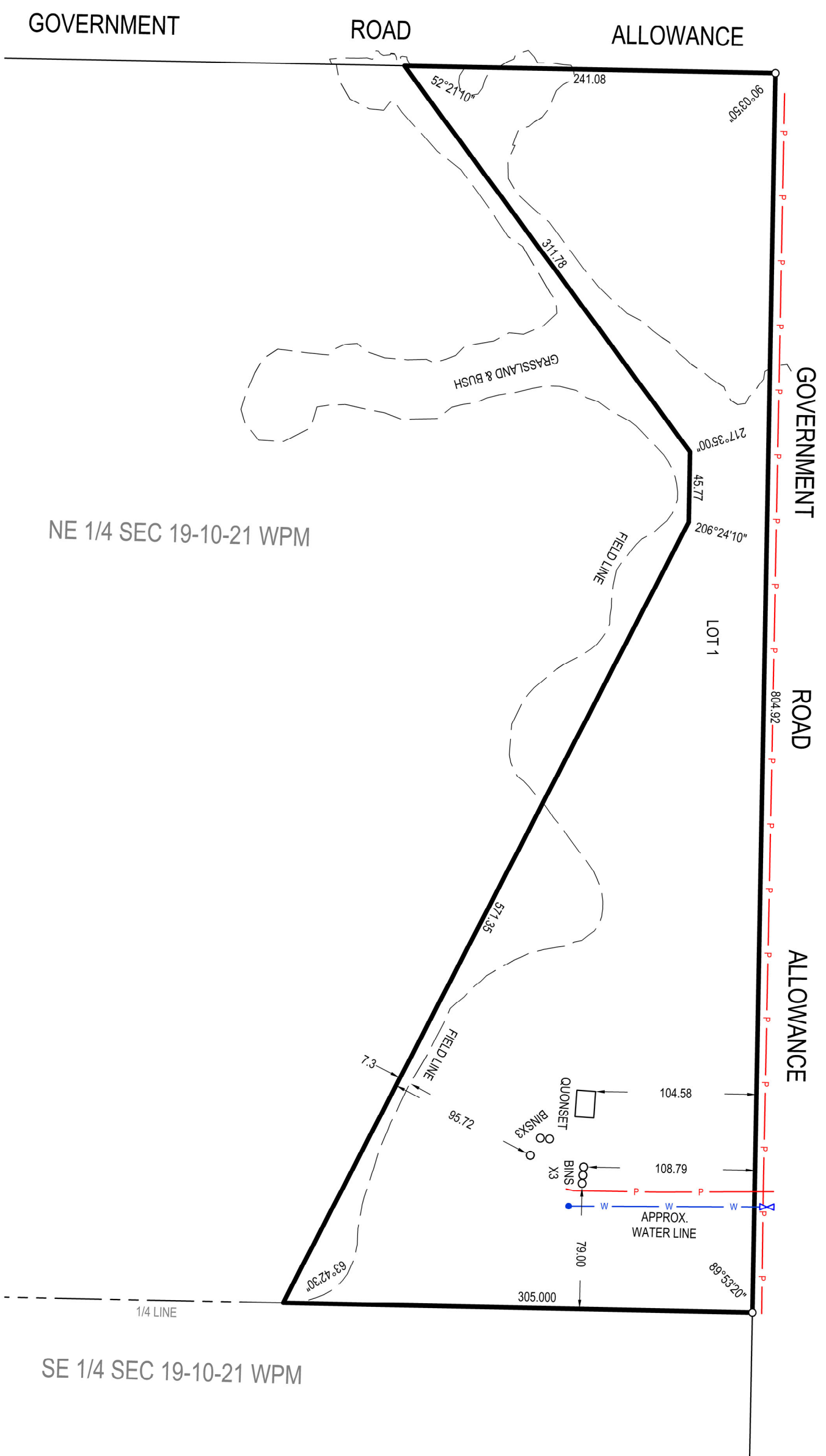
OF PART OF  
NE 1/4 SECTION 19, TOWNSHIP 10, RANGE 21 WPM  
IN THE  
RM OF WHITEHEAD  
MANITOBA

Certificate of Title No.  
2636286/2

Date of Title Search  
AUGUST 21, 2023

Registered Owner(s)  
AJC FERGUSSON FARMS LTD.

Encumbrance  
140594/2, 86-12758/2, 1052803/2, 133104-1/2



NE 1/4 SEC 19-10-21 WPM

SE 1/4 SEC 19-10-21 WPM



Lot Areas		
Lot	Sq. M.	Acres
1	129442.5	32.0

**METRIC**  
Scale 1:3000

**NOTE:**  
For planning application  
Purposes only.  
This is not a final survey.



PERMIT  
CALTECH  
MANITOBA LAND  
SURVEYING INC.  
NO. 2017-9

Dated this \_\_\_ day of \_\_\_\_\_, 2023

Derek T. Arthur, M.L.S.  
Authorized to practice under the "Land Surveyors Act" of Manitoba

Survey monuments found are described and shown thus ..... O  
Land affected by registration of this plan is bordered thus ..... P  
Overhead Powerline: ..... P

Date of Survey September 5th, 2023

© Caltech Manitoba Land Surveying Inc. All rights reserved. No person may copy, reproduce, transmit or alter this document and no person may distribute or store copies of this document, in whole or in part.

**Caltech**  
Virten, MB  
Brandon, MB  
1-888-263-8055  
caltechgroup.com

Date: September 27, 2023	Revision
Caltech No: 23-2515-00-ASU01-R1	FS: CNM
	Page 1 of 1

# R.M. OF WHITEHEAD

MAP REVISED:-

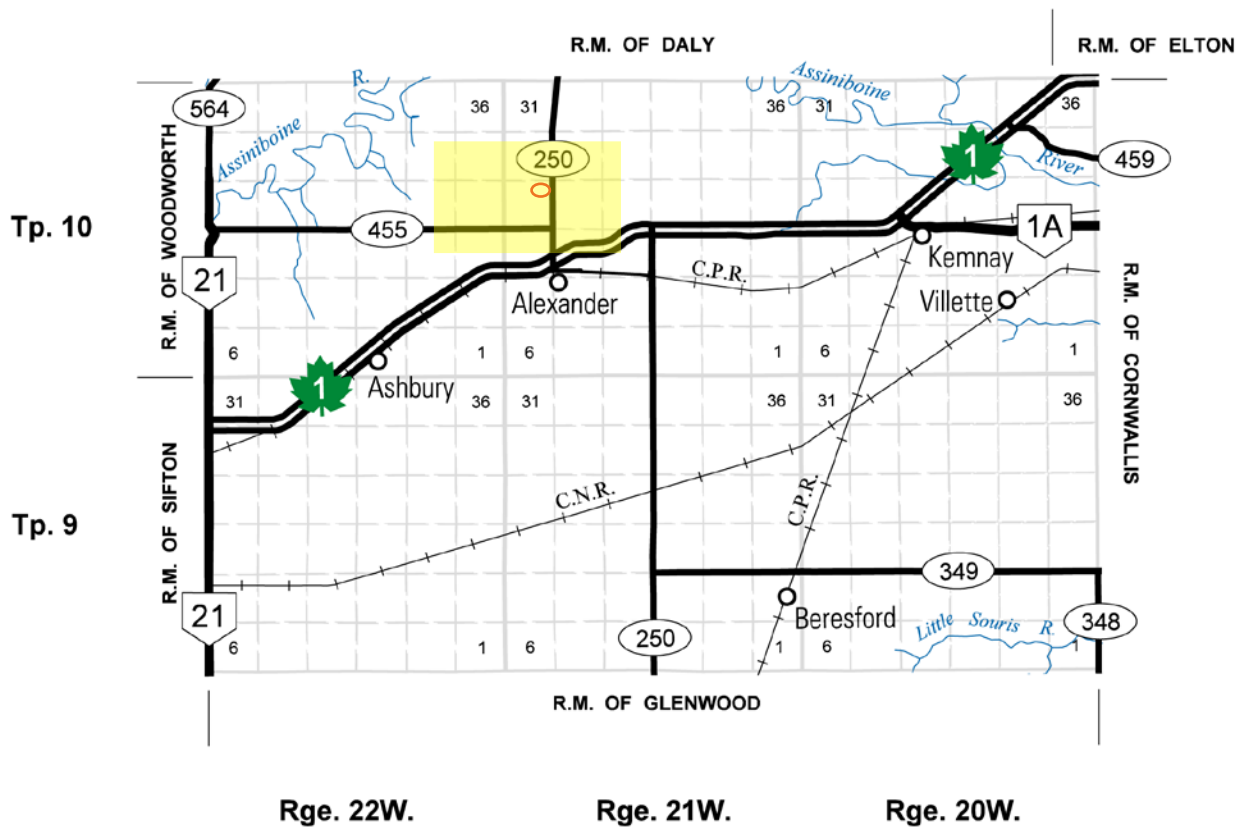


0 5  
SCALE IN KILOMETRES

MANITOBA  
TRANSPORTATION AND GOVERNMENT SERVICES  
HIGHWAY PLANNING AND DESIGN BRANCH  
DRAFTING SECTION  
WINNIPEG  
JANUARY, 2004

**LEGEND**

- TRANS-CANADA HIGHWAY ..... .....
- PROVINCIAL TRUNK HIGHWAYS ..... .....
- PROVINCIAL ROADS ..... .....
- ACCESS ROADS ..... .....
- RAILWAYS ..... .....





# Proposed Subdivision- Whitehead (RM)

# NE 19-10-21W



## Legend

-  Proposed Subdivision
-  Existing Property

**File Number:** 4202-23-8583 **Date:** November 6, 2023

## Applicant:

Meighan Haddad LLP (Warren Barber)

## Notes:

Registered Owner(s): AJC Fergusson Farms Ltd.

Certificate(s) of Title: 2636266/2

Roll No(s): 85000

Existing Property: 156.06 ac

Proposed Subdivision: 32 ac

Residual Land: 124.06 ac

Development Plan: Agricultural

Zoning By-Law: AG - Agricultural General

PLEASE SEE THE SUBDIVISION APPLICATION MAP FOR FURTHER DETAILS.

Map Not to Scale

For Discussion Purposes Only

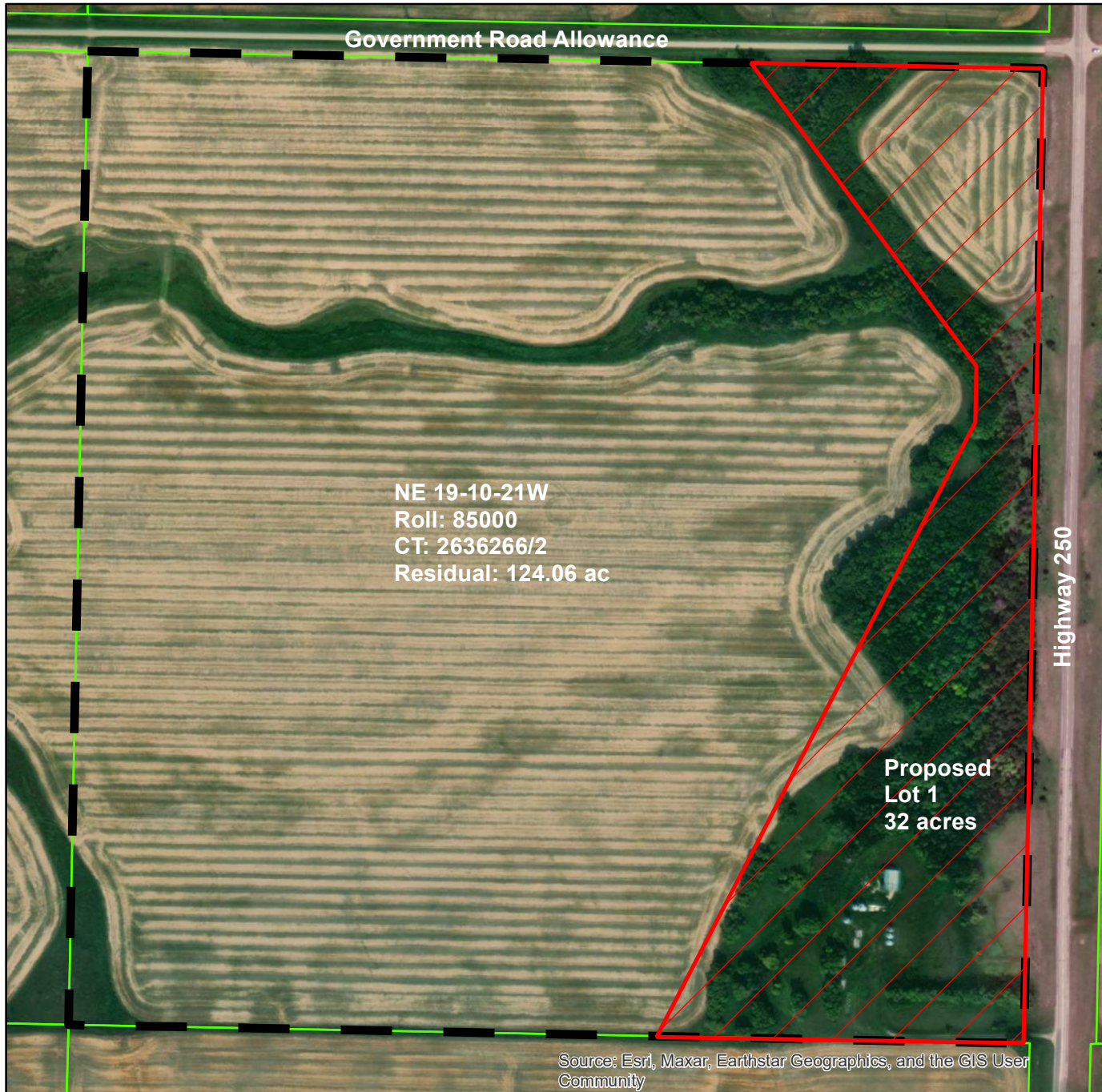


**Manitoba**   
Department of Municipal Relations  
Community and Regional Planning



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

# Proposed Subdivision- Whitehead (RM)

# NE 19-10-21W



## Legend

-  Proposed Subdivision
-  Existing Property

**File Number:** 4202-23-8583 **Date:** November 6, 2023

**Applicant:** Meighan Haddad LLP (Warren Barber)

**Notes:** Registered Owner(s): AJC Fergusson Farms Ltd.  
Certificate(s) of Title: 2636266/2  
Roll No(s): 85000  
Existing Property: 156.06 ac  
Proposed Subdivision: 32 ac  
Residual Land: 124.06 ac  
Development Plan: Agricultural  
Zoning By-Law: AG - Agricultural General

PLEASE SEE THE SUBDIVISION APPLICATION MAP FOR FURTHER DETAILS.



---

April 22, 2024

RM of Whitehead  
517 2<sup>nd</sup> Ave, Box 107  
Alexander, MB R0K 0A0

**Reference: Lot 2, Plan 26098 BLTO (SE 22-10-20W, RM of Whitehead)**

**Subject: Proposed Residential Subdivision**

**Attention: James Maxon, M.A. (RD), Chief Administrative Officer**

---

We write this letter of intent on behalf of Homehills Farms Ltd. for a proposed Rural Residential Subdivision located at SE 22-10-20W in the RM of Whitehead. The site is legally described as Lot 2, Plan 26098, BLTO. We understand that a development plan amendment is required prior to submitting a subdivision application.

#### **Existing Site**

The 23-acre property is situated 7.5m west of Brandon and 2.5km east of Kemnay. The site is bound by the CP Railway to the north, an undeveloped government road allowance to the east, and PTH No 1A to the south. There are two residential sites to the west, with Homehills Road running in between them. This small agriculturally zoned property is currently being cultivated; however, roughly 5 acres at the north and northeast is a low-lying wetland and is unusable for agricultural activities. The low producing site, being fragmented by the roadways and railway, provides opportunity for rural residential development.

#### **Site History**

A subdivision was previously conditionally approved for this site in November 1996; however, the conditional approval expired prior to completion of the required conditions.

#### **Surrounding Site**

The site is located adjacent to existing rural residential developments to the east, the southeast, and the west making this proposed subdivision compatible with surrounding sites. There are two known small-scale livestock operations in the vicinity with one being approximately 1100m northeast consisting of 100 cows/calves. The applicant owns the other operation located 700m north which includes 50 sheep and seven horses.

#### **RM of Whitehead Development Plan (By-law 2018-08)**

The development plan provides a vision for development of the area through goals, objectives, and policies. Map 2 Major Policy Areas of the Development Plan shows this site as a Transformative area and Map 3 Minor Policy Areas shows this site is in a Future Growth area.

The intent of 4.1.2 Rural Residential Policy Areas is to allow for limited intensification of existing rural residential developments at locations where it currently exists. It also states that preference is given to existing lands in the planning area that have access to piped municipal water services, access to existing roadways, and adequate draining properties. The following expands on this intent.



- **Drainage**

This site has sufficient drainage with slopes averaging  $\pm 1.5\%$  from the southwest to the northeast; grade drops from about 411.5m at the southwest corner to 407m at the low-lying area (straddling the north portions of proposed lots 7 and 8). The low-lying area will remain undeveloped and serve as the stormwater management area for the development.

- **Watermain**

We obtained the as-built drawings from Manitoba Water Services Board, and we understand the watermain infrastructure is located south of the site (on the south side of PTH No 1A) and consists of a  $\text{Ø}150\text{mm}$  pipeline running east-west with a  $\text{Ø}50\text{mm}$  connection on the west and a  $\text{Ø}75\text{mm}$  connection on the east. A proposed frontage road will connect to the east intersection which currently acts as a main intersection for the rural residential properties on both sides of PTH No 1A.

- **Roadway**

The proposed frontage road has been aligned with the existing frontage road to the east, and the intersection meets provincial planning objectives by maintaining a single point of access for the neighbouring rural residential developments.

### **Proposed Lot Sizes**

The lots are longer and narrower than standard developments due to the required railway setback of 150'-0" (45.72m) and the highway control zone setback of 250'-0" (76.2m). To not be wasteful of land, some of the lot widths have been reduced to 160'-0" which is 20% less than the minimum 200'-0" width as stated in Table 3.4 of the RM of Whitehead Zoning By-law No. 2021-04. The lots all exceed the 2.0acre minimum area and we understand that a variance will be required for the reduced lot widths on lots 2 through 7. Lot 8 maintained the 200'-0" to ensure adequate buildable land due to the wetland taking up much of the site.

### **Conclusion**

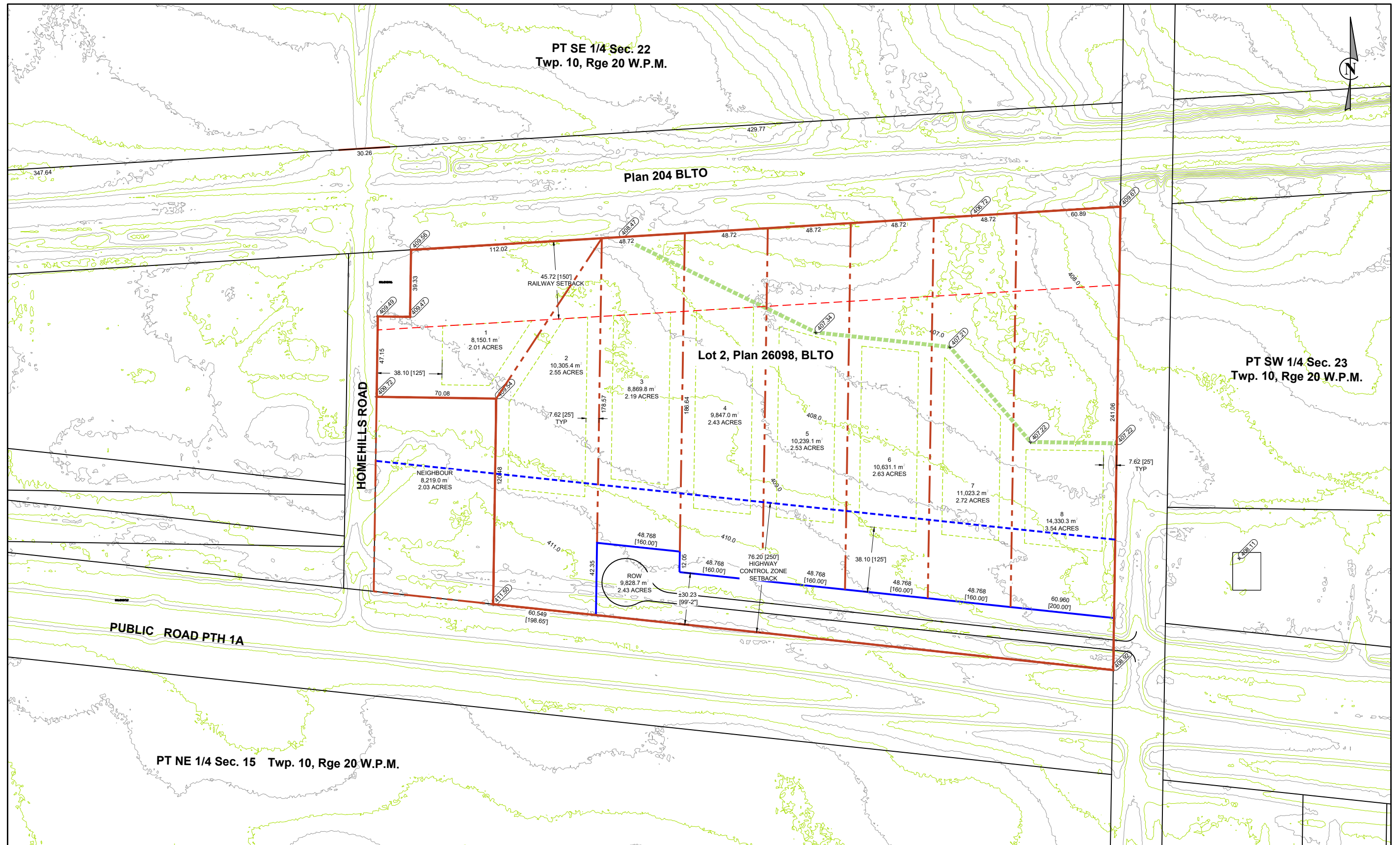
This proposed subdivision meets the criteria for Policy 4.1.2.(f) for new areas to be considered for Rural Residential Policy Areas by having access to existing watermains (or being capable of being serviced), by being contiguous with existing rural residential development, by being close to existing transportation infrastructure, and not being vulnerable to overland drainage problems (due to the positive drainage of the lands).

This small low producing agricultural land, being fragmented by transportation routes and being partially unusable due to the wetlands, in conjunction with being adjacent to existing rural residential development, makes it ideal for rural residential development. If you have any questions or require additional information, please contact the undersigned.

Yours truly,  
BURNS MAENDEL CONSULTING ENGINEERS LTD.




Daniel Burns  
Civil Engineer

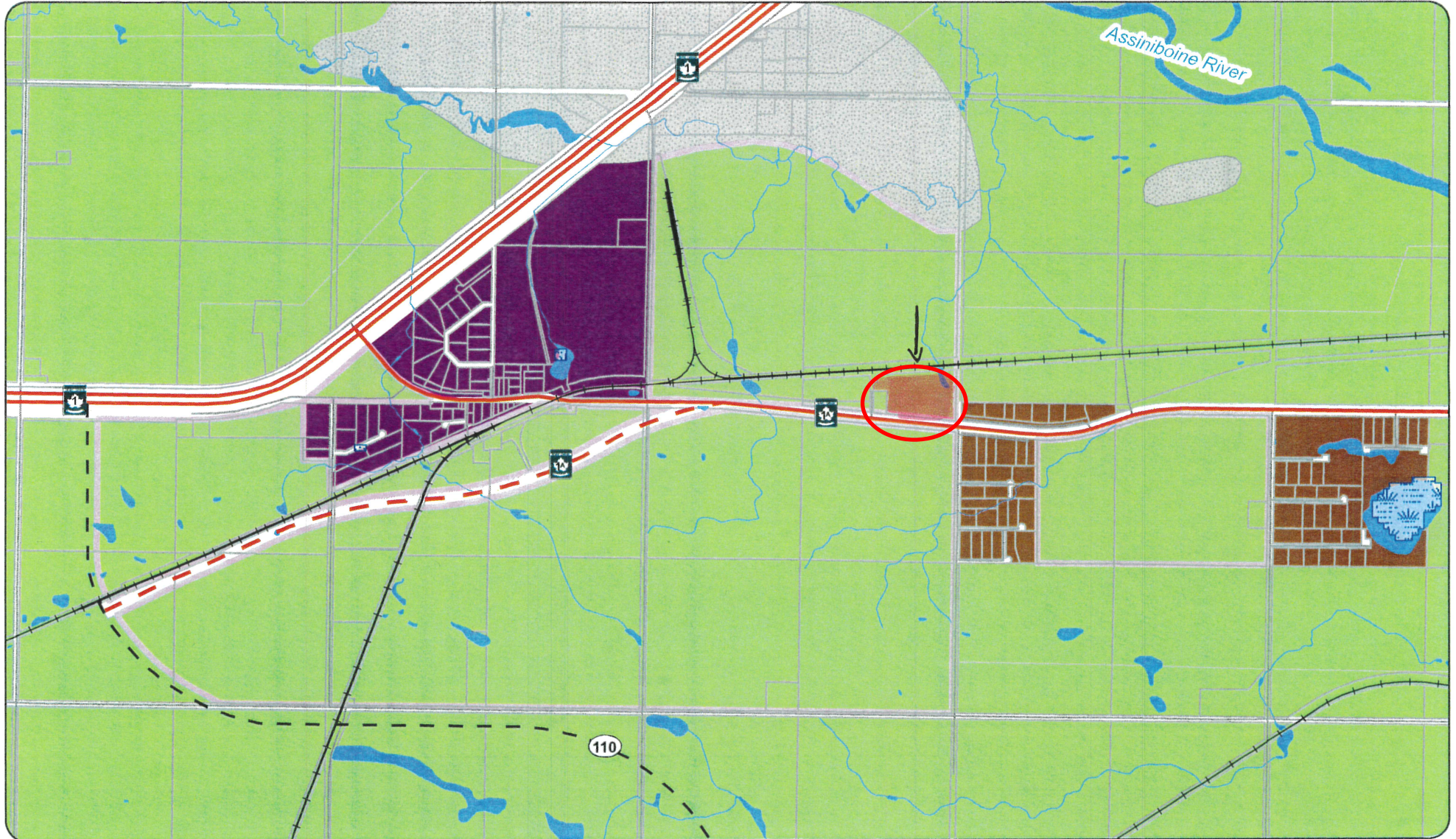


ISSUED FOR INFORMATION				
NO.	DATE	APP.	BY	DESCRIPTION
A	DEC 22, 2023	DAB	CR	
REVISIONS				

**PRELIMINARY**  
 FOR REVIEW AND COMMENT ONLY

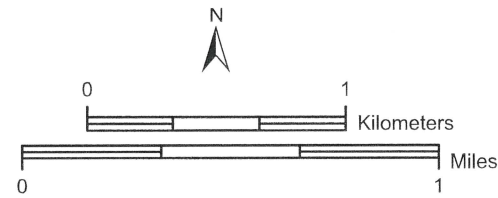
DESIGNED BY: CR	REVIEWED BY:	PROJECT NAME: <b>HOMEHILL FARMS LTD. SUBDIVISION FEASIBILITY SE-22-10-20-W, RM OF WHITEHEAD</b>	DRAWING TITLE: <b>PROPOSED SUBDIVISION</b>
DRAWN BY: CR		 <b>BURNS MAENDEL</b> CONSULTING ENGINEERS LTD.	
PROJECT START DATE: NOV 15, 2023			903 Rosser Ave. Brandon, Manitoba R7A 0L3 Tel: (204) 728-7364 Fax: (204) 728-4418
PLOT SIZE: A1 (594x841)			PROJECT NUMBER: BMCE-23-153
SCALE: 1:1000			DRAWING NO: C1.1

# RM of Whitehead Map 5 - Kemnay Precinct



## Legend

- |                         |                   |                        |                           |
|-------------------------|-------------------|------------------------|---------------------------|
| Interprovincial Highway | Watercourses      | <b>PTH 110 Concept</b> | <b>Minor Policy Areas</b> |
| Provincial Road         | Waterbodies       | PTH 1A (Re-alignment)  | Agricultural              |
| Municipal Roads         | Natural Amenities | PTH110 (Concept)       | Future Growth Area        |
| Railway                 | Aggregate         |                        | Rural Residential         |
|                         |                   |                        | Urban                     |

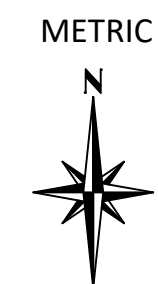


Projection: NAD 83, UTM Zone 14N  
 Data Source: Province of Manitoba  
 Date Created: August 27, 2018  
 Note: All boundaries and locations for general reference only

**SUBDIVISION APPLICATION MAP**

OF PART OF  
NW 1/4 SEC. 33, TWP. 10, RGE. 20 WPM

RURAL MUNICIPALITY OF WHITEHEAD



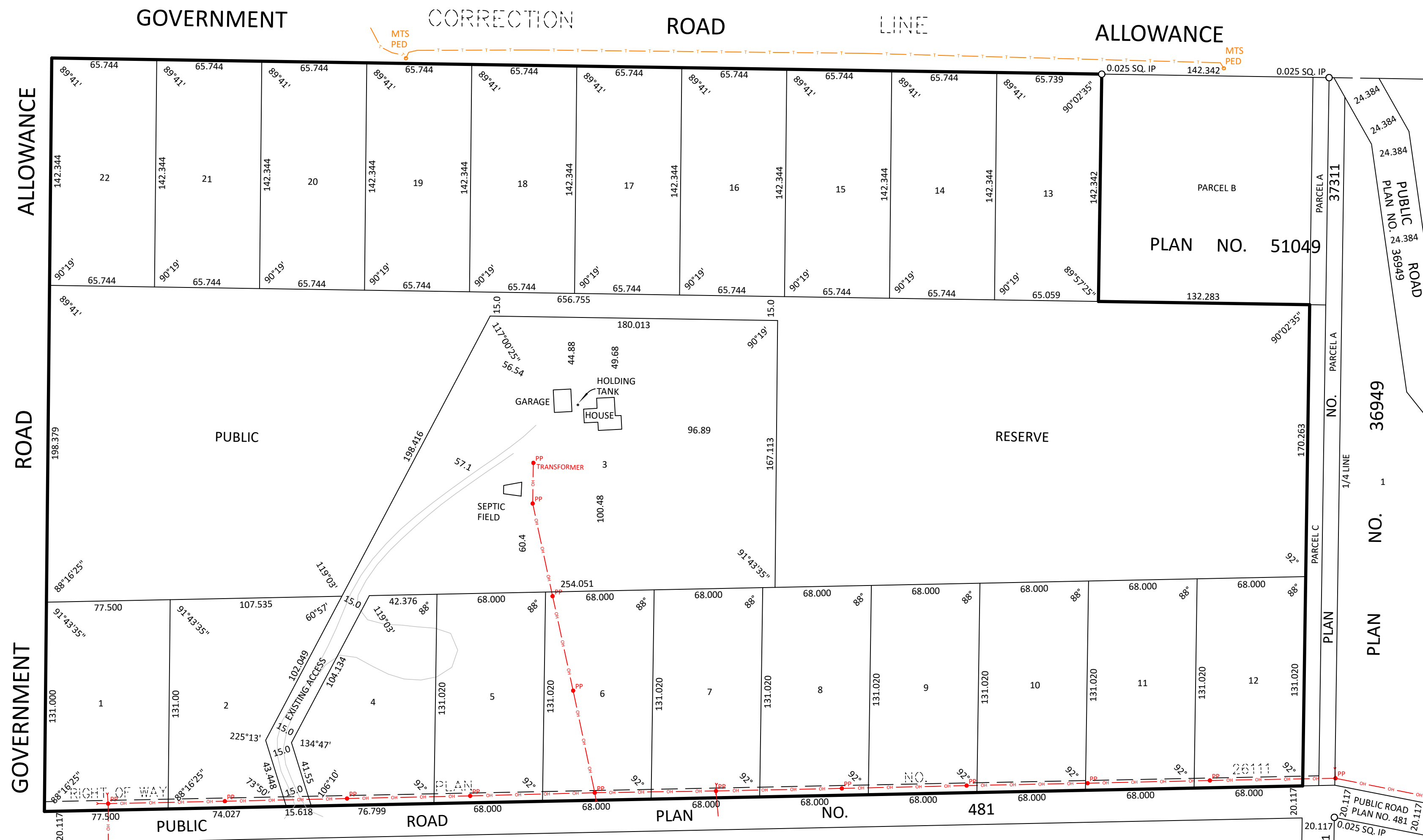
All distances are in metres and may be converted to feet by multiplying by 3.28084.  
Survey Monuments found on the ground are shown thus   
All plans referred to are on record in the Brandon Land Titles Office.  
Scale: 1:2000

Overhead power shown thus   
Buried telephone cable shown thus

CERTIFICATE OF TITLE NO. 2834166  
DATE OF TITLE SEARCH 2023-11-10  
REGISTERED OWNER(S): Lisa Marie Suski

LEGAL DESCRIPTION:  
All that portion of the NW 1/4 of Section 33-10-20 WPM  
Lying to the North of the Nly limit of Road Plan 481 BLTO  
Exc Firstly: Road Plan 24661 BLTO  
Secondly: Plan 51049 BLTO  
and Thirdly: all mines and minerals other than coal as set  
forth in Transfers 102106 amd R54276  
ENCUMBRANCES: Caveat Nos. 88-5578, 90-12253 & 1275299 and  
Mortgage No. 1285196

LOT AREAS		
LOT	SQ. M.	ACRES
1	10147.88	2.51
2	10313.36	2.55
3	40746.35	10.07
4	9335.97	2.31
5	8903.95	2.2
6	8903.95	2.2
7	8903.95	2.2
8	8903.95	2.2
9	8903.95	2.2
10	8903.95	2.2
11	8903.95	2.2
12	8903.95	2.2
13	9309.04	2.3
14	9358.13	2.31
15	9358.13	2.31
16	9358.13	2.31
17	9358.13	2.31
18	9358.13	2.31
19	9358.13	2.31
20	9358.13	2.31
21	9358.13	2.31
22	9358.13	2.31
PUBLIC RESERVE	106791.94	26.39

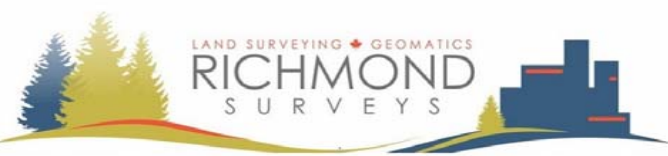


NOTE:  
FOR PLANNING APPLICATION  
PURPOSES ONLY.  
THIS IS NOT A FINAL SURVEY.



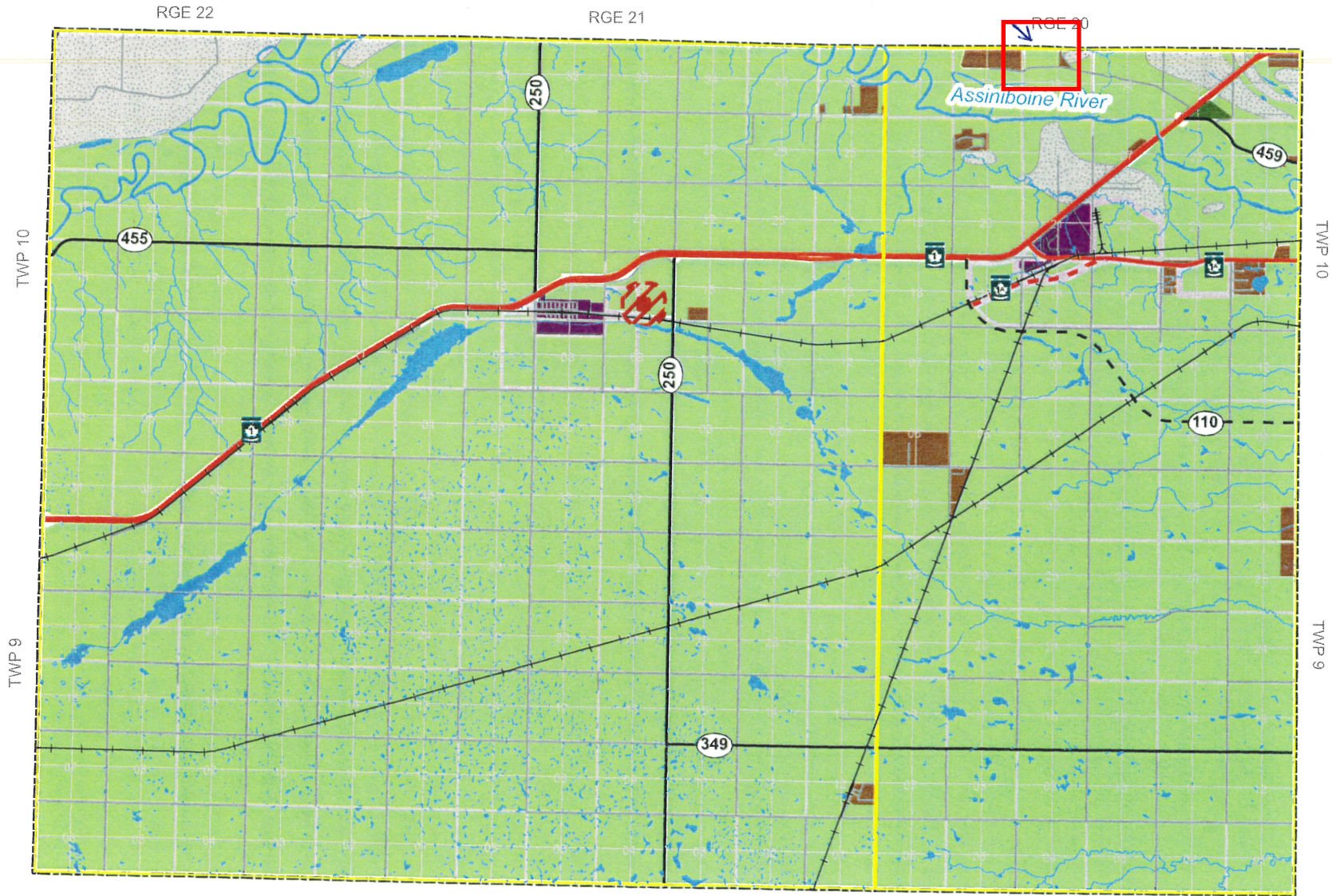
Richmond Surveys File No.	230409
Drawing File No.	230409_R2_CM
Fieldbook Page	59_90

RICHMOND SURVEYS M.L.S. LTD.  
UNIT 5B - 457 - 9TH STREET 102 SASKATCHEWAN AVENUE EAST  
BRANDON, MB R7A 1K2 PORTAGE LA PRAIRIE, MB R1N 0L1  
TEL:(204)761-0178 TEL:(204)856-0178  
WWW.RICHMONDSURVEYS.COM



PT. NW 1/4 SEC. 33 - 10 - 20 WPM

# RM of Whitehead Map 3 - Minor Policy Areas



## Legend

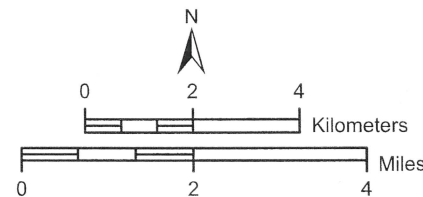
- Municipal Boundary
- Whitehead\_Wards
- Waste Disposal Site
- Waste Buffer Zone
- Railway
- Aggregate

- Interprovincial Highway
- Provincial Road
- Municipal Roads
- Watercourses
- Waterbodies

- PTH 110 Concept**
- PTH 1A (Re-alignment)
- PTH110 (Concept)

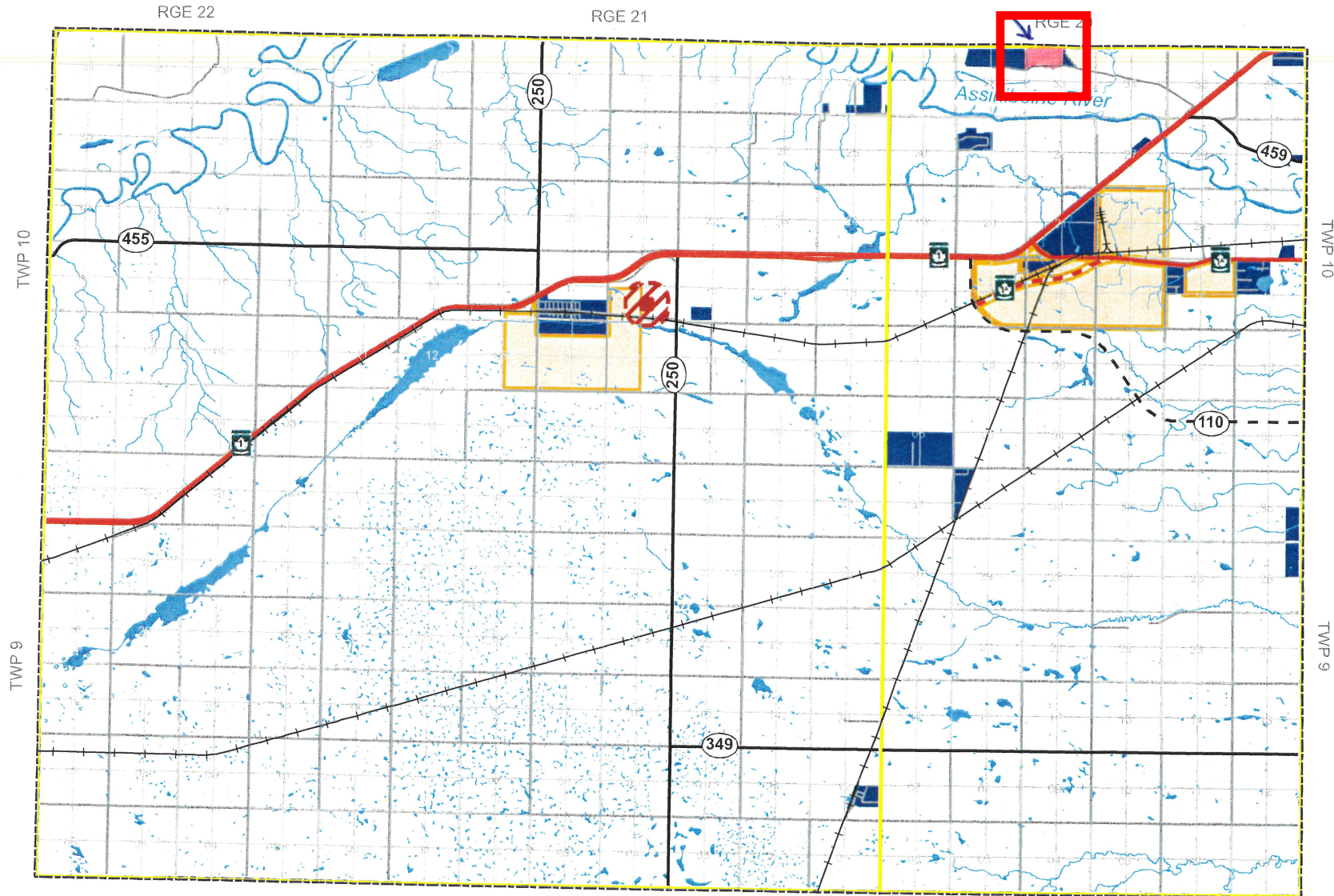
### Minor Policy Areas

- Agricultural
- Future Growth Area
- Natural Lands
- Rural Residential
- Urban



Projection: NAD 83, UTM Zone 14N  
 Data Source: Province of Manitoba  
 Date Created: August 27, 2018  
 Note: All boundaries and locations for general reference only

# RM of Whitehead Map 2 - Major Policy Areas



## Legend

- Municipal Boundary
- Whitehead\_Wards
- Waste Disposal Site
- Waste Buffer Zone
- Railway

RGE 22

- Interprovincial Highway
- Provincial Road
- Municipal Roads
- Watercourses
- Waterbodies

### PTH 110 Concept

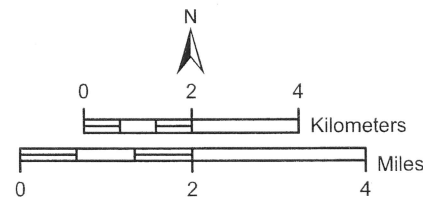
- PTH 1A (Re-alignment)
- PTH110 (Concept)

RGE 21

### Major Policy Areas

- Conservative
- Progressive
- Transformative

RGE 20



Projection: NAD 83, UTM Zone 14N  
 Data Source: Province of Manitoba  
 Date Created: August 27, 2018  
 Note: All boundaries and locations for general reference only

# MUNICIPALITY OF BRENDA-WASKADA

Resolution No. 71- 2024

May 6, 2024

Moved by Councillor   A. Van Steelandt  

Seconded by Councillor   K. Bertholet  

**WHEREAS** Manitoba Public Housing applications are predominantly assessed through an urban viewpoint.

**WHEREAS** the current assessment approach overlooks the various unique needs and opportunities in rural areas, resulting in missed opportunities to provide suitable housing solutions for deserving applicants in an already limited rental market.

**WHEREAS** a decentralized decision-making will provide for a more inclusive and regionally sensitive approach to housing allocation.

**WHEREAS** decentralizing the decision-making process will empower all authorities to ensure housing initiatives are tailored to meet the needs of Manitobans, regardless of their geographic location.

**WHEREAS** the current calculations for rentals need to allow for a cap on the rental rates based on fair market rental values in respective communities.

**THEREFORE, BE IT RESOLVED** that the Municipality request AMM lobby the Province of Manitoba to assist municipalities with the Manitoba Public Housing.

**FOR: 7**

**AGAINST: 0**

**ABSTENTION: 0**

**CARRIED** / DEFEATED

  David Vanmackelbergh  

**David Vanmackelbergh,  
Head of Council**

*Certified a true and correct copy of Resolution 71-2024  
passed by the Council for the Municipality of Brenda-Waskada  
at Regular Meeting duly assembled on May 6<sup>th</sup>, 2024.*



*Shelley Boulet, PCP, UCHRLR, CMMA  
Chief Administrative Officer*

**MUNICIPALITY OF SOURIS-GLENWOOD**

Resolution No. 2024 – 118

April 29<sup>th</sup>, 2024

Moved by Councillor       B. Apperley        
Seconded by Councillor       B. Denbow      

**WHEREAS** provincial roadways which pass through towns within Manitoba are considered as designated roadways;

**WHEREAS** it is the long-standing practice of the Province of Manitoba to construct and maintain only the main lanes (4.5m on either side of centerline);

**WHEREAS** this practice leaves municipalities with the responsibility to maintain and replace access infrastructure such as parking and surface drainage;

**WHEREAS** local municipal governments do not have the financial resources to complete the necessary infrastructure upgrades and maintenance;

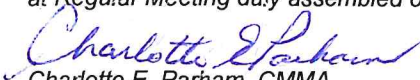
**THEREFORE BE IT RESOLVED** that the AMM lobby the Province of Manitoba to assist municipalities with the infrastructure.

**FOR: 5**  
**AGAINST: 0**  
**ABSTENTION: 0**

**CARRIED / DEFEATED:**

      D. Davison        
**Duane Davison - Mayor**

*Certified a true and correct copy of Resolution 2024-118 passed by the Council for the Municipality of Souris-Glenwood at Regular Meeting duly assembled on April 29<sup>th</sup>, 2024*

  
Charlotte E. Parham, CMMA  
Chief Administrative Officer



# MUNICIPALITY OF SOURIS-GLENWOOD

Resolution No. 2024 – 117

April 29<sup>th</sup>, 2024

Moved by Councillor \_\_\_\_\_ *B. Apperley* \_\_\_\_\_  
Seconded by Councillor \_\_\_\_\_ *K. Eissner* \_\_\_\_\_

**WHEREAS** municipalities may by by-law change the speed limits on municipal roads under their authority within municipal boundaries;

**WHEREAS** the Minister of Infrastructure is responsible for setting speed limits on roads under provincial authority, requiring municipalities to obtain approval to change speed limits on portions of PTH and PR roadways within urban areas, resulting in significant delays in the implementation of recommended changes;

**WHEREAS** as the municipality, we know best the traffic flows and safety concerns within our community, and therefore, the ability to regulate the speed limits on portions of provincial roadways within the urban areas should be the responsibility of the municipality;

**THEREFORE, BE IT RESOLVED** that the AMM lobby the Province of Manitoba to authorize municipalities to set the speed limit on designated portions of PTH and PR roadways travelling through urban areas.

**FOR: 5**  
**AGAINST: 0**  
**ABSTENTION: 0**

**CARRIED/DEFEATED:**

\_\_\_\_\_  
*D. Davison*  
**Duane Davison - Mayor**

*Certified a true and correct copy of Resolution 2024-117  
passed by the Council for the Municipality of Souris-Glenwood  
at Regular Meeting duly assembled on April 29<sup>th</sup>, 2024  
Charlotte E Parham*

*Charlotte E. Parham, CMMA  
Chief Administrative Officer*

**To Honourable Jamie Moses Minister of Economic Development, Investment, Trade and Natural Resources**

**To Honourable Ron Kostyshyn Minister of Agriculture**

### **Elk Management Recommendations**

Whereas Elk populations across South Western Manitoba have increased dramatically in recent years, and;

Be it known that local landowners estimate that in the past few years elk herds in Westman have significantly multiplied into several herds of many hundreds to thousands of animals in the Ninette, Shilo, Dunrea, Cartwright, Deleau area, Oak Lake, and Rivers areas to name a few, and;

Whereas, large and growing herds of Elk are causing significant agricultural damage in the form of knocking down fences, pawing through silage tarps, trampling and consuming crops, and destroying hay bales from eating them as well as making remaining hay less desirable to livestock after the elk have left behind their droppings on hay bales, and

Whereas, proactive measures of harvesting will also aid in the research into diseases that can be spread to other hoofed animals, including cattle. Whereas with the elk moving in, along comes their natural predators, such as wolves and cougars, who will then be a hazard to livestock and humans.

Whereas, Crop Insurance is often not sufficient to cover the true costs of the damage incurred by agricultural producers from Elk, and claims have gone from 10 – 20 , to claims reaching 200 plus and damages in the 1000's of acres

Whereas, the increasing damage from rapidly expanding Elk herds is now entirely unsustainable to agricultural producers because of the large increases in farming costs due to inflation in recent years, and;

Whereas, Elk are a public resource owned by the Crown but landowners bear the burden of the costs of Elk, while also providing habitat and conservation stewardship of Elk herds on their private land for the use and enjoyment of all Manitobans.

Therefore, many Westman RM's strongly supports more active and sustainable management of Elk and full recognition of the conservation stewardship of Elk by landowners through the following measures:

- An immediate increase in general rifle landowner draw Elk tags in our region ( Aug. 28 to Jan. 07 in area 28 & 30 ) for cows only, to be reviewed in 2 years after an elk count
- Respect for landowners by providing significantly longer landowner seasons that are open whenever other Elk seasons are open for licensed hunters;
- Increased licensed Elk hunting opportunities for non-landowners; increase the tags for 2 years on cows
- A five year Elk survey program to evaluate the impacts of increased harvest of Elk on populations and to direct future Elk management decisions; and the creation of a Southwest Manitoba big game advisory committee

- A responsive and timely fencing program for agricultural producers with chronic Elk and Deer damage to hay bales; and
- Active and timely consultation by the Wildlife Branch of Manitoba with private landowners on Elk management.

We respectfully request that these recommendations are implemented in our RM and surrounding areas.

## Administration Report

**Council Meeting Date: May 13, 2024**

**Agenda Item: 10.7 – Roseland School Repairs**

**Policy or by-law:**

**Section referenced:**

**Recommendation:**

The Roseland Community Centre was recently broken into, the most significant damage was to the front door that needed replacing. The board has reached out to request that Council assist in the cost of the door, \$1700. Insurance was not used as the deductible is \$1000 and the board wished to upgrade to a better quality door, and it is unlikely insurance would have helped pay for improvements.

The board also asks that the RM install internet into the building, they wish to install cameras at their own expense to protect from future break-ins. This is the last RM owned asset to not have any internet, all other buildings and community centres have had RFNow installed previously.

There are current grant opportunities that may help alleviate costs, but if Council were in support it would be recommended that the full amount be budgeted for any costs.

## James Maxon

---

**From:** Christine Burton  
**Sent:** April 24, 2024 1:50 PM  
**To:** James Maxon  
**Subject:** Fw: Roseland Community Centre - RFNow Fibre Service

Kind regards,

*Christine*

Christine Burton, CMMA  
Finance  
Rural Municipality of Whitehead  
Phone: 204-752-2261 ext 2

---

**From:** Dave Stuve <davestuve@rfnow.net>  
**Sent:** Wednesday, April 24, 2024 9:56 AM  
**To:** Christine Burton <finance@rmofwhitehead.ca>  
**Subject:** RE: Roseland Community Centre - RFNow Fibre Service

Hi Christine,

Sorry for the delay on the connection for the community centre. We are able to have a fibre connection installed underground and inside the **Roseland Community Centre installation cost would be \$799.95 and monthly of \$50.00 + Tax for 36 months.** Speed of the fibre would be setup at 300/300 Mbps Download/Upload with no data caps or overage fees. The only piece of hardware not included with the installation is a router for Wi-Fi, if by chance the facility already has a router in the the fibre connection will work with any generic router such as Linksys, TP-Link, Netgear, Apple Etc. If one may be required we can also check on pricing to have one setup/installed as well.

There is no upfront cost or deposit for the fibre installation, once a sign-up has been received back for the location line locates can be put in and the location added to the construction schedule. When the location has been installed with the fibre and it's up and working at your location, our billing dept will setup the payment for installation and monthly service shortly afterwards.

If you have any questions, please let me know.

Sincerely,  
Dave

**Dave Stuve** | Assistant Manager of Business Development | [RFNOW Inc.](#)  
Phone: 204-748-4812 | 1-866-887-3669  
Direct: 204-748-4844  
Email: [davestuve@rfnow.net](mailto:davestuve@rfnow.net)



The advertisement features a background image of a house's roof with a Starlink satellite dish on the left, overlooking a scenic landscape of rolling green hills and a blue body of water under a clear sky. The text is overlaid on the right side of the image.

# STARLINK FOR HOMES

Reliable high-speed internet, wherever you live.

\$140/mo, with a hardware cost of \$599.

Refurbished kits available for \$399.

## RM of Whitehead Payment Register

Report Date  
2024-05-02 1:25 PM

Batch: 2024-00029 to 2024-00034

Page 1

**Bank Code: AP - AP-GENERAL OPER**

Payment #	Vendor	Date	Amount
Computer Cheque			
15775	Brandon Business Interiors	2024-04-08	644.00
15776	Julie Bean	2024-04-08	80.00
15777	Brandt Tractor Ltd.	2024-04-08	2,131.65
15778	Central Assiniboine Watershed	2024-04-08	5,283.60
15779	Kemnay Rec Centre	2024-04-08	90.00
15780	Jen Kondejewski	2024-04-08	150.00
15781	Manitoba Hydro	2024-04-08	1,264.18
15782	MAMEC	2024-04-08	300.00
15783	MB Municipal Employees	2024-04-08	5,404.26
15784	AMM Trading Company Ltd	2024-04-08	425.32
15785	Prairie By-Law Enforcement	2024-04-08	325.50
15786	Princess Auto Ltd.	2024-04-08	26.84
15787	Scott Price	2024-04-08	522.00
15788	Protelec Alarms Ltd	2024-04-08	63.49
15789	Receiver General Of Canada	2024-04-08	9,372.14
15790	RFNow Inc	2024-04-08	611.42
15791	Thompson Dorfman Sweatman	2024-04-08	7,015.22
15792	Julie Bean	2024-04-12	119.97
15793	Levi Black	2024-04-12	190.35
15794	Heritage Co-Op 1997 Ltd.	2024-04-12	6,464.43
15795	Manitoba Hydro	2024-04-12	423.29
15796	Municipal Waste Management	2024-04-12	6,526.82
15797	RBC Royal Bank	2024-04-12	5,921.87
15798	RM of Whitehead	2024-04-12	400.55
15799	All-Net Municipal Solutions	2024-04-29	2,371.43
	Issued to: Munisight LTD		
15800	ALS Canada Limited	2024-04-29	277.20
15801	Brandt Tractor Ltd.	2024-04-29	304.92
15802	Brandon Bearing Ltd.	2024-04-29	237.63
15803	Brandon Sun	2024-04-29	675.16
15804	C & C Rentals Ltd.	2024-04-29	52.35
15805	Canadian Pacific Railway Co.	2024-04-29	1,614.00
15806	Kelly Crosson	2024-04-29	577.54
15807	NAPA/TRACTION Brandon	2024-04-29	489.59
15808	Hodgson Construction	2024-04-29	33,390.00
15809	Jesse Linner	2024-04-29	30.00
15810	Bell MTS	2024-04-29	298.74
15811	Manitoba Hydro	2024-04-29	9,151.06
15812	MB Association of Fire Chiefs	2024-04-29	903.00
15813	Manitoba Water Services Board	2024-04-29	52,147.03
15814	AMM Trading Company Ltd	2024-04-29	1,302.00
15815	Municipality of Deloraine -	2024-04-29	40.00
15816	Jeff Owens	2024-04-29	166.07
15817	Petty Cash - Christine Burton	2024-04-29	98.15
15818	Wendy Peterson	2024-04-29	700.00
15819	Princess Auto Ltd.	2024-04-29	95.18
15820	Pumps & Pressure	2024-04-29	28.45
15821	Rogers	2024-04-29	86.24
15822	Safety Chicks	2024-04-29	55.45
15823	Sea Hawk	2024-04-29	1,275.46
15824	Souris & Glenwood Vet Clinic	2024-04-29	2,254.16

**RM of Whitehead  
Payment Register**

Report Date  
2024-05-02 1:25 PM

Batch: 2024-00029 to 2024-00034

Page 2

Payment #	Vendor	Date	Amount
15825	Thompson Dorfman Sweatman	2024-04-29	10,355.51
15826	Western Financial Group	2024-04-29	6,454.00
15827	Workers Compensation Board	2024-04-29	2,022.87
	Total for Computer Cheque:		<u>181,210.09</u>
	Total for AP:		<u><u>181,210.09</u></u>



**RM of Whitehead  
Payment Register**

Report Date  
2024-05-02 1:25 PM

Batch: 2024-00029 to 2024-00034

Page 3

**Bank Code: RB Visa - Royal Bank Visa**

Payment #	Vendor	Date	Amount
Other			
1	Amazon	2024-04-10	221.74
1	Brandon Computers	2024-04-10	1,888.32
1	Canada Post	2024-04-10	96.60
1	Home Hardware	2024-04-10	197.03
1	Manitoba Municipality Association	2024-04-10	75.00
1	Manitoba Public Insurance	2024-04-10	1,982.00
1	Manitoba Trucking Association	2024-04-10	1,155.00
1	Ooma Office	2024-04-10	115.35
1	PayPal	2024-04-10	10.45
1	Subway	2024-04-10	180.38
	Total for Other:		<u>5,921.87</u>
	Total for RB Visa:		<u><u>5,921.87</u></u>

Payments Printed: 63

**RM of Whitehead**  
**Bank Reconciliation Statement**  
**For the month ended March 31, 2024**

<p>Bank Balance at March 31, 2024 <span style="float: right;">1,728,839.11</span></p> <p><b>LESS:</b></p> <p style="padding-left: 20px;">Outstanding cheques at March 31, 2024</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 15%;">14900</td><td style="width: 15%;">150.00</td><td style="width: 15%;">15770</td><td style="width: 15%;">86.24</td></tr> <tr><td>14901</td><td>250.00</td><td>15771</td><td>38,372.03</td></tr> <tr><td>14999</td><td>41.00</td><td>15772</td><td>411.87</td></tr> <tr><td>15412</td><td>33,390.00</td><td>15773</td><td>2,782.50</td></tr> <tr><td>15552</td><td>57.70</td><td>15774</td><td>438.98</td></tr> <tr><td>15602</td><td>150.00</td><td></td><td></td></tr> <tr><td>15727</td><td>35.83</td><td></td><td></td></tr> <tr><td>15760</td><td>266.70</td><td></td><td></td></tr> <tr><td>15761</td><td>1,500.00</td><td></td><td></td></tr> <tr><td>15762</td><td>1,614.00</td><td></td><td></td></tr> <tr><td>15763</td><td>472.50</td><td></td><td></td></tr> <tr><td>15764</td><td>823.15</td><td></td><td></td></tr> <tr><td>15765</td><td>447.38</td><td></td><td></td></tr> <tr><td>15766</td><td>2,914.75</td><td></td><td></td></tr> <tr><td>15767</td><td>250.00</td><td></td><td></td></tr> <tr><td>15768</td><td>207.83</td><td></td><td></td></tr> <tr><td>15769</td><td>700.00</td><td></td><td></td></tr> </table> <p style="text-align: right; border-top: 1px solid black; border-bottom: 1px solid black;">(85,362.46)</p>	14900	150.00	15770	86.24	14901	250.00	15771	38,372.03	14999	41.00	15772	411.87	15412	33,390.00	15773	2,782.50	15552	57.70	15774	438.98	15602	150.00			15727	35.83			15760	266.70			15761	1,500.00			15762	1,614.00			15763	472.50			15764	823.15			15765	447.38			15766	2,914.75			15767	250.00			15768	207.83			15769	700.00			<p>GL Balance at March 31, 2024 <span style="float: right;">1,655,436.66</span></p> <p><b>LESS:</b></p> <p style="padding-left: 20px;">rounding <span style="float: right;">0.31</span></p> <p style="text-align: right; border-top: 1px solid black; border-bottom: 1px solid black;">(0.31)</p>	
14900	150.00	15770	86.24																																																																			
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15769	700.00																																																																					
<p><b>ADD:</b></p> <p style="padding-left: 20px;">Recorded not yet in Bank (subsequently deposited March 2024);</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 15%;">Cash</td><td style="width: 15%;">2024-00023</td><td style="width: 15%;">6,975.96</td><td style="width: 15%;">2,030.00</td></tr> <tr><td>Debit</td><td>2024-00</td><td></td><td></td></tr> <tr><td>IB</td><td>2024-0023</td><td>150.00</td><td>200.00</td></tr> <tr><td></td><td>2024-0023</td><td>450.00</td><td>300.00</td></tr> </table> <p style="text-align: right; border-top: 1px solid black; border-bottom: 1px solid black;">13,305.96</p>	Cash	2024-00023	6,975.96	2,030.00	Debit	2024-00			IB	2024-0023	150.00	200.00		2024-0023	450.00	300.00	<p><b>ADD:</b></p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 70%;">Audit entry for 2022 adjusting entries</td><td style="width: 30%; text-align: right;">89.26</td></tr> <tr><td>Deposit rec'd, recorded April 2024</td><td style="text-align: right;">1,257.00</td></tr> </table> <p style="text-align: right; border-top: 1px solid black; border-bottom: 1px solid black;">1,346.26</p>	Audit entry for 2022 adjusting entries	89.26	Deposit rec'd, recorded April 2024	1,257.00																																																	
Cash	2024-00023	6,975.96	2,030.00																																																																			
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<p><b>Adjusted Balance</b> <span style="float: right; border-top: 1px solid black; border-bottom: 1px solid black;"><b>1,656,782.61</b></span></p>	<p><b>Adjusted Balance</b> <span style="float: right; border-top: 1px solid black; border-bottom: 1px solid black;"><b>1,656,782.61</b></span></p>																																																																					

**RM of Whitehead  
Bank Reconciliation Statement  
For the month ended April 30, 2024**

Bank Balance at April 30, 2024	1,694,464.81	GL Balance at April 30, 2024	1,576,618.40
<b>LESS:</b>		<b>LESS:</b>	
Outstanding cheques at April 30, 2024		Bank withdrew in error, replaced May 2024	5.00
14900           150.00   15813           52,147.03			
14901           250.00   15814           1,302.00			
14999           41.00    15815           40.00			
15767           250.00   15816           166.07			
15775           644.00   15817           98.15			
15776           80.00    15818           700.00			
15799           2,371.43 15819           95.18			
15800           277.20   15820           28.45			
15801           304.92   15821           86.24			
15802           237.63   15822           55.45			
15803           675.16   15823           1,275.46			
15804           52.35    15824           2,254.16			
15805           1,614.00 15825           10,355.51			
15806           577.54   15826           6,454.00			
15807           489.59   15827           2,022.87			
15808           33,390.00			
15809           30.00			
15810           298.74			
15811           9,151.06			
15812           903.00			
	(128,868.19)		(5.00)
<b>ADD:</b>		<b>ADD:</b>	
Recorded not yet in Bank (subsequently deposited March 2024);		Audit entry for 2022 adjusting entries	89.26
Cash 2024-00029   2,028.49   60.90		Deposit rec'd, recorded May 2024	1,257.00
2024-00030   9,955.80   33.80		Deposit rec'd, recorded May 2024	1,500.00
Debit 2024-00030   685.06   1,000.00   112.48		Deposit rec'd, recorded May 2024	700.00
IB 2024-00030   571.41   115.21		rounding	0.11
	14,563.15		3,546.37
<b>Adjusted Balance</b>	<b><u>1,580,159.77</u></b>	<b>Adjusted Balance</b>	<b><u>1,580,159.77</u></b>

**RURAL MUNICIPALITY OF WHITEHEAD**  
**CONSOLIDATED STATEMENT OF INCOME AND EXPENSES**  
**TO APRIL 30, 2024**

	2024 Budget	2024 Actual	Surplus/ (Deficit)	% 33.3%
<b>EXPENSES</b>				
<b>General Government Services:</b>				
Legislative	83,000.00	25,747.38	57,252.62	31.0
<u>General Administrative</u>				
Wages/Benefits	214,000.00	70,943.56	143,056.44	33.2
Office Operations	81,100.00	14,549.87	66,550.13	17.9
Education & Memberships	13,400.00	4,075.30	9,324.70	30.4
Legal	50,000.00	29,692.98	20,307.02	59.4
Audit	18,200.00	-	18,200.00	0.0
Assessment	37,500.00	-	37,500.00	0.0
Taxation	4,500.00	3,534.99	965.01	78.6
<u>Other General Government</u>				
Elections	5,500.00	200.00	5,300.00	3.6
Conventions & Memberships	27,000.00	3,566.05	23,433.95	13.2
Damage Claims Liability Insurance	27,000.00	-	27,000.00	0.0
Grants	1,000.00	-	1,000.00	0.0
Other General Gov - Sundry	2,100.00	700.00	1,400.00	33.3
Strategic Plan / Asset Mgmt	12,000.00	-	12,000.00	0.0
Recovery from Utility	(16,335.00)	(3,582.75)	(12,752.25)	21.9
	<u>559,965.00</u>	<u>149,427.38</u>	<u>410,537.62</u>	<u>26.7</u>
<b>Protective Services:</b>				
By-Law Enforcement	10,800.00	3,400.00	7,400.00	31.5
<u>Fire</u>				
General - 911 per capita fee		-		
Training/Personnel		7,708.83		
WCB		-		
Operations/Maintenance		14,623.01		
Utilities		2,836.40		
Insurance		6,738.00		
Emergency Measures/MEC	10,000.00	822.00	9,178.00	8.2
Flood Control / DFA	20,000.00	-	20,000.00	DFA
Building Inspection	4,000.00	-	4,000.00	0.0
Animal & Pest Control	500.00	-	500.00	0.0
	<u>138,900.00</u>	<u>36,128.24</u>	<u>102,771.76</u>	<u>26.0</u>
<b>Transportation Services:</b>				
Wages / Benefits	208,000.00	55,076.11	152,923.89	26.5
Equipment Fuel	110,000.00	17,863.56	92,136.44	16.2
Equipment Repairs & Maintenance	64,680.00	23,903.38	40,776.62	37.0
Equipment Insurance & Registration	17,500.00	5,224.50	12,275.50	29.9
Workshop/Yard Operations	43,300.00	7,265.69	36,034.31	16.8
Workshop/Yard - Training	11,500.00	2,630.00	8,870.00	22.9
Signs/Posts	7,500.00	-	7,500.00	0.0

**RURAL MUNICIPALITY OF WHITEHEAD**  
**CONSOLIDATED STATEMENT OF INCOME AND EXPENSES**  
**TO APRIL 30, 2024**

	2024 Budget	2024 Actual	Surplus/ (Deficit)	% 33.3%
Road Maintenance - Labour	230,250.00	-	230,250.00	0.0
Road Maintenance - Material	133,000.00	-	133,000.00	0.0
Road Maintenance - Other	2,000.00	-	2,000.00	0.0
Road Re-Construction	32,400.00	-	32,400.00	0.0
Ditches, Road Drainage & Culverts	80,000.00	10,199.02	69,800.98	12.7
Streetlights	4,000.00	926.07	3,073.93	23.2
Traffic Services (CPR Flashers)	14,600.00	4,842.00	9,758.00	33.2
	<u>958,730.00</u>	<u>127,930.33</u>	<u>830,799.67</u>	<u>13.3</u>
<b>Environmental Health Services:</b>				
<i><u>Nuisance Grounds</u></i>				
Wages	31,000.00	5,791.73	25,208.27	18.7
Household	60,000.00	12,533.69	47,466.31	20.9
Recycling	25,000.00	5,877.97	19,122.03	23.5
Other	5,000.00	59.98	4,940.02	
Gravel Pit	1,000.00	-	1,000.00	
Municipal Wells	1,000.00	185.33	814.67	18.5
	<u>123,000.00</u>	<u>24,448.70</u>	<u>98,551.30</u>	<u>19.9</u>
<b>Public Health &amp; Welfare Services:</b>				
Cemeteries	12,000.00	825.00	11,175.00	6.9
Cenotaph	-	1,150.48	(1,150.48)	
Accessibility	2,500.00	-	2,500.00	0.0
Social Welfare Assistance	2,640.00	-	2,640.00	0.0
	<u>17,140.00</u>	<u>1,975.48</u>	<u>15,164.52</u>	<u>11.5</u>
<b>Economic Development Services:</b>				
Planning & Zoning	8,000.00	-	8,000.00	0.0
<b>Environmental Development Services:</b>				
Rural Area Weed Control	90,000.00	30,150.00	59,850.00	33.5
Veterinary Services	2,300.00	2,254.16	45.84	98.0
Water Resources & Conservation	11,000.00	5,283.60	5,716.40	48.0
	<u>103,300.00</u>	<u>37,687.76</u>	<u>65,612.24</u>	<u>36.5</u>
<b>Recreation &amp; Cultural Services</b>				
Souris Rec Commission	10,750.00	-	10,750.00	0.0
<i><u>Community Centres/Halls &amp; Skating Rinks</u></i>				
Whitehead Hall	13,430.00	3,490.04	9,939.96	26.0
Kemnay	9,470.00	733.55	8,736.45	7.7
Roseland South	1,000.00	-	1,000.00	0.0
Alexander Rink	11,730.00	342.36	11,387.64	2.9
Other Cultural - Fireworks	13,200.00	-	13,200.00	
	<u>59,580.00</u>	<u>4,565.95</u>	<u>55,014.05</u>	<u>7.7</u>
<b>TOTALS</b>	<u><u>1,968,615.00</u></u>	<u><u>382,163.84</u></u>	<u><u>1,586,451.16</u></u>	<u><u>19.4</u></u>

**RURAL MUNICIPALITY OF WHITEHEAD**  
**CONSOLIDATED STATEMENT OF INCOME AND EXPENSES**  
**TO APRIL 30, 2024**

	2024 Budget	2024 Actual	Surplus/ (Deficit)	% 33.3%
<b>OTHER REVENUE</b>				
Added Taxes	5,000.00	-	(5,000.00)	0.0
Tax & Redemption Penalties	28,000.00	15,459.97	(12,540.03)	55.2
Pasture Lease	28,400.00	28,400.00	-	100.0
Provincial Grazing Leases	1,000.00	100.76	(899.24)	10.1
Sales of Goods (Books/Maps)	500.00	180.00	(320.00)	36.0
Tax Certificate Revenue	3,000.00	830.00	(2,170.00)	27.7
<u>Sales of Service</u>				
Protective Services (Fire)	25,000.00	6,357.00	(18,643.00)	25.4
Transportation	6,000.00	3,422.50	(2,577.50)	57.0
Municipal Wells	-	-	-	#DIV/0!
Public Health & Welfare (Recycling)	30,000.00	12,304.09	(17,695.91)	41.0
Cemetery	4,000.00	7,000.00	3,000.00	175.0
<u>Conditional Grants - Federal</u>				
Cda Community Building Fund (Gas Tax)	97,516.00	-	(97,516.00)	0.0
<u>Conditional Grants - Provincial</u>				
Municipal Operating Grant	200,000.00	-	(200,000.00)	0.0
Military Memorial Conservation Grant (22/23)	1,010.50	1,010.50	-	100.0
Kemnay Hall Grant	1,000.00	-	(1,000.00)	
Fines - Dogs	-	-	-	
Fines - Police	1,000.00	165.01	(834.99)	16.5
<u>Permits/Licences</u>				
Building (Admin Fees)	1,000.00	240.00	(760.00)	24.0
Admin Fees (Tax Sale / Utility2Taxes/NSF)	1,500.00	1,850.00	350.00	123.3
Licences (Business/Aggregate)	500.00	800.00	300.00	160.0
Dog Licences		175.00	175.00	
Conditional Use/Varations	5,600.00	3,705.00	(1,895.00)	66.2
Returns from Investments	35,000.00	31,786.13	(3,213.87)	90.8
<u>Other Income:</u>				
Rebates	3,523.00		(3,523.00)	0.0
Insurance Claim		-	-	
Funds from Kemnay Rec Committee for Upgrades to Centre		7,000.00	7,000.00	
Other Misc				
<b>TOTAL OTHER REVENUE</b>	<b>478,549.50</b>	<b>120,785.96</b>	<b>(357,763.54)</b>	<b>25.2</b>

LUD COMMITTEE MEETING  
APRIL 30<sup>th</sup> @ 5:00pm

TOPICS OF DISCUSSION::

Unfinished Business:

- Town clean up, town wide yard sale and BBQ.
- June 1<sup>st</sup>, 10-2
- Advertising it all on the same flyer

Ball Diamond Lights:

- Ordered and price was just under \$1000
- with the left-over money, LUD is wanting to buy paint and paint the bathrooms, picnic tables, benches and see if the Green Team can do that.

Green Team:

- Hiring 2 people (1 for RM, 1 for LUD)
- Started on list of everything for them to do during the summer.

Beautification + Flowers:

- Doing Multicolour Zenias and will be doing 13 pots all together.
- getting a quote for tree trimming as well.
- we are getting 20 trees from the grant, so deciding where they will all be planted. Everyone is going to take a drive and see where they think the trees will be needed and will continue the discussion for placement next meeting.

1<sup>st</sup> Avenue Road Tender:

- Going to see if we can send Levi down there to try and possibly smooth it out, then see about possibly putting out a tender.
- Also looking at getting a quote to fill the potholes with asphalt.
- All in agreeance to have a professional come in and say what they think would be the best option for 1<sup>st</sup> ave.
- James is also going to look into Paving quotes as well.

Unsightly Property Enforcement:

- Sending By-Law into clean up yard. (No attempt has been made by the owners to clean up anything, it may have gotten even worse).
- LUD has went through all the steps and feel basically forced to now have to take this step.

New Business:

2<sup>nd</sup> Avenue Gravel:

- wanting to put gravel down to help with the potholes. Going to have public works take a look and see what they think will all be needed.

ATV Problems:

- Many complaints have been coming into the office with residents driving their ATV's and ripping up gravel, doing burn outs and driving erratically.
- A letter will be sent out.

MEETING ADJOURNED @ 7:05pm.

**R.M of Whitehead**

**517 2<sup>nd</sup> Ave**

**Alexander, Mb**

Good Day R.M. of Whitehead Councillors,

I am inquiring if the R.M. of Whitehead would have any interest in selling the property know as 109 Dumbarton Street in Alexander for the construction of a single family dwelling.

Greg & Jennifer Gaboury

Box 199 – 112 Dumbarton St.

Alexander, MB

ROK 0A)



# RCMP Policing Report

## Blue Hills Area

DATE: 2024-01-01 through 2024-03-31

### 1 POLICE SERVICE COMPOSITION

2022-23 Fiscal Year Staffing Category	Number as per Org Chart <sup>1</sup>	Actual Number	Variance	Pending (+/-)
Souris Town - Current Establishment as Per Annex "A"	2	2	0	0
Municipal Members	2	2	0	0
Regular Members	14	12	-2	0
Public Servants	4	4	0	-1
<b>Area Commander :</b> S/Sgt Clint Wikander				

\*current could include mat leave, long term leave etc., which should be noted in explanation below.

\* Pending – status of members/PSs leaving or coming to the detachment

1 The number of approved Provincial Police Service positions on the detachment Organisation Chart

Hello All.

This quarter is as usual showing some changes in personnel for Blue Hills. We have one member on maternity and one on restricted duties. We received Cst Hunt's replacement. Cst Jordan Hardy has joined the team. She is from Brandon originally, so she familiar with the area and the people. Your direct contact NCOs are Cpl Grant Campbell (Carberry), Cpl Jacob Stanton (Brandon) and Cpl Brian Woytkiw (Souris).

### 2 REPORTING SCHEDULE

The reporting schedule as determined in consultation between the RCMP and the municipalities, is set for bi-annual reporting.

### **3 MANAGEMENT OF THE POLICE SERVICE:**

#### **3.1 Objectives, Priorities and Goals for 2023/24:**

*As per previous discussion and letter of agreement. We are looking at 3 main categories this year; Traffic, Crime Reduction and Communication.*

#### **RCMP's Planned Initiatives to Meet Objectives, Priorities and Goals:**

##### **3.1.1 OBJECTIVE: Contribute to Safer Roadways**

###### **Initiative #1: Targeted Enforcement Impaired Drivers**

###### **Current Status and Results:**

We have charged 3 individuals with impaired operation of a motor vehicle as an entire Area this quarter. Our goal is 24 for the year. We have more than exceeded the goal. We issued 3 suspensions under the Immediate Roadside Prohibition system (IRP). Not too shabby.

###### **Initiative #2: Targeted Enforcement Intersection Violations**

###### **Current Status and Results:**

We were able to charge 15 persons with an intersection violation in this quarter. Members are on the lookout. They are finding more provincial traffic offences as a result. With the assistance of traffic services there have been 127 charges and 48 written warnings. We exceeding ours goals here by a large margin. We also had 3 checkstops.

##### **3.1.2 OBJECTIVE: Crime Reduction – Property Crimes**

###### **Initiative #1: Criminal Compliance Checks**

###### **Current Status and Results:**

Our compliance check program continues to be successful. So successful in fact, that we have no one on it currently. Our previous program members have left the area, gone to jail, or have had their conditions expire by staying on the straight and narrow.

###### **Initiative #2: Community Mobilization (HUB) Referrals & Restorative Justice**

### **Current Status and Results:**

We have referred no individuals to Community Mobilization in an effort to funnel them out of policing resources and get them in touch with other agencies with an appropriate mandate for their issues. Our Community Mobilization Member; Cpl Dey-Thomas has retired and has still not been replaced. There has been no word on this.

We have made no referrals to the Restorative Justice program. In this quarter there have been no suitable cases for forwarding. The Province has undergone a significant change in the Judicial system with the new Pre-Charge mandate. This mandate takes almost all control away from police and the public when deciding on who will be charged criminally and who will not be. Part of the program is to make more use of restorative justice programs, as such the Crown is now making the majority, if not the entirety of referrals.

There is now a new process for referrals, to streamline the system and make it more unified. As noted our referrals are coming out of the Crowns office. We do not track these numbers.

This has not changed since the previous reporting year.

### **Initiative #3: Encourage the Use of Judicial Authorizations**

This quarter shows no search warrants written. We are sending a member on additional training in this area, for any future warrants.

### **3.1.3 OBJECTIVE: Communication**

#### **Initiative #1: Internal Communications Monitoring**

##### **Current Status and Results:**

Communication levels remain at an acceptable level. We've held 3 Area meetings this year so far, plus a couple of informal ones.

#### **Initiative #2: External Communication Monitoring**

##### **Current Status and Results:**

We hit more than 30 individual contacts over the quarter, that puts us at 101 for the year. Let me know if you are seeing too much or too little of us. As previously noted, each Detachment now has a posted Corporal as your direct contact. I'm still happy to talk to you, don't worry!

## **4 CURRENT ACTIVITY STATISTICS –**

Please refer to the attached statistical report for the current quarter. The same quarter last year for your municipality has been included for comparison. I have also included the current and previous quarter for the Area as a whole.

#### 4.1 TRENDS/POINTS OF INTEREST/VALUE

This quarter we had 18 calls for service under the Mental Health Act. We had 13 reports of assault, including 1 assault causing bodily harm and 6 reports of sexual related crimes of various degrees, including sextortion. 24 requests to check the well being of individuals. False alarms went way up 33 calls for service. 3 people reported missing. Some illegal cigarettes were seized. 2 charges were laid for trafficking illegal narcotics.

Frauds in general are starting to climb, so be careful. If you get a call from someone claiming to be police, remember we don't ask you to send cash or e transfer or give us amazon cards. We darn sure don't tell you to keep it a secret from everyone. Listen to the bank if they warn you about pulling money out of your account, or ask you why you want the money.

The members put on 50615 KMs this quarter.  
Keep your eyes open. We are out there!

I have included the new policing priorities sheet for signature. Just a scanned copy is fine.

As usual, call, text or email if you need to talk to me or see me. I'm around.

#### SIGNIFICANT MEETINGS IN THE COMMUNITY –



S/Sgt Clint Wikander - Blue Hills Area Commander  
2024-05-02

Violation group - Traffic Offences - Traffic Accidents	Reported			Clearance		
	Unfounded	Actual	Rate	By Charge	Otherwise	Rate
9930 0030 Traffic Collision(s) - Property Damage - Reportable	1	0	0.0%	0	0	0.0%
9930 0040 Traffic Collision(s) - Property Damage - Non - Reportable	4	0	0.0%	0	0	0.0%
9930 0040 Traffic Collision(s) - Property Damage - Non - Reportable	5	0	0.0%	0	0	0.0%
Violation group - Traffic Offences - Provincial Traffic Offences	Reported			Clearance		
Offences	Unfounded	Actual	Rate	By Charge	Otherwise	Rate
9900 0030 Moving Traffic - Speeding Violations - Provincial/Territorial	18	0	100.0%	13	5	100.0%
9900 0040 Other Moving Traffic Violations - Provincial/Territorial	10	0	20.0%	1	1	20.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	6	0	83.3%	3	2	83.3%
9900 0100 Dangerous Driving (Provincial/Territorial)	1	0	100.0%	0	1	100.0%
9900 0110 Driving without Due Care or Attention - Provincial/Territorial	1	0	100.0%	1	0	100.0%
9910 0010 Roadside Suspensions - alcohol related - No grounds to charge	1	0	0.0%	0	0	0.0%
9910 0010 Roadside Suspensions - alcohol related - No grounds to charge	37	0	73.0%	18	9	73.0%
Violation group - Traffic Offences - Other Traffic Related Duties	Reported			Clearance		
Duties	Unfounded	Actual	Rate	By Charge	Otherwise	Rate
8840 0386 Motor Vehicle Act - Other Activities (except traffic warnings)	3	0	0.0%	0	0	0.0%
8840 0386 Motor Vehicle Act - Other Activities (except traffic warnings)	3	0	0.0%	0	0	0.0%
Violation group - Traffic Offences - Impaired Operation Related Offences	Reported			Clearance		
Offences	Unfounded	Actual	Rate	By Charge	Otherwise	Rate
9230 0070 Operation while impaired (alcohol)/over 80mg% of Motor Vehicle	1	1	0.0%	0	0	0.0%
9230 0070 Operation while impaired (alcohol)/over 80mg% of Motor Vehicle	1	1	0.0%	0	0	0.0%
9230 0070 Operation while impaired (alcohol)/over 80mg% of Motor Vehicle	1	1	0.0%	0	0	0.0%
Violation group - Traffic Offences - Dangerous Operation of Motor Veh./Vessel/Aircraft	Reported			Clearance		
Offences	Unfounded	Actual	Rate	By Charge	Otherwise	Rate
9133 0030 No Pursuit Involved - Flight From Peace Officer	1	0	0.0%	0	0	0.0%
9133 0030 No Pursuit Involved - Flight From Peace Officer	1	0	0.0%	0	0	0.0%

### Occurrence Stats (All Violations)

Violation group - Provincial Statutes {except traffic}		Reported	Unfounded	Actual	By Charge	Otherwise	Rate	Clearance
7300 0900 Other Provincial/Territorial Statutes (not otherwise specified) - Offences Only		3	0	3	0	3	100.0%	
8840 0311 Fire Prevention Act - Other Activities		2	0	2	0	0	0.0%	
8840 0336 Mental Health Act - Other Activities		2	0	2	0	0	0.0%	
		7	0	7	0	3	42.9%	
<b>Violation group - Provincial Statutes - Municipal By-laws</b>		Clearance						
9955 0010 Municipal Bylaws - Other		Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
		1	0	1	0	1	100.0%	
		1	0	1	0	1	100.0%	
<b>Violation group - Other Criminal Code - Other Criminal Code</b>		Clearance						
3410 0060 Failure to comply with order		Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
		1	0	1	1	0	100.0%	
3510 0020 Failure to attend court or surrender		1	0	1	1	0	100.0%	
		2	0	2	2	0	100.0%	
<b>Violation group - Other Criminal Code - Corruption</b>		Clearance						
3730 0110 Disobeying order of court		Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
		1	1	0	1	1	0.0%	
		1	1	0	1	1	0.0%	
<b>Violation group - National Survey Codes</b>		Clearance						
8999 3064 Written Traffic Offence Warnings - Provincial/Territorial		Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
		6	0	6	0	6	100.0%	
		6	0	6	0	6	100.0%	
<b>Violation group - Crimes Against the Person - Sexual Offences</b>		Clearance						
1330 0010 Sexual Assault		Reported	Unfounded	Actual	By Charge	Otherwise	Rate	
		0	0	0	1	0	0.0%	
		0	0	0	1	0	0.0%	

**Occurrence Stats (All Violations)**

		Reported		Actual		By Charge		Otherwise		Rate
		Reported	Unfounded	Actual	Actual	By Charge	Otherwise	Otherwise	Rate	
<b>Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats</b>										
1620 0025 Sextortion		1	0	1	1	0	0	0	0.0%	
1627 0010 Uttering threats against a person		1	0	1	1	0	0	0	0.0%	
		2	0	2	2	0	0	0	0.0%	
<b>Clearance</b>										
<b>Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}</b>										
1430 0010 Assault		2	0	2	2	1	1	1	100.0%	
		2	0	2	2	1	1	1	100.0%	
<b>Clearance</b>										
<b>Violation group - Crimes Against Property - Fraud</b>										
2160 0060 Forgery		1	0	1	1	0	0	0	0.0%	
		1	0	1	1	0	0	0	0.0%	
<b>Clearance</b>										
<b>Violation group - Common Police Activities - Related Police Activities</b>										
8550 0030 Suspicious Person/ Vehicle/ Property		1	0	1	1	0	0	0	0.0%	
8550 0040 Animal Calls		4	0	4	4	0	0	0	0.0%	
8550 0050 False Alarms		2	0	2	2	0	0	0	0.0%	
		7	0	7	7	0	0	0	0.0%	
<b>Clearance</b>										
<b>Violation group - Common Police Activities - Assistance to General Public</b>										
8546 0010 Assist General Public		2	0	2	2	0	0	0	0.0%	
8550 0190 Wellbeing Check		1	0	1	1	0	0	0	0.0%	
		3	0	3	3	0	0	0	0.0%	

**Occurrence Stats (All Violations)**

**Violation group - C&E - Excise Act**

6400 0031 Excise Act, 2001 - Possession Unstamped Tobacco Products - Offences Only	Reported		Clearance		Rate
	Unfounded	Actual	By Charge	Otherwise	
	1	0	0	1	100.0%
	1	0	0	1	100.0%

Totals	Reported		Clearance		Rate
	Unfounded	Actual	By Charge	Otherwise	
	80	2	23	22	57.7%



Violation group - Traffic Offences - Traffic Accidents	Reported			By Charge			Clearance		
	Unfounded	Actual	Rate	Otherwise	Rate	Otherwise	Rate	Otherwise	Rate
9930 0030 Traffic Collision(s) - Property Damage - Reportable	1	0	0.0%	0	0	0.0%	0	0	0.0%
9930 0040 Traffic Collision(s) - Property Damage - Non - Reportable	12	0	8.3%	1	0	8.3%	0	0	8.3%
	13	0	7.7%	1	0	7.7%	0	0	7.7%

Violation group - Traffic Offences - Provincial Traffic Offences	Reported			By Charge			Clearance		
	Unfounded	Actual	Rate	Otherwise	Rate	Otherwise	Rate	Otherwise	Rate
9900 0020 Moving Traffic - Intersection Related Violations - Provincial/Territorial	14	0	100.0%	4	10	100.0%	0	0	0.0%
9900 0030 Moving Traffic - Speeding Violations - Provincial/Territorial	32	0	100.0%	25	7	100.0%	0	0	0.0%
9900 0040 Other Moving Traffic Violations - Provincial/Territorial	7	0	14.3%	1	0	14.3%	0	0	0.0%
9900 0050 Motor Vehicle Insurance Coverage Violations-Provincial/Territorial	1	0	100.0%	1	0	100.0%	0	0	0.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	16	0	100.0%	12	4	100.0%	0	0	0.0%
9900 0090 Fail to Stop or Remain at Accident Scene (Provincial/Territorial)	1	0	0.0%	0	0	0.0%	0	0	0.0%
9900 0100 Dangerous Driving (Provincial/Territorial)	4	0	50.0%	2	0	50.0%	0	0	0.0%
9900 0130 Non-Moving Traffic - Use Of Electronic Handheld Device / Distracting Behaviour Violations - Provincial / Territorial	1	0	100.0%	1	0	100.0%	0	0	0.0%
	76	0	88.2%	46	21	88.2%	0	0	0.0%

Violation group - Traffic Offences - Other Traffic Related Duties	Reported			By Charge			Clearance		
	Unfounded	Actual	Rate	Otherwise	Rate	Otherwise	Rate	Otherwise	Rate
8840 0386 Motor Vehicle Act - Other Activities (except traffic warnings)	5	0	0.0%	0	0	0.0%	0	0	0.0%
	5	0	0.0%	0	0	0.0%	0	0	0.0%

Violation group - Traffic Offences - Other Criminal Code Traffic Offences	Reported			By Charge			Clearance		
	Unfounded	Actual	Rate	Otherwise	Rate	Otherwise	Rate	Otherwise	Rate
9320 0020 Operation while prohibited	1	0	100.0%	1	0	100.0%	0	0	100.0%
	1	0	100.0%	1	0	100.0%	0	0	100.0%

Violation group - Traffic Offences - Impaired Operation Related Offences	Reported			By Charge			Clearance		
	Unfounded	Actual	Rate	Otherwise	Rate	Otherwise	Rate	Otherwise	Rate
9230 0070 Operation while impaired (alcohol)/over 80mg% of Motor Vehicle	1	0	100.0%	1	0	100.0%	0	0	100.0%
	1	0	100.0%	1	0	100.0%	0	0	100.0%

### Occurrence Stats (All Violations)

Violation group - Traffic offences - Impaired Operation Related Offences	Reported		By Charge		Clearance	
	Unfounded	Actual	Otherwise	Rate		
9233 0010 Operation while impaired (alcohol and drug) / over 80mg% of a Motor Vehicle	1	0	1	0	100.0%	
	2	0	2	0	100.0%	
<b>Violation group - Provincial Statutes {except traffic}</b>	Reported Unfounded Actual		By Charge Otherwise		Clearance Rate	
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	1	0	1	0	100.0%	
7300 0180 Trespass Act - Provincial/Territorial - Offences Only	0	0	0	0	0.0%	
8840 0336 Mental Health Act - Other Activities	2	0	2	0	0.0%	
	3	0	3	2	66.7%	
<b>Violation group - National Survey Codes</b>	Reported Unfounded Actual		By Charge Otherwise		Clearance Rate	
8999 3064 Written Traffic Offence Warnings - Provincial/Territorial	23	0	23	5	18	100.0%
	23	0	23	5	18	100.0%
<b>Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats</b>	Reported Unfounded Actual		By Charge Otherwise		Clearance Rate	
1627 0010 Uttering threats against a person	1	0	1	0	0.0%	
	1	0	1	0	0.0%	
<b>Violation group - Crimes Against the Person - Assaults {excluding sexual assaults}</b>	Reported Unfounded Actual		By Charge Otherwise		Clearance Rate	
1420 0010 Assault With Weapon or Causing Bodily Harm	1	0	1	0	0.0%	
1430 0010 Assault	1	1	0	0	0.0%	
	2	1	1	0	0.0%	
<b>Violation group - Crimes Against Property - Mischief</b>	Reported Unfounded Actual		By Charge Otherwise		Clearance Rate	
2170 0090 Mischief - Damage to property	0	0	0	1	0	0.0%
	0	0	0	1	0	0.0%

**Occurrence Stats (All Violations)**

**Violation group - Crimes Against Property - Fraud**

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate	Clearance
2166 0010 Identify Fraud	1	0	1	0	0	0.0%	
	1	0	1	0	0	0.0%	

**Violation group - Crimes Against Property - Break and Enter**

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate	Clearance
2120 0020 Break and Enter - Residence	1	0	1	0	0	0.0%	
	1	0	1	0	0	0.0%	

**Violation group - Common Police Activities - Related Police Activities**

	Reported	Unfounded	Actual	By Charge	Otherwise	Rate	Clearance
8550 0030 Suspicious Person/ Vehicle/ Property	4	0	4	0	0	0.0%	
8550 0040 Animal Calls	1	0	1	0	0	0.0%	
8550 0050 False Alarms	3	0	3	0	0	0.0%	
8550 0140 Breach of Peace	1	0	1	0	0	0.0%	
	9	0	9	0	0	0.0%	

**Violation group - Common Police Activities - Assistance to General Public**

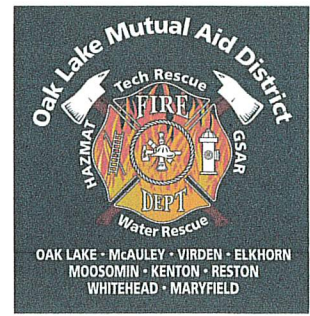
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate	Clearance
8546 0010 Assist General Public	1	0	1	0	0	0.0%	
8550 0190 Wellbeing Check	1	0	1	0	0	0.0%	
	2	0	2	0	0	0.0%	

**Totals**

Reported	Unfounded	Actual	By Charge	Otherwise	Rate	Clearance
139	1	138	58	39	70.3%	



*Manitoba Association of Fire Chiefs*  
**2024 Conference**  
**SPONSORSHIP OPPORTUNITIES**  
June 6 - 8, 2024  
Tundra Oil and Gas Place  
Virden, Manitoba



**Virden, Manitoba Re: 2024 MAFC Annual Conference Sponsorship**

The Manitoba Association of Fire Chiefs Annual Conference and Trade Show will be held this year at Tundra Oil and Gas Place, Virden, Manitoba, June 6 to 8, 2024.

The Oak Lake Mutual Aid District is proud to be hosting this high-profile event and plan to welcome in excess of 100 fire chiefs, chief officers and fire fighters from around the province.

We are looking for your support in the form of sponsorship for this event.

We have enclosed a *Sponsorship Opportunities* package for your review. The package outlines all the benefits of sponsorship. A sponsorship display board listing all of the sponsors will be strategically located in the conference venue in recognition of your support. There will also be public recognition at the opening ceremonies, the formal banquet and the social evening depending on the sponsorship level you choose. If there is some form of support you would like to offer that does not fit the criteria in this package, please let me know, we will be happy to accept any support you would like to offer.

Thank you for your time in this regard and please feel free to contact me at (204) 851-7157 with any questions you may have regarding this request.

Yours truly,

Dean Brooker  
Oak Lake Mutual Aid District Coordinator

[dean@srwd.ca](mailto:dean@srwd.ca)



*Manitoba Association of Fire Chiefs*  
**2024 Conference**  
**SPONSORSHIP OPPORTUNITIES**  
 June 6 - 8, 2024  
 Tundra Oil and Gas Place  
 Virden, Manitoba



**BENEFITS OF SPONSORSHIP INCLUDE**

- Exposure of your company to the key decision makers in the Manitoba Fire Service;
- Acknowledgement as a key supporter of the conference.

**1<sup>st</sup> ALARM SPONSORSHIP BENEFITS (\$500 Sponsorship)**

- Recognition signage in the conference facilities;
- Your company name and logo (2" X 3½" Ad) in the conference brochure
- Insertion of sponsors brochures and/or promotional item in the delegate registration packages
- Your company name & logo on volunteers, shirts

**2<sup>nd</sup> ALARM LEVEL SPONSORSHIP BENEFITS (\$1,000 Sponsorship)**

**The first three 3 sponsors receive prominent signage at one 1 of the coffee breaks either Friday a.m., Friday p.m. OR Saturday a.m.**

- Recognition signage in the conference facilities;
- Your company name and logo (1/4-page Ad) in the conference brochure
- Recognition at Opening Ceremonies
- Insertion of sponsors brochures and/or promotional item in the delegate registration packages
- Your company name & logo on volunteers, shirts

**3<sup>rd</sup> ALARM LEVEL SPONSORSHIP BENEFITS (\$1,500 Sponsorship)**

**The first two 2 sponsors receive prominent signage at one 1 of the delegate lunches either Friday OR Saturday.**

- Recognition signage in the conference facilities;
- Your company name and logo (1/2-page Ad) in the conference brochure
- Recognition at Opening Ceremonies
- Insertion of sponsors brochures and/or promotional item in the delegate registration packages
- Your company name & logo on volunteers, shirts
- Recognition on Identification Badges

**4<sup>th</sup> ALARM LEVEL SPONSORSHIP BENEFITS (\$2,000 Sponsorship)**

**The first two 2 sponsors receive title sponsorship signage at one 1 of the delegate banquets. Either the Friday fun night banquet OR the Saturday formal banquet.**

- Recognition signage in the conference facilities;
- Your company name and logo (Full page Ad) in the conference brochure
- Recognition at Opening Ceremonies
- Recognition signage on a shuttle vehicle
- Insertion of sponsors brochures and/or promotional item in the delegate registration packages
- Your company name & logo on volunteers, shirts

**For Golf tournament sponsorship opportunities contact Dave Houston at [dcpd\\_sifton@mts.net](mailto:dcpd_sifton@mts.net)**



*Manitoba Association of Fire Chiefs*  
**2024 Conference**  
**SPONSORSHIP OPPORTUNITIES**  
 June 6 - 8, 2024  
 Tundra Oil and Gas Place  
 Virden, Manitoba



<b>SPONSORSHIP OPPORTUNITIES</b>			
Company Name:		Contact Person:	
Mailing Address: (Including Postal Code)			
Phone:	Fax:	Email:	
Website:			
<b>SPONSORSHIP CATEGORY</b>			
<input type="checkbox"/> <b>1<sup>st</sup> ALARM SPONSORSHIP</b> \$ 500 Sponsorship		Please provide a high-resolution electronic copy of your company logo for use on the conference sponsorship. It can be emailed to Sharon Williams; MAFC Executive Director at <a href="mailto:mb.firechiefs@mymts.net">mb.firechiefs@mymts.net</a> .	
<input type="checkbox"/> <b>2<sup>nd</sup> ALARM LEVEL SPONSORSHIP</b> \$ 1,000 Sponsorship			
<input type="checkbox"/> <b>3<sup>rd</sup> ALARM LEVEL SPONSORSHIP</b> \$ 1,500 Sponsorship			
<input type="checkbox"/> <b>4<sup>th</sup> ALARM LEVEL SPONSORSHIP</b> \$ 2,000 Sponsorship			
<p><b>Payable by Cheque, VISA, MasterCard or E-Transfer by May 11, 2024.</b> Make all cheques payable to and mail to: <b>Manitoba Association of Fire Chiefs:</b> Box 1208 Portage la Prairie, MB R1N 3J9 or please complete, print and submit via email to <a href="mailto:mb.firechiefs@mymts.net">mb.firechiefs@mymts.net</a> or fax to 1-204-857-7593</p> <p>To be completed if paying by (please check one):    <input type="radio"/> VISA    <input type="radio"/> MasterCard    <input type="radio"/> E-Transfer (<a href="mailto:mb.firechiefs@mymts.net">mb.firechiefs@mymts.net</a>)</p>			
_____	_____	_____	_____
Card Number	Expiry Date	Card Holder Name (print)	Signature
CVV _____(3-digit number on back of card – <b>required</b> )			
BILLING ADDRESS: _____			
EMAIL ADDRESS: _____ (receipt to be emailed)			

**FOR ADDITIONAL INFORMATION PLEASE CONTACT:**  
 Sharon Williams  
 Executive Director  
 Manitoba Association of Fire Chiefs  
 Ph: 204-857-6249  
 Email: [mb.firechiefs@mymts.net](mailto:mb.firechiefs@mymts.net)

April 12, 2024

Municipality of Whitehead  
Box 107, 517 2nd Avenue  
Alexander, MB R0K 0A0

**Attention: Trevor Tuttosi, Reeve**

Dear Reeve and council members,

Please find attached a Notice of Intent to file a caveat on a property owned by Kyle John Williamson and Janette Elizabeth Williamson of Brandon, Manitoba. This Notice of Intent has been sent to inform you that The Manitoba Habitat Heritage Corporation o/a Manitoba Habitat Conservancy (MHC) intends to sign a Conservation Agreement with Kyle Williamson and Janette Williamson to conserve wildlife habitat located in your Municipality. The legal description of the land is:

THE NE 1/4 OF SECTION 29-9-20 WPM  
EXC ALL MINES AND MINERALS AS RESERVED IN THE GRANT FROM THE CROWN  
  
With title number 2772738/2  
In the Municipality of Whitehead

In July of 1998, the Manitoba Government passed the Manitoba Conservation Agreements Act (see attached), enabling conservation organizations to enter into an agreement with landowners to purchase a “conservation interest” on their property. This “conservation interest” is designed to protect natural ecosystems, fish and wildlife habitat, and plant or animal species. Areas that are the subject of a “conservation interest” are usually marginal for farming and typically include sloughs, woodlands and unimproved prairie. These areas are generally the least productive agricultural portions of the land that have not been developed for agricultural purposes because of limited capability. In most cases these conservation lands are not cultivated.

A Conservation Agreement allows landowners to use their cultivated land to its full agricultural capacity, while protecting the important wildlife habitats in perpetuity. The landowner retains control of the land and continues to be responsible for weed control, the management of pests such as beaver, control of access to the land and payment of municipal taxes. The landowner may sell the land under the Agreement, but like an easement, the conditions of the Agreement “run with the land” and will apply to all future owners of the property for the term of the Agreement, unless terminated under provisions outlined in the Conservation Agreements Act.

Manitoba Habitat Conservancy plans to enter into a Conservation Agreement with Kyle and Janette Williamson involving 160.5 acres of their property (see attached aerial photo). If the Conservation Agreement is completed, a caveat will be placed on the land title. This caveat will restrict Kyle and

**WINNIPEG OFFICE:**

200 – 1765 Sargent Avenue  
Winnipeg, MB

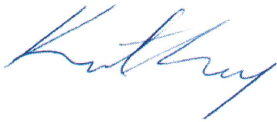
**Phone:** 204.784.4350  
**Email:** info@mbhabitat.ca

**MBHABITAT.CA**

Janette Williamson and all subsequent owners of the property from breaking, burning, cultivating, draining, degrading, converting or in any other way disrupting the ecosystem components of habitats on the Conservation Lands outlined and hatched on the attached aerial photo. This caveat will also restrict the establishment of any commercial or residential buildings or facilities on the aforementioned Conservation Lands.

If you have any questions regarding this procedure, please contact Kasie Cullen, Manitoba Habitat Conservancy's Brandon Habitat Conservation Specialist, at (204)724-0583, or Curtis Hullick, MHC's Field Manager in Brandon, at (204) 724-5115.

Sincerely,



Kurt Mazur  
Director of Conservation

cc: Kyle Williamson and Janette Williamson  
Kasie Cullen



**Notice of Intent to File a Caveat**

under subsection 7(3) of The Conservation Agreements Act (C.C.S.M. c. 59)

To: Municipality of Whitehead  
Box 107, 517 2nd Avenue  
Alexander, MB R0K 0A0

ATTN: Trevor Tuttosi, Reeve

**PLEASE TAKE NOTICE** that the Manitoba Habitat Heritage Corporation o/a Manitoba Habitat Conservancy (MHC) (hereinafter referred to as the Holder) intends to file a caveat in the Land Titles Office at Brandon against the title of the land described below to give notice of a Conservation Agreement dated March 26, 2024 between Kyle John Williamson and Janette Elizabeth Williamson of Brandon, Manitoba (herein after referred to as the Owner) and the Holder.

Under the Conservation Agreement, the Owner has agreed to sell a conservation interest for the protection and conservation of 24.9 acres (10.2 hectares) of wetland and 135.6 acres (54.8 hectares) of upland habitat on the lands (see Schedule A) owned by the Owner legally described as follows:

Title #: 2772738/2

THE NE 1/4 OF SECTION 29-9-20 WPM  
EXC ALL MINES AND MINERALS AS RESERVED IN THE GRANT FROM THE CROWN

In accordance with Section 7(4) of *The Conservation Agreements Act*, a party served with this notice who wishes to object to the registration of the caveat shall make application within thirty (30) days of being served, to the Conservation Agreements Board by email to:

- (a) Chair of the Conservation Agreements Board  
c/o Manitoba Economic Development, Investment, Trade and Natural Resources  
315-1181 Portage Avenue, Winnipeg MB R3G 0T3  
Fax: 204-945-1621  
Attention: CAB secretariat  
A copy may be emailed to: [NRNDPolicy@gov.mb.ca](mailto:NRNDPolicy@gov.mb.ca)
- (b) serve the Holder with notice of the application. Please send a copy to:  
Manitoba Habitat Conservancy  
Attn: Habitat Stewardship Coordinator  
200-1765 Sargent Avenue  
Winnipeg MB R3H 0C6  
A copy may be emailed to: [info@mbhabitat.ca](mailto:info@mbhabitat.ca)

A copy of *The Conservation Agreements Act* and the *Conservation Agreement Board Procedure Regulation* is attached. Should you require further information, please call HSC or Curtis Hullick MHC's Field Manager at (204)724-5115.




  
For: Kurt Mazur  
Director of Conservation  
Manitoba Habitat Heritage Corporation  
o/a Manitoba Habitat Conservancy

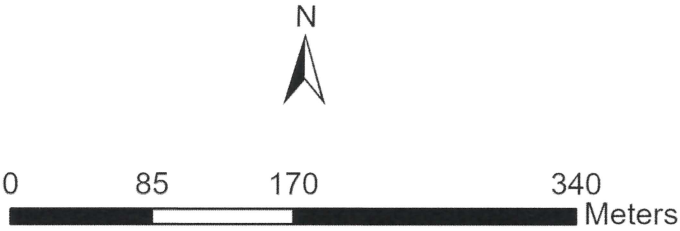
April 12, 2024  
Date

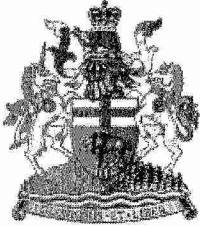
# Schedule A



**Legend**

-  The Parcel
-  Conservation Lands
-  Manitoba Quarter Grid





Minister of Municipal and Northern Relations  
Minister of Indigenous Economic Development

Legislative Building, Winnipeg, Manitoba R3C 0V8 CANADA

May 7, 2024

James Maxon  
CAO  
RM of Whitehead  
cao@rmofwhitehead.ca

Dear James Maxon:

I am pleased to inform you that your organization has been approved to receive 2024 Urban/Hometown Green Team Program funding of up to \$3,956.89. As a recipient of this grant, your organization will be eligible for funding to help cover salary costs and expenses for your project. A letter of agreement with details of your grant approval is attached.

If you have any questions about your approval details, please contact program staff at [greenteam@gov.mb.ca](mailto:greenteam@gov.mb.ca) or at 204-945-3379.

Our government is committed to investing in youth across Manitoba and helping inspire future leaders. We also recognize these community projects would not be possible without leadership from our municipalities, community organizations and dedicated volunteers. I wish you success with your Green Team project this summer.

Sincerely,

Honourable Ian Bushie  
Minister

Enclosure