



Rural Municipality of Whitehead
April 13, 2026 - Regular Meeting of Council - 05:30 PM (RM Office)

- 1 CALL TO ORDER**
- 2 ADOPTION OF THE AGENDA**
- 3 ADOPTION OF MINUTES AS CIRCULATED**
 - 📎 Regular Minutes - March 9, 2026
 - 📎 Special Minutes - March 17, 2026
 - 📎 Special Minutes - March 31, 2026
- 4 DECLARATION OF CONFLICT OF INTEREST**
- 5 PRESENTATIONS AND DELEGATIONS**
- 6 PUBLIC HEARINGS**
 - 6.1 Conditional Use Application 2026-01 & Variance Application No. 2026-01 - Williamson -
 - 📎 Variance VO2026-01 & Conditional Use CO2026-01 - Application Package
 - 6.2 Variance Application V2026-02 - Suski -
 - 📎 Variance VO2026-02 - Application Package
 - 6.3 Variance Application 2026-03 - RM of Whitehead
 - 📎 Variance VO2026-03 - Application Package
- 7 BYLAWS AND POLICIES**
 - 7.1 By-law No. 2026-02 - Tax Levy By-law - 3rd Reading
 - 📎 By-law No. 2026-02 - Tax Levy By-law
 - 📎 2026 Financial Plan
 - 7.2 By-law 2026-03 - To Amend the Zoning By-law No. 2021-04 - 1st Reading
 - 📎 Zoning Amending By-law 2026-03 - 1st Reading DRAFT
 - 7.3 GG-09 - Civic Addressing Policy
 - 📎 GG-09 Civic Addressing Policy DRAFT
- 8 SUBDIVISION**
- 9 UNFINISHED BUSINESS**
- 10 NEW BUSINESS**
 - 10.1 AMM Resolutions
 - 10.2 Fire Department - Water Tanker Project - Auction Options
 - 📎 Water Tanker Auction - Example #1

- 📎 Water Tanker Auction - Example #2
- 📎 Water Tanker Auction - Example #3
- 10.3 Financial Plan Hearing Review
- 10.4 Credit Borrowing Services
- 10.5 Staff Compensation
- 10.6 Land Lease Agreements Correction

- 11 ACCOUNTS**
- 11.1 Accounts
 - 📎 March 2026 Cheque Register

- 12 COMMITTEE AND BOARDS REPORTS**
- 12.1 LUD Report - March 2026

- 13 CORRESPONDENCE**
- 📎 Assiniboine West Watershed District - 2026/27 Levy

- 14 NOTICE OF MOTION**

- 15 IN CAMERA**
- 15.1 Personnel

- 16 Adjournment**



Rural Municipality of Whitehead Meeting Minutes

Regular Meeting of Council March 9, 2026 - 08:30 AM (RM Office)

In attendance: Reeve Trevor Tuttosi, Councillor Jeff Owens, Councillor Curtis Storey, Councillor Dennis Foerster, Councillor Kaley Mykula, Councillor Chris Semeschuk

Regrets: Councillor Kevin Klassen

1 CALL TO ORDER

2 ADOPTION OF THE AGENDA

2026-039

Councillor Mykula - Councillor Foerster

Resolved that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

3 ADOPTION OF MINUTES AS CIRCULATED

2026-040

Councillor Foerster - Councillor Storey

Resolved that the regular minutes from February 9, 2026 be approved as presented.

CARRIED UNANIMOUSLY

4 DECLARATION OF CONFLICT OF INTEREST

Councillor Storey declared a conflict of interest with respect to Item 5.1 under the order of Public Hearings.

5 PUBLIC HEARINGS

2026-041

Councillor Semeschuk - Councillor Owens

Be it resolved that the regular meeting of council be recessed to allow council to hold a Public Hearing to receive representations for any person who wishes to make them in respect to the following:

By-law No. 2025-06 - To Amend Development Plan By-law 2018-08

Time: 8:31 a.m.

CARRIED UNANIMOUSLY

5.1 By-law No. 2025-06 - To Amend the Development Plan By-law 2018-08

Administration provided an overview of the application and advised that several inquiries for additional information from area residents had been received. No letters of support or opposition had been received.

No persons stood to speak for or against the matter.

2026-042

Councillor Owens - Councillor Foerster

Whereas all representatives with respect to matters listed below have been dealt with:

By-law No. 2025-06 - To Amend Development Plan By-law No. 2018-08

Therefore be it resolved that the public hearing be concluded, and council resume its normal order of business.

Time:8:35 a.m.

CARRIED UNANIMOUSLY

Councillor Storey declared a conflict of interest and removed himself from discussion related to the above.

5.1.1 By-law No. 2025-06 - To Amend the Development Plan By-law 2018-08 - Amendment

2026-043

Reeve Tuttosi - Councillor Owens

Be it resolved that By-law No. 2025-06 be amended to replace section 1.a. in its entirety with the following:

"a. Parcel: All that portion of the NW 1/4 of 14-10-20 WPM, precisely parcel 1 & 2 Northwest of Roll No. 58740 be redesignated:

FROM: "Future Growth Area" within a "Transformative" major policy area

TO: "Rural Residential Area" within a "Progressive" major policy area"

CARRIED UNANIMOUSLY

Councillor Storey declared a conflict of interest and removed himself from discussion related to the above.

5.1.2 By-law No. 2025-06 - To Amend the Development Plan By-law 2018-08 - 2nd Reading

2026-044

Councillor Mykula - Councillor Foerster

Be it resolved that By-law No. 2025-06, as amended, be read a second time.

CARRIED UNANIMOUSLY

Councillor Storey declared a conflict of interest and removed himself from discussion related to the above.

6 PRESENTATIONS AND DELEGATIONS

7 BYLAWS AND POLICIES

7.1 By-Law 2026-01 To Amend The Utility By-law 2022-01 - 3rd Reading

2026-045

Councillor Foerster - Councillor Storey

That By-Law No. 2026-01 to amend the Whitehead Utility By-Law 2022-01 be read a third and final time

In accordance with Section 137 of the Municipal Act, a recorded vote was taken in the motion to give by-law no. 2026-01 third reading.

Name	Yes	No	Abstained	Absent
Dennis Foerster	✓			
Kevin Klassen				✓
Kaley Mykula	✓			
Jeff Owens	✓			
Chris Semeschuk	✓			
Curtis Storey	✓			
Trevor Tuttosi	✓			

CARRIED UNANIMOUSLY

8 SUBDIVISION

9 UNFINISHED BUSINESS

10 NEW BUSINESS

10.1 Leadership Summit - Office Closed

2026-046

Councillor Semeschuk - Councillor Foerster

Be it resolved that the RM Office will close May 1, 2026 for staff to attend the Manitoba Municipal Administrators Leadership Summit.

CARRIED UNANIMOUSLY

10.2 By-law Enforcement Services

2026-047

Councillor Storey - Councillor Semeschuk

Be it resolved that the RM of Whitehead ends the monthly retainer to Prairie By-law Enforcement.

TABLED

10.2.1 Tabling Motion

2026-048

Reeve Tuttosi - Councillor Storey

Be it resolved that the above motion be tabled to return once Administration has investigated the availability of by-law enforcement services on an as-needed basis.

CARRIED UNANIMOUSLY

10.3 Tender 2026-01 - 2026 Gravel Hauling Program

2026-049

Councillor Owens - Councillor Storey

Whereas the RM of Whitehead advertised a tender for the 2026 road gravel hauling and spreading contract with a submission deadline of March 4, 2026.

And whereas two (2) compliant bids had been submitted for the west area and two (2) compliant bids for the east area.

Therefore, be it resolved that the Tender 2026-01 bids to load, haul, and spread gravel be approved for the respective areas as follows:

- West Area - Cochrane Stock Farms
- East Area - Bluestar Construction LTD

CARRIED UNANIMOUSLY

11 ACCOUNTS

11.1 January 2026 Accounts

2026-050

Reeve Tuttosi - Councillor Mykula

Resolved that the List of Accounts as paid for January, cheques numbers #16771 to #16816, EFT numbers #130 to #147 (both inclusive) and 3 auto withdrawals for a total of \$236,705.67 and Direct Deposit Register totaling \$28,323.65 inclusive of payroll and council indemnity as per by-law no. 2023-01 be approved.

CARRIED UNANIMOUSLY

11.2 February 2026 Accounts

2026-051

Councillor Mykula - Councillor Owens

Resolved that the List of Accounts as paid for February, cheques numbers #16817 to #16852, EFT numbers #148 to #160 (both inclusive) and 3 auto withdrawals for a total of \$353,111.06 and Direct Deposit Register totaling \$28,510.57 inclusive of payroll and council indemnity as per by-law no. 2023-01 be approved.

CARRIED UNANIMOUSLY

2026-052 **11.3 Bank Reconciliation**
 Councillor Foerster - Councillor Storey

Resolved that the January and February 2026 Bank Reconciliations be approved as presented.

CARRIED UNANIMOUSLY

2026-053 **11.4 2025 Surplus Allocation**
 Councillor Semeschuk - Councillor Storey

Whereas the unaudited 2025 General Operating fund indicates a surplus position capable of undertaking costs without affecting reserves as scheduled;

Be it Resolved that the cost of 2025 equipment purchases, excluding regular grader payments, be paid from the General Operating Fund instead of Equipment Reserve.

CARRIED UNANIMOUSLY

12 COMMITTEE AND BOARDS REPORTS

2026-054 **13 CORRESPONDENCE**
 Councillor Storey - Councillor Owens

Resolved that the Correspondence listed below be received;

- Vet Services District Working Group

CARRIED UNANIMOUSLY

14 NOTICE OF MOTION

2026-055 **15 IN CAMERA**
 Councillor Owens - Councillor Storey

BE IT RESOLVED THAT this regular meeting now adjourns to an “in camera” meeting to discuss matters in the preliminary stages as per Subsection 152(3)(b)(iii) of The Municipal Act and all matters discussed in-camera are confidential until discussed in an open meeting as per Section 83(1)(d) of The Municipal Act.

CARRIED UNANIMOUSLY

15.1 Personnel

2026-056 **15.2 BACK TO OPEN SESSION**
 Reeve Tuttosi - Councillor Mykula

BE IT RESOLVED THAT this ‘in camera’ meeting does now resume back to a regular meeting.

CARRIED UNANIMOUSLY

2026-057 **16 Adjournment**
 Reeve Tuttosi - Councillor Mykula

Resolved that we now adjourn to meet again on April 13, 2026 at 5:30 p.m. for a Regular Council meeting or at the call of the Reeve.

Time: 9:50 a.m.

CARRIED UNANIMOUSLY



Rural Municipality of Whitehead Meeting Minutes

Special Meeting of Council March 17, 2026 - 05:30 PM (Microsoft Teams)

In attendance: Reeve Trevor Tuttosi, Councillor Jeff Owens, Councillor Curtis Storey, Councillor Dennis Foerster, Councillor Kaley Mykula, Councillor Chris Semeschuk

Regrets: Councillor Kevin Klassen

1 Call to Order

2 Adoption of The Agenda

2026-058

Reeve Tuttosi - Councillor Storey

Resolved that the Agenda be adopted as amended.

CARRIED UNANIMOUSLY

3 New Business

3.1 Banking Services Agreement

2026-059

Reeve Tuttosi - Councillor Owens

Be it resolved that the proposal for banking services by Scotiabank be accepted and that the RM of Whitehead enter into an agreement for a term of three years.

CARRIED UNANIMOUSLY

3.2 Vet Services District Working Group

Council discussed the working group engagement opportunities and various perspectives of the vet district model, services and requirements.

4 Adjournment

2026-060

Reeve Tuttosi - Councillor Foerster

Resolved that we now adjourn to meet again on March 31, 2026 at 6:00 p.m. for a Special Council meeting or at the call of the Reeve.

Time:6:07 pm

CARRIED UNANIMOUSLY



Rural Municipality of Whitehead

Meeting Minutes

Special Meeting of Council March 31, 2026 - 06:00 PM (Whitehead Hall)

In attendance: Reeve Trevor Tuttosi, Councillor Jeff Owens, Councillor Curtis Storey, Councillor Dennis Foerster, Councillor Kaley Mykula, Councillor Chris Semeschuk, Councillor Kevin Klassen

1 Call to Order

2 Adoption of The Agenda

2026-061

Councillor Mykula - Councillor Foerster

Resolved that the Agenda be adopted as amended.

CARRIED UNANIMOUSLY

3 Public Hearings

2026-062

Councillor Semeschuk - Councillor Storey

Be it resolved that the special meeting be recessed to allow Council to hold a Public Hearing to receive representations for any person who wishes to make them in respect to the following:

2026 Financial Plan

CARRIED UNANIMOUSLY

3.1 2026 Financial Plan

Council presented the 2026 Financial Plan and answered questions with a focus on managing budget increases, proposed infrastructure projects, and long-term financial planning against rising costs.

3.1.1 Conclude Public Hearing

2026-063

Reeve Tuttosi - Councillor Foerster

Whereas all representatives with respect to matters listed below have been dealt with:

2026 Financial Plan

Therefore be it resolved that the public hearing be concluded, and Council resume its normal order of business.

Time: 6: 29 p.m.

CARRIED UNANIMOUSLY

4 Bylaws and Policies

4.1 Tax Levy By-Law 2026-02 – 1st Reading

2026-064

Councillor Mykula - Councillor Semeschuk

Be it resolved that By-Law No. 2026-02 to impose and levy property taxes for the 2026 fiscal year be given first reading.

CARRIED

2026-065 **4.1.1 Tax Levy By-Law 2026-02 – 2nd Reading**
Councillor Klassen - Councillor Foerster
Be it resolved that By-Law No. 2026-02 be given second reading.
CARRIED

2026-066 **5 Adjournment**
Councillor Semeschuk - Councillor Storey
Resolved that we now adjourn to meet again on April 13, 2026 at 5:30 p.m. for a Regular Council meeting or at the call of the Reeve.

Time: 6:32 p.m.
CARRIED UNANIMOUSLY

DRAFT



Conditional Use

Name of Property Owner: Wes & Loretta Williamson

Name of Applicant: Wes & Loretta Williamson

Civic Address of Property: 51136

Legal Description of Property: NE 19-9-21. W.

References:

Whitehead Development Plan
Zoning By-law no. 2021-04

Conditional Use Request:

~~Best~~ Secondary Site on an AG Zone parcel

As the applicant, I confirm and verify to the municipality of Whitehead that the information provided in this application is true and complete, and I undertake to observe and perform all provisions of The Planning Act, the Development Plan, Zoning by-law and the provisions of other relevant laws, by-laws or agreements.

Signature of Applicant: Loretta Williamson Date: Mar 16, 2026

Address: Box 139 Alexander, MB. Postal Code: R0K 0A0

Phone No: (204) 483-2914 H. Email Address: wwes1853@gmail.com
(204) 741-0502 e

OFFICE USE ONLY:

Date Application Received: March 16/26

Payment Received: Amount Received: _____

File No: CO2026-01



CONDITIONAL USE

A conditional use is a process where a proposed use requires further scrutiny before it may be approved. The proposed use may have unique characteristics or operations that may have an impact on nearby properties.

Documentation and Fee Requirements

- Application Fees (as per Annual Schedule of Fees):
 - \$650.00 (Annual Fee Schedule)
 - For projects with multiple applications **and** eligible for a combined hearing:
 - \$650.00 + \$162.50 per additional item
- Status of Title: Issued by Brandon Land Titles Office no later than 30 days before the date of the application
- Letter of Authorization: From the registered owner(s) of the land whose name(s) appear on the title
- Site Plan: As per attached checklist
- Other plans and documentation may be required, depending on the nature of the request.

Application processing may be delayed until all the above noted information has been submitted

Decision Making Authority

Conditional Use applications are decided by Council

Pre-Application Review

The CAO will review the application to ensure it has been completed. The CAO cannot advise if council will approve or reject an application.

Public Hearing

The applicant may choose to attend the public hearing to answer any questions council may have prior to the resolution.

Conditions and Limits of Approval

Conditional use approvals that have been inactive for twelve (12) consecutive months will lapse and become null and void. Some approvals may have conditions attached. Unless otherwise indicated in the conditions, they must be satisfied within twelve (12) months of the date of approval.



Variance to Zoning By-law No. 2021-04

Name of Property Owner: Wes & Loretta Williamson

Name of Applicant: Wes & Loretta Williamson

Civic Address of Property: 51136

Legal Description of Property: NE 19-9-21 W

Variance Request:

To allow for an increased secondary site

As the applicant, I confirm and verify to the municipality of Whitehead that the information provided in this application is true and complete, and I undertake to observe and perform all provisions of The Planning Act, the Development Plan, Zoning by-law and the provisions of other relevant laws, by-laws or agreements.

Signature of Applicant: Wes Williamson Date: Mar. 16, 2026

Address: Box 139 Alexander, MB Postal Code: R0K 0A0

Phone No: (204) 483-2914 H Email Address: wwes1853@gmail.com
(204) 741-0502 C

Signature of Owner: Wes Williamson Date: Mar 16, 2026
Loretta Williamson

Address: Box 139 Alexander, MB Postal Code: R0K 0A0

Phone No: (204) 483-2914 H Email Address: wwes1853@gmail.com
(204) 741-0502 C

OFFICE USE ONLY:	
Date Application Received: <u>March 16/26</u>	Amount Received: _____
Payment Received Date: <u>Mar. 24/26</u>	
File No: <u>VO2026-01</u>	



Variance

A variance is a process that allows a deviation from the Zoning By-law for a particular property. If a property cannot meet the requirements of the Zoning By-law due to unique circumstances, the approval authority may grant an affected owner an opportunity for relief from the Zoning By-law. A variance can be approved to allow a modification to development standards, such as, minimum setbacks and height restrictions.

Documentation and Fee Requirements

- Application Fees (as per Annual Schedule of Fees):
 - Variance Order: \$650.00
 - Minor Variance (No more than 10% variation): \$325.00
 - Projects with multiple orders may be eligible for combined hearing fees:
 - \$650.00 + \$162.50 per additional Order
- Status of Title: Issued by Brandon Land Titles Office no later than 30 days before the date of the application
- Letter of Authorization: From the registered owner(s) of the land whose name(s) appear on the title
- Site Plan: As per attached checklist
- Other plans and documentation may be required, depending on the nature of the request.

Application processing may be delayed until all the above noted information has been submitted

Decision Making Authority

Variance applications are decided by Council.

Pre-Application Review

The CAO will review the application to ensure it has been completed. The CAO cannot advise if council will approve or reject an application.

Public Hearing

The applicant may choose to attend the public hearing to answer any questions council may have prior to the resolution. The public hearing allows the general public to comment on the application prior to council's decision.

Conditions and Limits of Approval

Conditional use approvals that have been inactive for twelve (12) consecutive months will lapse and become null and void. Some approvals may have conditions attached. Unless otherwise indicated in the conditions, they must be satisfied within twelve (12) months of the date of approval.

Google map screen shot of our yard site as it exists now

Orientation top North left West bottom South right East



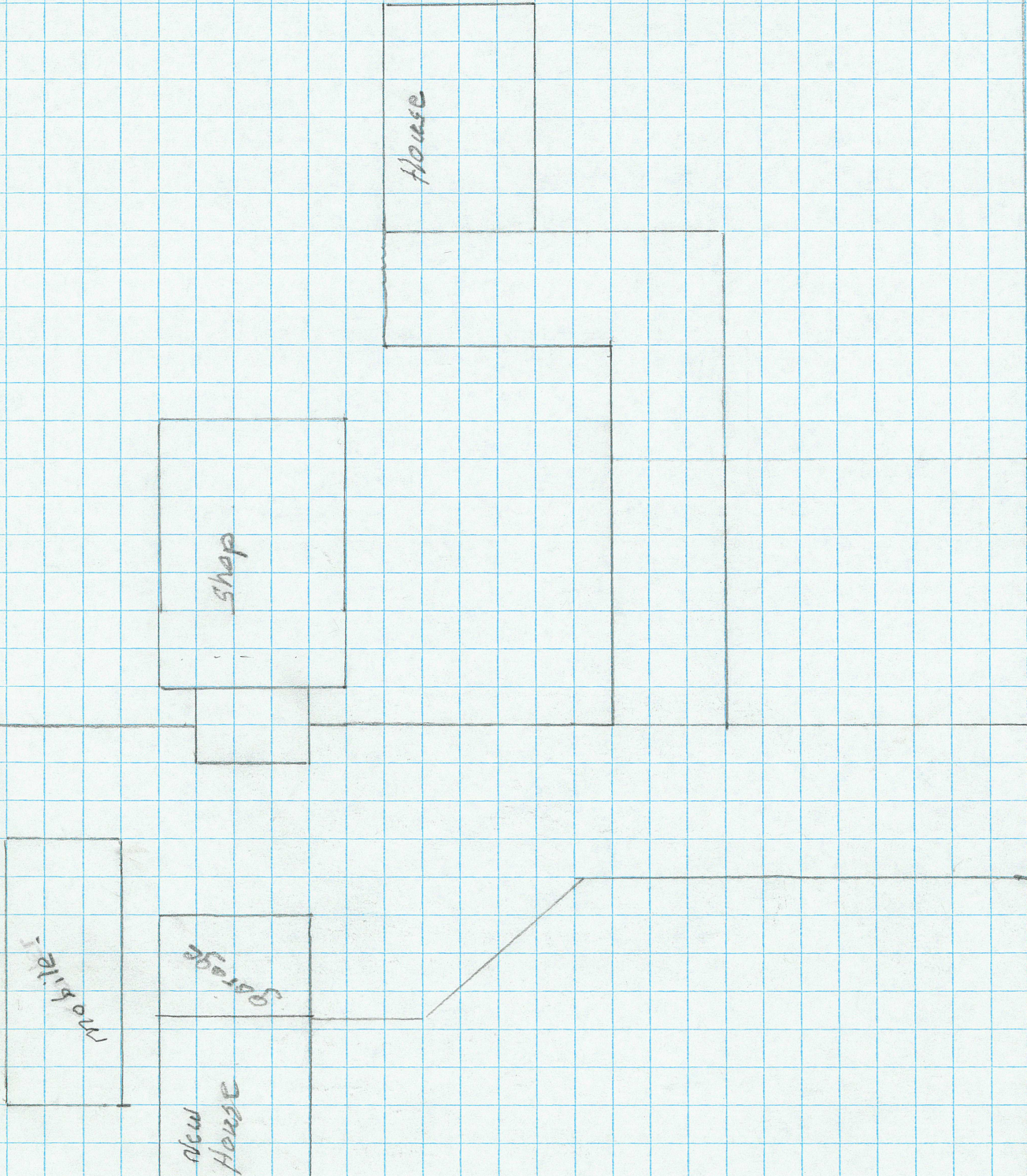
Note:

Main house upper center near white patch. Second house (trailer) lower center long white roof.

Work shop directly north of trailer

Barn west of the trailer

Driveway from municipal road branching off to main house and then into trailer.



ME 19.9.21
160 ACRES

#52N

Primary Dwelling

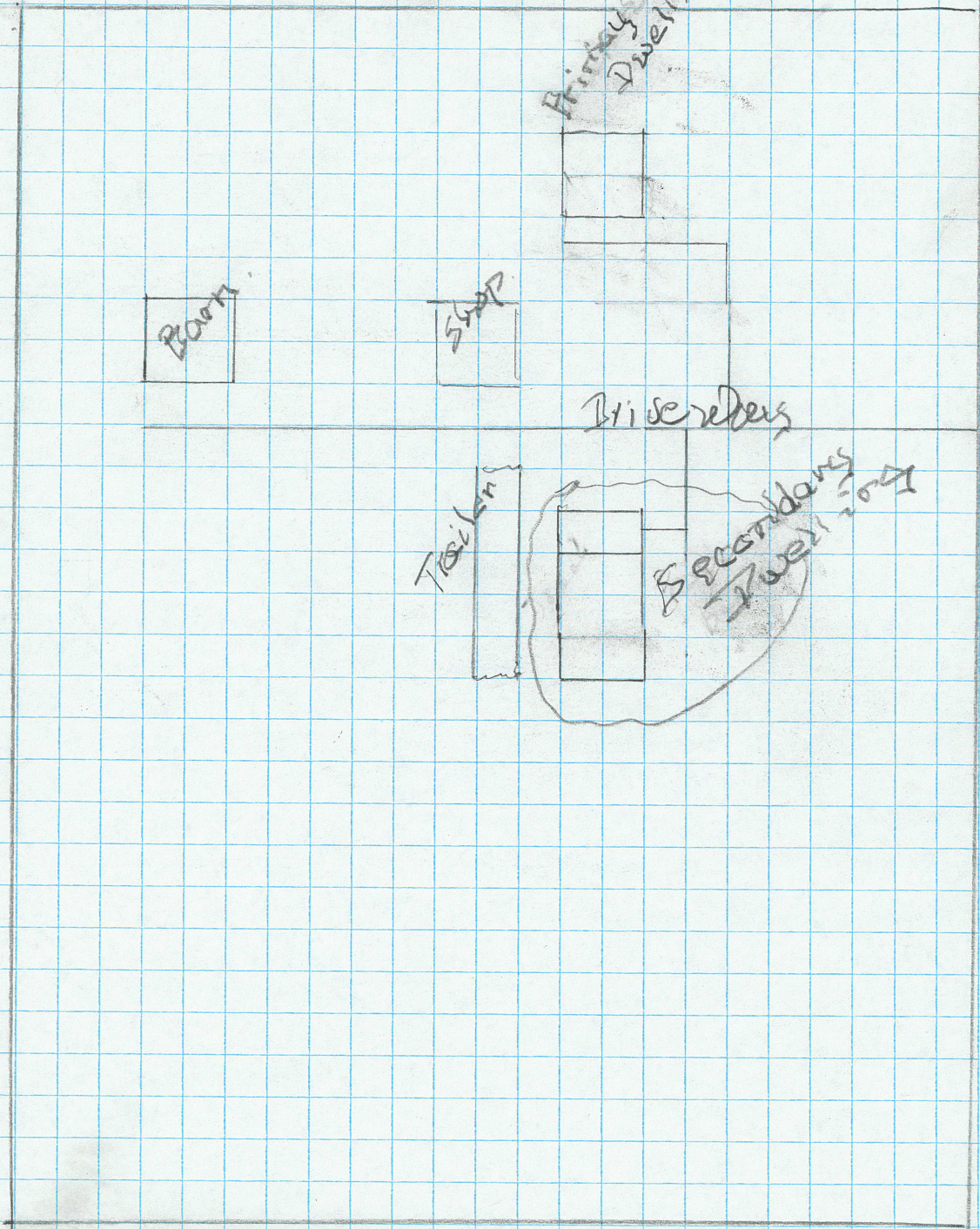
Booth

Shop

Writers

Trailer

Secondary Dwelling





NOTICE OF PUBLIC HEARING

UNDER THE PLANNING ACT

Application for Conditional Use & Variation Order under the Rural Municipality of Whitehead Zoning By-law No. 2021-04

NOTICE IS HEREBY GIVEN that Council of the Rural Municipality of Whitehead will be conducting a Joint Public Hearing to receive representation on:

CONDITIONAL USE APPLICATION NO. CO2026-01 – NE 19-9-21 W – TO ALLOW FOR A SECONDARY SUITE LOCATED IN THE “AG” AGRICULTURAL GENERAL ZONE

AND

VARIATION ORDER APPLICATION NO. VO2026-01 – NE 19-9-21 W – TO INCREASE THE ALLOWABLE SECONDARY SUITE HABITABLE FLOOR SPACE FROM 49% TO 75% OF THE PRINCIPAL DWELLING.

DATE OF HEARING: Monday, April 13, 2026

TIME OF HEARING: 5:30PM

LOCATION: Council Chambers, Municipal Office, 517 Second Avenue

COMMONLY ASKED QUESTIONS

What happens at the hearing?

At the time and date noted above, the Reeve will ask if anyone would like to speak either for or against the proposed application. Council will also receive and consider any and all written representation on the matter.

Do I have to attend the hearing?

Your attendance at the Public Hearing is welcomed; however, you are not required to attend. You may make representation to Council in writing by the deadline noted below.

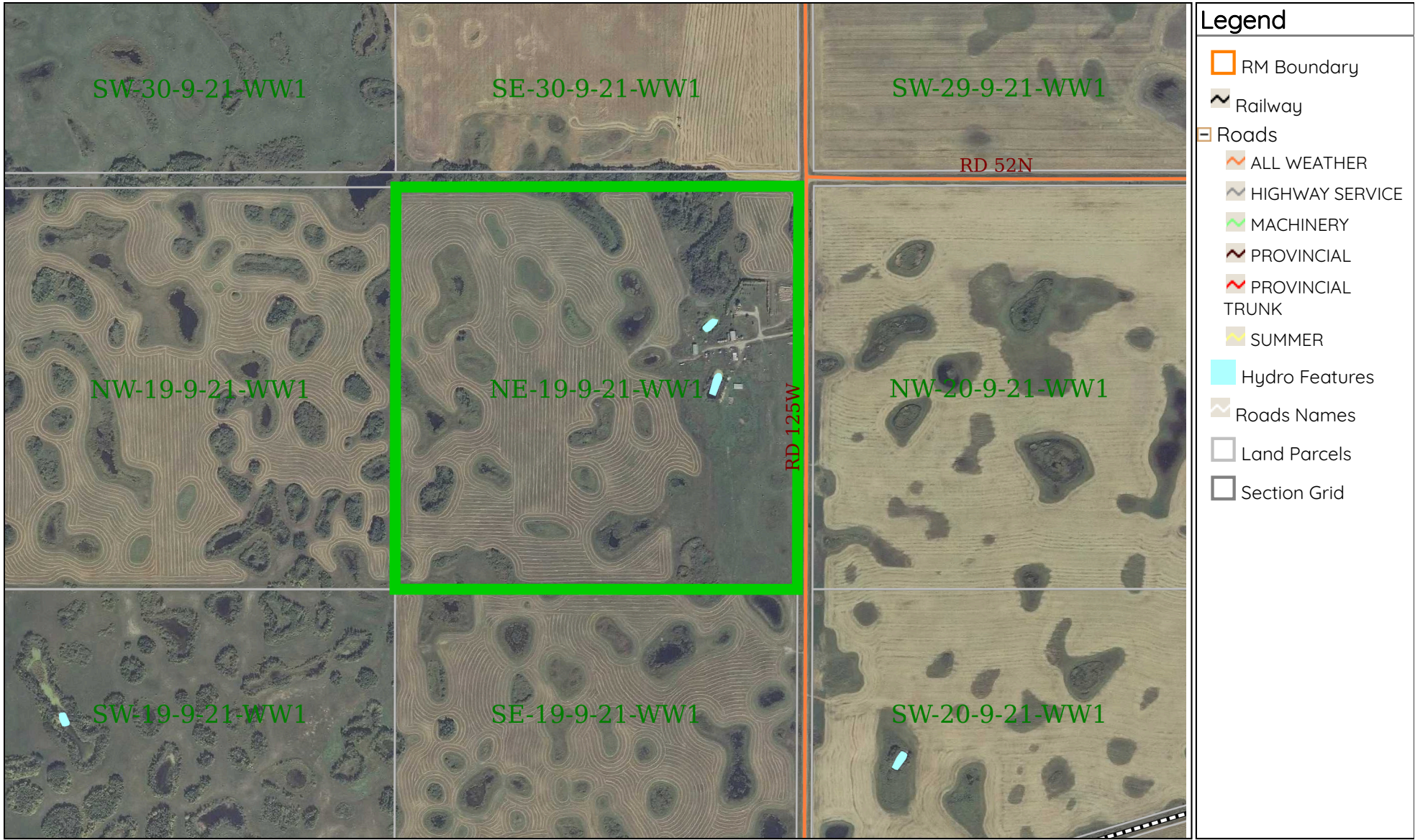
Where can I get more information?

If you would like more information, you may contact the municipal office during regular business hours at 204.752.2261.

What if I have something to say but cannot attend the hearing?

You may submit written comments to the Chief Administrative Officer not later than **April 10, 2026** (cao@rmofwhitehead.ca). Be advised that all correspondence becomes public information, therefore personal information {names, addresses etc.} contained in the correspondence could be released to the public.

Dated this 30th day of March 2026
James Maxon, CAO



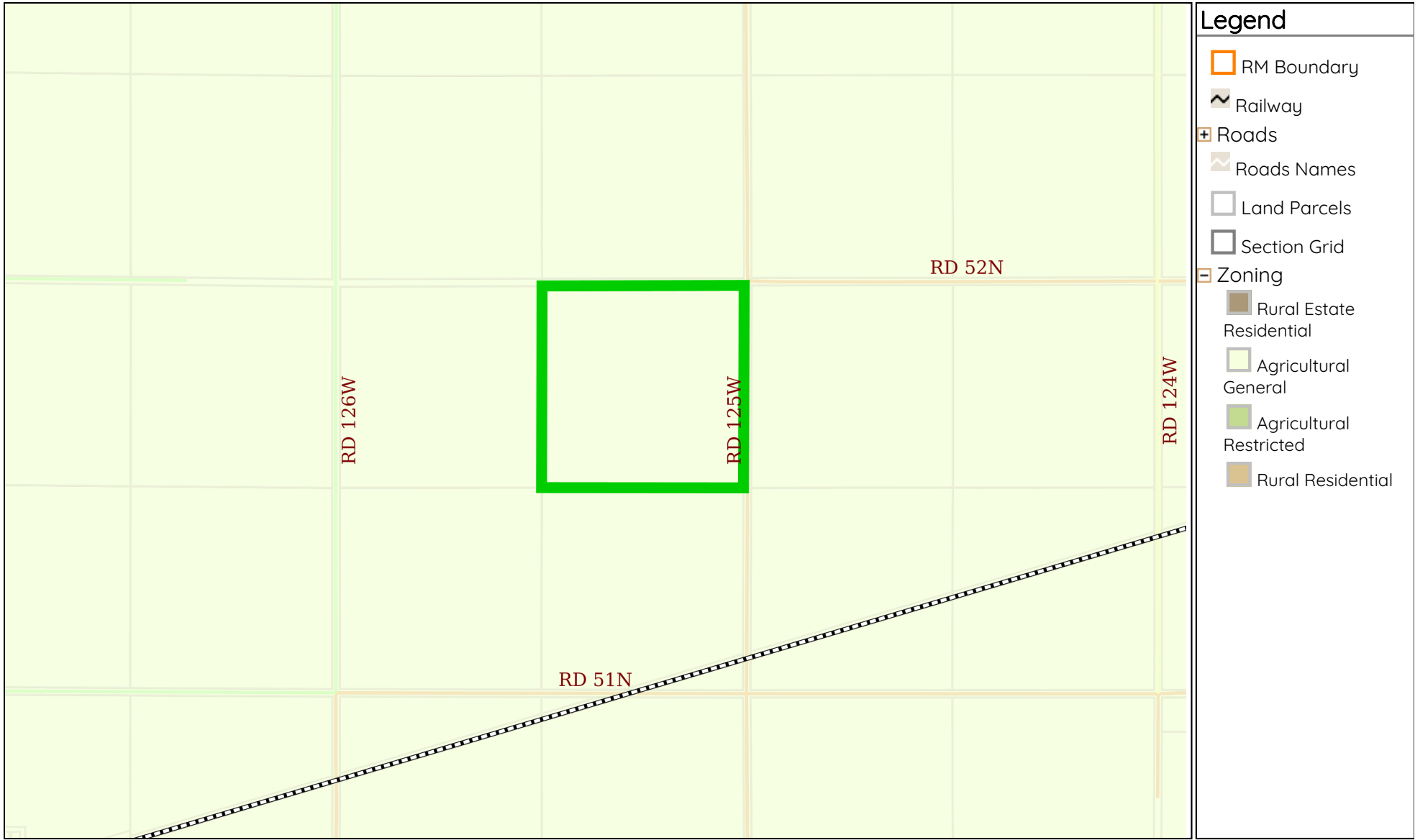
Legend

- RM Boundary
- Railway
- Roads
 - ALL WEATHER
 - HIGHWAY SERVICE
 - MACHINERY
 - PROVINCIAL
 - PROVINCIAL TRUNK
 - SUMMER
- Hydro Features
- Roads Names
- Land Parcels
- Section Grid














Scale 1: 11,049

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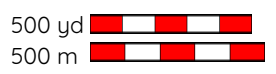


Legend

-  RM Boundary
-  Railway
-  Roads
-  Roads Names
-  Land Parcels
-  Section Grid
-  Zoning
 -  Rural Estate Residential
 -  Agricultural General
 -  Agricultural Restricted
 -  Rural Residential




 Scale 1: 22,026



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Municipal and Northern Relations

Community Planning
Unit 1B - 2010 Currie Blvd
Brandon MB R7B 4E7
T 204-726-6267 F 204-726-7499
brandoncrp@gov.mb.ca

August 14, 2025

File No.: 4202-24-8605 (Applicant File No. 230409)

Conditional Approval
Expiry Date: August 14, 2027

Lisa Marie Suski
Site 240 Box 90 RR3
Brandon, MB R7A5Y3

Re: Proposal to Subdivide
Part of NW-33-10-20-W
Whitehead (RM)
Registered Owner(s): Lisa Marie Suski

Conditional Approval:

Your subdivision application has been conditionally approved as per the attached map.

In order to complete this subdivision and obtain a Certificate of Approval, you must provide this office with proof that all **Requirements** and **Conditions** listed below have been met. Your Certificate of Approval is then required to register your subdivision at Teranet Manitoba.

Please confirm the dimensions and location(s) of the proposed lot(s) on the attached map meet the intent of the proposed subdivision. Any revisions to the attached map may require an amended resolution from council and will be subject to a fee of \$200.00. Any fees referenced in this letter are payable to the Minister of Finance, and must be submitted to this office.

Please direct questions regarding this letter to the Brandon Community Planning office.

Validation Period:

This conditional approval is valid for **two years** (24 months) from the date on this letter. If you have not met all Requirements and Conditions by the expiry date this conditional approval will expire. If requested in writing, a single one-year extension can be provided for a fee of \$200.00.

****IMPORTANT****

- **Submit proof of all REQUIREMENTS and CONDITIONS listed in this letter to the Community Planning Branch office address noted above.**
- **Because there are seasonal workload pressures, it is recommended you work towards meeting all the REQUIREMENTS and CONDITIONS in this letter at the same time to ensure the Certificate of Approval is obtained in a timely manner.**

REQUIREMENTS:

- A. The fee payable before a Certificate of Approval will be issued is **\$6,300.00** (\$300.00 per new lot). Submit this fee to this office. **Cheques are payable to the Minister of Finance. If you wish to pay by Visa or MasterCard, [please pay online](#) and enter 4202-24-8605 as your file number.**
- B. Teranet Manitoba requires a **Plan of Subdivision**, which has received conditional approval from the Examiner of Surveys. Submit to this office, the surveyor's final plan and mylar copy approved by Teranet. Teranet Manitoba strongly encourages applicants to seek legal advice to ensure that they satisfy all registration requirements. Applicants can also consult this reference resource: [Microsoft Word - Plan Registration v3 \(mcusercontent.com\)](#)
- C. Provide this office with a **PDF copy** of the plan of subdivision showing **the total area of each lot, new roads and any public reserves**, calculated by a surveyor, in either square feet or square metres. Please email the copy to brandoncrp@gov.mb.ca. **Note that the PDF must contain the Deposit No. and the Surveyor's Sworn to date.**

CONDITIONS:

1. Submit written confirmation from the Whitehead (RM) that taxes on the land to be subdivided, for the current year plus any arrears, have been paid or that an arrangement satisfactory to council has been made.
2. Satisfy Council's conditions of approval as set out under the attached resolution dated **August 11, 2025**. In order to meet the conditions of Council, please arrange to have the municipality submit confirmation of the following:
 - 1) That a Zoning By-law amendment has been obtained for **proposed Lot 1-22**, rezoning all portions of current title area from "**AG**" Agricultural General Zone to "**RR2**" Rural Residential Zone.
 - 2) **That a variance order has been obtained for the proposed lot 3, decreasing the site width from 200 feet to 51 feet within the "RR2" Rural Residential Zone as necessary to ensure compliance with the Zoning By-law.**
 - 3) That a Development Agreement; has been prepared by the municipal solicitor at the expense of the applicant, be signed and placed on the resulting titles;
 - 4) That the multi lot subdivision application fee in the amount of \$5,940.00 (\$270.00 per lot) has been paid to the Rural Municipality of Whitehead as per the Annual Schedule of Fees By-law;
 - 5) That a financial levy of \$16,500.00 (\$750.00 per new title) has been paid to the Rural Municipality of Whitehead Fire Capital Reserve Fund in accordance with By-law No. 2111;

Please note, as applicant, it is your responsibility to contact the municipality and to make arrangements for the fulfillment of Council's requirements and send the approved copy to this office.

3. Submit written verification that an Easement Agreement has been entered into with Manitoba Hydro or that an easement is not required. If an easement is required, registration of this agreement will be included as a condition on the final Certificate of Approval. When Manitoba Hydro has granted approval of the required easements, please forward a copy of Hydro's "Release of Condition" letter to this office. Please forward lawyer contact information and any inquiries to HCSC@hydro.mb.ca.
4. Submit written confirmation that a right-of-way agreement has been entered into with BellMTS or that an easement is not required. Verification of said agreement must be submitted to this office. If required, registration of this agreement will be included as a condition on the final Certificate of Approval. Please contact: Mr. Gregory Sim, Survey Coordinator by email PROPERTYACQUISITION@bellmts.ca
5. Submit a valid *Licence to Construct Water Control Works* as confirmation that requirements from the Drainage and Water Rights Licensing Branch have been met. An Engineered Drainage Plan must be provided with the application in accordance with section 4 of the attached guide. Licence applications may be submitted through the online portal. Please go to [Environment and Climate | Province of Manitoba \(gov.mb.ca\)](http://EnvironmentandClimateProvinceofManitoba.gov.mb.ca) for more information. Refer to the attachments sent with the report to Council for instructions to complete this requirement or contact the Drainage and Water Rights Licensing Branch at: drainage@gov.mb.ca, or 1-800-214-6497.
6. Submit a written confirmation from the Manitoba Historic Resources Branch that a heritage resource impact assessment (HRIA) has been conducted at the expense of the applicant prior to project development. A Heritage Resource Impact Assessment (HRIA) is an assessment showing the impact that proposed work is likely to have upon heritage resources or human remains. HRIAs must be conducted by a qualified archaeological consultant under a heritage permit. For further information contact: Historic Resources Branch at 204-945-2118 or email HRB.archaeology@gov.mb.ca

Also, note the following:

- i. Removal or relocation of any public or private utilities as a result of the proposed subdivision will be at the expense of the developer / customer.
- ii. That any new or restored survey monuments required due to the subdivision are to be paid by the applicant.
- iii. Manitoba Environment and Climate must be contacted for registration, installation and maintenance to ensure that an appropriate onsite wastewater management system meets the minimum setback distances and requirements outlined in the OWMS Regulation MR 83/2003.
 - The proposed subdivision is located on land predominately classified as an N4 nutrient management zone pursuant to the Nutrient Management Regulation. The only wastewater management system that can be used in a nutrient management zone are holding tanks unless the soils in the area can be successfully reclassified pursuant to the Nutrient Management Regulation. For further information on the classification of soils in that area you can contact Brian Wiebe, Senior Land-Water Specialist at Brian.Wiebe2@gov.mb.ca or 204-914-1701.
- iv. All water control works (drains, culverts, dikes, dams, etc.) require licensing under the *Water Rights Act*. For more information contact Drainage & Water Control at drainage@gov.mb.ca or 1-800-214-6497.

Note #1 - Any filling or draining of regulated wetlands (Class 3, 4 or 5) constitutes the construction of water control works.

Note #2 – Class 6, 7 and Unimproved organic soils (ag capability) cannot be drained.


- Please note that this proposed location has Class 6 soils (ag capability).

Appeal of Conditions:

Under Section 129(1) of *The Planning Act*, you can appeal any of the above conditions to The Municipal Board. An appeal must be made within fourteen (14) days of the date of this letter by mailing a notice of appeal to: **The Secretary of The Municipal Board**, at 1144-363 Broadway, Winnipeg, Manitoba, R3C 2N9.

The appeal must include your name, address, a copy of this conditional approval letter, an indication of the condition(s) you are appealing, and a filing fee of \$200.00 (payable to The Municipal Board).

Sincerely,



For The Approving Authority

Attachment

cc: Whitehead (RM)
Teranet Manitoba
Manitoba Hydro
BelIMTS
Manitoba Drainage and Water Rights Licensing Branch



RURAL MUNICIPALITY OF WHITEHEAD

, Alexander , Manitoba

August 11, 2025

RESOLUTION

Resolution # 2025-149

Agenda Item # 8.1 Regular Meeting of Council

Moved By : Kaley Mykula

Seconded By : Kevin Klassen

Whereas Jamie and Lisa Suski, registered owners of NW 33-10-20 W (85.41 acres) made an application for subdivision.

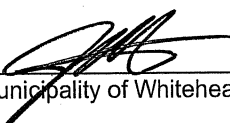
The intent of the application is to subdivide a 85.41 acre parcel into 22 individual lots

Therefore, be it resolved that Subdivision File No. 4202-24-8605 be approved with the following conditions:

- 1 - That the applicant obtain a Zoning By-law amendment to rezone all portions of the current title area from "AG" Agricultural General Zone to "RR2" Rural Residential Zone;
- 2 - That the applicant obtain a variance order for proposed Lot 3 to decrease the allowable site width from 200 feet to 51 feet within the "RR2" Rural Residential Zone to ensure compliance with the Zoning By-law;
- 3 - That a Development Agreement; prepared by the municipal solicitor at the expense of the applicant, be signed and placed on the resulting titles;
 - a) That the Development Agreement require the applicant to provide a drainage plan prior to each respective phase of development;
- 4 - That the multi lot subdivision application fee in the amount of \$5,940.00 (\$270.00 per lot) be paid to the Rural Municipality of Whitehead as per the Annual Schedule of Fees By-law;
- 5 - That a financial levy of \$16,500.00 (\$750.00 per new title) be made to the Rural Municipality of Whitehead Fire Capital Reserve Fund in accordance with By-law No. 2111;
- 6- That any new or restored survey monuments required due to the subdivision are to be paid by the applicant.

Carried Unanimously

I, James Maxon, Chief Administrative Officer of the Rural Municipality of Whitehead hereby certify the foregoing a true and correct copy of Resolution No. 2025-149 as carried by the Council for the RM of Whitehead on August 11, 2025.



Rural Municipality of Whitehead

SUBDIVISION APPLICATION MAP

OF PART OF
NW 1/4 SEC. 33, TWP. 10, RGE. 20 WPM

RURAL MUNICIPALITY OF WHITEHEAD



All distances are in metres and may be converted to feet by multiplying by 3.28084.
Survey Monuments found on the ground are shown thus
All plans referred to are on record in the Brandon Land Titles Office.
Scale: 1:2000

Overhead power shown thus
Buried telephone cable shown thus

CERTIFICATE OF TITLE NO. 2834166
DATE OF TITLE SEARCH 2023-11-10
REGISTERED OWNER(S): Lisa Marie Suski

LEGAL DESCRIPTION:
All that portion of the NW 1/4 of Section 33-10-20 WPM
Lying to the North of the Nly limit of Road Plan 481 BLTO
Exc Firstly: Road Plan 24661 BLTO
Secondly: Plan 51049 BLTO
and Thirdly: all mines and minerals other than coal as set
forth in Transfers 102106 and R54276
ENCUMBRANCES: Caveat Nos. 88-5578, 90-12253 & 1275299 and
Mortgage No. 1285196

LOT AREAS		
LOT	SQ. M.	ACRES
1	10147.88	2.51
2	10313.36	2.55
3	40746.35	10.07
4	9335.97	2.31
5	8903.95	2.2
6	8903.95	2.2
7	8903.95	2.2
8	8903.95	2.2
9	8903.95	2.2
10	8903.95	2.2
11	8903.95	2.2
12	8903.95	2.2
13	9309.04	2.3
14	9358.13	2.31
15	9358.13	2.31
16	9358.13	2.31
17	9358.13	2.31
18	9358.13	2.31
19	9358.13	2.31
20	9358.13	2.31
21	9358.13	2.31
22	9358.13	2.31
PUBLIC RESERVE	106791.94	26.39



NOTE:
FOR PLANNING APPLICATION
PURPOSES ONLY.
THIS IS NOT A FINAL SURVEY.

Richmond Surveys File No.	230409
Drawing File No.	230409_R2_CM
Fieldbook Page	59_90

RICHMOND SURVEYS M.L.S. LTD.
UNIT 5B - 457 - 9TH STREET 102 SASKATCHEWAN AVENUE EAST
BRANDON, MB R7A 1K2 PORTAGE LA PRAIRIE, MB R1N 0L1
TEL:(204)761-0178 TEL:(204)856-0178
WWW.RICHMONDSURVEYS.COM





NOTICE OF PUBLIC HEARING

UNDER THE PLANNING ACT

Application for Variation Order under the Rural Municipality of Whitehead Zoning By-law No. 2021-04

NOTICE IS HEREBY GIVEN that Council of the Rural Municipality of Whitehead will be conducting a Public Hearing to receive representation on:

VARIATION APPLICATION NO. VO2026-02 – NW 33-10-20 WPM – TO ALLOW FOR A REDUCED MINIMUM SITE WIDTH FOR PROPOSED LOT 3 IN THE “RR2” RURAL RESIDENTIAL ZONE DOWN FROM 200FT TO 51 FEET.

DATE OF HEARING: Monday, April 13, 2026

TIME OF HEARING: 5:30PM

LOCATION: Council Chambers, Municipal Office, 517 Second Avenue

COMMONLY ASKED QUESTIONS

What happens at the hearing?

At the time and date noted above, the Reeve will ask if anyone would like to speak either for or against the proposed application. Council will also receive and consider any and all written representation on the matter.

Do I have to attend the hearing?

Your attendance at the Public Hearing is welcomed; however, you are not required to attend. You may make representation to Council in writing by the deadline noted below.

Where can I get more information?

If you would like more information, you may contact the municipal office during regular business hours at 204.752.2261.

What if I have something to say but cannot attend the hearing?

You may submit written comments to the Chief Administrative Officer no later than **April 10, 2026** (cao@rmofwhitehead.ca). Be advised that all correspondence becomes public information, therefore personal information {names, addresses etc.} contained in the correspondence could be released to the public.

Dated this 30th day of March 2026
James Maxon, CAO

R.M. OF WHITEHEAD

MAP REVISED:-

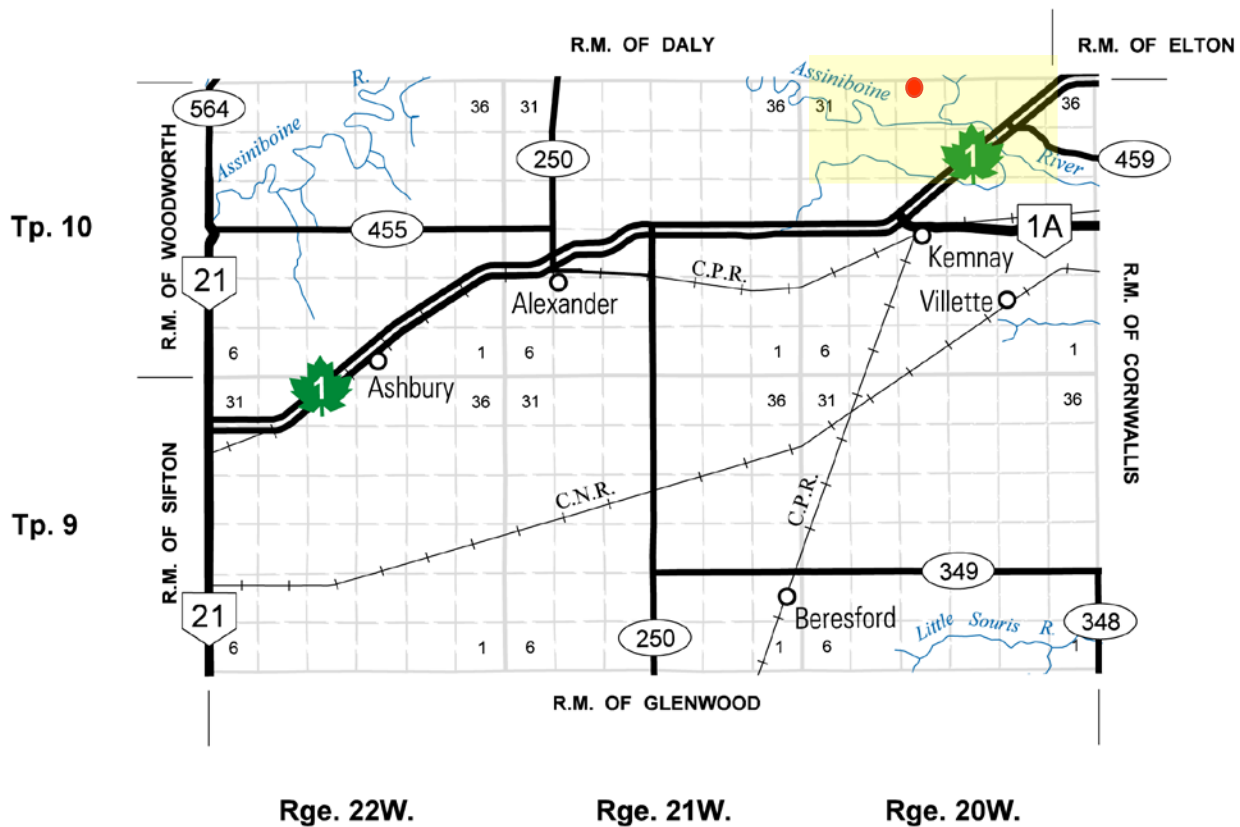


0 5
SCALE IN KILOMETRES

MANITOBA
TRANSPORTATION AND GOVERNMENT SERVICES
HIGHWAY PLANNING AND DESIGN BRANCH
DRAFTING SECTION
WINNIPEG
JANUARY, 2004

LEGEND

- TRANS-CANADA HIGHWAY
- PROVINCIAL TRUNK HIGHWAYS
- PROVINCIAL ROADS
- ACCESS ROADS
- RAILWAYS



Proposed Subdivision- RM of Whitehead

Part of NW-33-10-20 WPM



Legend

- Municipal Boundaries
- Assessment Parcels
- Title Boundary
- Proposed Subdivision

File Number:

Date: May 27, 2025

4202-24-8605

Applicant:

Lisa Suski

Notes:

Registered Owner(s): Lisa Marie Suski

Certificate(s) of Title: 2834166/2

Roll No(s): 72960

Existing Property: 85.41 ac

Proposed Subdivision: Lot 1 to 22 (See SAM)

Residual Land: _

Development Plan:
Major Policy Area- Conservative
Minor Policy Area- Agricultural

Zoning By-Law: AG - Agricultural General

PLEASE SEE THE SUBDIVISION
APPLICATION MAP FOR FURTHER DETAILS.

X

Approving Authority

Date

Please note: The Subdivision Application Map (SAM) that was shared and used for the preparation of this Site Map (AP Map) was without Surveyor's signature.

Some details might be inaccurate in this Site Map (AP Map).

Map Not to Scale

For Discussion Purposes Only



Proposed Subdivision- RM of Whitehead

Part of NW-33-10-20 WPM



Legend

- Municipal Boundaries
- Assessment Parcels
- Title Boundary
- Proposed Subdivision

File Number:

Date: May 27, 2025

4202-24-8605

Applicant:

Lisa Suski

Notes:

Registered Owner(s): Lisa Marie Suski

Certificate(s) of Title: 2834166/2

Roll No(s): 72960

Existing Property: 85.41 ac

Proposed Subdivision: Lot 1 to 22 (See SAM)

Residual Land: _

Development Plan:
Major Policy Area- Conservative
Minor Policy Area- Agricultural

Zoning By-Law: AG - Agricultural General

PLEASE SEE THE SUBDIVISION
APPLICATION MAP FOR FURTHER DETAILS.

X

Approving Authority

Date

Please note: The Subdivision Application Map (SAM) that was shared and used for the preparation of this Site Map (AP Map) was without Surveyor's signature.

Some details might be inaccurate in this Site Map (AP Map).

Map Not to Scale

For Discussion Purposes Only



To: Chief Administrative Officer
Rural Municipality of Whitehead

Re: Variation Application No. V02026-02 – NW 33-10-20 WPM

I am writing to express my opposition to the requested variance related to the reduced width of the proposed laneway providing access within the RR2 Rural Residential Zone.

I reside adjacent to the subject property and am familiar with the land and drainage characteristics in this area. In addition, the agricultural land directly south of the proposed development is owned and actively farmed by my mother.

My concerns are specific to the implications of reducing the required width for the laneway, particularly given the topography of the area and the presence of existing drainage challenges.

Potential disadvantages of approving a reduced-width laneway include:

- Increased drainage risk along the laneway: A narrower laneway limits the ability to properly construct ditches, manage grading, and control water flow. This is particularly concerning on a slope where water will naturally travel downhill.
- Concentration and acceleration of runoff: A constrained laneway may act as a channel, directing and accelerating water flow downhill rather than allowing for proper dispersion.
- Limited ability to manage roadside drainage infrastructure: Reduced width restricts space for ditches and proper drainage features, increasing the likelihood of uncontrolled water movement.
- Access and functional limitations: A reduced-width laneway may limit safe and practical access for vehicles, including larger vehicles, service equipment, and emergency response.
- Precedent for reduced access standards: Approving a variance of this nature may lead to similar requests, gradually reducing established standards for safe and functional rural access.

Potential impacts on the agricultural operation directly south include:

- Increased water runoff onto actively farmed land due to channelized flow from the laneway
- Greater risk of water accumulation in low-lying areas, impacting crop productivity
- Potential erosion or soil impact caused by concentrated water movement
- Interference with normal farming operations due to altered drainage patterns

Given that water will naturally move downhill, any inadequately designed or undersized laneway has the potential to significantly alter drainage patterns and direct water toward adjacent farmland.

Based on these considerations, I respectfully request that Council:

- Require clear justification for the reduced laneway width;
- Ensure that the proposed laneway design will not negatively impact drainage patterns;
- Require that a professional drainage and impact assessment be completed, at the applicant's expense, prior to any approval; and
- Carefully consider the downstream impacts on adjacent agricultural land before approving the variance.

In the absence of clear evidence that these issues have been addressed, I do not support approval of this variance.

Thank you for the opportunity to provide input.

Sincerely,
Tammy Partridge



Variance to Zoning By-law No. 2021-04

Name of Property Owner: RM of Whitehead

Name of Applicant: James Maxon

Civic Address of Property: 1309 2nd Ave, Alexander MB

Legal Description of Property: _____

Variance Request:

To allow a ~~FT~~ fence in the front yards of the RM Shop in the ML Zone.

As the applicant, I confirm and verify to the municipality of Whitehead that the information provided in this application is true and complete, and I undertake to observe and perform all provisions of The Planning Act, the Development Plan, Zoning by-law and the provisions of other relevant laws, by-laws or agreements.

Signature of Applicant: [Signature] Date: Mar 30/26

Address: 517 2nd Ave Postal Code: R0K 0A0

Phone No: (204) 752-2261 Email Address: cao@rmofwhitehead.ca

Signature of Owner: _____ Date: _____

Address: _____ Postal Code: _____

Phone No: _____ Email Address: _____

OFFICE USE ONLY:	
Date Application Received: _____	
Payment Received Date: _____	Amount Received: _____
File No: <u>VO2026-03</u>	



WERWC Water Treatment Plant

RM of Whitehead
Public Works Shop

Fuel tank

15' Swing gate

25' Cantilever
Gate

1009
30 meters

15 meters

29 meters

63 meters

Parcel Access

2nd Ave

2nd Ave

2nd Ave

Rd 124 W

Rd 124 W

Rd 56 N

Rd 124 W

Google Maps

STATUS OF TITLE

Title Number **1425581/2**
Title Status **Accepted**
Client File



1. REGISTERED OWNERS, TENANCY AND LAND DESCRIPTION

THE RURAL MUNICIPALITY OF WHITEHEAD

IS REGISTERED OWNER SUBJECT TO SUCH ENTRIES RECORDED HEREON IN THE FOLLOWING DESCRIBED LAND:

LOT 3 SP PLAN 30740 BLTO
IN SE 1/4 17-10-21 WPM

The land in this title is, unless the contrary is expressly declared, deemed to be subject to the reservations and restrictions set out in section 58 of *The Real Property Act*.

2. ACTIVE INSTRUMENTS

Instrument Type: **Caveat**
Registration Number: **95-1783/2**
Instrument Status: **Accepted**

Registration Date: 1995-02-23
From/By: THE MANITOBA HYDRO-ELECTRIC BOARD
To:

Amount:
Notes: AFF; PART
Description: No description

Instrument Type: **Caveat**
Registration Number: **1123734/2**
Instrument Status: **Accepted**

Registration Date: 2002-12-16
From/By: MTS COMMUNICATIONS INC.
To: WILLIAM F. JOHNSTONE AS AGENT

Amount:
Notes: PART
Description: RIGHT-OF-WAY AGREEMENT DATED 4 JUNE 1992

Instrument Type:	Easement
Registration Number:	1418379/2
Instrument Status:	Accepted
Registration Date:	2017-07-12
From/By:	THE RURAL MUNICIPALITY OF WHITEHEAD
To:	THE MANITOBA HYDRO-ELECTRIC BOARD
Amount:	
Notes:	No notes
Description:	STATUTORY EASEMENT
3. ADDRESSES FOR SERVICE	
R. M. OF WHITEHEAD BOX 107 ALEXANDER MB R0K 0A0	
4. TITLE NOTES	
No title notes	
5. LAND TITLES DISTRICT	
Brandon	
6. DUPLICATE TITLE INFORMATION	
Duplicate not produced	
7. FROM TITLE NUMBERS	
213791/2 All	
8. REAL PROPERTY APPLICATION / CROWN GRANT NUMBERS	
No real property application or grant information	
9. ORIGINATING INSTRUMENTS	
Instrument Type:	Request Electronic Title Conversion
Registration Number:	1001682/2
Registration Date:	1996-02-08
From/By:	BRANDON LAND TITLES OFFICE CONVERSIONS
To:	
Amount:	

10. LAND INDEX

Lot 3 Plan 30740
SE 17-10-21W

SE 17-10-21W
LOT 3 PLAN 30740

CERTIFIED TRUE EXTRACT PRODUCED FROM THE LAND TITLES DATA STORAGE
SYSTEM OF TITLE NUMBER 1425581/2

TABLE 2.5: PARKING AREA ENTRANCE AND EXIT REQUIREMENTS	
Minimum width of an entrance or exit	20 ft.
Minimum width of a combined entrance and exit	25 ft.
Maximum width of an entrance or exit	40 ft.
Maximum width of a combined entrance and exit	60 ft.
Minimum distance between any part of an entrance, exit and the intersection of street site lines or the intersection of a street site line and a side site line on a public lane	30 ft.
Minimum distance between entrances and exits	30 ft.

2.31 Fences – Residential Uses

A fence on a residential property:

- a) shall not include electric fences or barbed wire fences;
- b) shall not be higher than:
 - (i) 3 feet (0.91m) in a required front yard, and
 - (ii) 6 feet (1.82m) in a required side or rear yard measured from the highest part of the fence to the point where the fence post enters grade;
- c) are permitted in all required yards and can be placed up to the property line; and
- d) Outdoor storage of materials shall only be in side and/or rear yards and shall not project above the height of side or rear yard fences (where they exist or are proposed) except for recreation vehicles.

2.32 Fences – Non Residential Uses

A fence on all properties other than residential properties:

- a) in all agricultural zones, electric, barbed wire and wooden rail fences of a type not obstructing views of road traffic shall be permitted within the limits of the parcel on which they are located and should not exceed a height of 8 feet (See also section 2.23 of this PART).
- b) in the case of the “CC”, “CH”, “MG” zones, chained wire fences are allowed where the top 2.0 feet (0.6 m) of the fence can be barbed wire for security purposes;
- c) shall not be higher than:
 - (i) all other non-residential fencing shall not exceed 4.0 feet (1.22m) in a required front yard; and
 - (ii) 8.0 feet (2.44m) in a required side or rear yard measured from the highest part of the fence to the point where the fence post enters grade;
- d) are permitted in all required yards and can be placed up to the property line.
- e) outdoor storage shall be allowed to project above the height of the front, side and rear yard fencing but only in the “CC”, “CH”, “MG” Zones.

2.33 Advertising Signs and Billboards

Billboards and other advertising signs directing attention to a business, commodity or message offered elsewhere than upon the same zoning site on which that sign is located may be allowed subject to satisfying



NOTICE OF PUBLIC HEARING

UNDER THE PLANNING ACT

Application for Variation Order under the Rural Municipality of Whitehead Zoning By-law No. 2021-04

NOTICE IS HEREBY GIVEN that Council of the Rural Municipality of Whitehead will be conducting a Public Hearing to receive representation on:

VARIATION APPLICATION NO. VO2026-03 – 1009 2nd Avenue, ALEXANDER – TO INCREASE THE ALLOWABLE HEIGHT OF FENCING IN A FRONT YARD FROM 4.0 FEET TO 7.0 FEET IN THE “ML” INDUSTRIAL – LIGHT ZONE

DATE OF HEARING: Monday, April 13, 2026

TIME OF HEARING: 5:30PM

LOCATION: Council Chambers, Municipal Office, 517 Second Avenue

COMMONLY ASKED QUESTIONS

What happens at the hearing?

At the time and date noted above, the Reeve will ask if anyone would like to speak either for or against the proposed application. Council will also receive and consider any and all written representation on the matter.

Do I have to attend the hearing?

Your attendance at the Public Hearing is welcomed; however, you are not required to attend. You may make representation to Council in writing by the deadline noted below.

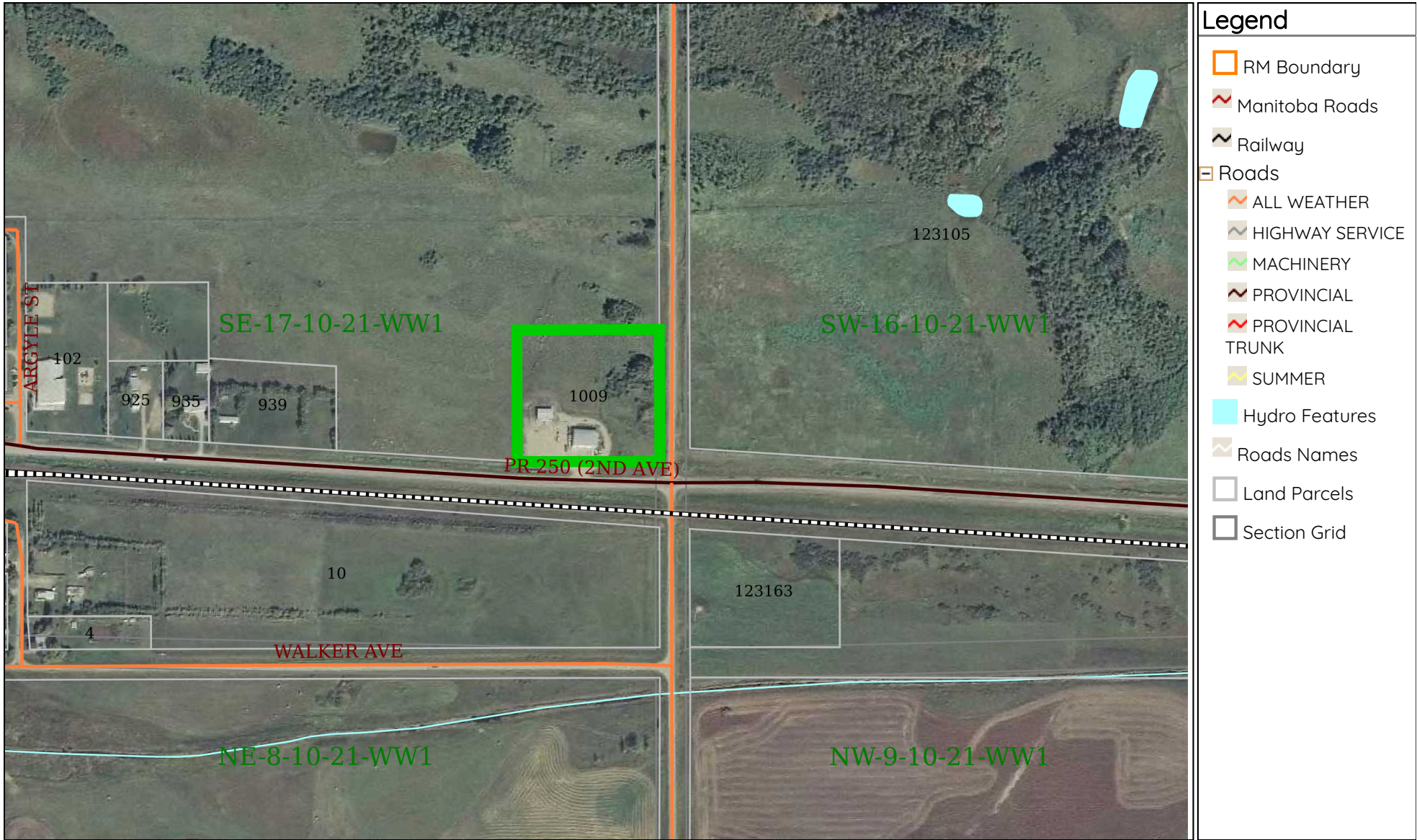
Where can I get more information?

If you would like more information, you may contact the municipal office during regular business hours at 204.752.2261.



What if I have something to say but cannot attend the hearing?

You may submit written comments to the Chief Administrative Officer no later than **April 10, 2026** (cao@rmofwhitehead.ca). Be advised that all correspondence becomes public information, therefore personal information {names, addresses etc.} contained in the correspondence could be released to the public.

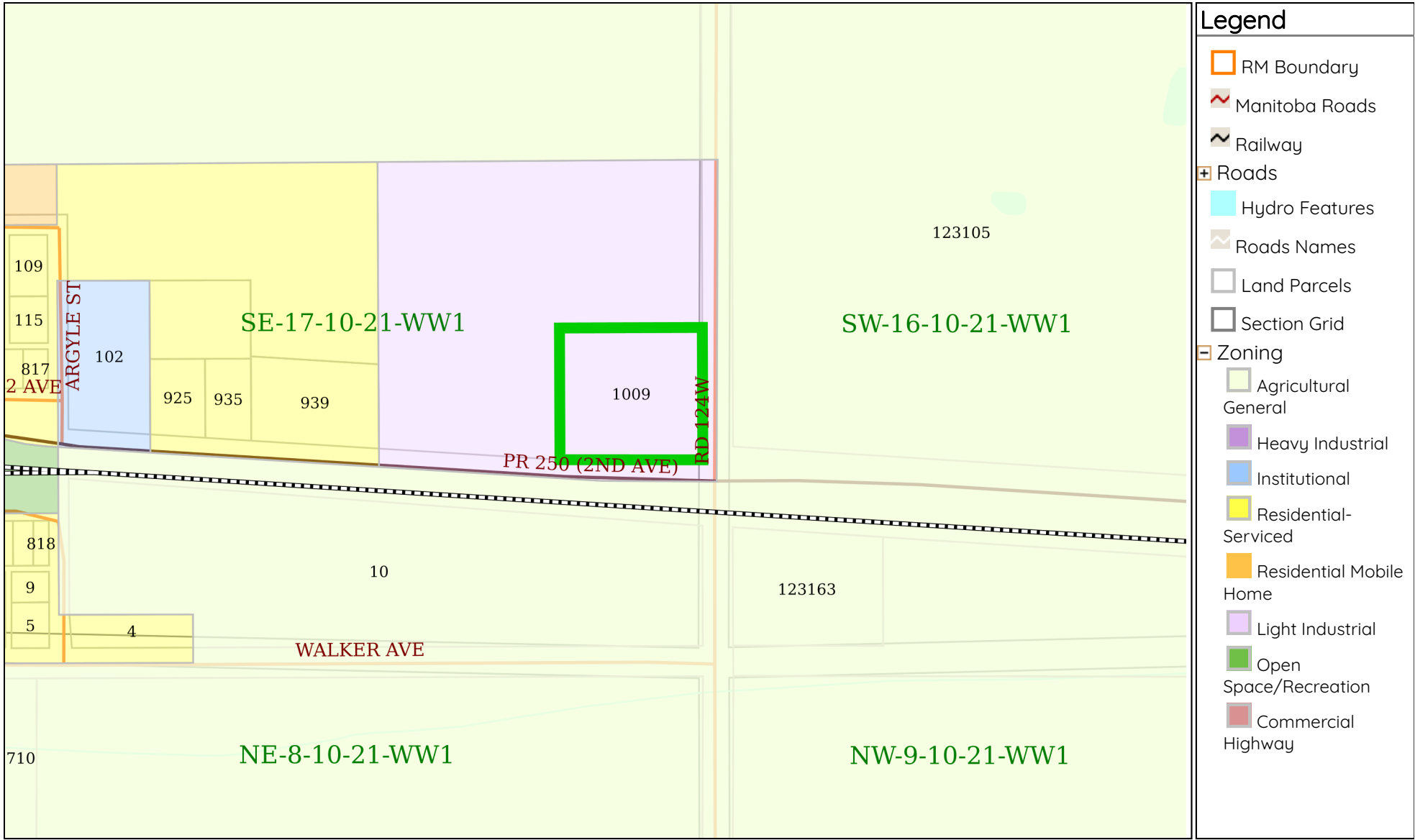
Dated this 30th day of March 2026
James Maxon, CAO




 Scale 1: 5,525

100 yd 
 100 m 

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Scale 1: 5,507



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BY-LAW NO. 2026-02

BEING A BY-LAW of the Rural Municipality of Whitehead to Levy Taxes for the Year 2026;

WHEREAS subsection 304 (1) of the Municipal Act requires that no later than May 15 of each year, after adopting its operating budget for the year, a council must by by-law;

- (a) set a rate or rates of tax sufficient to raise
 - (i) the revenue to be raised by property taxes as set out in the operating budget, and
 - (ii) the revenue to be raised in the year to pay for a local improvement or special service and to pay the requisitions payable by the municipality;
- (b) impose taxes
 - (i) in accordance with the tax rate or rates set under clause (a) on the portioned value of each assessable property in the municipality that is liable under The Municipal Assessment Act to that tax, and
 - (ii) where the tax is in respect of a local improvement or special service, in accordance with the local improvement or special services by-laws, and
- (c) set a due date for payment of the taxes.

AND WHEREAS subsection 344 of The Municipal Act provides that a council may by by-law allow a discount, subject to any limitation prescribed by the minister by regulation, for the prepayment of taxes on or before a date specified in the by-law.

AND WHEREAS subsection 346 (2) of The Municipal Act provides that a council may by by-law

- (a) set a rate, subject to any limitation prescribed by the minister by regulation, at which penalties may be imposed in respect of tax arrears, and
- (b) impose penalties at that rate.

AND WHEREAS the Council of The Rural Municipality of Whitehead has made estimates of all sums required by the corporation for the year 2026, which estimates are attached hereto as Schedule "A" and form part of this By-law;

AND WHEREAS it is necessary by by-law or by-laws to levy a rate or rates of so much on the dollar upon the assessed value of all rateable property liable therefore in the Municipality as the Council deems sufficient to raise the sums required for the lawful purposes of the corporation as shown by the said estimates;

AND WHEREAS the assessed value of the whole rateable property within The Rural Municipality of Whitehead according to the latest revised assessment roll is \$186,161,610.00;

AND WHEREAS it is necessary to fix the rates of taxation for the purposes aforesaid and the time for the payment of all rates and taxes so fixed and levied;

NOW THEREFORE the Council of the Rural Municipality of Whitehead, in open council assembled, enacts as follows:

ESTIMATES

1. THAT the financial plan of the Council of the Rural Municipality of Whitehead of all sums required for the lawful purposes of the corporation for the year 2026 as set forth in Schedule "A" hereto attached and identified by the signatures of the Reeve of Council and the Chief Administrative Officer, are hereby approved and adopted.

REQUISITION PURPOSES

2. THAT the following respective rates of so much on the dollar be and are hereby levied for the year 2026 upon the assessed value of all the rateable property in the Municipality respectively liable therefore according to the latest revised assessment roll of general and personal property thereof, to raise the sum required for the uncontrollable purposes of the corporation, which said rates, assessed values and sums required are set out in Schedule "A", viz.:

a) The following respective foundation rates of so many mills on the dollar, levied under Section 184 of "The Public Schools Act", shown in Schedule "A" viz.:

Commercial and Other – 7.412 mills on the dollar

b) The following respective rates of so many mills on the dollar, levied under Section 188 of "The Public Schools Act" as shown on Schedule "A" viz.:

Brandon School Division # 40– 15.111 mills on the dollar

Fort La Bosse School Division # 41– 7.587 mills on the dollar

Southwest Horizon School Division # 43– 9.674 mills on the dollar

to provide for payment of Special School District Levies

CONTROLLABLE PURPOSES

3. a) THAT a general rate of 4.645 mills on the dollar be and is hereby levied for the year 2025 upon the assessed value of all the rateable property in the Municipality liable therefore (At Large Levy), AND a general rate of 5.396 mills on the dollar be and is hereby levied for the year 2026 upon the assessed value of all the rateable rural property in the Municipality liable therefore (Rural Levy) according to the latest revised general and personal property assessment rolls thereof to provide for the payment of the amount estimated as required for the general controllable purposes of the corporation
- b) A general rate of 1.612 mills on the dollar sufficient to raise \$300,000.00 to provide for an Annual Levy for a Replacement Reserve Fund - By-law 2181
- c) A general rate of 0.645 mills on the dollar sufficient to raise \$120,000.00 to provide for an Annual Levy for a Fire Equipment Reserve Fund – By-law 2111
- d) A general rate of 0.350 mills on the dollar sufficient to raise \$65,000.00 to provide for an Annual Levy for a General Reserve Fund – By-law 2171
- e) A general rate of 0.162 mills on the dollar sufficient to raise \$30,000 to provide for an Annual Levy for a Waste Disposal Site Reserve Fund – By-law 2018-04
- f) A general rate of 0.033 mills on the dollar sufficient to raise \$6,000 to provide for an Annual Levy for a Labour Reserve Fund – By-law 2025-01
- g) A general rate of 0.054 mills on the dollar sufficient to raise \$10,000 to provide for an Annual Levy for an Emergency Measures Reserve Fund – By-law 2022-02
- h) A general rate of 0.081 mills on the dollar sufficient to raise \$15,000 to provide for an Annual Levy for a Recreation Reserve Fund – By-law 2022-03
- i) A special rate of 4.633 mills on the dollar of assessment of all properties in Local Urban District of Alexander, #857 to provide for the payment of the amount estimated as required for the purposes of the Local Urban District

- j) A special rate of 1.342 mills on the dollar of assessment as well as a per parcel levy of properties as per By-law 2117 in Local Urban District of Alexander, to raise \$78,762.36 to provide for a Water and Sewer
- k) A special rate per parcel as per By-law 2136 to raise \$80,357.13 to provide for Rural Water
- l) A special rate per parcel as per By-law 2152 to raise \$34,372.11 to provide for Rural Water
- m) A special rate per parcel as per By-law 2174 to raise \$11,507.88 to provide for Rural Water
- n) A special rate per parcel as per By-law 2177 to raise \$25,462.61 to provide for Rural Water
- o) A special rate per parcel as per By-law 2018-02 to raise \$35,488.09 to provide for Rural Water

PAYMENT OF TAXES

- 4. THAT all taxes and rates imposed and levied in The Rural Municipality of Whitehead for the year 2026 shall be deemed to have been imposed as of January 1, 2026 and shall be due and payable at par during the month of October, A.D., 2026, and further that a penalty rate on all arrears of taxes shown on the Tax Roll after October 30, 2026, shall be set at the rate of 1.25% per month on the first day of each month until paid or the land sold for arrears of taxes and costs

DONE AND PASSED by the Council of the Rural Municipality of Whitehead this xxth day of xx A.D. 2026

REEVE

Chief Administrative Officer

Read a first time this xx day of March A.D. 2026
 Read a second time this xx day of March A.D. 2026
 Read a third time this xx day of April A.D. 2026

**GENERAL OPERATING FUND
BUDGETED REVENUE AND EXPENDITURE**

**RURAL MUNICIPALITY OF WHITEHEAD
FOR THE YEAR 2026**

REVENUE

	Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
Tax Levy - Page 8	4,882,590.08	4,882,590.08	5,255,926.19	4,900,000.00
Grants in Lieu of Taxes - Page 8	169,508.34	169,508.34	179,997.74	170,000.00
Sub-total	5,052,098.42	5,052,098.42	5,435,923.93	5,070,000.00
School Requisitions (deduct) - Page 8	2,553,408.00	2,553,408.00	2,765,147.00	2,600,000.00
Net Municipal Taxes and Grants in Lieu of Taxes	2,499,228.36	2,499,228.36	2,671,399.46	2,500,000.00
Other Revenue - Page 2	513,991.00	623,231.81	562,377.00	523,077.00
Transfers from Accumulated Surplus and Reserves - Page 2 Page 2	21,146.00	21,146.00	180,000.00	0.00
Total Revenue	3,034,365.36	3,143,606.17	3,413,776.46	3,023,077.00

EXPENDITURE

General Government Services	563,120.00	521,786.48	584,321.10	617,100.00
Protective Services	165,650.00	112,429.50	151,650.00	135,500.00
Transportation Services	1,059,800.00	1,033,730.56	1,382,300.00	1,182,000.00
Environmental Health Services	126,900.00	123,528.57	138,875.00	138,000.00
Public Health and Welfare Services	17,140.00	15,388.00	17,890.00	18,140.00
Environmental Development Services	8,000.00	-783.72	4,000.00	4,000.00
Economic Development Services	104,000.00	90,585.77	99,500.00	99,500.00
Recreation and Cultural Services	59,730.00	52,617.54	61,030.00	61,250.00
Fiscal Services	327,481.42	327,481.42	330,033.76	335,950.03
Transfers - Deferred Surplus - Page 9 - Reserves - Page 5	601,666.00	625,157.00	643,257.00	649,057.00
Total Basic Expenditure	3,033,487.42	2,923,067.12	3,412,856.86	3,240,497.03
Allowance For Tax Assets - Page 8	877.94	877.94	919.60	-217,420.03
Total Expenditure	3,034,365.36	2,923,945.06	3,413,776.46	3,023,077.00
Net Operating Surplus (Deficit)	0.00	219,661.11	0.00	

Departmental Use Only	<p align="center">Adopted by Resolution of Council</p> <p align="center">_____</p> <p align="center">(Head of Council)</p> <p align="center">_____</p> <p align="center">(Chief Administrative Officer)</p> <p align="center">_____, 2026</p>
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**GENERAL OPERATING FUND
BUDGETED REVENUE AND TRANSFERS
RURAL MUNICIPALITY OF WHITEHEAD
FOR THE YEAR 2026**

	Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
Other Revenue				
Taxes Added	5,000.00	23,311.23	7,000.00	5,000.00
Licenses				
- Animal				
- Business	500.00	1,025.00	500.00	500.00
Permits				
- Building	1,300.00	580.00	0.00	0.00
- Variation / Conditional Use	5,600.00	8,805.00	5,200.00	5,200.00
- Cemetery	2,400.00	1,200.00	1,000.00	1,000.00
Fines	500.00	1,024.63	500.00	500.00
Sales of Service				
- General Government				
- Protective: Fire & Rescue	25,000.00	25,815.34	25,000.00	25,000.00
- Transportation	7,200.00	8,493.00	7,500.00	7,500.00
- Municipal Wells	0.00	0.00	0.00	0.00
- Public Health and Welfare	35,000.00	29,311.20	30,000.00	35,000.00
- Environmental Development				
- Economic Development Rec & Culture (Whitehead Hall)		2,390.00	1,500.00	1,500.00
Sales of Goods	500.00	810.00	500.00	500.00
Returns from Investments	60,000.00	82,981.14	70,000.00	60,000.00
Tax and Redemption Penalties	30,000.00	38,641.89	30,000.00	30,000.00
Tax Certificate Revenue	3,025.00	5,495.00	3,300.00	3,100.00
<u>Unconditional Grants/Transfers</u>				
Municipal Operating Grant	210,000.00	217,301.99	215,000.00	215,000.00
One MB Growth Revenue Fund		15,510.01		
<u>Conditional Grants/Transfers (page 9)</u>				
Federal Gas Tax Funding	93,366.00	97,257.00	97,257.00	97,257.00
Prov of MB - Green Team Grant	2,000.00	2,468.27	2,000.00	2,000.00
Prov of MB - Grazing Leases	1,000.00	1,143.17	1,100.00	1,000.00
<u>Other Income</u>				
Admin Fees (Tax Sale/Utility Transfer)	2,200.00	2,675.00	2,200.00	2,200.00
Pasture Lease	28,400.00	29,820.00	29,820.00	29,820.00
Rebates	1,000.00	5,521.79	3,000.00	1,000.00
Reimbursements		305.15		
Sale of used signs		200.00		
Sale of used Skid Steer			30,000.00	
Total Other Revenue - Page 1	513,991.00	602,085.81	562,377.00	523,077.00
Transfers From				
- Accumulated Surplus	21,146.00	21,146.00	180,000.00	
-Reserves -Page 13	0.00		0.00	
Total Transfers - Page 1	33,469.19	21,146.00	180,000.00	0.00
TOTAL OTHER REVENUE AND TRANSFERS - PAGE 8	535,137.00	623,231.81	742,377.00	523,077.00

BUDGETED EXPENDITURE

**RURAL MUNICIPALITY OF WHITEHEAD
FOR THE YEAR 2026**

	Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
GENERAL GOVERNMENT SERVICES				
Legislative	80,000.00	78,344.01	83,380.00	85,000.00
General Administrative				
Chief Administrative Officer and Staff Office	225,500.00	221,474.64	234,000.00	238,000.00
Legal	106,960.00	94,048.54	109,535.00	110,000.00
Audit	50,000.00	38,113.42	50,000.00	50,000.00
Assessment	19,140.00	21,293.00	22,150.00	25,000.00
Taxation	36,000.00	35,537.00	37,500.00	37,500.00
Other General Government	4,500.00	2,756.28	4,500.00	4,500.00
Elections	5,500.00	200.00	10,600.00	5,500.00
Conventions	27,000.00	21,096.46	28,500.00	28,500.00
Damage Claims and Liability Insurance	27,000.00	26,581.14	28,000.00	30,000.00
Grants	1,000.00	1,000.00	1,000.00	1,000.00
Other General Government-Sundry	2,100.00	2,100.00	2,100.00	2,100.00
Asset Management / Strategic Plan	0.00	0.00	0.00	0.00
SUB-TOTAL GENERAL GOVERNMENT SERVICES	584,700.00	542,544.49	611,265.00	617,100.00
Recoveries (deduct) - Utility	-21,580.00	-20,758.01	-26,943.90	-27,480.00
- Capital				
TOTAL GOVERNMENT SERVICES - TO PAGE 1	563,120.00	521,786.48	584,321.10	589,620.00
PROTECTIVE SERVICES				
Police/By-law Enforcement	10,800.00	10,250.00	10,800.00	10,800.00
Fire	122,850.00	96,468.71	109,350.00	112,000.00
Emergency Measures				
Emergency Measures Organization	7,500.00	2,426.11	5,500.00	5,500.00
Flood Control	20,000.00	0.00	20,000.00	20,000.00
Other - barricades/safety		374.50	1,500.00	1,500.00
Other Protection				
Building Inspection	4,000.00	2,910.18	4,000.00	4,000.00
Electrical Inspection				
Plumbing Inspection				
Other Safety Inspections				
License Inspection				
Animal and Pest Control	500.00		500.00	500.00
Other - Traffic Services				
TOTAL PROTECTIVE SERVICES - TO PAGE 1	165,650.00	112,429.50	151,650.00	135,500.00
TRANSPORTATION SERVICES				
Road Transport				
Administration				
Road Commissioners' Fees and Mileage				
Engineering				
Roads and Streets				
Unallocated Costs - Equipment Operators' Wages and Benefits	223,800.00	214,970.41	232,000.00	235,000.00
- Equipment Fuel	120,000.00	80,173.43	100,000.00	100,000.00
- Equipment Repairs and Maintenance	70,000.00	75,525.74	105,000.00	105,000.00
- Equipment Insurance and Registration	18,750.00	24,214.97	26,000.00	27,000.00
- Workshop and Yard Operations	48,700.00	32,488.02	43,650.00	45,000.00
- Equipment Purchase	0.00	56,277.71	0.00	0.00
- Signs	7,500.00	2,745.77	7,500.00	7,500.00
Road Maintenance				
- Labour	277,000.00	272,289.93	305,350.00	310,000.00
- Materials	156,250.00	167,230.68	355,000.00	175,000.00
- Rentals / Lease				
- Other	2,000.00	12,631.00	2,000.00	2,000.00
Transportation Services Sub-Total Forward to Page 4	924,000.00	938,547.66	1,176,500.00	1,006,500.00

BUDGETED EXPENDITURE
RURAL MUNICIPALITY OF WHITEHEAD
FOR THE YEAR 2026

	Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
Transportation Services Sub-Total Forward from Page 3	924,000.00	938,547.66	1,176,500.00	1,006,500.00
<input type="checkbox"/> Road Re-Construction - Labour	32,400.00	38,527.24	72,400.00	72,000.00
<input type="checkbox"/> - Materials				
<input type="checkbox"/> - Rentals				
<input type="checkbox"/> - _____				
<input type="checkbox"/> Sidewalks and Boulevards				
<input type="checkbox"/> Ditches and Road Drainage	40,000.00	0.00	40,000.00	40,000.00
<input type="checkbox"/> Culverts	40,000.00	38,414.56	40,000.00	40,000.00
<input type="checkbox"/> Snow and Ice Removal - Labour				
<input type="checkbox"/> - Materials				
<input type="checkbox"/> - Rentals				
<input type="checkbox"/> - _____				
<input type="checkbox"/> Bridges				
<input type="checkbox"/> Street Lighting	4,000.00	3,715.10	4,000.00	4,100.00
<input type="checkbox"/> Traffic Services	19,400.00	14,526.00	19,400.00	19,400.00
<input type="checkbox"/> Other Road Transport				
<input type="checkbox"/> Other Transportation Services				
<input type="checkbox"/> Purchase of new Skid St - _____			30,000.00	
TOTAL TRANSPORTATION SERVICES - TO PAGE 1	1,059,800.00	1,033,730.56	1,382,300.00	1,182,000.00
ENVIRONMENTAL HEALTH SERVICES				
<input type="checkbox"/> Garbage and Waste Collection				
<input type="checkbox"/> Garbage Collection				
<input type="checkbox"/> Nuisance Grounds	121,100.00	111,735.01	126,475.00	125,000.00
<input type="checkbox"/> Other Environmental Health				
<input type="checkbox"/> Gravel Pit	4,800.00	10,850.68	11,400.00	12,000.00
<input type="checkbox"/> Municipal Wells	1,000.00	942.88	1,000.00	1,000.00
TOTAL ENVIRONMENTAL HEALTH SERV. - TO PAGE 1	126,900.00	123,528.57	138,875.00	138,000.00
PUBLIC HEALTH AND WELFARE SERVICES				
<input type="checkbox"/> Public Health				
<input type="checkbox"/> Health Unit				
<input type="checkbox"/> Cemeteries	12,000.00	12,748.42	12,750.00	13,000.00
<input type="checkbox"/> Cenotaph				
<input type="checkbox"/> Accessibility Act	2,500.00	0.00	2,500.00	2,500.00
<input type="checkbox"/> Medical Care				
<input type="checkbox"/> Medical Officer				
<input type="checkbox"/> Other _____				
<input type="checkbox"/> Hospital Care				
<input type="checkbox"/> Hospital Care				
<input type="checkbox"/> Other _____ HOSPITAL BOARD				
<input type="checkbox"/> Social Welfare				
<input type="checkbox"/> Social Assistance	2,640.00	2,639.58	2,640.00	2,640.00
<input type="checkbox"/> Other _____				
TOTAL PUBLIC HEALTH & WELFARE SERV.-TO PAGE 1	17,140.00	15,388.00	17,890.00	18,140.00
ENVIROMENTAL DEVELOPMENT SERVICES				
<input type="checkbox"/> Planning and Zoning	8,000.00	-783.72	4,000.00	4,000.00
<input type="checkbox"/> Community Development				
<input type="checkbox"/> General Land Assembly				
<input type="checkbox"/> Urban Renewal				
<input type="checkbox"/> Beautification and Land Rehabilitation				
<input type="checkbox"/> Urban Area Weed Control				
<input type="checkbox"/> Other _____				
TOTAL ENVIROMENTAL DEVELOPMENT SERV. - TO PAGE 1	8,000.00	-783.72	4,000.00	4,000.00

BUDGETED EXPENDITURE
RURAL MUNICIPALITY OF WHITEHEAD
FOR THE YEAR 2026

ECONOMIC DEVELOPMENT SERVICES

	Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
Agriculture				
Destruction of Pests		-		
Protective Inspections				
Weed Control (SW Weed District)	90,000.00	78,354.83	85,000.00	85,000.00
Drainage of Land				
Veterinary Services	3,000.00	2,292.24	3,500.00	3,500.00
Water Resources and Conservation	11,000.00	9,938.70	11,000.00	11,000.00
Regional Development				
Industrial Development				
Other Economic Development				
TOTAL ECONOMIC DEVELOPMENT SERVICES - TO PAGE 1	104,000.00	90,585.77	99,500.00	99,500.00

RECREATION AND CULTURAL SERVICES

Recreation				
Community Centers and Halls	24,100.00	21,997.03	25,120.00	25,500.00
Swimming Pools and Beaches				
Golf Courses				
580300140 Skating Rinks and Arenas	12,180.00	12,176.80	12,960.00	13,000.00
Parks and Playgrounds				
Other Recreational Facilities				
580200100 Souris Valley Rec Commission	10,750.00	10,572.05	10,750.00	10,750.00
580400190 Other Cultural Events	12,700.00	7,871.66	12,200.00	12,000.00
Museums				
Libraries				
Other Cultural Facilities				
TOTAL RECREATION & CULTURAL SERV. - TO PAGE 1	59,730.00	52,617.54	61,030.00	61,250.00

FISCAL SERVICES

L.U.D. of _____ ALEXANDER -- Page 7	61,531.39	61,531.39	64,083.73	70,000.00
L.U.D. of _____ -- Page 7				
L.U.D. of _____ -- Page 7				
L.U.D. of _____ -- Page 7				
Transfer to Capital - Page 13	0.00		0.00	
Transfer to Utility - Page 6	265,950.03	265,950.03	265,950.03	265,950.03
Debenture Debt Charges - Page 11			0.00	
Other Long-term debt charges -- Page 12				
Tax discount and short-term loan interest				
Other Debt Charges				
Other Fiscal Services				
TOTAL FISCAL SERVICES - TO PAGE 1	327,481.42	327,481.42	330,033.76	335,950.03

TRANSFERS

General Reserve	85,000.00	105,000.00	65,000.00	70,000.00
Emergency Measures Reserve	10,000.00	10,000.00	10,000.00	10,000.00
Recreational Reserve	10,000.00	10,000.00	15,000.00	15,000.00
Replacement Reserve	260,000.00	260,000.00	300,000.00	300,000.00
Labour Reserve	2,500.00	2,500.00	6,000.00	6,000.00
Federal Gas Tax	93,366.00	97,257.00	97,257.00	97,257.00
Fire Equipment Capital	110,000.00	110,000.00	120,000.00	120,000.00
Waste Disposal Site Reserve	30,000.00	30,000.00	30,000.00	30,000.00
Cemetery Reserve	800.00	400.00	-	800.00
TOTAL TRANSFERS - TO PAGE 1	601,666.00	625,157.00	643,257.00	649,057.00

UTILITY OPERATING FUND
BUDGETED REVENUE AND EXPENDITURE
RURAL MUNICIPALITY OF WHITEHEAD
FOR THE YEAR 2026

REVENUE

			Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
750-100-100	WATER CONSUMER	- Residential	271,000.00	306,370.01	350,000.00	400,000.00
750-100-105	SALES	- Commercial and Bulk	5,700.00	6,475.00	5,700.00	6,000.00
		- Industrial				
		- Federal and Provincial				
		- Municipal and Schools				
310	SEWER SERVICE	- Residential				
	CHARGES	- Commercial				
320	Discounts, Refunds and Cancellations					
	Net Consumer Revenue - Sub Total		276,700.00	312,845.01	355,700.00	406,000.00
750-100-130	Penalties		2,500.00	5,253.60	4,000.00	4,000.00
750-100-140	Hydrant Rentals		2,400.00	2,400.00	2,400.00	2,400.00
	Installation Service					
120-600-190	Connection Revenue - Net			40,250.00		
	Provincial Grants					
750-101-100	Other Revenue	- Lagoon Fees	1,500.00	2,470.00	1,500.00	1,500.00
750-200-100	Investment Income		2,000.00	1,396.22	1,200.00	1,200.00
750-100-115	Transfer from Revenue Fund - Page 5		265,950.03	265,950.03	265,950.03	265,950.03
	Transfer from Reserves - Utility - Page 13		0.00	0.00	0.00	0.00
	Transfer from Accumulated Surplus					
	TOTAL REVENUE		551,050.03	630,564.86	630,750.03	681,050.03

EXPENDITURE

	WATER SUPPLY					
760-200-100	Administration		21,580.00	20,858.01	26,943.90	27,480.00
760-400-110	Customer Billings and Collections			0.00		
760-100-120	Purification and Treatment		20,000.00	18,126.34	20,000.00	20,000.00
760-200-130	Water Purchases		223,000.00	236,954.05	260,000.00	300,000.00
760-300-120	Service of Supply		3,520.00	2,538.14	3,500.00	3,500.00
760-400-150	Transmissions and Distribution			3,833.33		
760-400-160	Other Water Supply Costs		14,000.00	4,401.90	14,000.00	14,900.00
760-205-100	Other Costs - Water Connections			11,629.30		
	TOTAL		282,100.00	298,341.07	324,443.90	365,880.00
	SEWAGE COLLECTION AND DISPOSAL					
	Administration					
770-400-100	Sewage Collection System		3,000.00	2,877.06	3,000.00	3,000.00
	Sewage Lift Station					
	Sewage Treatment and Disposal					
	Other Sewage Collection and Disposal Costs					
	Connections - Net Loss					
	TOTAL		3,000.00	2,877.06	3,000.00	3,000.00
430	TRANSFER TO CAPITAL - Page 13				0.00	
440	TRANSFERS TO RESERVES					
441	_____ B/L _____					
	TOTAL					
450	DEBENTURE DEBT CHARGES - Page 12		265,950.03	265,950.03	265,950.03	265,950.03
460	OTHER LONG-TERM DEBT CHARGES - Page 12					
470	TRANSFERS					
471	Deferred Surplus re Deficit, 19____ - Page 9				0.00	
472	Deferred Surplus re By-Law Obligation					
473	Transfer to General Reserve - Utility		0.00	0.00	0.00	0.00
	TOTAL		0.00	0.00	0.00	0.00
	TOTAL EXPENDITURE		551,050.03	567,168.16	593,393.93	634,830.03
	NET OPERATING SURPLUS (DEFICIT)		0.00	63,396.70	37,356.10	46,220.00

BUDGETED REVENUE AND EXPENDITURE

**L.U.D. OF ALEXANDER
RURAL MUNICIPALITY OF WHITEHEAD
FOR THE YEAR 2026**

EXPENDITURE

	Last Year Budgeted	Last Year Actual	This Year Budgeted	Next Year Budgeted
General Government Services				
Legislative (Indemnities)	7,150.00	6,300.00	6,300.00	6,300.00
Elections/Administration	1,000.00	0.00	3,000.00	1,000.00
Total General Government Services	8,150.00	6,300.00	9,300.00	7,300.00
Transportation Services				
Roads and Streets (Gravel, Sanding, Large Projects)	22,000.00	5,636.79	47,000.00	25,000.00
Sidewalks and Boulevards	0.00	0.00	0.00	0.00
Ditches and Road Drainage	2,000.00	0.00	2,000.00	2,000.00
Snow/Ice Removal, Grading	26,000.00	17,865.00	26,000.00	26,000.00
Street Lighting	10,000.00	8,799.12	10,000.00	10,500.00
Other _____ Flasher Contract	5,500.00	4,842.00	5,500.00	5,500.00
Total Transportation Services	65,500.00	37,142.91	90,500.00	69,000.00
Environmental Health Services				
Unightly Properties	4,000.00	0.00	1,000.00	1,000.00
Total Environmental Health Services	4,000.00	0.00	1,000.00	1,000.00
Environmental Development Services				
Grass Cutting / Repairs	10,000.00	8,463.53	10,000.00	10,000.00
Mower Reserve	2,500.00	2,500.00	2,500.00	2,500.00
Repairs/Insurance	1,500.00	2,393.18	2,500.00	1,500.00
Fire Hydrant Rentals	2,400.00	2,400.00	2,400.00	2,400.00
Total Environmental Development Services	16,400.00	15,756.71	17,400.00	16,400.00
Recreation and Cultural Services				
L.U.D. Beautification	3,000.00	2,747.36	5,500.00	5,500.00
Fireworks	500.00	500.00	1,000.00	1,000.00
	0.00	0.00	0.00	0.00
Total Recreation and Cultural Services	3,500.00	3,247.36	6,500.00	6,500.00
Transfers				
Deferred Surplus				
Capital Fund				
Transfers				
Total Transfers				
Total Operating Expenditure	97,550.00	62,446.98	124,700.00	100,200.00

REVENUE

Unexpended - Prior Years' Levies	13,118.61	13,118.61	37,716.27	0.00
L.U.D. Revenues				
_ Dog Licences		0.00		
Added Taxes	500.00	3,763.32	500.00	2,500.00
_ Misc	0.00	0.00	0.00	0.00
TOTAL	13,618.61	16,881.93	38,216.27	2,500.00

Amount required from Municipality - Page 5	83,931.39		86,483.73	97,700.00
Municipal Revenues Allocated to L.U.D.				
Municipal Operating Grant	19,900.00	19,900.00	19,900.00	19,900.00
Green Team Grant	2,500.00	1,849.93	2,500.00	2,500.00
Tax Levy (Last Year Actual)		61,531.39		

Total Operating Revenue	97,550.00	100,163.25	124,700.00	100,200.00
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Expenditure Under (Over) Revenue	37,716.27
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Net Requirement - to be raised by Taxation	61,531.39	64,083.73
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Assessment (Taxable and Grants)	13,592,670	13,834,990
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Mill Rate	4.527	4.633
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L.U.D.		MUNICIPALITY	
_____		_____	Reeve
_____	LUD Chair	_____	Chief Administrative Officer

**RURAL MUNICIPALITY OF WHITEHEAD
FOR THE YEAR 2026**

	Assessments				Expenditures			M/R Frt	Revenues				
	Taxable	Otherwise	Grants	Total	Basic	Allowance Tax Assets	Total		Tax Levy	Grants in Lieu of Taxes	Other Revenues and Transfers	Total	
Education													
Requisition Taxes:													
ESL (Foundation - Other)	10,168,040.00		5,117,640.00	15,285,680.00	113,283.00	14.46	113,297.46	7.412	75,365.51	37,931.95		113,297.46	
Special SD# 40	153,250,940.00	46,640.00	4,634,010.00	157,931,590.00	2,386,462.00	42.26	2,386,504.26	15.111	2,315,774.95	70,024.53	704.78	2,386,504.26	
Special SD# 41	3,367,390.00		523,780.00	3,891,170.00	29,521.00	1.31	29,522.31	7.587	25,548.39	3,973.92		29,522.31	
Special SD# 43	24,385,490.00			24,385,490.00	235,881.00	24.23	235,905.23	9.674	235,905.23			235,905.23	
Total Education	191,171,860.00	46,640.00	10,275,430.00	201,493,930.00	2,765,147.00	82.25	2,765,229.25		2,652,594.09	111,930.39	704.78	2,765,229.25	
page 1													
Local Urban Districts													
L.U.D. Alexander #857	13,834,990.00			13,834,990.00	64,083.73	13.78	64,097.51	4.633	64,097.51			64,097.51	
Debtenture Debt Charges:													
L.I.D. No.1Water/Sewer	14,015,030.00		841,690.00	14,856,720.00	19,937.57	0.15	19,937.72	1.342	18,808.17	1,129.55		19,937.72	
L.I.D. No.1Water/Sewer					58,824.64		58,824.64	pp/frt	58,824.64			58,824.64	
WTP/Rural Bylaw2136A					80,357.13		80,357.13	pp	80,357.13			80,357.13	
Rural Water Bylaw 2152					34,372.11		34,372.11	pp	34,372.11			34,372.11	
Kemville Bylaw 2174					11,507.88		11,507.88	pp	11,507.88			11,507.88	
Rural Water Bylaw 2177					25,462.61		25,462.61	pp	25,462.61			25,462.61	
Rural Water Bylaw 2018-02					35,488.09		35,488.09	pp	35,488.09			35,488.09	
Fire Truck Bylaw 2170													
Deferred Surplus													
General													
Utility													
Reserve Funds													
Fire Equipment Replace	181,003,820.00		5,157,790.00	186,161,610.00	120,000.00	74.24	120,074.24	0.645	116,747.46	3,326.77		120,074.24	
Machinery Replacement	181,003,820.00		5,157,790.00	186,161,610.00	300,000.00	92.52	300,092.52	1.612	291,778.16	8,314.36		300,092.52	
Waste Disposal Site Reserve	181,003,820.00		5,157,790.00	186,161,610.00	30,000.00	158.18	30,158.18	0.162	29,322.62	835.56		30,158.18	
Labour Reserve	181,003,820.00		5,157,790.00	186,161,610.00	6,000.00	143.33	6,143.33	0.033	5,973.13	170.21		6,143.33	
General Reserve	181,003,820.00		5,157,790.00	186,161,610.00	65,000.00	156.56	65,156.56	0.350	63,351.34	1,805.23		65,156.56	
Emergency Measures Reserve	181,003,820.00		5,157,790.00	186,161,610.00	10,000.00	52.73	10,052.73	0.054	9,774.21	278.52		10,052.73	
Recreation Reserve	181,003,820.00		5,157,790.00	186,161,610.00	15,000.00	79.09	15,079.09	0.081	14,661.31	417.78		15,079.09	
General Municipal:													
Rural Area	167,168,830.00		5,157,790.00	172,326,620.00	929,753.29	121.15	929,874.44	5.396	902,043.01	27,831.43		929,874.44	
At Large	181,003,820.00		5,157,790.00	186,161,610.00	864,692.81	27.87	864,720.68	4.645	840,762.74	23,957.93		864,720.68	
Business Tax, Fees													
Other Revenue and Transfers					742,377.00		742,377.00				742,377.00	742,377.00	
Total Municipal					3,412,856.86	919.60	3,413,776.46		2,603,332.11	68,067.35	742,377.00	3,413,776.46	
Totals (Education + Municipal)					6,178,003.86	1,001.85	6,179,005.71		5,255,926.19	179,997.74	743,081.78	6,179,005.71	

SUNDRY REVENUE AND EXPENDITURE ANALYSES

**RURAL MUNICIPALITY OF WHITEHEAD
FOR THE YEAR 2026**

Part 1 - Grants in Lieu of Taxes

Government or Agency	Assessment		Mill Rate	Amount	Frontage	Total
	Farm/Residential	Other				
HMQ (MAN) MISC #40	30		22.693			0.68
HIGHWAYS	40,120		22.693			910.44
HIGHWAYS CLASS 60		30,820	29.970			923.68
MB HABITAT CORP	=		22.693			0.00
MB HYDRO		35,500	29.970			1,063.94
CPR:						
#40		4,527,540	30.105			136,301.59
#41		523,780	22.581			11,827.48
SPECIAL SVCS						
LUD		841,690	1.342			1,129.55
RURAL		5,157,790	5.399			27,846.91

Total - Pages 1, 8

179,997.74

Part 2 - Conditional Transfers and Grants

Government or Agency	Purpose	Amount
Federal Government of Canada	CCBF (Gas Tax)	97,257.00
Province of Manitoba	Green Team	2,000.00

Total - Page 2

99,257.00

Part 3 - Transfers to Recover Previous Years' Deficit - General Operating Fund

Purpose	Year	Term	Authority	Amount
Deficit Recovery for 2023	2025			21,146.00

Total - Page 1

21,146.00

Part 4 - Transfers to Recover Previous Years' Deficit - Utility Operating Fund

Purpose	Year	Term	Authority	Amount

Total - Page 6

0.00

RURAL AREA AND GENERAL MUNICIPAL REQUIREMENTS

**RURAL MUNICIPALITY OF WHITEHEAD
FOR THE YEAR 2026**

Part 1 - Analysis of Expenditures Benefitting Rural Area				
Account No.	Account Name		Amount of Expenditure as shown on pages 3, 4, 5	Rural Area Expenditure
	Government Services		611,265.00	0.00
	Protective Services		151,650.00	0.00
	Transportation Services		1,382,300.00	1,150,073.60
	Environmental Health Services		138,875.00	0.00
	Public Health & Welfare Services		17,890.00	0.00
	Environmental Development Services		4,000.00	0.00
	Economic Development Services		99,500.00	79,600.00
	Recreation and Cultural Services		61,030.00	0.00
	Fiscal Services		330,033.76	
			2,796,543.76	
Total - Part 2				1,229,673.60

Part 2 - Calculation of General Municipal Requirements				
	Non-Controllable Expenditures	General Municipal/Controllable Expenditures		Totals
		Rural	At Large	
Total Basic Expenditures	876,033.76	1,229,673.60	1,307,149.50	3,412,856.86
Less:				
Other Revenues Allocated		299,920.31	442,456.69	742,377.00
Nominal Surplus Allocation				
Other Allocations				
Sub-totals	876,033.76	929,753.29	864,692.81	2,670,479.86
Less: Required Expenditures				876,033.76
General Municipal Requirements	876,033.76	929,753.29	864,692.81	1,794,446.10
		Page 8	Page 8	

**GENERAL OPERATING FUND - DEBENTURE DEBT CHARGES
RURAL MUNICIPALITY OF WHITEHEAD
FOR THE YEAR 2026**

Part 1 - Debenture Debt Charges

Purpose	By-law No.	Maturity	Opening Balance	Principal	Closing Balance	Interest	Total Payment	Frontage	Other	Net Requirement	Area to be Levied

0.00	0.00	0.00	0.00	0.00		0.00	0.00
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Part 2 - Summary (by area) - to be carried forward - Page 8

Area to be Levied	Taxable Assessment	Otherwise Exempt Assessment	Grant Assessment	Total Assessment	Total Requirement	Raised By Frontage	Raised by Other	Raised by Mill Rate
					0.00		0.00	
					0.00			
					0.00			

UTILITY OPERATING FUND - DEBENTURE DEBT CHARGES

**RURAL MUNICIPALITY OF WHITEHEAD
FOR THE YEAR 2026**

Part 1 - Debenture Debt Charges

Purpose	By-law No.	Maturity	Opening Balance	Principal	Closing Balance	Interest	Total Payment	Frontage / Per parcel	Other	Net Requirement	Area to be Levied
Water/Sewer No. 1	2117	2027	145,164.33	70,596.72	74,567.61	8,165.49	78,762.21		58,824.64	19,937.57	Sch C pp/ftg/mr
Rural Water	2136 Sch B	2030	350,321.75	63,716.85	286,604.90	16,640.28	80,357.13		80,357.13	0.00	Schedule C
Rural Water	2152	2031	179,452.34	26,969.70	152,482.64	7,402.41	34,372.11		34,372.11	0.00	Schedule C
Rural Water	2174	2028	32,087.54	10,304.60	21,782.94	1,203.28	11,507.88		11,507.88	0.00	Schedule C
Rural Water	2177	2036	225,001.91	16,822.53	208,179.38	8,640.08	25,462.61		25,462.61	0.00	Schedule C
Rural Water	2018 02	2037	330,655.62	21,848.55	308,807.07	13,639.54	35,488.09		35,488.09	0.00	Schedule C

1,262,683.49	210,258.95	1,052,424.54	55,691.08	265,950.03	0.00	246,012.46	19,937.57
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Part 2 - Summary (by area) - to be carried forward - Page 8

Area to be Levied	Taxable Assessment	Otherwise Exempt Assessment	Grant Assessment	Total Assessment	Total Requirement	Raised By Frontage	Raised by Other	Raised by Mill Rate
At large	14,015,030.00		841,690.00	14,856,720	19,937.57			19,937.57
	14,015,030	0	841,690	14,856,720	265,950.03	0.00	246,012.46	19,937.57

RURAL MUNICIPALITY OF WHITEHEAD
BY-LAW NO. 2026-03

BEING a By-law of the Rural Municipality of Whitehead to amend the Rural Municipality of Whitehead Zoning By-law No. 2021-04, as amended.

WHEREAS it is necessary to pass a By-law to amend the Rural Municipality of Whitehead Zoning By-law;

AND WHEREAS Section 80 of *The Planning Act* provides that a Zoning By-law may be amended;

THEREFORE BE IT RESOLVED that the Council of the Rural Municipality of Whitehead, in open meeting duly assembled, enacts as follows:

1. Appendix "A": Zoning Map 1 of By-law No. 2021-04 is hereby amended as follows:
 - a. Parcel: Part of the SE ¼ 36-9-20 WPM which lies west of Plan No 2342 BLTO as shown on the map attached hereto and marked as Schedule "A" of this by-law is hereby re-zoned:

FROM: "RR5" Rural Estate Residential

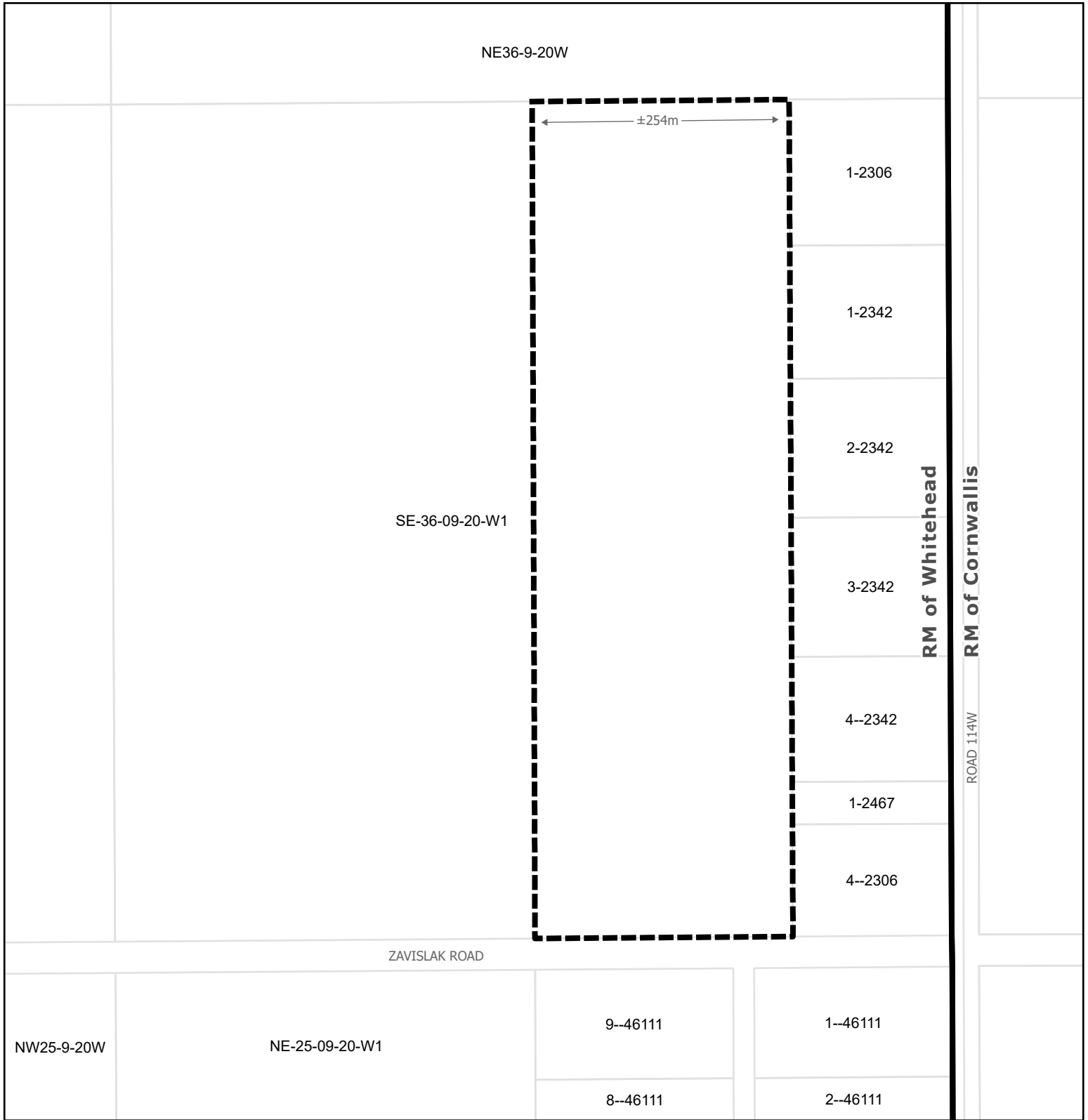
TO: "RR2" Rural Residential

DONE AND PASSED by the Council of Rural Municipality of Whitehead in meeting duly assembled at Alexander, Manitoba, this ___ day of _____ A.D.

Reeve


Chief Administrative Officer

Read a first time this	day of	A.D.
Read a second time this	day of	A.D.
Read a third time this	day of	A.D.



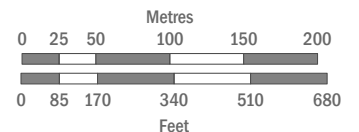
Appendix "A"

Attached to By-law No. 2026-03 of the Rural Municipality of Whitehead amending Map 1 of the Rural Municipality of Whitehead Zoning By-law No. 2021-04.

 Limit of affected area

From: "RR5" Rural Estate Residential
To: "RR2" Rural Residential

Being Pt. of SE-36-9-20-WPM



Date: Apr-10-2026
Map name:
WZBLA_2026-03

Manitoba 
Community Planning Services
Municipal and Northern Relations

RURAL MUNICIPALITY OF WHITEHEAD		POLICY NO: GG-09
REFERENCE:	ADOPTED BY: Council	Page 1 of 4
Resolution No.	Date:	
TITLE: Civic Addressing		DATE LAST REVIEWED BY MGMT:

1. PURPOSE:

The Rural Municipality of Whitehead (the “RM” or the “Municipality”) serves as the authority responsible for civic addressing with respect to both new and amended addresses. While the Municipality is obligated to follow the Civic Addressing Standard for Manitoba, the purpose of this policy is to establish the administration of and process by which civic addressing is managed.

This Policy establishes a consistent, accurate, and provincially compliant civic addressing system to support emergency response (9-1-1), service delivery, utilities, property management, and navigation within the RM. It implements the Manitoba Civic Addressing Standard and accompanying guidelines.

2. DEFINITIONS

Definitions follow the *Civic Addressing Standard For Manitoba* for the purposes of this policy; the following are common in the applications of the standards but does not serve as a definitive list. See Attachment ‘A’ for all applicable definitions.

Frontage Interval System - A system to apply Civic Numbering “based upon the measurement of intervals between the beginning of the road and the structures along the road”

Civic Address - An identification system providing a consistent and understandable method to address and access premises based on a road name and a civic number, which indicates the relative position along a road. Three main components are the Civic Number, Street Name, and the Community Name.

Civic Number - The civic address number component that in a frontage interval describes a relative position along a roadway.

Street Name - The civic address component that names the particular roadway.

Road Number - An alternative to the Street Name that is used when the roadway being named is a DLS Grid Road Allowance or a Provincial Highway.

Mailing Address - An address assigned by Canada Post designed to provide the information needed to deliver a piece of mail to its intended destination.

Grid Road Scheme - A scheme developed by Manitoba Department of Highways which numbers DLS Grid Road allowances, according to their distance in miles:

- Roads running east-west: from the International border;
- Roads running north south: east and west of the primary meridian.

3. SCOPE

This Policy applies to:

- All public and private roads within the municipal boundary;
- All new and existing parcels, buildings, units, and uses requiring an address, including residential, commercial, industrial, institutional, agricultural, and seasonal premises;
- Municipal infrastructure requiring an address (e.g., parks assets, utility sites) where applicable.

4. STANDARDS

The RM adheres to the *Civic Addressing Standard For Manitoba*, attached hereto as Attachment 'A', and all definitions and standards therein are applicable for the purposes of this policy.

5. PROCEDURES FOR NEW ASSIGNMENTS

The RM is the local authority for the administration, assignment, and circulation of notice for any new or changed civic addresses within the municipal boundaries.

5.1. When assigning a civic address to a parcel, RM staff will identify the next available address by applying the *Civic Addressing Standard For Manitoba* and assign the generated address to the roll in the municipal database.

5.2. Staff will advise any/all of the following, where applicable:

- Property Owner
- EMS/Fire Dept
- Assessment Services
- Land Titles Office (Only when changes affect mailing address)

5.3. In the event of a new civic address, staff will a civic number sign & enter a work order for installation of same, when delivered. Seasonal factors may cause delays to installation.

6. ADDRESS ALTERATIONS OR DELETION

From time-to-time parcels may reasonably require alterations to the associated civic address.

6.1. Any alterations to a civic address will be coordinated by staff with the property owner and apply the same procedures as new assignments.

6.2. Amendments and/or corrections may be required due to area changes such as, but not limited to, subdivisions, road openings or renaming of legal road descriptions.

6.2.1. Any changes to pre-existing addresses are to be avoided and undertaken only when reasonable and/or necessary.

6.2.2. When changes to a pre-existing address is deemed reasonable and/or necessary, staff will advise any affected property owner(s) of the following:

- i. Why the change is occurring
- ii. What the new address will be along with an explanation of how the new address was identified based on the *Civic Addressing Standard For Manitoba*
- iii. When the new address has been circulated and an effective date
- iv. Estimated date to replace any existing civic number sign(s)

6.3. Deletion of addresses may be required if several titles with assigned civic addresses are consolidated by the property owner(s).

6.3.1. Staff will identify the most appropriate civic address to be inherited by the resulting title. Notice will be circulated to the same applicable agencies as new assignments.

6.3.2. Any defunct civic number signs should be returned to the RM for disposal.

7. CIVIC NUMBER SIGNAGE

7.1. To ensure consistency and adherence to the *Civic Addressing Standard For Manitoba* guidelines for civic number presentation, the RM will procure and issue civic number signs to residents.

7.2. In the event of a new civic address, the required signage and post will be procured and installed at the RM's expense.

7.3. Replacement of civic number signs and posts are the responsibility of the property owner(s).

7.3.1. Requests for a replacement sign may be submitted to the RM Office and provided at-cost to the Property Owner(s)

7.3.2. Use of RM staff for the installation of replacement signs is subject to custom work order fees as per the Annual Schedule of Fees By-law.

7.3.3. Aside from the above, replacement and installation expenses would be the responsibility of the RM under the following circumstances:

- (a)** If replacement is due to alterations by the RM to the existing civic address assigned to the associated property; or
- (b)** If replacement is necessary due to damage resulting from clear and reasonable fault of municipal staff or agents employed by and undertaking work on behalf of the Municipality at the time of any damage.

The Civic Addressing Standard For Manitoba



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1. CIVIC ADDRESSING STANDARD

1.1. Proposal of a Province–Wide Civic Addressing Standard

This is the proposed Civic Addressing Standard for Manitoba. Its base is the NENA (National Emergency Number Association) Standards for Frontage Interval. Also influencing the Standards Report was the use of material received from a practical document, New Brunswick 9-1-1 Data Maintenance Procedures, which includes an Appendix Civic Addressing in New Brunswick - Standards and Guidelines.

This standard was developed with feedback obtained in two public presentations to the Association of Manitoba Municipalities and their responses to questionnaire survey. Essential input was received from stakeholders including individuals representing Municipalities, corporations and planners. Working sessions with MTS, providers of 911 service, and Canada Post helped refine the document for completeness.

The standard accommodates the three basic road fabrics in Manitoba,

Local Streets,

Provincial Highways and

DLS Grid Roads.

Within built up or urban communities civic addresses are commonly derived from the names assigned to the local street network. The Provincial Highway network of primary and secondary routes provides a common named reference for residences located along these roadways. The bulk of municipal roads are found within the grid road system that was created as part of the DLS subdivision of townships, ranges, sections.

This standard does not provide for the use of legal or survey descriptions as the basis for civic addressing. While the use of legal descriptions may be how people who own the rights to the land describe their property, it does not by definition provide a civic address.

The Provincial Civic Addressing Standard and guidelines are a best fit to encompass all municipalities in Manitoba, considering existing civic addressing fabric and stakeholders' needs.

This Civic Addressing standard does not include any proprietary components or systems that preclude unrestricted utilization by the stakeholders.

1.2. MANITOBA CIVIC ADDRESSING STANDARD

1.2.1. Introduction

These Civic Addressing Standards, identified conventions and implementation guidelines have been developed with input from the 911 Civic Addressing Committee, Rural Municipalities and several individuals from across the province. They are presented as rules and conventions, which if followed will enhance the consistency of civic addressing within the province of Manitoba.

Appendix A provides *Definitions* of the terms used in this report including the major components of the Civic Address.

Section 1.3 describes *Manitoba Civic Addressing Standards*.

Section 2 *Guidelines and Conventions* describe rules and methods of application of civic addresses for Local Streets, Grid Roads and Highways.

1.3. Civic Addressing Standards for Manitoba

The following Standards apply to the province of Manitoba.

1.3.1. Frontage Interval System

The Standard for the Province of Manitoba is a Frontage Interval Addressing System.

A Frontage Interval System:

“... is a system based on the measurement of intervals between the beginning of a road and the structures along the road.”
[NENA (1995)]

The frontage interval system applies civic numbering independent of survey information, or legal description or lot boundaries. It is also is not simply the sequential numbering of houses or lots along a road. It is based on distance from a beginning point along a road, to a significant access to structures where persons may be found.

1.3.2. Distance Increment Standard

The standard maximum distance increment between civic numbers shall be 20 metres in rural areas and 10 metres in urban areas. This increment contains two numbers, an odd and even, for each side of the road.

1.3.3.Even-Odd Standard

When assigning civic numbers along a roadway even numbers must be consistent along one side of the roadway and odd numbers along the other.

Normally, odd numbers are situated on the east and north sides of the street. *See Guidelines*

1.3.4.Diagonal Roadways

For the purpose of civic numbering, diagonal roadways should be treated as either north-south or east-west streets. This standard precludes the possibility of having a north-south civic number sequence and an east-west civic number sequence on the same roadway. Arbitrary decisions on the direction are acceptable, but the primary direction must be chosen so that the civic numbering can be applied in a logically continuous manner, providing consistent access to dwellings along the route.

1.3.5.Roadway Naming Standard

When assigning names to roadways:

- a) **Each roadway shall have a name**
- b) **One roadway shall have one name only;**
- c) **A name shall be used on only one roadway in a particular community; and**
- d) **Similar sounding names on different roadways shall be avoided.**

Street Naming

Roadway naming where the given name is not generally a number, but named after a person or place, shall be known as *Street Naming*.

Grid Road Naming

The Province of Manitoba has a system of road allowances that were created through the Dominion Land Surveys (DLS). Over the years there have been many local methods of naming or numbering these roads, which form a network of inter-community access as well in many cases providing the easement for Provincial Roads (PR) and Provincial Trunk Highways (PTH). Grid Road names follow the same format as street names.

1.3.6. Grid Road System Standard

The standard for the Provincial Grid of DLS Road Allowances is based on two baselines: the International Border and the Principal Meridian.

Roads Parallel to the Principal Meridian

Roads running parallel to the Principal Meridian (in a north-south direction) are numbered corresponding to the distance in miles west or east of the Principal Meridian.

Roads Parallel to the International Border

Roads Parallel to the international border are numbered corresponding to the distance in miles north of the border.

In the case where *Street Naming* is applied to a Grid Road, the municipality could use the Provincial Grid Road Numbering Scheme number as a reference for block numbering. For clarity the mile block numbers could also be added on signs by placing the number under the street name. However, according to 1.3.5. above, “*One road shall have one name only;*” the *Street Name* is the official name of the roadway, and the number should be placed for milepost reference purposes only. The implication is that where a given street name exists, the *Street Name* forms the civic address and the milepost reference is not part of the Civic Address.

On roads that run as thoroughfares continuously from one community to another, the mile block numbering scheme should be retained as a reference so that it will be consistently applied when the road exits the community. This also allows for the municipality to assign another name to the road for the portion that falls within the built up community.

Road that fall in between the regular grid road intervals are required to be *Street Named*.

1.3.7. Standard Street Name Address Format

The format for a Street Name Address is as follows:

Standard Street Name Address Format

Specific Components:

Civic Number Street Name Street Type Street direction (if needed) Unit ID– (if applicable)

Community Name Province [Postal Code – when assigned by Canada Post Corporation as the mailing address]

Specific Example:

25 Gagnon Crescent South, Suite 100
St Andrews MB

1.3.8. Standard Grid Road Address Format

The format for the Grid Road Address Standard is as follows:

Standard Grid Road Address Format

Specific Components

Civic Number Road Number Directional Indicator Unit ID (if applicable)
Community Name Province [Postal Code – when assigned by Canada Post Corporation
as the mailing address]

Specific Example:

10080 Road 95NW Unit A
Southlands

Reading the address location:

The Civic Address is located on the south side (even number) of Road 95 NW (95 miles north of the International Border). The residence is between the 10th and 11th mile block west of the Principal Meridian 800 metres west of the 10th mile block. The number **080** within the mile block, indicates the actual distance in 10's of metres (800m) from the beginning of the block.

The Unit Identifier is **Unit A**, specifying which one of the significant buildings or dwellings at that site is being sought. The address is completed with an official **Community Name**. If Canada Post uses the address as an official mailing address the **Postal Code** can be added and it becomes part of the Standard Provincial Civic Address.

Please see guidelines for details of use and implementation.

1.3.8.1. Grid Road Address Specific Components

The standard Grid Road format comprises two main parts; the Civic Number and the Road Number, with the relationship of components as follows:

Civic Number		Road Number		
Mile Block Number	Frontage Interval	Road Descriptor	Road Number	Direction from Baseline
# # #	# # #	ROAD PTH PR	# # #	W, E, NW, or NE

Civic Number Comprises a 6 digit civic number without spaces between. The component parts are more specifically defined:

Mile Block Number

The first part of the Civic Number is a block designation. This integer can have up to 3 digits, without leading zeros. The mile block numbering starts at the Principal Meridian and increases westward or eastward; or from the International Border and increases northward.

Frontage Interval

The Frontage Interval is the distance of the object of the address from the beginning of the mile block. The frontage interval number is based on 20 metre increments or two civic numbers (an odd and an even) every 20 metres. This allows on a straight road, 1600 metres or 160 numbers/mile.

Note: Frontage interval numbering can be applied to other roads, e.g. Provincial Trunk Highways; and the maximum number (999) provides room for numbering to accommodate instances of longer diagonal or twisting roads, up to 10 kilometres between blocks. The use of the metric system allows estimates for access to an address by use of the vehicle odometer. This integer number is right justified with leading zeros.

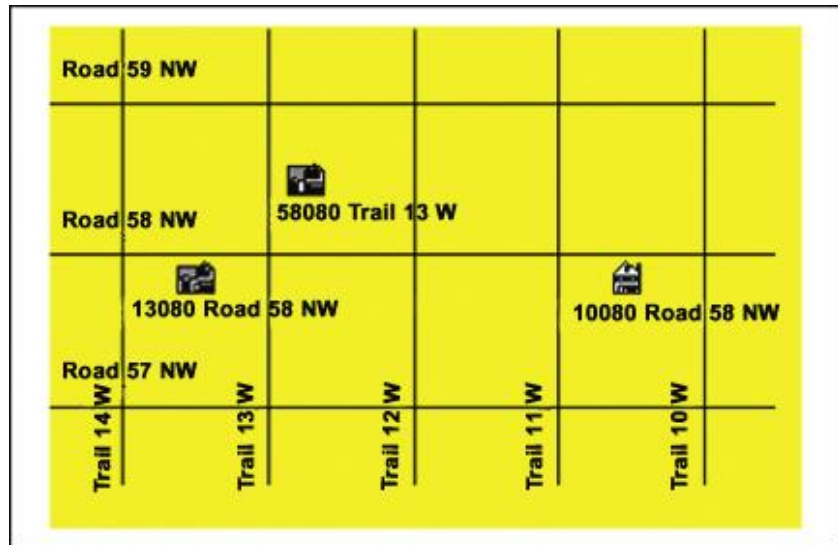
Road Number: The Road Number component comprises three parts:

Road Designator- A simple descriptor that divides the Civic Number from the Road Number. Many existing systems use the designator of ROAD, although if the civic numbering system was applied to provincial highways, the system could be extended to describe locations along a provincial highway. For instance, the ROAD designator could simply be changed to PTH or PR.

Road Number - The Road Number is the number applied to the road based on a provincial grid. It may also be applied to the Provincial Highways in the event that the Standard *Street Name Address Format* is not being used along the highway.

Direction from Baseline - This distinguishes the direction of the road from the provincial baselines.

EXAMPLE:



Systems of numbering Grid Roads are in wide general use particularly throughout the rural areas of the Province, and it is clear that there is a demand and advantage for users of this system. It also provides a continuity of road naming, and the unique numbering of the standard system works across jurisdictions, on roads that tend to be connectors between communities.

2. CIVIC ADDRESSING GUIDELINES

2.1.1. Introduction to Guidelines

Civic Addressing Guidelines are not hard-fast rules like Standards but are put forth to provide guidance and direction when assigning civic addressing a particular area. These guidelines have been provided for a variety of situations that may be encountered in the field. It is important to note that while guidelines are presented they should only be followed to the extent that they make sense in a particular situation. The situation in the field thus must ultimately be civic addressed based on common sense and accumulated experience.

2.1.2. Frontage Interval: Determining the Civic Number

To determine the civic number using the frontage interval standard:

- 1) Establish a practical beginning point from which to begin the measurement for numbering for the road or block. A practical beginning point might be the line of the edge of the road surface, at the intersection where the road begins. This might be easily measured from vehicles by reading their odometer when turning onto the roadway.
- 2) The distance of significant access to the premises along the roadway is measured and then the civic number is nearly calculated:

From the beginning point in metres divide by the interval standard divided by 2 (to achieve both an odd and even civic number in the interval).

$$\text{Interval distance} / (\text{Frontage interval standard} / 2)$$

. i.e. the distance from the beginning point to the significant access is (for example) 800 m and the standard interval is 20 m:

$$800 / (20\text{m} / 2) = 80.$$

Then assign the nearest number to the premises, odd or even depending on the side of the street.

- 1) The number may need to be rounded up or down to get the odd or even number, according to which side of the roadway is being addressed.
- 2) Within this system, it may be necessary to make downward adjustment to the standard interval to allow additional numbers within a concentrated areas or to skip an interval where certain numbers are unacceptable (i.e. 13)

- 3) Civic Numbering intersections: If the numbering is *continuous* rather than block, the measurement of the frontage interval continues through the intersection, in effect giving the intersection a frontage interval. This number can be applied to number an intersection. In the block system, the number may be designated by zero(s). i.e. 200 is applied to the intersection where the first number applied to the first premise on the block is 201.

Notes: On Grid roads the 20 metre frontage interval provides the potential for a new address on each side of the roadway every 20 metres. As there are approximately 1600 m in a mile, this means the average mile block will have high distance increment number of around 160, or the highest number of the block will be about 160.

2.1.3.Odd and Even Numbering – Sides

The recommended approach for the consistent numbering of residences is to apply odd numbers on the North and East side and even numbers on the South and West side. This approach is used by the City of Winnipeg and has had consequences of extending this system to communities by the continuation of roads from there.. From the perspective of communities that need to renumber because of poor numbering in an area, or where there is no numbering and most particularly where the roadway continues across municipal boundaries the following convention may be adopted.

Apply odd numbers on the North and East sides.

Apply even numbers on the South and West sides.

2.1.4.Civic Numbering and Beginning Points

The choice of a beginning point for Civic Numbering of a roadway will be influenced by local conditions and by the location of the area within the provincial framework. Some examples of situations that may be encountered are included below. Note that all of these systems and variations of the examples given can co-exist within one community. Implementation choices are easier to make if the type of civic numbering can be identified and typed, to fit in relation to its surrounding influences.

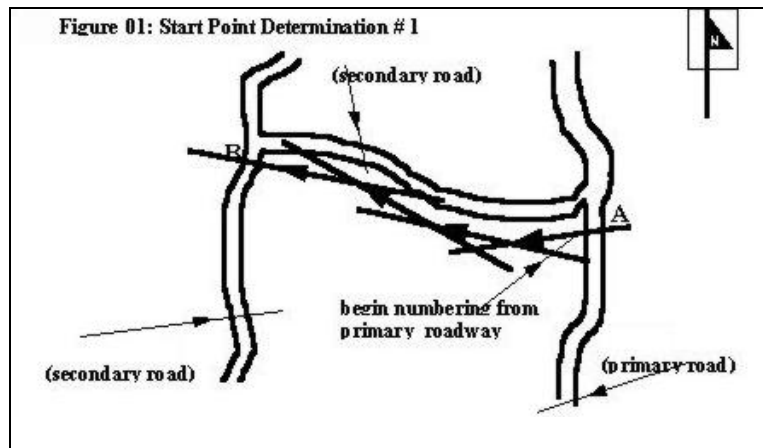
Following are some examples of Civic Numbering Beginning Point Types:

- 1.) **Local Street Referenced Civic Numbering.** The local street may have a beginning point at initiation of the street. These are often closed streets such as cul-de-sacs and crescents, or streets that form part of a closed subdivision, where the street is continuous but may turn in many directions before exiting to a main road. The reference for the Civic Numbering is from the beginning of the street itself.
- 2.) **Block Civic Numbering with Local baseline.** The first number changing at each intersection identifies Block numbering. Often this system is part of a larger system that relies on baselines to provide similar numbering in adjacent parallel streets. Closer analysis will reveal the location of the civic numbering baselines. The baselines will often be two main intersecting streets in the center of the community, or the baseline may be roadways along jurisdictional borders of the community. If they are in the center of the community, there will often be streets with names that indicate the direction from the center; i.e. West Broadway, East Main, etc. Often a physical feature such as a river or railroad track will define a baseline.
- 3.) **Beginning point or baseline from adjacent community.** There are many examples in the province where the civic numbering has been continued from one community to the next. This will usually take place along major connectors between communities, and adds a level of continuity to the seeker of an address.
- 4.) **Provincial Baselines:** The baselines established for the Grid Road Numbering Standard are provincial baselines. This system is actually a block numbering system with the block number being the distance in miles from the provincial baselines. Inherent in this is the direction of increasing numbers.

2.1.5. Local Street Starting Point

Start Point Determination

- i) If the Standard Grid Road System or Provincial baselines are an influence or applicable to the roadway, the direction of the numbering is prescribed: increasing from the International Border north, increasing Westward or Eastward from the Principal Meridian.
- ii) If there are correctly civic addressed roadways running parallel to the subject Street, then it is certainly appropriate to follow the civic addressing scheme of the other roadways. In addition, if the community has adopted a specific civic addressing scheme, then to be consistent in the area, these schemes should be adopted.
- iii) In a situation where there seems to be no inherent fabric to follow, the start point and direction of the civic numbering would be determined based on the intersection with greater importance. If the intersection A was determined to be of a greater importance than at intersection B, then civic numbering along the roadway would begin at point A and progress towards point B. The start point and direction of civic numbering would be based on the intersection of greater importance.

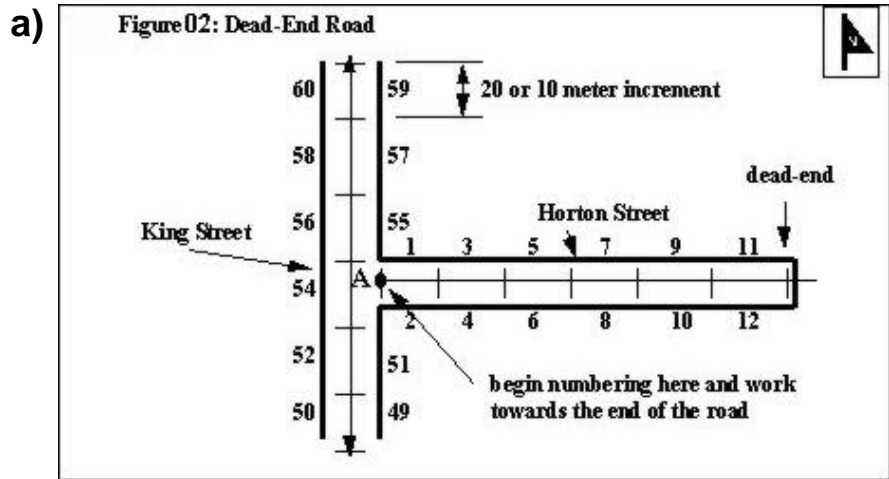


2.1.6. Dead-End Road

The following example has been drawn as a typical dead-end intersection where one road intersects another at a 90-degree angle. For the purpose of this example, Horton Street is not expected to continue to the West in the future, and, therefore, civic numbering can begin at point A, the intersection of Horton Street and King Street.

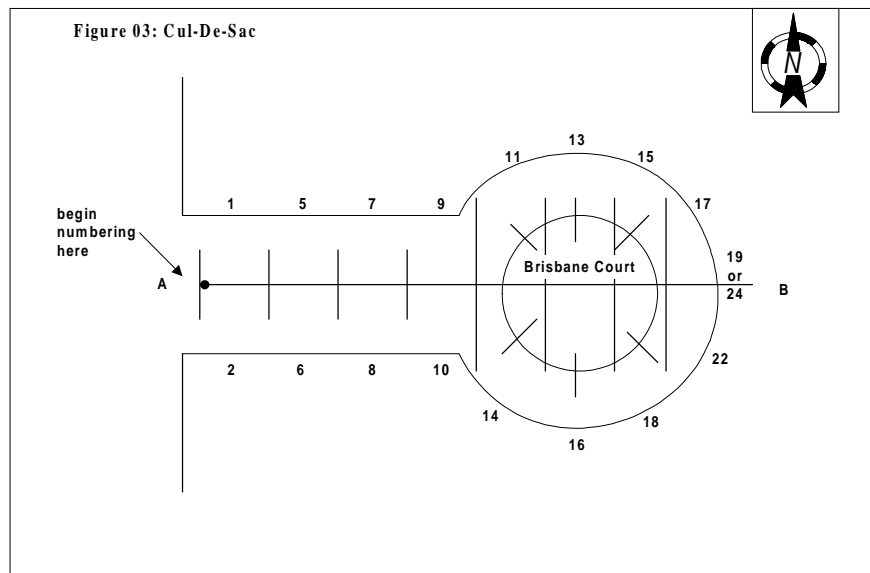
Note: The number “1” was chosen as a beginning number at point A, although in practice any appropriate number could have been chosen.

Note: If Horton Street is expected to continue to the West of King Street, then the civic number chosen for point A should take into account the expected length and consequently the number of 20/10 metre increments, of the proposed roadway.



2.1.7 Cul-De-Sac

- a) The commencement of civic addressing and the assignment of civic numbers along cul-de sacs is very similar to the example provided for a dead-end road.
- b) The start point for civic addressing along Brisbane Court is at point A and civic numbers are assigned in the East direction until point B, the end of the court. The only difference between the assignment of civic numbers along a dead-end road and a cul-de-sac is the greater physical distance that may be encountered between the two sides of the roadway in the bulb-like portion of the court. This difference aside, a court is very similar to a dead-end road.
- c) Should there be a premise centred on the end of the court, an arbitrary decision may be necessary to choose whether it is an odd or even civic number.



2.1.7.Crescent

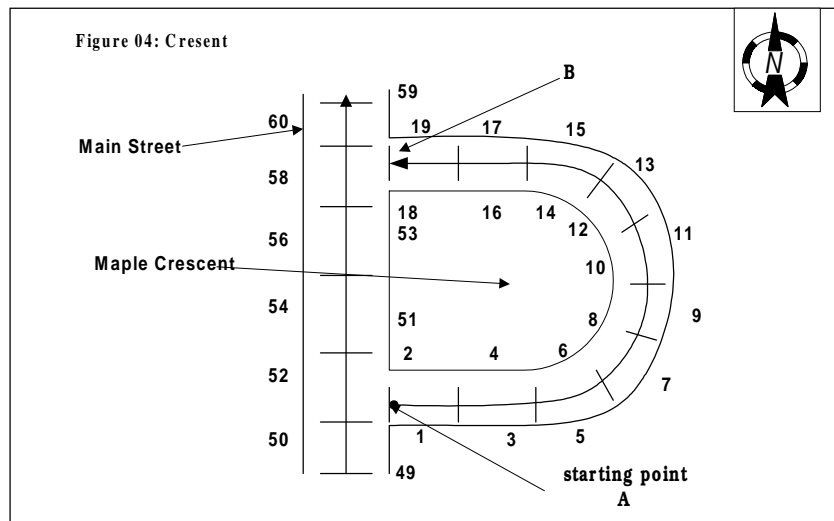
- a) A crescent may be defined as a roadway that intersects with another roadway twice, forming a loop-like configuration, as illustrated below. A first step in assigning civic numbers along a crescent is determining an appropriate start point. In the example, Point A, the southern intersection of Main Street and Maple Crescent corresponds with the lower civic numbers that increase to the north along Main Street. Starting the numbering in the Crescent at this point increases numbers in a similar way and provides an intuitive approach, however, point B could have been chosen as well with little or no impact on the overall integrity of civic numbering.
- b) Since point A has been established as the start point to commence the assignment of civic numbers, civic numbering will progress

along Maple Crescent until point B, the second of the two intersection points.

- c) The outside of the roadway bend is numbered first and consecutively, according to the frontage interval standard. The inside is then numbered to match as closely as possible the civic number on the opposite side of the roadway. This results in fewer numbers on the inside of the circle, with larger increments between these inside numbers. In the example note that numbers 6, 8, 12 etc. are left out. When applying the numbers to the inside location the building front door or a driveway may be a determining factor for the actual number chosen.

d)

When assigning numbers to bending roads such as a Bay, Cul-de-Sac or Crescent there are generally fewer addresses on the inside of the bend or turn. Because of the shorter distance some inside numbers will be skipped. It is important to apply the inside numbers so that they correspond as closely as possible to the adjacent (across the street) numbers applied on the outside of the bend.

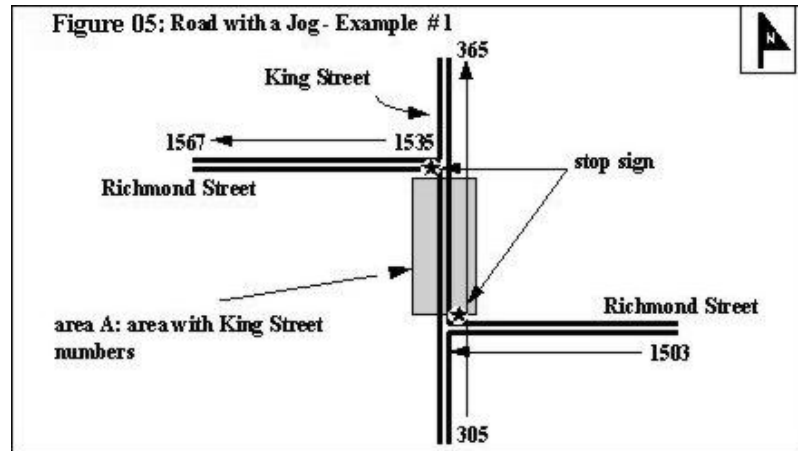


2.1.8. Road with a Jog

Example # 1

- a) In this example both Richmond Street and King Street are independent roadways sharing the stretch of roadway labeled area A. In addition, a stop sign along Richmond Street has been put in place at both the intersections of Richmond Street and King Street.
- b) Ideally, civic addressing along area A should follow the scheme used along King Street, as is illustrated in the example. The reason for this is the stop sign that is positioned along Richmond Street at each

of the two intersections. A stop sign generally signals a break or interruption in the road and similarly, an interruption in civic numbering. In addition, interrupting the flow of civic numbering along area A would not be appropriate since King Street runs interrupted past the two intersections.



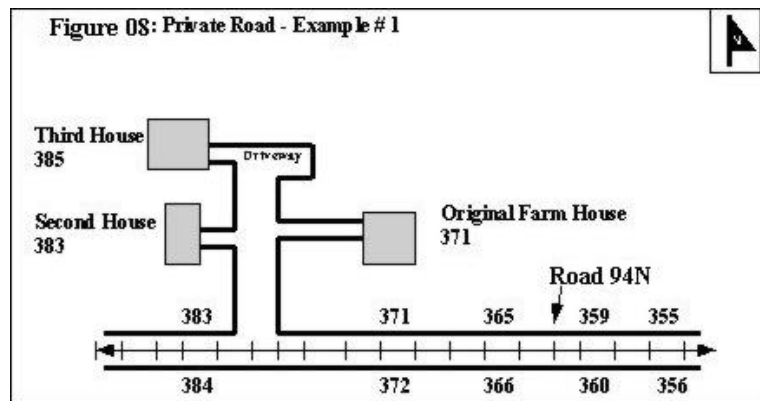
Road with a Jog - Example # 2

- a) This example presents an exception to the previous example, Road with A Jog-Example # 1. The situation is similar in that both roadways are independent and share the common stretch of roadway labeled area A. The difference concerns the smooth transition of Richmond Street with King Street and the presence of a yield sign at each of the two intersection points.
- b) Vehicles travelling along Richmond Street will reach the yield sign indicating a smooth transition onto King Street and may not expect an abrupt change in civic numbering. Similarly, vehicles traveling along King Street will reach each intersection and not expect a change in civic numbering.
- c) In order to determine which civic addressing scheme should be maintained along area A, the roadway with the greater importance will need to be identified.

Example # 1

- a) This first example of a private road depicts several properties sharing a common entrance. Properties sharing a common entrance are often the result of a growing family building separate residences for successive generations. Therefore, this is a situation that will be encountered more in the rural than in semi-urban or urban areas.
- b) In the example, Private Road – Example # 1, there are three houses served off a common driveway the original farmhouse and two other houses. Determining a civic number for the original farm house and the second house is relatively easy since the number is assigned based on the increment along Road 94NW. However, assigning a civic number to the third house is more difficult since it falls directly behind the second house. Rather than assign letters to the third house to distinguish it from the second house, a unique civic number is assigned based on an increment off Road 94NW. As is illustrated in the example, 385 is the civic number that will be assigned to the third house. It is important to note that in most instances the 20/10 metre distance increment will be small enough to accommodate the assignment of a unique civic number to two or more houses very close to one another.

In this case it may be necessary to place the civic number sign at the shared driveway.



Private Road- Example # 2

- a) In the example, Private Road – Example # 2, the view of all three of the residences from Road 94NW are obstructed by the forest. In addition, the roadway leading to the residences is quite long. As a result, the assignment of a civic number to each residence, based on its location along Road 94NW may be inappropriate, as emergency service vehicles may not easily be able to quickly identify the location of any one of the residences. This situation may be dealt with in one of two ways:

The first approach is rather simple and involves providing a civic number for each residence based on the location of the entranceway along Road 94NW. This solution is only appropriate if there is not a

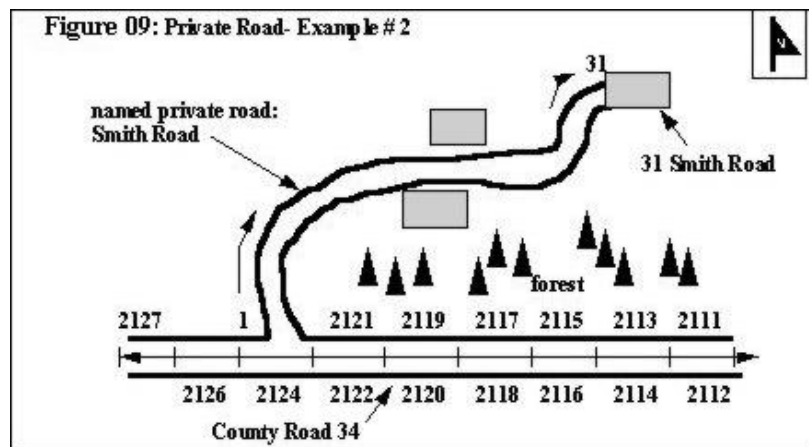
large number of residences along Road 94NW and along the private roadway. In this case a sign post including all civic numbers should be included at the driveway entrance.

The second approach involves naming the private roadway.

If the number of residences along a private road is three or greater it is probably appropriate to name the private drive.

To assign an appropriate civic number to the residence, the private roadway will need to be named. Once the private roadway has been assigned a name, the roadway can be civic numbered, and the civic number of the residence will correspond to its location along the named private road. *Naming a private road is not recommended if the number of residents along the private roadway is less than three.* There are at least two reasons for this: controlling the number of named private roads that only have one or two residents along them; and naming a road can be a long and drawn-out undertaking.

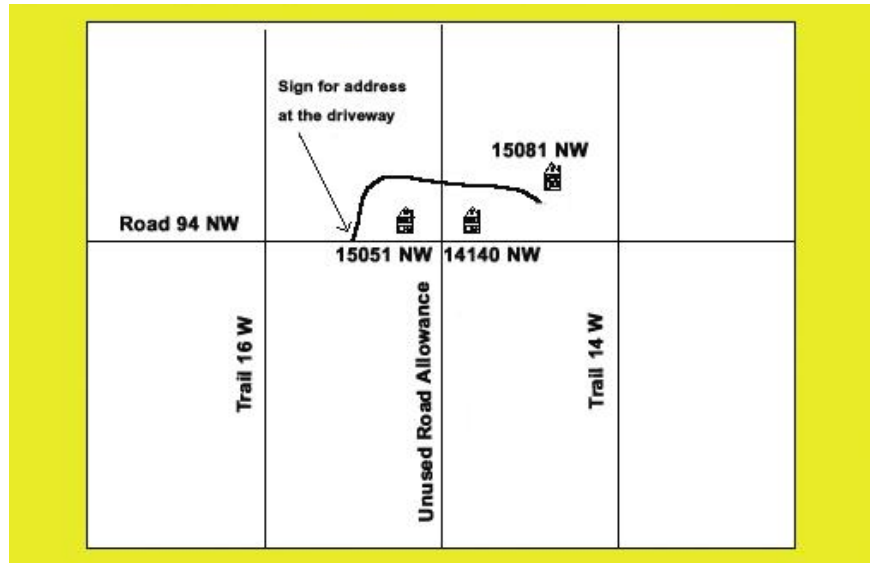
- b) Assigning a name to the private roadway in the example below is considered appropriate as the criterion of a minimum of three residences has been met. Once an appropriate name has been chosen, the private roadway can be civic numbered and residences assigned a civic number. The civic number for the last house along Smith Road is 31 and the civic address is 31 Smith Road.



2.1.11. Positioning Civic Number Signs

If the house is close to the main highway and the driveway to the premises is clearly visible from the road in front of the premises, use civic numbers that reflect the centerline of the location of the dwelling

and a choice may be made to place the sign at the building location or at the drive. However in the cases where the houses are considerable distance from the highway or hidden by trees it is recommended that the civic number is represented by the driveway location and if necessary use a Unit Id.



This example illustrates a case where it is logical to number the access to the premises according to the location of the driveway. If the seeker of the address were not able to see the driveway, approximately 1 mile away, they would not be able to easily determine the access. Applying this civic address according to the frontage interval of the driveway access to the premises, the civic number would be 15081 Road 94NW. In this case the residents would be better served to be civic numbered according to the location of the driveway access – 15081 Road 94NW, with the sign being at the driveway. Note also that in this case there may be additional premises between or even in front of the subject premise, and that a change in driveway location at some point will possibly necessitate an address change.

2.1.12. Trailer Park / Mobile Home Park

Mobile home parks and trailer parks are generally laid out like residential subdivisions, and therefore, should be civic addressed in a similar manner. To accomplish this all roadways within the park should have a name so that each property may be assigned a unique civic address.

- a) In this Trailer Park example, all roadways within the park have been named so that each trailer unit may be assigned a unique civic address. It is important to emphasize that in order for an emergency service vehicle to efficiently and effectively respond all roadways within that park need to be named so that each dwelling may be assigned a unique civic number.

If an emergency occurred at point A, an emergency service provider would be easily able to locate the location of the trailer based on the civic address 21 Torbit Street. If no name was provided for the street along which point A were located, an emergency service provided could experience great difficulty locating the trailer (point A) in a highstress situation, especially given the similarity of one trailer to the next.

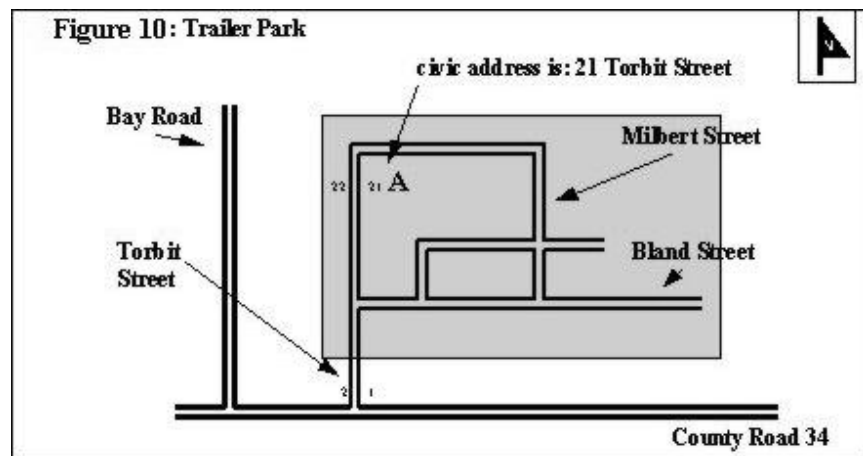
Trailer Parks Alternate: The alternative to the preferred method above is to use a numbering system similar to apartments where the Civic Number is the access to the trailer park and Unit ID are placed as extensions. An address would take the form:

11680 Road 94NW

Unit 20

In this method the Unit ID would be applied as is regular civic numbering, in a sequential manner.

This form is not preferred, and is not acceptable when the trailer park has more than one interior road.



When reviewing application for trailer parks or private subdivisions, municipalities should consider the importance of emergency requirements as a prerequisite to the approval process, including obligations of maintenance of proper civic address signage.

2.1.13. Public Telephones

- a) The location of the most if not all-public telephones will fall into one of two location groups: stand-alone public telephone booths; and public telephones found within a business/commercial building. All public telephones within each location group will be assigned a civic address.
- b) For stand-alone public telephone booths a civic number will be assigned based on the civic number increment that the booth is

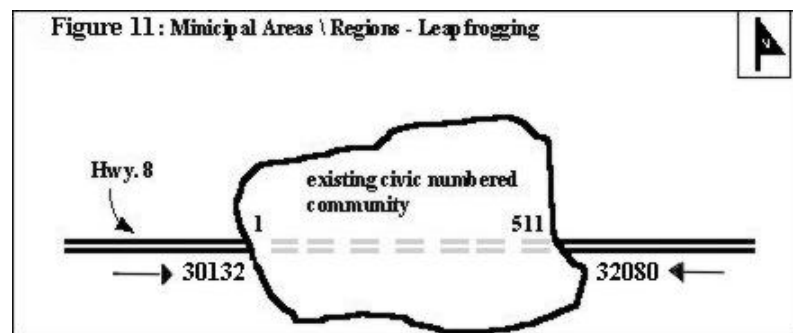
closest to. If the booth is on the corner of two intersecting streets the civic number will be assigned based on which street the doorway of the booth fronts.

- c) Civic numbers for public telephones found within a business/commercial complex will be assigned the same civic number as the building that the public telephone is found on.

2.1.14. Federal Complexes

Federal complexes such as Commercial Airports and Military Bases will be responsible for assigning appropriate civic addresses to all buildings containing a telephone line within the limit of their federal jurisdiction. Additional details will normally be worked out with the local emergency service providers.

2.1.15. Municipal Areas / Regions – Leapfrogging



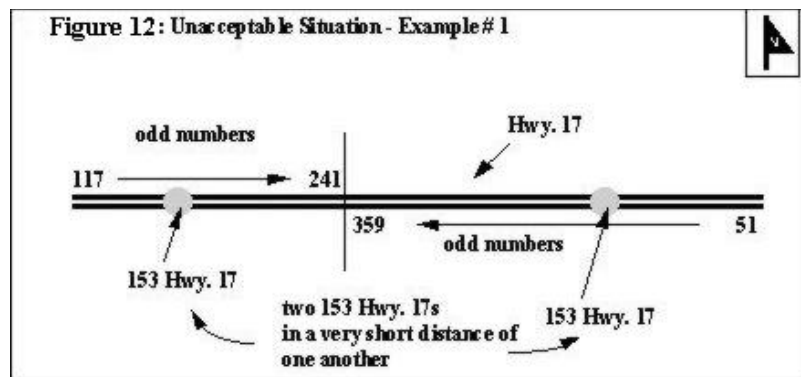
- a) In Cases where a provincial highway intersects with a municipality it may be necessary to leap-frog that community due to existing civic addressing. As rural addressing is based on a 20-metre interval simply measuring the distance across the municipal boundary in kilometres and multiply by 100 will provide the civic numbers to be skipped. Adding this number to the last number assigned to the entrance to the municipality will provide the first number to assign to the exit of the municipality.

2.1.16. Unacceptable Situations

Example # 1

- a) The first inappropriate situation concerns the civic numbering direction of two schemes where the schemes run counter to one another. In the example, this leads to two number 153s along Hwy. 17. This is dangerous as emergency service vehicles may show up at the “wrong” 153 Hwy. 17 with potentially drastic consequences.

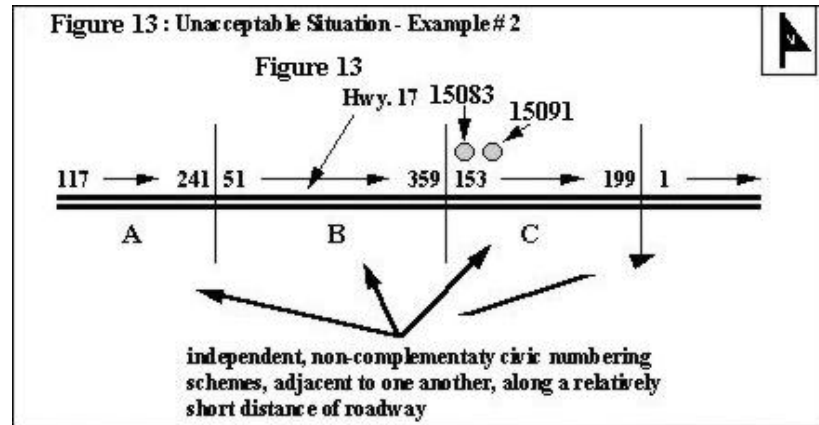
- b) The second situation is the non-complementary even-odd civic numbering conventions. The civic numbering scheme increasing in the East direction has odd numbers assigned on the North side of Hwy. 17 and the numbering scheme increasing from the West has odd numbers assigned to the South side of the highway. While this situation may not have the potential to create as much confusion as the former example, it is inappropriate and should ideally be changed. Effort should be made to maintain a standard for applying odd and even numbers consistently along the roadway. There will be changes where different systems come together, particularly at jurisdictional boundaries. In these cases it is important to communicate with adjacent governments and identify, and where possible adjust or civic numbering differences.



Example # 2

- a) This second example of an unacceptable situation depicts several non-complementary civic numbering schemes. In this example, all even civic numbers are along the North side of Hwy. 17, and all numbering schemes increase from West to East. What is non-complementary about this example is the start and finish civic numbers of each scheme.
- b) If the civic numbering scheme exists as it is illustrated there is a strong potential for identical civic addresses within a short distance of roadway. This is unacceptable as explained in the previous example as emergency vehicles may inadvertently respond to the “wrong” location.
- c) One method for dealing with the depicted situation is to salvage as much of the existing civic addressing and reassign civic numbers to the remaining residences. However, the analysis should first look at the roadway in the context of the surrounding influences. For instance the type of road may influence a decision based on continuity with a highway or grid road, possibly interspersing the provincial grid civic numbering system that would integrate unique numbers based on the provincial baseline. If the road is a local road, adjacent parallel streets may influence the numbering.

- d) As a last resort, another method would involve salvaging as much of the existing civic addressing as possible and increasing the remaining civic addresses by a factor of 10 or 100. For example, if the stretch of civic numbering labelled A were kept, the civic addressing along stretch B and C, could be increased by a factor of 10 and 100, respectively, without having to totally scrap the existing civic numbering schemes. The stretch of civic numbering along area A would now begin at 510 and end at 3590, and similarly the stretch of numbering along area C would begin at 15300 and end at 19900. This approach is not without problems. For example, a multiplier of 100 will lead to two houses one interval apart having a civic number that differs by 200. If a multiplier of 100 were applied to 153 and 155, the new civic numbers would be 15300 and 15500, respectively. It should be quite clear, then, that this approach should be only used in situations where there are no alternatives.



2.1.17. Provincial Baseline Civic Numbering

The provincial baselines provide the beginning points for Civic Numbers on DLS Grid Roads, where the roads have not been Street Named. This Civic Numbering scheme may also form a basis for Civic Numbering that may be adopted within a community for Provincial Highways, or if there is no local street Civic Numbering and it fits the situation, to local streets.

North-South Grid Roads Direction Convention

On roads that are parallel to the Principal Meridian, the convention is increasing numbers to the north from the international border, with the odd numbers on the east side of the road.

East West Grid Roads Direction Convention

On roads that are parallel to the international border, running east and west from the Principal Meridian, the rule is:

the numbers increase toward the west and east from the Principal Meridian, with the odd numbers are on the north side

Note: Where possible these increasing number directions or favoured odd-even sides should be matched on local streets.

2.1.18. Provincial Highways Naming and Civic Numbering

Provincial Highways that run through a municipality should be numbered from Municipality line to Municipality line, following Provincial Grid Road naming and numbering Conventions.

Within urban areas a Provincial roadway will likely be renamed and possibly link through a number of local streets. In this case the Street Name is the standard address. However there are two default situations, particularly in rural areas where there is no street name applied to the road.

- a.) Where a local Street Name is not applied, the highway number should be assigned as a Street Name. To prevent confusion, caution must be used in applying civic numbers continuously through the community. In this case the numbering should reflect the appropriate mile block and frontage interval from the grid road system. The dominant direction of the highway within the context of the province needs to be established, whether east-west or north-south, and the civic numbers applied consistently as north-south or east-west along the highway, through the whole of the municipality.**
- b.) Municipalities will need to consult their neighbours regarding the extension of the numbering schemes for provincial highways that pass through more than one municipality. The recommended approach is to assign the beginning number for a provincial highway route based on its location relative to the grid road system. This will provide consistency for the users.**

2.1.19. Highway Service Roads

- a) In the case of a Provincial Highway, where there are adjacent service roads it is preferable to *Street Name* the service roads
- b) As a default the service road may be named according to the highway name with sequence numbering applied

using the mile block from the Grid Road Civic Numbering system.

2.1.20. Guidelines Remote Settlements: First Nations and Northern Affairs Communities, Provincial Parks, National Parks

There are a number of communities and locations that may not appear to fall into the fabrics identified in this report. Much of the previous text is based on the existence and naming of roadways (legal right of ways) and of civic address numbering on the basis of distance from established baselines. There are however, places in the province that don't include the same level of infrastructure, but still that have the need to establish civic addressing, as they require emergency services. In light of this need, the basic concepts of civic addressing in this report are here reviewed as concepts to provide a template for designing access to such premises.

- 1) The importance of the civic address is not to describe a surveyed area such as a legal lot, but a direction to a location. Think about how the system tells the unfamiliar seeker of the location a way to proceed with confidence from where they are to the location they seek from identifiable physical references and without the need of local knowledge.
- 2) Important concepts in the formation of a civic address:
 - Legal or survey/lot descriptions and/or building numbers are not civic addresses.
 - Civic Numbering is based on distance from a beginning point along a travelled line, to the premises.
 - A single road (or trail or path) should have only one name, and that name should be continuous.
 - Both road signs and civic number signs are the guides along the way and must be applied consistently to tell the seeker they are on the right path to the location they are seeking.
 - The guidelines provide alternate possibilities for multiple premise situations, such as family compounds, private roads, etc.

2.2. Civic Number Presentation - General Guidelines

2.2.1. Introduction

The following civic number presentation guidelines are intended to provide a priority sequence to adhere to when determining the appropriate civic number style, size, colour contrast, and location.

2.2.2.Placement

Civic Numbers should be on the same side of the road to the structure to which they relate.

In urban areas the numbers should where possible, be attached in order of preference to:

- building;
- mail box, and;
- civic number post;

In rural areas the recommended method is have a sign post or mailbox with the sign. An owner may place a civic number on a sign or sign post located adjacent to the entrance of a driveway which provides emergency vehicle access to a building;

The civic number must be visible and easily seen by vehicles travelling in both directions;

The bottom of the numerals should be at least 1.2 metres (48 inches) above the ground or more in order to be seen during winter conditions;

Consider traffic safety and other overruling factors that may impact the display of your civic number (i.e., obstruction due to excessive snow fall, potential damage caused by snow removal vehicles, and visibility to emergency service vehicles at night)

2.2.3. Form and Colour

Should be in numeric form;

The colour of each numeral should contrast with the colour of the building, mail box or sign post to which it is attached, and; ideally should be constructed of a reflective material;

If the number is located on a sign or post or on a building which is within 15 metres (49.2 feet) of the roadway, then the numerals should be not less than 65 millimetres (2 1/2 inches) in height,

If the number is located on a building which is 15 or more metres (49.2 feet) from the roadway, the numerals should be not less than 100 millimetres (4 inches) in height.

3. APPENDIX A

3.1. Definitions

Frontage Interval System

A system to apply Civic Numbering “*based upon the measurement of intervals between the beginning of the road and the structures along the road*” [NENA (1995)]

For instance an interval measurement of 20 metres provides 2 numbers (an odd and even) every 20 metres. This allows approximately 100 numbers in a kilometre, or 160 numbers/mile.

Civic Address

An identification system providing a consistent and understandable method to address and access premises based on a road name and a civic number, which indicates the relative position along a road. Three main components are the Civic Number, Street Name, and the Community Name.

An optional component is the Unit Identifier.

Civic Number

The civic address number component that in a frontage interval describes a relative position along a roadway.

In a frontage interval system the Civic Number may be applied in two ways: In a *block* system the first digit(s) of the civic number will change at each new intersection. A *continuous* frontage interval system will continue sequential numbering though the intersections, and ignore the first digit number changes at each new block.

Street Name

The civic address component that names the particular roadway.

Road Number

An alternative to the Street Name that is used when the roadway being named is a DLS Grid Road Allowance or a Provincial Highway.

Unit Identifier

The unit identifier indicates the individual premise within a multiple premises civic address. This component comprises two parts: The **Unit Type** and the **Unit Alphanumeric**. Examples are Apartment numbers (ie. Apt 203) or Commercial Unit number (ie. Unit B).

Community Name

The Community Name in Manitoba is an official name for an inhabited area, registered with the Provincial Toponymist. Community Names are normally based on Administrative Entities and their boundaries. This is logical for Civic Addressing purposes as the Municipality is the authority able to create the civic address.

Subdivision names are not considered Community Names.

Incorporated areas are able to apply for official status of community names or portion thereof (with pre-determined boundaries set by Municipalities in conjunction with the appropriate Municipal and/or Provincial authorities) which will be used as part of the Civic Address.

The office and authority of the Provincial Toponymist legally prescribes place names, providing the provincial standard for Community names. This office provides policy and procedure for place naming and enforces the use of official place names and under the Manitoba Geographical Names program. It also maintains the provincial geographical names database and publishes a place names gazetteer. The provincial office works in co-operation with the federal toponymic names office.

Contact:

Gerald F. Holm
Provincial Toponymist
Manitoba Geographical Names Program
Land Information Division
1007 Century Street, Winnipeg, Manitoba Canada R3H 0W4
Telephone (204) 945-1798 or 945-1032

Mailing Address

An address assigned by Canada Post designed to provide the information needed to deliver a piece of mail to its intended destination.

Note that the civic address and the mailing address are separate, although often similar. The differences between the two often causes confusion, with incidents of residents dropping their mailing address in favour of their new civic addresses on correspondence, resulting in problems with postal delivery. It is important for residents who are given a new civic address by their municipality to understand that they must continue using their postal mailing address on their correspondence, unless notified in writing by Canada Post.

Survey Description:

Manitoba has a legacy, particularly in rural areas, of adopting survey descriptions as addresses, such as the Dominion Land Survey (DLS). An example of this format is, NW Section 6, Township 4, Range 7 W. This format and other survey descriptions used for titling, such as Lot, Block, Plan and Parish Lot are not Civic Addresses, but are descriptions are designed to identify the legal parcel as part of the title documentation. They do not indicate the relative position or distance of the premises along the “Street” or roadway.

Grid Road Scheme

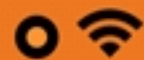
A scheme developed by Manitoba Department of Highways which numbers DLS Grid Road allowances, according to their distance in miles:

- Roads running east-west: from the International border;
- Roads running north south: east and west of the primary meridian.

Example: Road 1 NW or Road 1NE, are located parallel to the international border 1 mile north; Road 6 W is located parallel and six miles to the west of the Principal Meridian.

15:47

3:13



My Items

 Press and hold to delete

Thu, Feb 26

Lot # 482

2015 Kenworth T300 4000 gal 6x4 Water Truck

Phoenix, AZ, USA



SOLD
\$63,000 USD

Thu, Feb 26

Lot # 483

2014 Kenworth T300 4000 gal 6x4 Water Truck

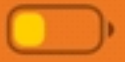
Phoenix, AZ, USA



SOLD

15:47

3:31



My Items

 Press and hold to delete

\$6,250 CAD

Tue, Mar 3

Thu, Mar 19

Lot # 453

2018 Peterbilt 579 4000 gal 6x4
Water Truck



Pacific Northwest Regional Aucti...

SOLD
\$45,000 USD

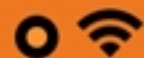
Thu, Mar 19

Today



15:47

3:42



My Items

 Press and hold to delete

Lot # 801

2020 Peterbilt 348 6x4 Water Truck

Southeast Regional Auction, USA

Status
In Yard

Mon, Mar 23



Wed, Mar 25

Lot # 942

2019 Freightliner M2 106 4000 gal
6x4 Water Truck

California Regional Auction, USA

Status
Water Tanker Project - Auction O...



Water Tanker Auction - Example #3 | Page - 98

RM of Whitehead Payment Register

Report Date
2026-04-09 1:02 PM

Batch: 2026-00026 to 2026-00037

Page 1

Bank Code: AP - AP-GENERAL OPER

Payment #	Vendor	Date	Amount
Computer Cheque			
16853	Federation of Canadian Municipalities	2026-03-06	643.88
16854	Manitoba Hydro	2026-03-06	1,223.61
16855	Municipal Waste Management	2026-03-06	6,712.50
16856	Municipality of Souris-Glenwood	2026-03-06	25.00
16857	Manitoba Hydro	2026-03-12	117.40
16858	MB Municipal Employees	2026-03-12	5,307.55
16859	Municipality of Killarney-Turtle Mount	2026-03-12	20.00
16860	RBC Royal Bank	2026-03-12	11,247.42
16861	Receiver General Of Canada	2026-03-12	9,462.07
16862	BHP Mechanical Service Group	2026-03-23	2,729.01
16863	Brandt Tractor Ltd.	2026-03-23	480.43
16864	Brandon Bearing Ltd.	2026-03-23	9.40
16865	NAPA/TRACTION Brandon	2026-03-23	275.95
16866	GW Vacuum Truck Service	2026-03-23	1,842.40
16867	Heritage Co-Op 1997 Ltd.	2026-03-23	6,169.13
16868	Bell MTS	2026-03-23	381.15
16869	Manitoba Hydro	2026-03-23	6,540.17
16870	MAMEC	2026-03-23	300.00
16871	AMM Trading Company Ltd	2026-03-23	1,039.42
16872	Assiniboine West Watershed	2026-03-31	4,309.86
16873	C & E Locksmiths	2026-03-31	53.76
16874	Canadian Pacific Railway Co.	2026-03-31	1,614.00
16875	DBC Repairs	2026-03-31	336.00
16876	NAPA/TRACTION Brandon	2026-03-31	93.81
16877	GONTREE Tree Service	2026-03-31	1,575.00
16878	Heritage Co-Op 1997 Ltd.	2026-03-31	2,806.88
16879	Municipality of Brenda-Waskada	2026-03-31	50.00
16880	MB Municipal Employees	2026-03-31	5,642.82
16881	AMM Trading Company Ltd	2026-03-31	30.93
16882	Murray's Fire Extinguishers	2026-03-31	17.92
16883	Protelec Alarms Ltd	2026-03-31	94.47
16884	Receiver General Of Canada	2026-03-31	9,527.94
16885	Rogers	2026-03-31	94.65
16886	Western Financial Group	2026-03-31	7,327.00
	Issued to: Western Financial Group		
	Total for Computer Cheque:		88,101.53

EFT

161	Todd Delaurier	2026-03-06	135.89
162	Macovee Mobile Heavy Equipment Re	2026-03-06	5,174.40
163	Prairie Mobile Communications	2026-03-06	40.32
164	Brandon Sun	2026-03-18	749.96
165	Keystone Planning District	2026-03-18	330.00
166	Prairie By-Law Enforcement	2026-03-18	210.00
167	RFNOW Inc	2026-03-18	646.90
168	Julie Bean	2026-03-30	80.00
169	C & C Rentals Ltd.	2026-03-30	123.18
170	Duracan	2026-03-30	51.45
171	Laurie Owens	2026-03-30	128.80
172	Morning Star Metal	2026-03-30	15.23

Report Date
2026-04-09 1:02 PM

RM of Whitehead Payment Register

Batch: 2026-00026 to 2026-00037

Page 2

Payment #	Vendor	Date	Amount
173	Jeff Owens	2026-03-30	26.86
174	Wendy Petersen	2026-03-30	700.00
175	Air Liquide Canada Inc	2026-03-30	109.68
		Total for EFT:	<u>8,522.67</u>
Other			
Mar26	John Deere Financial	2026-03-09	16,261.79
Mar26	RCAP Leasing	2026-03-09	151.20
Mar26	Western Financial Group	2026-03-09	1,450.02
	Issued to: Western Financial Group		
		Total for Other:	<u>17,863.01</u>
		Total for AP:	<u><u>114,487.21</u></u>

RM of Whitehead Payment Register

Report Date
2026-04-09 1:02 PM

Batch: 2026-00026 to 2026-00037

Page 3

Bank Code: RB Visa - Royal Bank Visa

Payment #	Vendor	Date	Amount
Other			
1	Brandon Computers	2026-03-10	2,932.15
1	Brandon Sun	2026-03-10	17.80
1	Canada Post	2026-03-10	403.62
1	Chicken Chef	2026-03-10	184.80
1	Manitoba Municipality Association	2026-03-10	945.00
1	Ooma Office	2026-03-10	115.69
1	Rocky Mountain Equipment	2026-03-10	189.15
1	Sobkow Technologies Inc	2026-03-10	20.90
1	Titan Certified Tracking Solutions	2026-03-10	144.31
1	Western Financial Group	2026-03-10	6,294.00
	Issued to: Western Financial Group		
		Total for Other:	11,247.42
		Total for RB Visa:	11,247.42

Payments Printed: 62



Assiniboine West Watershed District



Box 223 · Miniota, MB · R0M 1M0

Fax: 204-567-3587 – myawwd.ca – info@myAWWD.ca

Miniota

204-567-3554

Inglis

204-564-2388

Oak River

204-566-2270

March 30, 2026

Municipality of Whitehead
Box 107
Alexander, MB R0K 0A0

RE: 2026/27 Levy

The Watershed District Board met on March 27th and discussed the local levy request for 2026.

Your total levy request for 2026/27 program year is \$4,309.86, a decrease of \$327.92 from last year. Please consider this letter your invoice for the levy. We ask that you make your contribution either in two installments, with the first installment of 50% in April and the remaining 50% on October 1st, or one payment of the full amount in April.

AWWD is working hard to secure and disburse record amounts of external funding to ratepayers across the watershed. In 2025 we managed to average just over \$8 returned to landowners for every dollar invested by municipalities in the Watershed District program. This value doesn't factor into account the future value of environmental benefits that these projects helped to fund.

The District is gearing up to offer another record year of project support. This will again include funded shelterbelts, supporting improved nitrogen management and rotational grazing developments, planting cover crops and building water retention sites. In order to accomplish this we do require substantial investments in equipment and other resources.

I would be happy to meet with your council in the coming months to discuss future opportunities that we can provide to you and your ratepayers. Including collaborating on communication to ratepayers regarding the program opportunities available in 2026.

Sincerely,

Ryan Canart, General Manager
Assiniboine West Watershed District