

BY-LAW NO. 2024-11

BEING A BY-LAW of the Rural Municipality of Whitehead to adopt the Annual Schedule of Fees for services, activities or things provided by the Rural Municipality of Whitehead.

WHEREAS in accordance with Section 232 (2)(d) of the Municipal Act, S.M. 1996 Cap.58, C.M225 a municipality may, in a by-law, establish fees or other charges for services, activities, or things provided or done by the municipality;

AND WHEREAS it is deemed necessary and expedient to establish a new schedule of fees for the services and activities provided by the Rural Municipality of Whitehead;

NOW THEREFORE the Council of the Rural Municipality of Whitehead, duly assembled, enacts as follows:

- 1. This By-law shall be referred to as the “Annual Fee Schedule By-law”.
- 2. The fees shall be established in accordance with the regulation hereto.
- 3. This By-law shall come into full force and take effect on the day following the date of passage.
- 4. That By-law No. 2023-09 is hereby now repealed.

DONE AND PASSED by the Council of the Rural Municipality of Whitehead duly assembled this 9th day of December, A.D. 2024.

Originally Signed By
Trevor Tuttosi
Reeve

Originally Signed By
James Maxon
Chief Administrative Officer

Read a first time this	12 th	day of November	A.D. 2024.
Read a second time this	12 th	day of November	A.D. 2024.
Read a third time this	9 th	day of December	A.D. 2024.

RURAL MUNICIPALITY OF WHITEHEAD
BY-LAW NO. 2024-11 ANNUAL SCHEDULE OF FEES
FEESCHEDREG - 002
SCHEDULE “A”
2026

<u>PROPERTY ADMINISTRATION</u>	2025	2026
Property Ownership Map	\$30.00	\$30.00
Replacement of Civic Address Sign & Poll*	\$140.00	At Cost

Property owner is responsible for replacement – use of municipal staff is subject to custom work order fees

<u>BOARD OF REVISION</u>		
Assessment Appeal		
Application Filing Fee (Minimum)**	\$50.00	\$50.00
Application Filing Fee (Maximum)**	\$500.00	\$500.00

** Fee is \$10 per \$100,000 of property assessed value that is the subject of appeal, as determined by the Provincial Assessment Branch, subject to a minimum fee of \$50.00 and a maximum of \$500.00.

** Filing fees are non-refundable (including withdrawals) except in the case where an appeal is successful, or an Owner/Assessor agreement is reached.

<u>DRAINAGE</u>		
Drainage Application	\$500.00	\$500.00
Application Post Drainage Works	\$5,000.00	\$5,000.00

<u>SUBDIVISION APPLICATION ADMINISTRATION FEE</u>		
Single Lot Application	\$110.00	\$175.00
Multi Lot Application – per lot	\$270.00	\$300.00

<u>ZONING AMENDMENTS</u>		
Zoning By-law Amendments	\$1,200.00	\$1,200.00
Development Plan Amendments	\$1,200.00	\$1,200.00

<u>CONDITIONAL USE & VARIANCE APPLICATIONS</u>		
Conditional Use Order	\$650.00	\$650.00
Variation Order	\$650.00	\$650.00
Retroactive Application (unauthorized activity prior to approval)	n/a	\$975.00
Minor Variance (No more than 10% variation)	n/a	\$325.00
Multiple Order Project/Application (applicable only when eligible for a combined hearing as per The Planning Act S. 174(1))	n/a	\$650.00 + \$162.50 per additional Order

Approval is not guaranteed & fees are not refunded if denied

AGGREGATE MINING AND TRANSPORTATION FEES

As per By-Law No. 2023-05

Mining Aggregate*		
Rate per tonne	\$0.2915	\$0.2915
Rate per cubic meter	\$0.5189	\$0.5189
Transporting Aggregate (between March to November)*		
Rate per tonne	\$0.0662	\$0.0662
Rate per cubic meter	\$0.1158	\$0.1158
Transporting Aggregate (January, February and December)*		
Rate per tonne	\$0.0330	\$0.0330
Rate per cubic meter	\$0.0580	\$0.0580

*fees shall be the lesser of the amounts calculated

<u>VACANT & DERELICT BUILDINGS</u>		
Residential Boarding Building Permit	\$1,000.00	\$1,000.00
Commercial Boarding Building Permit	\$1,000.00	\$1,000.00

<u>DEMOLITION OR REMOVAL PERMITS</u>		
Administration Fee	\$60.00	\$65.00

<u>FIRE INSPECTIONS</u>	2025	2026
Hourly rate	\$110.00	\$110.00
<u>UTILITY</u>		
Utility shut off	\$25.00	\$50.00
Utility turn on	\$25.00	\$50.00
quarterly charges and fees still apply		
<u>LAGOON</u>		
As per Public Utilities Board Order 50/23		
Tipping Fee (per load)		
Within Whitehead	\$20.00	\$20.00
Outside Whitehead	\$50.00	\$50.00
<u>CEMETERY</u>		
Cemetery Plot (includes perpetual care fee)	\$1,200.00	\$1,400.00
Interment		
Casket	\$425.00	\$500.00
Cremation	\$275.00	\$350.00
Interment Surcharges		
Extra Depth	\$325.00	\$400.00
Weekend/short notice (less than 24 hours)	\$225.00	\$300.00
Contractor internment fees vary, fee schedule is only applicable to emergent work by Public Works staff		
<u>ANIMAL LICENSE</u>		
Dog – Dangerous	\$100.00	\$200.00
<u>FINANCE FEES</u>		
Tax Certificate	\$55.00	\$55.00
Document Reproduction	\$5.00	\$5.00
FIPPA Request (per hour for anything over 2 hours)	\$50.00	\$50.00
Returned Cheque	\$30.00	\$30.00
General Office Services/supplies (photocopying, etc.)	\$10.00	\$10.00
Monthly Penalty Applied to Overdue Accounts Receivable	1.25%	1.25%
Applied on the first day of each month		
Transfer outstanding utility and Accounts Receivable to Taxes	\$65.00	\$75.00
<u>WHITEHEAD HALL RENTAL</u>		
Half day (under 4 hours incl. 1 hour cleaning)	\$100.00	\$125.00
Full day (over 4 hours incl. 1 hour cleaning)	\$200.00	\$225.00
Table & Chair Rentals		
Up to 7 tables & 20 chairs	\$60.00	\$60.00
Up to 14 tables & 40 Chairs	\$120.00	\$120.00
15+ tables & 41+ Chairs	\$225.00	\$225.00
Additional Cleaning (per hour – as needed)	\$25.00	\$25.00
<u>BUSINESS LICENSE</u>		
Yearly	\$75.00	\$75.00
Transient	\$25.00	\$25.00
<u>COMMISSIONER OF OATHS/CERTIFIED TRUE COPY</u>		
1 document	\$10.00	No Charge
2-5 documents	\$15.00	\$15.00
10 + documents	\$20.00	\$20.00
<u>CUSTOM WORK ORDER</u>		
Hourly or any part thereof with signed Hold Harmless Agreement	\$185.00	\$190.00
<i>(signed Hold Harmless Agreement must be signed yearly before work will be done)</i>		