

**THE RURAL MUNICIPALITY OF WHITEHEAD
INDEMNITY BY-LAW NO. 2023-01**

BEING A BY-LAW of the Rural Municipality of Whitehead to provide for the paying of indemnity, mileage and other expenses to the Reeve and Councillors for duties performed for the year 2023 and for each year thereafter.

WHEREAS Section 124(2) of the Municipal Act states a Council may by by-law set the types, rates, and conditions of payments to be made to or on behalf of members of the council and council committees.

AND WHEREAS the Council of the Rural Municipality of Whitehead deem it expedient to pass such a by-law;

NOW THEREFORE the Council of the Rural Municipality of Whitehead, in open session assembled, enacts as follows:

1. That the Reeve shall be paid the maximum sum of \$12,600.00 per year (\$1050.00 per month) as indemnity for attending all Regular Council Meetings, Special Meetings, Public Hearings, Budget deliberations and the Financial Plan Hearing, the Board of Revision Sitting, any meetings called by the Reeve and such other duties as are necessary to perform as Reeve during the year. The indemnity shall be paid in 12 equal monthly payments.
2. That all Councillors shall be paid the maximum sum of \$9,600.00 per the year (\$800.00 per month) as indemnity for attending all Regular Council Meetings, Special Meetings, Public Hearings, Budget deliberations and the Financial Plan Hearing, the Board of Revision Sitting, any meetings called by the Reeve and such other duties as are necessary for each councillor to perform during the year. The indemnity shall be paid in 12 equal monthly payments.
3. That all members of the Local Urban District of Alexander shall be paid a maximum of sum of \$1,800.00 per year as an indemnity for attending all committee meetings and such other duties as necessary to perform during the year. The indemnity shall be paid in twelve (12) equal monthly payments of \$150.00.
4. That all members of the Local Urban District of Alexander shall be paid a \$25.00 per month technology related payment for use of their personal cellular phone and internet related municipal business.
5. The Reeve may, in a calendar year, claim a maximum allowance of Two Thousand Dollars (\$2,000.00) Councillors a maximum of One Thousand Five Hundred Dollars (\$1,500.00) as per diem and for reimbursement of expenses incurred while performing work or service on behalf of the municipality whereby:
 - a. One Hundred and Seventy Dollars (\$170.00) shall be paid per actual meeting day which shall mean a meeting of more than three and a half hours in duration and Eighty-Five Dollars (\$85.00) per half day meeting which shall mean a meeting of three and a half hours or less in duration;
 - b. Per diem and expenses incurred due to attendance at a meeting of Council other than regular and special meetings, and attendance at meetings of selected boards and committees to which a member of council is appointed by council may be claimed and shall be deducted from the members per diem indemnity and expense allowance;

- c. Per diems and expenses incurred due to an assigned attendance at the Federation of Canadian Municipalities' annual convention, attendance at the Association of Manitoba Municipalities semi-annual convention, the Municipal Officials Seminar, or any work or service performed beyond municipal boundaries may be claimed and shall not be deducted from the members annual per diem indemnity and expense allowance.
 - d. Expenses incurred by a member of Council; while performing work or service on behalf of the Municipality, inclusive of mileage, travel expenses, living expenses, registration and tuition fees, the cost of materials for a meeting, conference or course, and out-of-pocket expenditures shall be reimbursed.
 - e. Mileage rates will be set at the beginning of each calendar year as per the Canada Revenue Agency Automobile Allowance Rates.
 - f. A record of the per diem indemnity paid to and reimbursement of expenses incurred by the Reeve and each Councillor shall be maintained and provided as requested.
6. That allowable meal expenses for attending municipal business where meals are not provided shall be as follows:
- a. Breakfast \$15.00
 - b. Lunch \$20.00
 - c. Dinner \$40.00
 - d. Overnight Incidentals \$10.00
 - Daily maximum \$85.00
7. That all Councillors shall be paid a \$25.00 per month technology related payment for the use of their personal cell phone and internet related to carrying on the duties and responsibilities of municipal business.
8. That the Chief Administrative Officer be and is hereby authorized to pay the Reeve and Councillors, and Committee Members the above noted indemnity and mileage rates.
9. That By-law No. 2018-11 is hereby repealed.
10. This by-law shall come into force on and take effect on March 13, 2023.

DONE AND PASSED by the Council of the Rural Municipality of Whitehead this day of
A.D. 2023

Originally Signed by

T. Tuttosi

REEVE

Originally Signed By

D. Carriere

Chief Administrative Officer

Read a first time this 13th day of February A.D. 2023

Read a second time this 13th day of February A.D. 2023

Read a third time this 13th day of March A.D. 2023